

FIVE CITIES FIRE AUTHORITY

Karen White, Chair
Keith Storton, Vice Chair
Jeff Lee, Board Member



Stephen C. Lieberman, Executive Officer
Tricia Meyers, Clerk to the Board
David P. Hale, General Counsel

AGENDA BOARD MEETING FRIDAY, JULY 17, 2020-10:00 A.M.

In the interest of the Governor's Executive Order N-25-20, members of the Board or staff will participate in this meeting via teleconference. Members of the public may listen to the meeting and provide public comment via telephone by calling 1(833)611-0393. Members of the public may also participate in the meeting electronically by submitting public comments to the Clerk to the Board at tmeyers@fivecitiesfire.org no later than the meeting start time of 10:00 A.M. Emailed comments will be received directly by the Clerk and will be read out loud during the meeting. Public comment is subject to the customary 3-minute time limit.

CALL TO ORDER

FLAG SALUTE

ROLL CALL

AGENDA REVIEW:

At this time the Board will review the order of business to be conducted and receive requests for, or make announcements regarding any change(s) in the order of the day. The Board should, by motion, approve the agenda as presented or as revised.

APPROVAL OF MINUTES:

1. Consideration of Approval of Minutes (MEYERS)
Recommended Action: Approve the minutes of the Special Board Meeting of May 29, 2020.

COMMUNITY COMMENTS AND SUGGESTIONS:

This public comment period is an invitation to members of the community to present issues, thoughts, or suggestions on matters not scheduled on this agenda. Comments should be limited to those matters that are within the jurisdiction of the Board. The Brown Act restricts the Board from taking formal action on matters not published on the agenda. In response to your comments, the Chair or Vice Chair may:

- Direct Authority staff to assist or coordinate with you.
- A Board Member may state a desire to meet with you.
- It may be the desire of the Board to place your issue or matter on a future Board agenda.

CONSENT AGENDA:

The following routine items listed below are scheduled for consideration as a group. The recommendations for each item are noted. Any member of the public who wishes to comment on any Consent Agenda item may do so at this time. Any Board Member, the Fire Chief or General Counsel may request that any item be pulled from the Consent Agenda to permit discussion or change the recommended course of action. The Board may approve the remainder of the Consent Agenda on one motion.

1. **Consideration of Cash Disbursement Activity**(VALENTINE/LIEBERMAN)
Recommended Action: Receive and file the listing of cash disbursements for the period of June 1, 2020 through June 30, 2020.
2. **Consideration of Acceptance of Grant Award from the State of California Off Highway Vehicle Fund, as Managed by the County of San Luis Obispo**(LIEBERMAN)
Recommended Action: Accept a grant award in the amount of \$28,520.00 from the County of San Luis Obispo, and direct the Fire Chief to approve the Grant Disbursement Agreement, with the County and execute a purchase order with SouthCoast Fire Apparatus.
3. **Consideration of Acceptance of Donation for UTV Project** (LIEBERMAN)
Recommended Action: Approve a resolution accepting a donation in the amount of \$9,000.00 to assist with the purchase of a grant funded Utility Task Vehicle.

PROTEST HEARINGS:

- a. **Protest Hearing and Consideration of Resolution Confirming Weed Abatement Cost Accountant Report Consistent with Health and Safety Code Section 14905 and 14906 ET SEQ**(LIEBERMAN)

BOARD MEETING AGENDA – JULY 17, 2020
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CONTINUED BUSINESS:

None.

NEW BUSINESS:

None.

BOARD MEMBER ITEMS:

The following item(s) are placed on the agenda by a Board Member who would like to receive feedback, obtain consensus to direct staff to prepare information, and/or request a formal agenda report be prepared and the item placed on a future agenda. No formal action can be taken.

None.

FIRE CHIEF ITEMS:

The following item(s) are placed on the agenda by the Fire Chief in order to receive comments, feedback and/or request direction from the Board. No formal action can be taken.

- a. COVID-19

GENERAL COUNSEL ITEMS:

The following item(s) are placed on the agenda by the General Counsel in order to receive comments, feedback and/or request direction from the Board. No formal action can be taken.

None.

BOARD COMMUNICATIONS:

Correspondence/Comments as presented by the Board.

CLOSED SESSION:

a. Conference with Legal Counsel—Existing Litigation

Consistent with Paragraph (1) of subdivision (d) of California Government Code [Section 54956.9](#).

Name of case: Boyer v. Five Cities Fire Authority, City of Arroyo Grande, Steve Lieberman 18CV-0438

ADJOURNMENT

BOARD MEETING AGENDA – JULY 17, 2020

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All staff reports or other written documentation, including any supplemental material distributed to a majority of the Board within 72 hours of a regular meeting, relating to each item of business on the agenda are available for public inspection during regular business hours in the Clerk to the Board's office, 140 Traffic Way, Arroyo Grande. If requested, the agenda shall be made available in appropriate alternative formats to persons with a disability, as required by the Americans with Disabilities Act. To make a request for disability-related modification or accommodation, contact the Clerk to the Board's office at 805-473-5490 as soon as possible and at least 48 hours prior to the meeting date.

Any documentation or materials to be submitted by the General Public for consideration by the Board shall be submitted to the Clerk to the Board by email at tmeyers@fivecitiesfire.org, no later than 24 hours prior to the above scheduled time for the Five Cities Fire Authority Board meeting. Failure to submit documents or any materials at least 24 hours prior to the scheduled time for the Board meeting shall be grounds for the Board to reject consideration or review of those items unless otherwise required by state or local laws.

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This agenda was prepared and posted pursuant to Government Code Section 54954.2. Agendas are posted at the Arroyo Grande City Hall, 300 E. Branch Street, Arroyo Grande, Headquarters ~ Station 1, 140 Traffic Way, Arroyo Grande, the Grover Beach City Hall, 154 S. 8th Street, Grover Beach, Station 2, 701 Rockaway Avenue, Grover Beach, and Oceano Community Services District, 1655 Front Street, Oceano.

Agenda reports can be accessed and downloaded from the Five Cities Fire Authority Website at www.fivecitiesfireauthority.org.

MINUTES

FIVE CITIES FIRE AUTHORITY SPECIAL BOARD MEETING FRIDAY, MAY 29, 2020

Due to the County of San Luis Obispo's Executive Order to shelter at home and Pursuant to the Governor's Executive Order N-25-20, members of the Board and staff participated in this meeting via a teleconference. Members of the public were invited to participate in the meeting by listening. They could comment electronically by submitting public comments to the Clerk to the Board at tmeyers@fivecitiesfire.org. or provide public comment during the meeting by calling 1(833)611-0393.

CALL TO ORDER:

Chair White called the Five Cities Fire Authority (FCFA) Board meeting to order at 10:00 a.m.

FLAG SALUTE:

Vice Chair Storton led the Flag Salute.

ROLL CALL:

FCFA Board: Chair Karen White, Vice Chair Keith Storton and Board Member Jeff Lee.

FCFA Staff Present: Fire Chief Stephen Lieberman, General Counsel Dave Hale and Clerk to the Board Tricia Meyers.

AGENDA REVIEW:

Action: Vice Chair Storton moved, Board Member Lee seconded, and the motion passed unanimously to approve the Five Cities Fire Authority's Agenda by a voice vote.

AYES: Storton, Lee, White
NOES: None
ABSENT: None
ABSTAIN: None

APPROVAL OF MINUTES:

None.

COMMUNITY COMMENTS AND SUGGESTIONS:

None.

CONSENT AGENDA:

None.

PUBLIC HEARINGS:

None.

CONTINUED BUSINESS:

- a. **Consideration of Approval of Successor Memorandum of Understanding (MOU) and A Resolution with the International Association of Fire Fighters Local 4403 for FY 2020/21.** Chief Lieberman presented the staff report and explained that this item was first brought to the Board on May 15, 2020 and was voted to be a continued item. Vice Chair Storton requested the item be continued so he could take this information to Arroyo Grande City Council for feedback. Chair White asked for public comment. Aaron Henkel, Arroyo Grande, does not support the increase in wages for the fire fighters and suggested looking at contracting services with Cal Fire. Vice Chair Storton shared his appreciation for the Board allowing him to take the time and extend this item to today. He expressed his appreciation for Local 4403 and supports the pay increase.

Action: Vice Chair Storton moved, and Board Member Lee seconded the motion to adopt a resolution to approve a successor Memorandum of Understanding with the International Association of Fire Fighters Local 4403 for the period of May 15, 2020 to June 30, 2021. The voted passed on the following roll call vote.

AYES: Storton, Lee, White
NOES: None
ABSENT: None
ABSTAIN: None

NEW BUSINESS:

- a. **Consideration of Fiscal Year 2020-21 Preliminary Budget.** Chief Lieberman presented the staff report for the Five Cities Fire Authority preliminary budget. Funding levels were to continue to be constant through FY 2020-21 per the second amendment of the Memorandum of Agreement. Staff identified potential changes to both expenditures and revenues. Chair White asked for public comment. Julie Tacker suggested that an ad hoc committee be formed to review the Five Cities Fire Authority(FCFA) budget and strategic plan to find further ways to cut costs. Sean McMahon, President of Local 4403, expressed his concerns over any further cuts and stated FCFA is the leanest fire department in the surrounding counties. Board discussion ensued regarding the need for a fund balance policy in the future. The Board also directed the Fire Chief to include \$25,000.00 in the FY 20/21 budget for a PERS actuarial report to be completed. This will identify assets and liabilities of the fire authority. This information may be necessary should a member community decide to leave the Joint Powers Authority.

BOARD MEMBER ITEMS:

None.

GENERAL COUNSEL ITEMS:

None.

FIRE CHIEF ITEMS:

- a. Chief Lieberman reported that dispatch reports show that 12.7% of calls are COVID-19 related.
- b. Mandatory meeting for non-profits groups that are selling safe and sane fireworks will be held at Station 1 on June 1st. Social distancing guidelines will be followed at the meeting, as well as reviewed for those in charge of their booths.
- c. Chief Lieberman was a panelist for the City of Templeton Fire Chief recruitment.
- d. A revised budget and a draft Memorandum of Agreement document will be on Five Cities Fire Authority's June 19, 2020 agenda.

BOARD COMMUNICATIONS:

None.

CLOSED SESSION:

None.

ADJOURNMENT:

Chair White adjourned the meeting at 11:17 a.m. The next Board meeting is scheduled for June 19, 2020, at 10:00 a.m. via teleconference.

KAREN WHITE, CHAIR

ATTEST:

TRICIA MEYERS, CLERK TO THE BOARD



STAFF REPORT

TO: Chair and Board Members **MEETING DATE:** July 17, 2020

FROM: Stephen C. Lieberman, Fire Chief
Nicole Valentine, City of Arroyo Grande Accounting Manager

SUBJECT: Consideration of Cash Disbursement Ratification

RECOMMENDATION

It is recommended that the Five Cities Fire Authority (FCFA) Board of Directors review, receive and accept the attached listing of cash disbursements for the period June 1 through June 30, 2020.

BACKGROUND

The FCFA JPA agreement identifies the City of Arroyo Grande as the agency providing financial services to the fire department. The City processes payroll and accounts payable on behalf of the FCFA. Historically, the City has processed FCFA payroll on City checks (using a City bank account). The City recovers 100% of these payroll costs along with related staff time. FCFA staff is working with the City to determine if payroll can be processed utilizing FCFA checks/bank account.

Cash disbursements are made weekly based on the submission of all required documentation and supporting invoices for costs incurred/services rendered. The Fire Chief reviews all disbursement documents before they are submitted to the City for processing.

FISCAL IMPACT

There is a \$2,260,021.13 fiscal impact that includes the following items:

- Accounts Payable Checks \$ 1,914,746.68
- Payroll and Benefit Checks \$ 345,274.45

ALTERNATIVES

The following alternatives are provided for the Board's consideration:

1. Approve the staff recommendation
2. Do not approve the staff recommendation
3. Provide other direction.

ATTACHMENTS

June 1 through June 30, 2020 Accounts Payable Register
June 1 through June 30, 2020 Payroll and Check Register

PREPARED BY

Stephen C. Lieberman, Fire Chief

FIVE CITIES FIRE AUTHORITY
CHECK LISTING

JUNE 1 - JUNE 30, 2020

Line	Check Date	Check #	Amount	Description	Acct #	Vendor Name
1	06/05/2020	7080	197.00	MAINT-STN 1 ICE MACHINE	290.4211.5603	A & J REFRIGERATION
2	06/05/2020	7081	307.09	AED PADZ(PEDIATRIC), RESPONDER	290.4211.5206	ALLIED 100
3	06/05/2020	7082	236.14	SHOP SUPPLIES RENTAL TOWELS, M	290.4211.5303	AMERIPRIDE UNIFORM SVCS
4	06/05/2020	7083	1,981.44	REPLACE FLOORING -707 HUANSA RD	290.4211.5303	ANGELLO'S FLOOR COVERINGS
5	06/05/2020	7083	8,762.19	REPLACE CARPET-707 HUASNA RD	290.4211.5303	ANGELLO'S FLOOR COVERINGS
6	06/05/2020	7084	172.37	BAN#9391033179. CIRCUIT CHRGS	290.4211.5403	AT&T
7	06/05/2020	7084	172.37	BAN#9391033178. CIRCUIT CHRGS	290.4211.5403	AT&T
8	06/05/2020	7085	375.61	IPAD WIRELESS CHGS 4/12-5/11	290.4211.5403	AT&T MOBILITY
9	06/05/2020	7086	90.62	ACCT#82451010116287 STN 3 TV	290.4211.5401	CHARTER COMMUNICATIONS
10	06/05/2020	7086	115.67	ACCT#8245101000202519 STN 2 TV	290.4211.5401	CHARTER COMMUNICATIONS
11	06/05/2020	7086	207.55	ACCT#8245100960102339-STN 1 TV	290.4211.5401	CHARTER COMMUNICATIONS
12	06/05/2020	7087	405.76	FERGUSON BRUSH PANTS	290.4211.5272	L N CURTIS & SONS
13	06/05/2020	7087	38.84	BEE VEIL FOR BRUSH CAP	290.4211.5272	L N CURTIS & SONS
14	06/05/2020	7088	308.50	05/20 PROF LEGAL SVCS	290.4211.5303	DANER LAW FIRM APLC
15	06/05/2020	7089	809.98	COVID19 DECONTAMINATION SUPPLIES	290.4211.5255	DECON 7 SYSTEMS LLC
16	06/05/2020	7089	230.44	Freight	290.4211.5255	DECON 7 SYSTEMS LLC
17	06/05/2020	7090	839.39	FUEL	290.4211.5608	J B DEWAR, INC
18	06/05/2020	7091	3,412.50	06/20-PROF LEGAL SVCS	290.4211.5303	HALE, DAVID P.
19	06/05/2020	7092	185.32	LENOVO USB C DOCKING STATION	290.4211.6101	ITSAVVY LLC
20	06/05/2020	7092	1,171.00	Lenovo ThinkPad L13 Yoga 20R5	290.4211.6101	ITSAVVY LLC
21	06/05/2020	7092	198.01	Lenovo ThinkPad USB-C Dock Gen	290.4211.6101	ITSAVVY LLC
22	06/05/2020	7092	4.00	CA Recycling Fee	290.4211.6101	ITSAVVY LLC
23	06/05/2020	7092	90.75	Sales Tax	290.4211.6101	ITSAVVY LLC
24	06/05/2020	7092	15.35	Sales Tax	290.4211.6101	ITSAVVY LLC
25	06/05/2020	7093	52.11	BLACK PAINT	290.4211.5255	LAWSON PRODUCTS, INC
26	06/05/2020	7094	1,990.00	04/20 LEGAL SVCS	290.4211.5303	LIEBERT, CASSIDY, WHITMORE
27	06/05/2020	7095	15.06	AIR COUPLER-COVID19	290.4211.5603	MINER'S ACE HARDWARE, INC
28	06/05/2020	7095	32.99	TRASH BAGS-COVID19	290.4211.5604	MINER'S ACE HARDWARE, INC
29	06/05/2020	7095	59.38	STN 2 BLDG MAINT	290.4211.5604	MINER'S ACE HARDWARE, INC
30	06/05/2020	7096	1,340.22	ELECTRIC-STN 1 4/15-5/13	290.4211.5401	PACIFIC GAS & ELECTRIC CO
31	06/05/2020	7097	549.03	CLEANING SUPPLIES	290.4211.5604	PROCARE JANITORIAL SUPPLY
32	06/05/2020	7098	3,123.16	PATROL 3 (6663) 4 TIRES & INST	290.4211.5601	SANTA MARIA TIRE, INC
33	06/05/2020	7099	2,412.11	CAD TO CAD CONTRACT FOR SVCS	290.4211.5303	SLO COUNTY SHERIFFS DEPT
34	06/05/2020	7100	122.75	GAS SERVICES STN 1 4/23-5/22	290.4211.5401	SOCALGAS
35	06/05/2020	7101	85.00	BIT INSPECTION-6693	290.4211.5601	SOUTH COAST EMERGENCY
36	06/05/2020	7101	1,051.64	REPLACE DRIVER & CAPT SEAT BEL	290.4211.5601	SOUTH COAST EMERGENCY
37	06/05/2020	7101	1,280.65	REPLACE CAPT SEAT BELTS, AIR L	290.4211.5601	SOUTH COAST EMERGENCY
38	06/05/2020	7102	652.10	ACCT#670954287-00001 (14) PHON	290.4211.5403	VERIZON WIRELESS
39	06/05/2020	7103	317.86	GAS DETECTOR SENSOR	290.4211.5603	WINEMA INDUSTRIAL &

FIVE CITIES FIRE AUTHORITY
CHECK LISTING

JUNE 1 - JUNE 30, 2020

Line	Check Date	Check #	Amount	Description	Acct #	Vendor Name
40	06/19/2020	7104	101.30	ARGON/OXYGEN CYLINDER RENTAL	290.4211.5303	AIRGAS USA, LLC
41	06/19/2020	7105	4,234.58	COMBAT READY ATTACK HOSE	290.4211.5255	ALLSTAR FIRE EQUIPMENT, INC
42	06/19/2020	7106	238.14	SHOP SUPPLIES-RENTAL TOWELS, M	290.4211.5303	AMERIPRIDE UNIFORM SVCS
43	06/19/2020	7107	33.03	CIRCUIT LINE TO AGPD	290.4211.5403	AT & T
44	06/19/2020	7108	710.43	BAN#9391033185 PHONE LINES 4/2	290.4211.5403	AT&T
45	06/19/2020	7109	58.64	OFFICE SUPPLIES	290.4211.5201	BANK OF AMERICA
46	06/19/2020	7109	231.66	PRINTER TONER	290.4211.5201	BANK OF AMERICA
47	06/19/2020	7109	208.64	UPS SHIPPING FOR DLA COVID19	290.4211.5206	BANK OF AMERICA
48	06/19/2020	7109	126.03	UPS SHIPMENT-SUPPLIES COVID19	290.4211.5206	BANK OF AMERICA
49	06/19/2020	7109	55.19	SHIPPING FOR GAS DETECTOR	290.4211.5208	BANK OF AMERICA
50	06/19/2020	7109	485.99	REHAB SUPPLIES	290.4211.5255	BANK OF AMERICA
51	06/19/2020	7109	176.43	SMALL TOOLS	290.4211.5273	BANK OF AMERICA
52	06/19/2020	7109	590.84	UNIFORM ALLOWANCE-MCMAHON	290.4211.5276	BANK OF AMERICA
53	06/19/2020	7109	312.94	UNIFORM ALLOWANCE-HUGHEY	290.4211.5276	BANK OF AMERICA
54	06/19/2020	7109	303.82	UNIFORM ALLOWANCE-VREELAND	290.4211.5276	BANK OF AMERICA
55	06/19/2020	7109	183.99	UNIFORM ALLOWANCE-FARNSWORTH	290.4211.5276	BANK OF AMERICA
56	06/19/2020	7109	242.44	UNIFORM ALLOWANCE-QUINLAN	290.4211.5276	BANK OF AMERICA
57	06/19/2020	7109	210.00	BOARD MEETING TELECOM	290.4211.5403	BANK OF AMERICA
58	06/19/2020	7109	14.99	ZOOM TELECOM	290.4211.5403	BANK OF AMERICA
59	06/19/2020	7109	0.99	CHIEF IPHONE STORAGE	290.4211.5403	BANK OF AMERICA
60	06/19/2020	7109	26.93	BATTALION 2 VEHICLE CHARGER	290.4211.5403	BANK OF AMERICA
61	06/19/2020	7109	74.63	SECURE CONFERENCE	290.4211.5403	BANK OF AMERICA
62	06/19/2020	7109	128.22	PRIME MEMBERSHIP RENEWAL	290.4211.5503	BANK OF AMERICA
63	06/19/2020	7109	165.00	WEED ABATEMENT POSTAGE	290.4211.5599	BANK OF AMERICA
64	06/19/2020	7109	63.90	N95 MASK FIT TESTING COVID19	290.4211.5603	BANK OF AMERICA
65	06/19/2020	7109	181.02	SNEEZE SCREEN COVID19	290.4211.5604	BANK OF AMERICA
66	06/19/2020	7109	547.36	LIGHT UV CLEANER BAGS COVID19	290.4211.5604	BANK OF AMERICA
67	06/19/2020	7109	79.14	FUEL-SILVA	290.4211.5608	BANK OF AMERICA
68	06/19/2020	7109	109.86	BACK-UP UPS STN 3	290.4211.6101	BANK OF AMERICA
69	06/19/2020	7109	77.54	UTV PARTS	290.4211.6201	BANK OF AMERICA
70	06/19/2020	7109	48.45	SALCE MDC	290.4211.6201	BANK OF AMERICA
71	06/19/2020	7110	1,400.75	FILTERS-COVID19	290.4211.5603	BAUER COMPRESSORS, INC
72	06/19/2020	7110	(285.00)	CREDIT FOR SERVICE LABOR	290.4211.5603	BAUER COMPRESSORS, INC
73	06/19/2020	7111	564.66	MEDICAL SUPPLIES	290.4211.5206	BOUND TREE MEDICAL, LLC
74	06/19/2020	7112	436.91	DECALS/DOOR LOGOS FOR UTVS	290.4211.6301	BRAND CREATIVE
75	06/19/2020	7113	204.98	ACCT#8245100960252290 INTERNET	290.4211.5401	CHARTER COMMUNICATIONS
76	06/19/2020	7113	204.98	ACCT#8245101000239800 INTERNET	290.4211.5401	CHARTER COMMUNICATIONS
77	06/19/2020	7113	204.98	ACCT#82451010138133 INTERNET	290.4211.5401	CHARTER COMMUNICATIONS
78	06/19/2020	7114	116.70	06/20 SHIFT SCHEDULING SOFTWARE	290.4211.6103	CREWSENSE LLC

FIVE CITIES FIRE AUTHORITY
CHECK LISTING

JUNE 1 - JUNE 30, 2020

Line	Check Date	Check #	Amount	Description	Acct #	Vendor Name
79	06/19/2020	7115	932.77	FUEL	290.4211.5608	J B DEWAR, INC
80	06/19/2020	7116	172.40	RADIO INSTALL-STAKEBED	290.4211.5601	DRIVE CUSTOMS
81	06/19/2020	7116	64.65	ATO/ATC FUSE BLOCK-UTV	290.4211.5601	DRIVE CUSTOMS
82	06/19/2020	7117	50.00	UNIFORM HATS-LEATHERS	290.4211.5276	FIVE CITIES PROF. FIREFIGHTERS
83	06/19/2020	7118	994.57	PG&E COSTS STN 2 3/20-4/19	290.4211.5401	CITY OF GROVER BEACH
84	06/19/2020	7118	1,271.08	PG&E COSTS -STN 2 4/20-5/19	290.4211.5401	CITY OF GROVER BEACH
85	06/19/2020	7119	2.14	STN SUPPLIES-PAINTBRUSH	290.4211.5255	MINER'S ACE HARDWARE, INC
86	06/19/2020	7119	24.75	FIRE CHIEF CLEANING SUPPLIES	290.4211.5604	MINER'S ACE HARDWARE, INC
87	06/19/2020	7119	14.00	ADMIN OFFICE SCREEN-COVID19	290.4211.5604	MINER'S ACE HARDWARE, INC
88	06/19/2020	7119	14.18	RADIO REPAIRS	290.4211.5606	MINER'S ACE HARDWARE, INC
89	06/19/2020	7119	2.14	UTV PROJECT	290.4211.6201	MINER'S ACE HARDWARE, INC
90	06/19/2020	7119	(6.45)	UTV PROJECT	290.4211.6201	MINER'S ACE HARDWARE, INC
91	06/19/2020	7119	11.59	UTV PROJECT	290.4211.6201	MINER'S ACE HARDWARE, INC
92	06/19/2020	7120	1,744.27	ELECTRIC-STN 1 5/14-6/14	290.4211.5401	PACIFIC GAS & ELECTRIC CO
93	06/19/2020	7121	108.24	GAS SERVICES-STN 1 5/12-6/11	290.4211.5401	SOCALGAS
94	06/19/2020	7122	88.22	REPAIR DOT LIGHTS -UTILITY 663	290.4211.5601	SOUTH COAST EMERGENCY
95	06/19/2020	7122	87.25	REPAIR DOT LIGHTS-RESCUE 6652	290.4211.5601	SOUTH COAST EMERGENCY
96	06/19/2020	7122	183.23	E6692 NVDR SYSTEM REPAIR	290.4211.5601	SOUTH COAST EMERGENCY
97	06/19/2020	7122	430.41	B6661 KUSSMAUL REPAIR	290.4211.5601	SOUTH COAST EMERGENCY
98	06/19/2020	7123	961.13	UTV MODIFICATION	290.4211.6301	TAYLOR'D METAL CO.
99	06/19/2020	7124	435.31	UNIFORMS EXPENSE-LEATHERS, BRA	290.4211.5276	THE TOP SHOP
100	06/25/2020	7125	207.55	ACC TR#8245100960102339, STN 1 T	290.4211.5401	CHARTER COMMUNICATIONS
101	06/25/2020	7126	1,181.62	FUEL	290.4211.5608	J B DEWAR, INC
102	06/25/2020	7127	38.32	SHIPPING CHRS	290.4211.5208	FEDEX
103	06/25/2020	7128	2,204.00	05/20 LEGAL SVCS	290.4211.5303	LIEBERT, CASSIDY, WHITMORE
104	06/25/2020	7129	15.09	LIGHT BULBS	290.4211.5604	MINER'S ACE HARDWARE, INC
105	06/25/2020	7129	34.46	LIGHT BULBS	290.4211.5604	MINER'S ACE HARDWARE, INC
106	06/25/2020	7130	175.00	MEMBERSHIP RENEWAL-LIEBERMAN	290.4211.5503	NFPA - NATL FIRE PROTECTION
107	06/25/2020	7131	464.46	VDR UPDATE -ENGINE 6693	290.4211.5601	SOUTH COAST EMERGENCY
108	06/30/2020	7132	503,643.33	FCFA JAN 2020	290.0000.2002	CITY OF ARROYO GRANDE
109	06/30/2020	7132	326,715.87	FCFA FEB 2020	290.0000.2002	CITY OF ARROYO GRANDE
110	06/30/2020	7132	394,003.54	FCFA MAR 2020	290.0000.2002	CITY OF ARROYO GRANDE
111	06/30/2020	7132	318,539.91	FCFA APR 2020	290.0000.2002	CITY OF ARROYO GRANDE
112	06/30/2020	7132	313,654.62	FCFA MAY 2020	290.0000.2002	CITY OF ARROYO GRANDE
				1,914,746.68		

FIVE CITIES FIRE AUTHORITY
DEPARTMENTAL LABOR DISTRIBUTION

PAY PERIOD

05/15/2020 - 05/28/2020

6/5/2020

BY ACCOUNT

5101	Salaries Full time	75,789.58
5102	Salaries Part-Time - PPT	898.48
5103	Salaries Part-Time - TPT	4,665.00
5105	Salaries OverTime	23,662.71
5106	Salaries Strike Team OT	-
5108	Holiday Pay	5,513.67
5109	Sick Pay	(1,443.29)
5110	Annual Leave Buyback	-
5111	Vacation Buyback	-
5112	Sick Leave Buyback	-
5113	Vacation Pay	3,779.52
5114	Comp Pay	1,384.32
5115	Annual Leave Pay	-
5121	PERS Retirement	18,925.96
5122	Social Security	9,017.92
5123	PARS Retirement	13.48
5126	State Disability Ins.	915.84
5127	Deferred Compensation	125.00
5131	Health Insurance	16,475.62
5132	Dental Insurance	968.16
5133	Vision Insurance	267.04
5134	Life Insurance	121.52
5135	Long Term Disability	154.34
		<u>161,234.87</u>

FIVE CITIES FIRE AUTHORITY
DEPARTMENTAL LABOR DISTRIBUTION

PAY PERIOD

05/29/2020 - 06/11/2020

6/19/2020

BY ACCOUNT

5101	Salaries Full time	95,000.19
5102	Salaries Part-Time - PPT	1,000.58
5103	Salaries Part-Time - TPT	5,808.00
5105	Salaries OverTime	24,619.46
5106	Salaries Strike Team OT	-
5108	Holiday Pay	3,938.51
5109	Sick Pay	(407.76)
5110	Annual Leave Buyback	-
5111	Vacation Buyback	-
5112	Sick Leave Buyback	-
5113	Vacation Pay	3,270.20
5114	Comp Pay	1,983.36
5115	Annual Leave Pay	-
5121	PERS Retirement	18,956.31
5122	Social Security	10,615.24
5123	PARS Retirement	15.01
5126	State Disability Ins.	1,128.80
5127	Deferred Compensation	125.00
5131	Health Insurance	16,475.62
5132	Dental Insurance	968.16
5133	Vision Insurance	267.04
5134	Life Insurance	121.52
5135	Long Term Disability	154.34
		<u>184,039.58</u>



STAFF REPORT

TO: Chair and Board Members **MEETING DATE:** July 17, 2020

FROM: Stephen Lieberman, Fire Chief / Executive Officer

SUBJECT: Consideration of Acceptance of Grant Award from the State of California Off Highway Vehicle Fund, as Managed by the County of San Luis Obispo

RECOMMENDATION

It is recommended that the Board of Directors accept a grant award in the amount of \$28,520.00 from the County of San Luis Obispo, and direct the Fire Chief to approve the Grant Disbursement Agreement, with the County and execute a Purchase Order with SouthCoast Fire Apparatus.

BACKGROUND

The Five Cities Fire Authority (FCFA) service area includes several locations where access is very difficult for existing vehicles and employees. Whether the James Way Open Space in Arroyo Grande or the "Dunes Interface" in Grover Beach and Oceano, FCFA crews are often limited to foot travel to deal with incidents ranging from injury to vegetation fire. FCFA personnel began discussion in 2017 focused on a specially equipped four-wheel drive vehicle with a small enough footprint to access these areas.

In 2018, Jacquelyn and Steven Frank donated \$9,000.00 to Friends of Five Cities Fire Authority to assist in the purchase of this then concept vehicle. The Frank's son Matthew, better known to many as "SLOStringer" was a prolific public-safety photographer and reporter who passed away in 2017.

The County of San Luis Obispo receives an allocation of State Off Highway Vehicle License Fee revenue. Of the total \$85,155 received for the 2020-2021 Fiscal Year, the County allocated \$81,442 for a competitive bid process. FCFA submitted a grant proposal for a Utility Task Vehicle (UTV) equipped with firefighting and patient extrication capabilities, along with a transport trailer. The total amount of the request was \$38,070 (reflecting the \$9,000 donation). The County Parks and Recreation Commission ultimately voted to approve \$28,520.00 for the project. The County Board of Supervisors approved the grant as part of the FY 2020-21 budget in June 2020. The agreement stipulates that FCFA expend funds for the project and subsequently submit invoices for reimbursement (not to exceed \$28,520.00) to the County. Project costs have been included in the FY 2020-21 budget, along with the anticipated offsetting revenue.

FCFA employees tasked with the design of the vehicle have identified changes that will allow the project to remain within the total available funding of \$37,520.00.

FISCAL IMPACT

The project cost will have a zero net effect on the FCFA FY 2020-21 budget. The grant and donation revenue will be added to the budget along with the offsetting project cost.

ALTERNATIVES

The following alternatives are provided for the Board's consideration:

1. Adopt a Resolution accepting a grant from the County of San Luis Obispo OHV fund in the amount of \$28,520.00, and direct the Fire Chief to execute the grant agreement, and a purchase order with SouthCoast Fire Apparatus.
2. Direct the Fire Chief to contact the County to cancel the grant funds and related project.
3. Provide other direction.

ATTACHMENTS

1. Resolution accepting grant award from County of San Luis Obispo OHV fund (\$28,520.00)
2. San Luis Obispo County Off-Highway Motor Vehicle License Fund Grant Disbursement Agreement
3. County of San Luis Obispo Parks and Recreation Commission Staff Report – December 5, 2019
4. Grant Proposal submitted by FCFA – December 2019

PREPARED BY

S. Lieberman, Fire Chief/Executive Officer

RESOLUTION NO. 2020-

A RESOLUTION OF THE BOARD OF THE FIVE CITIES FIRE AUTHORITY ("FCFA") APPROVING A GRANT AWARD FROM THE STATE OF CALIFORNIA OFF HIGHWAY VEHICLE FUND FOR THE PURCHASE BY THE AUTORITY OF A UTILITY TASK VEHICLE

WHEREAS, the Five Cities Fire Authority ("FCFA") has been offered a grant from the County of San Luis Obispo funded by the State of California Off Highway Vehicle fund to assist in the purchase of a utility task vehicle; and

WHERSAS, The Five Cities Fire Authority service area includes several locations where access is very difficult for existing vehicles and employees and a smaller more maneuverable vehicle is required for access; and

WHEREAS, staff has determined that the donation of this money is necessary for the purchase of the defined equipment; and

WHEREAS, the donation of this money for the purchase of the subject equipment is an important component of the FCFA's equipment to service areas of the community which cannot be reach through larger fire equipment apparatus.

NOW, THEREFORE, BE IT RESOLVED that the Five Cities Fire Authority Board ("Board") does hereby approve the Grant from the County of San Luis Obispo, in the amount of \$28,520.00 for the purchase of acquiring a utility task vehicle and the Board does delegate and authorized the Fire Chief to execute the agreement necessary to accept the grant and to do any and all other things necessary to finalize the purchase of the equipment defined herein.

BE IT ALSO RESOLVED that the Clerk to the Board shall certify the passage and adoption of this Resolution and enter it into the book of original Resolutions.

AYES:
NOES:
ABSENT:
ABSTAIN:

the foregoing Resolution was passed and adopted at the regular meeting of the Board of the Five Cities Fire Authority, this ____ day of _____, 2020.

KAREN WHITE, CHAIR

ATTEST:

TRICIA MEYERS, CLERK TO THE BOARD

APPROVED AS TO CONTENT:

STEPHEN C. LIEBERMAN, FIRE CHIEF

APPROVED AS TO FORM:

DAVID P. HALE, GENERAL COUNSEL

OFFICIAL CERTIFICATION

I, **TRICIA MEYERS**, Clerk to the Board of the Five Cities Fire Authority, County of San Luis Obispo, State of California, do hereby certify under penalty of perjury, that Resolution No. 2020-__ is a true, full, and correct copy of said Resolution passed and adopted at the regular meeting of the Board of the Five Cities Fire Authority on the ____ day of _____, 2020.

WITNESS my hand and the Seal of the Five Cities Fire Authority affixed this ____ day of _____, 2020.

TRICIA MEYERS, CLERK TO THE BOARD

San Luis Obispo County Off-Highway Motor Vehicle License Fund Grant Disbursement Agreement

This Grant Disbursement Agreement is made and entered into on _____ 2020 by and between ("Grantee") Five Cities Fire Authority and ("County") San Luis Obispo County.

WITNESSETH

WHEREAS, the Grantee desires to utilize County Off-Highway Vehicle funds to support off-highway vehicle recreational use with San Luis Obispo County.

WHEREAS, the County desires to make those funds available to Grantee for such use.

NOW, THEREFORE, it is mutually agreed between the parties hereto, as follows:

1. GRANTEE'S OBLIGATIONS:

A. Grantee shall complete the Project as described in Exhibit A, attached hereto, before requesting grant distribution. Grantee shall complete the Project no later than June 30, 2022.

B. Grantee is obligated to provide all supplies, materials, equipment, labor, and any funds in excess of those to be provided by County hereunder in order to complete the Project.

C. Grantee shall promptly submit such progress, performance or other reports concerning the status of work performed on the Project as the County may request. Grantee shall provide a written report to the County detailing Grantee's expenditures of funds within ninety (90) days of completion of the Project or within ninety (90) days of termination of this Agreement.

D. Grantee warrants and agrees that the work and projects which are funded through reimbursement requests made in accordance with this Agreement shall be consistent with the purposes stated in California Public Resources Code section 5090.50.

E. Grantee shall make property and facilities maintained, operated, acquired or developed pursuant to this agreement available for inspection by the County upon request. If the Project includes acquisition of real

property, the purchase price shall be the fair market value of such property as established by an appraisal completed according to established current appraisal practices and methods as approved by both the Grantee and the County. Any property acquired or developed with grant moneys under this agreement shall be used by the Grantee only for the purpose for which the Grant moneys were requested.

F. Equipment purchases must be approved by the Director of the County San Luis Obispo County Parks and Recreation Department in writing in advance of the purchase and must be used solely for Off-Highway vehicle related purposes unless the Grantee is funding the portion of the purchase price not dedicated to Off-highway vehicle purposes.

2. COUNTY'S OBLIGATIONS: County agrees to provide funds from the County's Off-Highway Vehicle fund in an amount not to exceed **\$28,520.00** to Grantee for completion of the Project described in Exhibit A. The County shall have no obligation to disburse money under this Agreement until the Grantee demonstrates to the satisfaction of the County that the Project is complete.
3. TERM: This Agreement shall become effective on the date first above written and shall terminate on June 30, 2022, unless extended by mutual written agreement or terminated earlier in accordance with provisions herein.
4. PAYMENT AND BILLING: All Off-Highway Vehicle grant funded projects must be invoiced in arrears; grantees must pay their project expenses before requesting reimbursement from the County for their costs. Invoices shall be sent to:
The County of San Luis Obispo,
Parks and Recreation Department
Attn: OHV Grant Administrator
1144 Monterey Street, Suite A
San Luis Obispo, Ca. 93408

An alternative payment process for construction phase or asset acquisition Projects is designed to assist Grantees in the implementation of their off-highway vehicle grant projects when they are unable to pay for expensive assets in advance or to enable the Grantee to stay current with contractors during construction projects. If Grantee desires to use this alternative payment process, the Grantee shall request Alternative Payment Process in writing, along with a quote of costs and a schedule of work and anticipated payments prior to submitting a payment request. If approved by the County, all payments will be made directly to the

vendor(s) and/or contractor(s). Statements shall not be submitted more frequently than for work performed during ninety (90) day periods. Approval of the Alternative Payment Process is at the sole discretion of the Director of the County San Luis Obispo County Parks and Recreation Department.

5. TERMINATION:

A. **Non-Allocation of Funds:** The terms of this Agreement and the services to be provided hereunder are contingent upon the availability of funds by the County. Should sufficient funds not be allocated, the services to be provided may be modified, or this Agreement terminated, at any time upon thirty days written notice to Grantee.

B. **Breach of Contract:** County may immediately terminate this Agreement in whole or in part upon the determination by County that there is or has been an illegal or improper use of funds by Grantee; a failure to comply with any term of this Agreement; and/or a substantially incorrect or incomplete report submitted to the County.

C. **No Waiver:** In no event shall any payment by the County constitute a waiver by the County of any breach of this Agreement or any default which may then exist on the part of the Grantee. Neither shall such payment impair or prejudice any remedy available to the County with respect to the breach or default. The County shall have the right to demand of the Grantee the repayment to the County of any funds disbursed to the Grantee under this Agreement, which in the judgment of the County were not expended in accordance with the terms of this Agreement. Grantee shall promptly refund any such funds upon demand.

D. **Without Cause:** This Agreement may be terminated by County upon sixty (60) days written notice to Grantee. The Grantee may unilaterally terminate this agreement at any time prior to the commencement of the Project.

6. COMPLIANCE WITH LAWS: The Grantee agrees to abide by all laws and regulations applicable to the expenditure of County grant funds and development projects including but not limited to all labor laws, regulations pertinent to public funds, legal requirements for construction, contracts, building codes, health and safety codes, and laws and codes pertaining to individuals with disabilities. Grantee shall not discriminate against any person or class of persons in violation of any and all federal, state and local non-discrimination laws.

7. **INDEMNIFICATION:** Grantee shall defend, indemnify and save harmless the County, its officers, agents and employees from any and all claims, demands, damages, cost expenses, judgments, attorney's fees, liabilities or other losses that may be asserted by any person or entity and that arise out of or are made in connection with the acts or omissions relating to the performance of any duty, obligation, or work hereunder. The obligation to indemnify shall be effective and shall extend to all such claims, losses, in their entirety, even when such claims or losses arise from the comparative negligence of the County, its officers and employees. However, this indemnity will not extend to any claims or losses arising out of the sole negligence or willful misconduct of the County, its officers and employees.

It is the intent of the parties to provide the County the fullest indemnification, defense and "hold harmless" rights allowed under the law. If any word(s) contained herein are deemed by a court to be in contravention of the applicable law, said word(s) shall be severed from this Agreement and the remaining language shall be given full force and effect.

8. **INSURANCE:** Grantee shall show proof of insurance of no less than \$500,000 and that names the Grantor as an additional insured.
9. **RECORDS:** Grantee shall retain all financial accounts, documents, and records for three (3) years from the expiration date of the Project agreement, and/or three (3) years from the start of an audit engagement, whichever comes first, and until an audit started during the three (3) years has been completed and a report published.

During regular office hours each of the parties hereto and their duly authorized representatives shall have the right to inspect and make copies of any books, records or reports of the other party pertaining to this agreement or matters related thereto.

10. **MODIFICATION:** This Agreement may be modified by written instrument executed by both parties.
11. **NON-ASSIGNMENT:** Neither party shall assign, transfer, or sub-contract their rights or obligations under this Agreement without the prior written consent of the other party.
12. **SEVERABILITY:** If a provision of this agreement or the Application thereof is held invalid, that invalidity shall not affect other provisions or applications of the agreement which can be given effect without the invalid provision or Application, and to this end the provisions of this agreement are severable.

13. **NOTICES:** The persons and their addresses having authority to give or receive notices under this Agreement are the following:

COUNTY	San Luis Obispo, Ca.
County of San Luis Obispo,	93408 GRANTEE
Depart. of Parks and Recreation	Five Cities Fire Authority
Attn: OHV Grant Administrator	140 Traffic Way
1144 Monterey St., Suite A	Arroyo Grande CA. 93420

Any and all notices between County and Grantee under this Agreement shall be in writing and shall be deemed duly served when personally delivered to the party or when deposited in the U.S. Mail, postage prepaid, addressed to the party.

14. **GOVERNING LAW:** Venue for any action arising out of or related to this Agreement shall be in San Luis Obispo County, California. The rights and obligations of the parties and the interpretation of the terms of this Agreement shall be governed in all respects by the laws of the State of California.

15. **ENTIRE AGREEMENT:** This Agreement constitutes the entire agreement and understanding between the County and Grantee with respect to the subject matter hereof and supersedes all previous negotiations, proposals, commitments, writings, advertisements, publications, and understandings of any nature unless expressly included herein.

Grantee Name

Date _____

Grantee's Title

The County of San Luis Obispo:

Date _____

Nick Franco,
Director of the County of San Luis Obispo,
Department of Parks and Recreation

16. **AUTHORIZED REPRESENTATIVES:** By signature below, County and Grantee certify that the individuals executing this Agreement in a representative capacity have authority to do act and thereby legally bind their respective parties to perform in accordance with this Agreement.

IN WITNESS WHEREOF, the Parties have executed this Agreement on the date(s) set forth below.

Grantee:

Exhibit A – Authorized Project Description

This project is the San Luis Obispo County Board of Supervisors approved Off-highway vehicle fund grant project that is to be completed with this grant award.

The purchase a Utility Task Vehicle and accessories.



County of San Luis Obispo, California

PARKS & RECREATION COMMISSION

COUNTY PARKS AND RECREATION COMMISSION AGENDA ITEM TRANSMITTAL

TO: Parks and Recreation Commission

FROM: Parks and Recreation / Elizabeth Kavanaugh (805) 781-4089

SUBJECT: Review of Fiscal Year 2020-2021 Off Highway Vehicle In-Lieu Fee Fund Grant Applications and Funding Recommendations.

DATE: 12/5/2019

Recommendations:

It is recommended that the Parks and Recreation Commission:

1. Review the request to increase the administrative fees County Parks receives for implementing this grant program from \$5,000 to \$8,500 a year.
2. Review fiscal year 2020-2021 Off-highway Vehicle In-Lieu Fee Fund grant applications and staff recommendation to fund up to \$81,442 of these grant requests.
3. Recommend to the Board of Supervisors which grant applications to fund and the dollar amount to be funded.

These recommendations will then be included into the Parks and Recreation Department's 2020-21 budget, which will be reviewed and approved by the Board of Supervisors in June 2020.

Discussion:

The Off-highway Vehicle In-Lieu Fee Fund is a State program that generates funds from a \$4 fee on the registrations of off highway vehicles and is distributed to counties that have OHV use areas. San Luis Obispo County receives a yearly allotment from this fund because it has two legal OHV use areas: Las Padres National Forest and Oceano Dunes State Vehicular Recreation Area.

On November 6, 2012, the Board of Supervisors (BOS) created a program for the use of the County's share of the State's Off Highway Vehicle In-Lieu Fund (Attachment 1). The BOS created an Off-Highway Vehicle In-Lieu Fund program that splits the County's yearly Off-Highway Vehicle In-Lieu Fee Fund allocation into a 60-40 percent split. Sixty percent is available to non-profit organizations and other governmental organizations through competitive grants (OHV grant). Forty percent is available to County Departments effected by OHV use (Parks, Public Works, Sheriff). This action also:

1. Created a process to administer the OHV grant program.
2. Adopted the evaluation criteria to review the OHV grant applications.
3. Directed County Parks to oversee the grant process.
4. Authorized the Parks and Recreation Commission to review the OHV grant applications and recommend funding of qualifying projects.
5. Authorized \$5,000 a year administrative fee to County Parks to cover the cost of running this grant program.

The result is the OHV grant program that County Parks has been implementing for six years.

Increase Administrative Fee

County Parks is requesting an increase in the administrative fee from \$5,000 a year to \$8,500. After six years of administering the OHV grant program we have the actual costs of running the OHV grant program. The average is approximately \$8,500 a year.

Costs of Running the OHV Grant Program

Year	Advertising Costs	Staff Costs	Total
2014	\$955	\$6,026	\$6,981
2015	\$1,281	\$6,413	\$7,694
2016	\$1,329	\$9,159	\$10,488
2017	\$1,292	\$4,092	\$5,384
2018	\$1,575	\$10,081	\$11,656
2019	\$1,474	\$6,217	\$7,691

The average cost of running this program is \$8,316 per year. Based on historical data, the \$5,000 a year administrative fee never covered the full cost of running this program. This increase is necessary to cover the full costs of staff time and the required advertising of this grant. If your Commission supports this increase, it will be submitted as part of the County Parks' budget for the BOS to approval in June, effective July 1, 2020.

Grant Funds and Applications

This year’s OHV grant allotment is \$85,155. If the above discussed administrative fee increase is approved, County Parks will receive \$8,500 for administration of this grant, leaving \$76,655 to fund this year’s OHV grants. In addition, Cal Poly Police Department will not be using the \$4,787 grant that was allocated to them last year. These funds are added to this year’s OHV grant amount for a total of \$81,442.

\$85,155	OHVF Grant Received from State to be used for grants
\$ 4,787	Unused funds from last year’s Cal Poly Police Department OHV Grant
<u>(\$8,500)</u>	Administration Fees
\$81,442	Total of OHVF available for grants in the 2020-2021 cycle

We have received grant applications totaling \$112,392.14, which is \$30,950.14 more than the available funding.

In September, County Parks advertised the availability of this round of OHV grant, its application process, timelines and evaluation criteria (see attachment 2). Grant application deadline was October 31, 2019. Four applications were submitted (see attachments 3-6). Staff reviewed the applications and confirmed that all the proposed projects are consistent with the application evaluation criteria and allowable uses identified in the BOS adopted evaluation criteria. All applications were submitted on time. The San Luis Obispo Parks, Open Space and Trails Foundation’s (SLOPOST) application, however, did not include the required landowners’ authorization from Los Padres National Forest. A summary of these applications and recommendations is provided on page four and copies of the applications are attached to this staff report for a more detailed review.

In its recommendation, staff considered if the application was complete, the degree of impact the application would have on OHV users, and available match.

Staff supports Cal Fire/ City of Pismo Beach requested \$6,422.14 toward purchase of a submersible communication kit that enhances water rescues in the south county and at the Oceano Dunes State Vehicular Recreational Area. This application has almost a 100% match by providing the radios that will be the base of the submersible communication kit.

Central Coast Trail Riders Association is requesting \$50,900 for road and OHV trail maintenance along with materials and tools needed to complete this maintenance. A \$7,400 match in volunteer hours and tools is included to complete this request. Staff recommends funding \$46,500 of this request, leaving the \$4,400 request for administration unfunded.

A new applicant, Five Cities Fire Authority applied for \$38,070 to purchase a utility task vehicle (UTV) and accessories to serve the South County communities and Oceano Dune State Vehicular Recreation Area via a mutual aid agreement. A 25% cash match is provided. Staff recommends funding \$28,519.86 which includes the cost of the UTV and \$4,077.41 towards accessories, leaving \$5473 of this request unfunded.

Finally, staff does not recommend funding SLOPOST’s application because it was incomplete, missing the landowner authorization.

2020/2021 OHV Grant Applications

Applicant	Requested Amount	Project Description	Deadline/Criteria /Match	Recommendation
Cal Fire/ City of Pismo	\$6,422.14	Submersible water rescue communication kit	Met deadline and law enforcement criteria and includes a \$6,000 match of radios and staff time.	\$6,422.14
Central Coast Trail Riders Association	\$50,900	Trail/road maintenance of OHV use areas in Los Padres National Forest \$36,500 maintenance, \$10,000 tools and materials, \$4,400 admin.	Met deadline and maintenance criteria and includes \$7,300 match in volunteers' hours and equipment.	\$46,500 - Requested amount excluding \$4,400 admin. cost
Five Cities Fire Authority	\$38,070	Polaris UTV, patient transport basket, compressed air foam system, lights/sirens, winch and tow trailer	Met deadline and law enforcement criteria and includes a \$9,000 cash match	\$28,519.86 UTV \$24,442.45 and \$4,077.41 towards accessories
San Luis Obispo Parks, Open Space and Trails Founda- tion (SLOPOST)	\$17,000	Complete NEPA studies and document needed for a Trout creek trailhead in the Garcia wilderness of Los Padres National Forest. Improvements include gates and pipe fencing to keep OHV off non- vehicle trails.	Application turned in on-time excluding land-owner authorization. Met maintenance criteria, \$5,000 match in volunteer hours	\$0.00 Application was incomplete at time of submittal
	\$112,392.14		Total Recommended amount	\$81,442.00

Recommendation to the BOS

Your commission can recommend any project or combination of projects provided the total does not exceed \$81,442. You are not required to recommend full expenditure of available funds. Your funding recommendations along with the increased administrative fee will be included in the County Parks annual budget for BOS approval in June 2020.

Other Agency Involvement:

County Counsel will also review the recommended applications prior to inclusion into the County budget.

Financial Considerations: Approval of the increase to recover the costs for administration of the grant program will be consistent with the Board approved Cost Recovery Policy. Allocation of the grant funds will meet the intent of the grant program regarding Off Highway vehicle use in the county.

Attachments

Attachment 1- BOS Staff Report Creating the OHV Grant Program

Attachment 2 -Application Evaluation Criteria

Attachment 3- Cal Fire-City of Pismo Beach Fire

Attachment 4- Central Coast Trail Riders Asso

Attachment 5- Five Cities Fire Authority

Attachment 6-SLOPOST

FIVE CITIES FIRE AUTHORITY

Open Space Fire/Rescue UTV



Off Highway Vehicle License Fund Application Packet

Five Cities Fire Authority
Stephen C. Lieberman, Fire Chief / Executive Officer
805.473.5490
sliberman@fivecitiesfire.org
140 Traffic Way, Arroyo Grande California 93420



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LAFCO Map – Grover Beach 18

LAFCO Map – Oceano 19

Objective

To obtain the needed funds from the San Luis Obispo County Off-Highway Motor Vehicle License Fund to effect patrol and fire/rescue activities in areas adjacent to the Oceano Dunes State Vehicular Recreation Area (SVRA) and other areas impacted by illegal Off-Highway Vehicle (OHV) activities. This vehicle will allow Five Cities Fire Authority personnel to more effectively perform patient care, and to initiate a more rapid initial fire attack in these areas. The proposed project cost is \$47,070.47 and the request for this grant is \$38,070.47.

Project Description

The communities of Arroyo Grande, Grover Beach and Oceano formed the Five Cities Fire Authority (FCFA) in 2010. The FCFA serves an area of 10 square miles with a population of 38,000 people (excluding visitors). Each of the member communities contains open space areas with trail systems that do not allow the legal use of motorcycles or other motor-driven vehicles; yet OHV riders do utilize these areas illegally. FCFA personnel do not have the appropriate response resources to access certain areas of the jurisdiction's open space which at times limits our response capabilities to what can be "walked in and out" of an incident location. This agency is requesting financial support through the OHV Vehicle License Fund to configure a specialized patrol/rescue utility task vehicle (UTV) to provide assistance to injured, lost or trapped individuals along with the capability to quickly attack a fire. This vehicle will be capable of transporting up to four fully equipped FCFA personnel and a patient. When placed into service, the FCFA UTV will be made available via mutual aid request to assist other local fire and law enforcement agencies.



Pictured is an example of a specialized fire/rescue UTV, along with an example of current vehicle limitations.

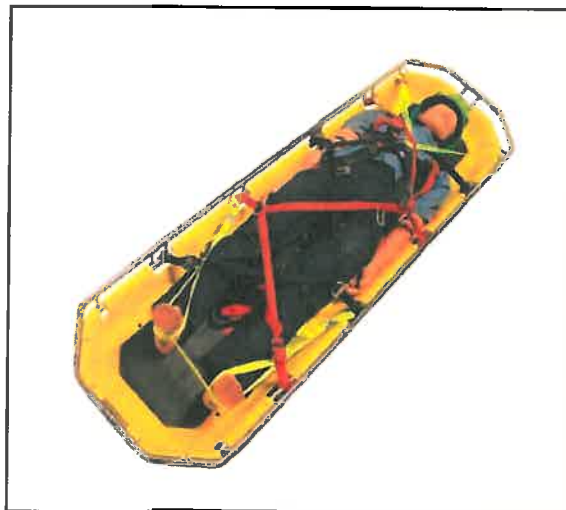
Platform

The vehicle will be based on the Polaris Ranger Crew XP1000. This vehicle is all terrain, is capable of carrying four emergency responders and has the power to support a patient, firefighting solution and an electric winch for rescue purposes. The vehicle will also be equipped with additional lighting for incident location illumination.



Patient Transport and Care

Custom "up-fitting" will include the installation of a frame attached to the front of the vehicle to accommodate a rugged patient stretcher. The patient will be secured to the UTV and an Emergency Medical Technician (EMT) certified firefighter will provide patient care and assessment from the front passenger seat.



Firefighting Capability

Currently, FCFA personnel "hike in" hose packs that literally run hundreds of feet from the scene of a fire in confined open space back to a fire engine located in a flat area. The UTV will

significant areas of open space and trail systems. When people become injured, suffer cardiac arrest, or are victims of a wildfire, FCFA personnel require a means to quickly reach the victims (or fire) in order to provide emergency care. In the instance of a cardiac arrest, every moment the victim goes without care greatly increases the risks of brain damage and death. Having the ability to quickly gain access to a victim and rapidly transport them from a space with limited access for “traditional” vehicles will significantly increase survivability, loss of property and adverse impacts to the environment. The use of a properly outfitted UTV will improve response and extrication times, and provide a true benefit to the community by allowing for a cost effective rescue solution, utilizing a smaller vehicle with a limited footprint and associated impact to the natural habitat, along with increased safety for firefighters and patients utilizing adequate scene lighting.

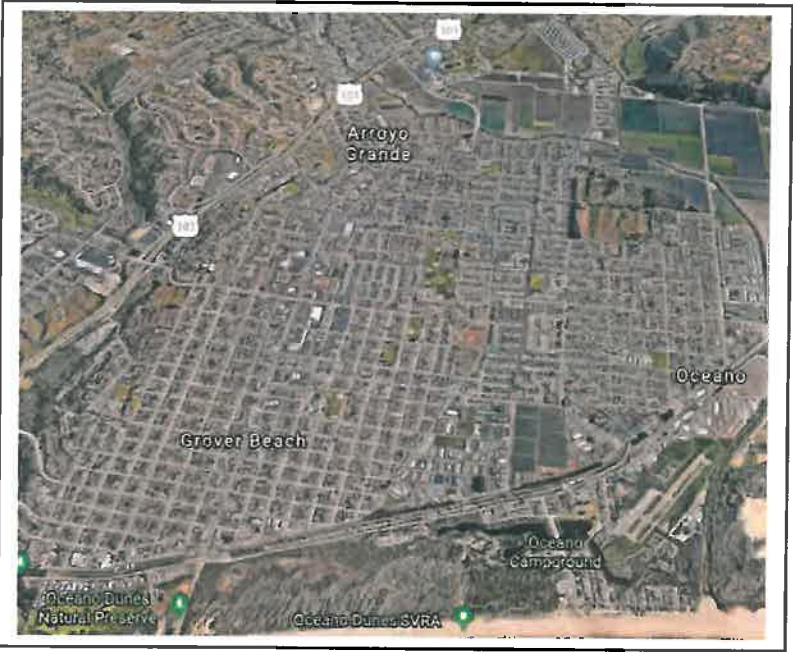
The areas identified in the three communities experience daily activity, and FCFA responds to these areas multiple times annually.

Project alternatives would be to continue a “status quo” response model with the vehicles and equipment currently in service with the FCFA. Current resources are identified later in this section.

Pictured is a map of the FCFA service area and below is more focused information about the specific areas of risk within each member community.

Arroyo Grande – James Way Open Space

An area known as the James Way Open Space is home to the Clover Ridge Trail, a one-mile loop primarily used by hikers and runners. The northern end of the open space has been the location of an illegal BMX Bike and motorcycle jump course. FCFA responds to this area with personnel hiking to the location of an injury or fire.

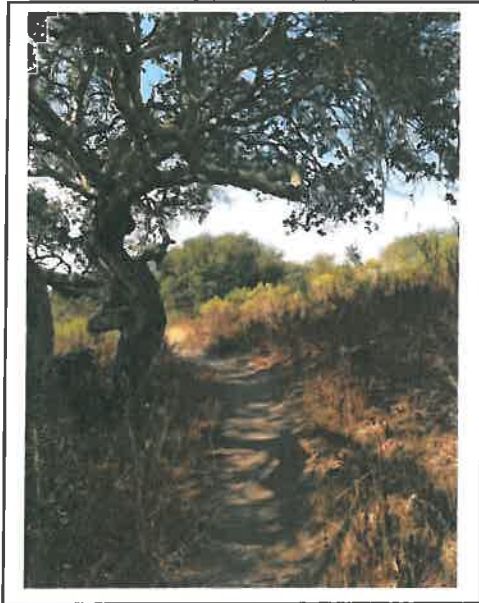


2017 – 2018 Incident Response Data – James Way Open Space Total Response – 9 (2 Fires)

Extrication Time Estimates

Current: 15-45 minutes

UTV: 5-15 minutes



Grover Beach – Beach Boardwalk and Dunes Area

The City’s jurisdictional boundaries include a portion of the beach and dunes near Grand Avenue and reaching down the sand to the high-tide line. Currently, the FCFA has no specialized rescue vehicle capable of gaining access to the sand area. Additionally, this area is home to a beach boardwalk that is a very popular walking destination for senior citizens. The FCFA has responded to cardiac arrest calls along the boardwalk and first responders had to walk the patient to a parking lot where an ambulance was staged.

2017 – 2018 Incident Response Data Beach Boardwalk and Dunes Area Total

Response – 45 (8 Fires)

Extrication Time Estimates

Current: 20-40 minutes

UTV: 5-10 minutes



Oceano – Dunes Area

Oceano serves as the main entrance to the SVRA, and is host to multiple campsites serving SVRA visitors. With the backside of the beach dunes physically located within Oceano’s borders, FCFA responds to multiple medical emergencies and fires in areas frequent by OHV’s.

2017 – 2018 Incident Response Data- Dunes Area Total

Response – 37 (12 Fires)

Extrication Time Estimates

Current: 10-45 minutes

UTV: 5-25 minutes



Mutual Aid Resource

FCFA frequently responds to fires with CAL FIRE / San Luis Obispo County Fire. To illustrate this point, FCFA and CAL FIRE responded to a vegetation fire in the Oceano Dunes area located roughly midway between the Grand and Pier Avenue access ramps to the SVRA on October 20, 2019. Type III fire engines had to use the beach to access the fire, and due to their weight, one of them sunk in the soft sand and had to be towed out of the area. Had this UTV resource been available, it would have quickly been able to travel down the beach and into the dune area to limit the growth of this fire. The vehicle will also be available to support law enforcement activities (Arroyo Grande Police Department, Grover Beach Police Department, San Luis Obispo County Sheriff’s Department) within the FCFA service area.



Description of Land

The communities of Arroyo Grande, Grover Beach and Oceano formed the Five Cities Fire Authority (FCFA) in 2010. The FCFA serves an area of 10 square miles with a population of 38,000 people (excluding visitors). Listed below are brief descriptions of the communities served by the FCFA. Jurisdictional maps created by the Local Agency Formation Commission of San Luis Obispo County are attached to this document.

Arroyo Grande

Arroyo Grande shares borders with Grover Beach, Oceano, Pismo Beach and unincorporated areas of the county. Residents enjoy a unique combination of rural and urban qualities - agriculturally productive farmlands, quality neighborhoods, a variety of shopping experiences, excellent parks and sports facilities, a performing arts center, local hospital, and an outstanding school system. Incorporated in 1911, the City comprises 5.45 square miles and serves 17,252 residents. Arroyo Grande is a full-service city.

Grover Beach

Grover Beach shares boundaries with Arroyo Grande, Oceano, Pismo Beach and the Pacific Ocean. Incorporated in 1959, the City is located right on the beautiful coast. A beach community with a population of 13,067, Grover Beach is also a full-service city. Residents in the small-town community of 2.2 square miles enjoy opportunities for year-round recreational activities on land and sea, including horseback riding, surfing, kayaking, off-road access to the sand dunes, or a leisurely stroll along the Beach Boardwalk.

Oceano

Oceano is bordered by Arroyo Grande, Grover Beach, unincorporated areas of the county and serves as the gateway to the Oceano Dunes State Vehicular Recreation Area where camping and four-wheeling activities are a major attraction. The Oceano Community Services District serves a population of 7,600 residents. The district provides its citizens with cost-effective services including fire protection, water, sewer, and street lighting.

History of Condition and Status of Resources and Expected Benefits

The FCFA currently responds to emergency incidents in the identified areas with a Type I Fire Engine, supplemented with a Type III Brush Engine, and/or Type VI Patrol. Due to the limitations of the existing resources, FCFA personnel are tasked with accessing the site of a medical emergency or fire by hiking to the location with the equipment anticipated to be needed to mitigate an emergency.

Type I Engine – most commonly used for municipal emergency response, the Type I carries water, ladders, an extensive hose compliment and specialized equipment and tools. This type of vehicle is unable to leave a paved or compacted roadway.



Type III Brush Engine – Designed for a response to wildland fires, the Type III has a shorter wheelbase for maneuverability and is 4-wheel drive. While more capable of “off-road” response, the size and weight of the Type III engine prevents access to more remote areas.



Type VI Patrol – Designed for response to wildland fires, the Type VI is based on a heavy duty pick-up truck chassis, the patrol does have the capability to pump water and firefighting foam to a fire, but has limited access to certain areas of the service area due to size and weight.



Limitations of Current Resources

- Unable to access all OHV areas and trails due to length, width and weight
- Inability to transport a patient from remote area
- Damage to natural habitat due to large footprint/impacts of current vehicles
- Firefighter and Patient safety concerns due to lack of adequate travel and incident scene lighting
- Patient care is extremely limited during patient extrication (crews hiking with stretcher)

Expected Benefits

- Increased ability to access remote trails and OHV areas
- Initiate patient treatment or initial fire attack with a more rapid response time
- Minimize damage to natural habitat and foot trails
- Enhance firefighter and patient safety with increased illumination of incident location
- Transport additional medical equipment, fire hose, and heavy tools without risking employee injury
- Mutual Aid resource to assist other fire and law enforcement agencies
- Reduced emissions with smaller four-stroke powered vehicle

Project Design and Related Information

The proposed UTV will be constructed by South Coast Emergency Vehicle Service. South Coast is an authorized dealer for Pierce; a national manufacturer of fire service vehicles. South Coast is the current fleet mechanic for the Five Cities Fire Authority with a service facility located in Paso Robles. South Coast will maintain the vehicle and provide all needed warranty work.

As previously described in this document, the Polaris Ranger Crew XP1000 UTV will be upfitted by South Coast. Components include:

- Polaris Ranger Crew XP1000
- Tri-Max CAFS 10 Firefighting Foam System with hose reel
- Stokes Basket (Patient Transport) Package
- Polaris Dual Speed Pro HD 6000 Pound Winch

- Code 3 Siren / Public Address System
- Emergency Lighting Package (Light Bar and LED Incident Scene Lighting)



Pictured above is an example of a specialized UTV with similar features.

Estimated Project Costs

Fully Outfitted Fire/Rescue UTV	\$43,797.13
Tow Trailer	\$3,273.34
Administrative Costs	\$0.00
Project Total	\$47,070.47
Less Donation	(\$9,000.00)
Revised Project Total	\$38,070.47

Administrative Costs, Donation/Project Offset, Maintenance and Long Range Plans

There will be no administrative costs associated with this grant request.

The parents of Matthew Frank, perhaps better known as “SLOStringer” made a donation in the amount of \$9,000 to be applied to this project. The donation was received by Friends of Five Cities Fire Authority, a supporting non-profit organization. This donation will be directly applied to the project cost, reducing the needed OHV grant funding.

On-going maintenance of the vehicle will be budgeted and expended by the Five Cities Fire Authority. In terms of long range planning, the eventual replacement of this specialty UTV will need to be budgeted by the organization.

OHV Grant Criteria – Law Enforcement

The Five Cities Fire Authority provides an “all-hazards” emergency response to the citizens and visitors of Arroyo Grande, Grover Beach and Oceano. Fire department personnel would be dispatched to render emergency medical support or extrication of an individual illegally operating a motorcycle or other motor-powered vehicle in open space areas. FCFA personnel are requested by law enforcement agencies to assist in search and rescue operations, including the use of specialized equipment such as thermal imaging cameras to locate lost or injured residents.

If this grant request is approved, this agency would have an enhanced capability to rapidly deploy a resource to support law enforcement or neighboring fire agencies locate an individual, to provide emergency treatment and transport an injured person, and to contain a fire before it spreads. This platform would provide significant support in areas frequented by illegal OHV activities.

OHV Grant Criteria – Education and Safety

One aspect of a fire department’s purpose is fire prevention and life safety education. This organization currently provides training including:

- Hands-only CPR
- Fire and Life Safety
- Disaster Planning and Preparedness

This vehicle would serve as a perfect complement to public education efforts. The UTV would provide an opportunity to educate the public on safe use of off highway vehicles. This agency will work with our neighboring State Parks partners to obtain the needed educational materials to focus on OHV safety. The

UTV would be on display at community events including the Harvest, Stone Soup, and Strawberry Festivals along with holiday parades.



**SOUTH
COAST**
EMERGENCY VEHICLE SERVICE



PERFORM. LIKE NO OTHER.

Five Cities Fire Authority - OHV Patrol / Rescue UTV

Polaris Ranger Crew XP 1000	\$24,442.45
1000 Polaris Dual Speed Pro HF 6000LB Winch	\$1,152.58
Tri-Max CAFS 10 with Air Cylinder - TM10-UTV	\$7,009.35
Emergency Lighting/Siren Package	\$3,257.42
Stokes Basket Package (Patient Transport)	\$2,465.00
Upfitting Labor	\$2,500.00
Subtotal	\$40,826.80
Sales Tax	\$2,970.33
Project Total	\$43,797.13

October 2019

Heacock Trailers & Truck Accessories

1105 El Camino Real
Arroyo Grande, Ca 93420
805-489-8442

Estimate

Date	Estimate #
10/21/2019	6812

Name / Address
FIVE CITIES FIRE AUTHORITY 140 TRAFFIC WAY ARROYO GRANDE, CA 93420

P.O. No.	VEH. ID #

Item	Description	Qty	Price Each	Total
IRON PANTHER	6.5X14FT TANDEM AXLE UTILITY TRAILER WITH RAMP, BRAKES ON ONE AXLE	1	2,920.00	2,920.00T
SHIPPING	FREIGHT & HANDLING		50.00	50.00
D.O.C. FEE	D.O.C. FEE		65.00	65.00T
TIRE TAX	CALIFORNIA TIRE RECYCLING FEE	4	1.75	7.00
Customer Signature _____			Sales Tax (7.75%)	\$231.34
			Total	\$3,272.34



CAL FIRE
San Luis Obispo
County Fire Department

635 N. Santa Rosa • San Luis Obispo, CA 93405
 Phone: 805.543.4244 • Fax: 805.543.4248
www.calfireslo.org

Scott M. Jalbert, Unit Chief

Nick Franco, Director
County of San Luis Obispo Parks and Recreation Department
1055 Monterey St, San Luis Obispo, CA 93408

Dear Mr. Franco,

The Five Cities Fire Authority (FCFA) is applying for a grant from the Off-Highway Motor Vehicle License Fund for a Utility Task Vehicle (UTV).

The FCFA and County Fire work together daily. We respond to a multitude of emergency incidents involving both jurisdictions and several different apparatuses. As both agencies are responsible for a variety of not urban areas, having an UTV, with suppression capabilities, will add a valuable resource that can be utilized for FCFA and County Fire areas. In addition, this resource can be made available throughout the Operational Area (regionally) under mutual aid for both fire and law enforcement agencies.

Please consider letter as support for the FCFA to receive a grant for the UTV as this will benefit them and all surrounding agencies.

Sincerely,



Scott M. Jalbert
Fire Chief
CAL FIRE-San Luis Obispo County Fire

ALTERNATIVES

The following alternatives are provided for the Board's consideration:

1. Approve a resolution accepting a donation of \$9,000.00
2. Provide other direction.

ATTACHMENTS

1. Resolution accepting donation of \$9,000.00

PREPARED BY

S. Lieberman, Fire Chief/Executive Officer

RESOLUTION NO. 2020-

**A RESOLUTION OF THE BOARD OF THE FIVE CITIES FIRE
AUTHORITY (“AUTHORITY”) APPROVING A MONETARY
DONATION FOR THE PURCHASE BY THE AUTHORITY OF A
UTILITY TASK VEHICLE**

WHEREAS, the Five Cities Fire Authority (“Authority”) has been offered a monetary donation from Jacquelyn and Steven Frank of San Luis Obispo, CA. to assist in the purchase of a utility task vehicle;

WHEREAS, staff has determined that the donation of this money is necessary for the purchase of the defined equipment; and

WHEREAS, the donation of this money for the purchase of the subject equipment is an important component of the Authority’s equipment to services areas of the community which cannot be reach through larger fire equipment apparatus.

NOW, THEREFORE, BE IT RESOLVED that the Five Cities Fire Authority Board (“Board”) does hereby approve and accept the donation from Jacquelyn and Steven Frank of the amount of \$9,000.00 for the purchase of acquiring a utility task vehicle said equipment more fully described within Exhibit “A” which is hereby incorporated by reference and the Board does delegate and authorize the Fire Chief to execute the agreement necessary to purchase said equipment and to do any and all other things necessary to finalize the purchase of the equipment defined herein.

BE IT ALSO RESOLVED that the Clerk to the Board shall certify the passage and adoption of this Resolution and enter it into the book of original Resolutions.

AYES:
NOES:
ABSENT:
ABSTAIN:

the foregoing Resolution was passed and adopted at the regular meeting of the Board of the Five Cities Fire Authority, this ____ day of _____, 2020.

KAREN WHITE, CHAIR

ATTEST:

TRICIA MEYERS, CLERK TO THE BOARD

APPROVED AS TO CONTENT:

STEPHEN C. LIEBERMAN, FIRE CHIEF

APPROVED AS TO FORM:

DAVID P. HALE, GENERAL COUNSEL

OFFICIAL CERTIFICATION

I, **TRICIA MEYERS**, Clerk to the Board of the Five Cities Fire Authority, County of San Luis Obispo, State of California, do hereby certify under penalty of perjury, that Resolution No. 2020-__ is a true, full, and correct copy of said Resolution passed and adopted at the regular meeting of the Board of the Five Cities Fire Authority on the ____ day of _____, 2020.

WITNESS my hand and the Seal of the Five Cities Fire Authority affixed this ____ day of _____, 2020.

TRICIA MEYERS, CLERK TO THE BOARD

STAFF REPORT

TO: CHAIR AND BOARD MEMBERS

FROM: STEPHEN C. LIEBERMAN, FIRE CHIEF

**SUBJECT: PROTEST HEARING AND CONSIDERATION OF RESOLUTION
CONFIRMING WEED ABATEMENT COST ACCOUNTING REPORT
CONSISTENT WITH HEALTH AND SAFETY CODE SECTION 14905
AND 14906 ET SEQ**

DATE: JULY 17, 2020

RECOMMENDATION:

It is recommended the Board adopt the attached Resolution and confirm the itemized report consisting of an account of the cost of abatement in front of or on each separate parcel of land.

IMPACT TO FINANCIAL AND PERSONNEL RESOURCES:

Costs associated with abatement will be placed on the property owners' property tax bills.

BACKGROUND:

Pursuant to Government Code Sections 39502 and 61100, the Member Agencies of the Five Cities Fire Authority ("Authority") have delegated to the Authority all weed abatement functions consistent with Health and Safety Code Sections 14875, et seq., and therefore the Authority Fire Chief is hereby designated the person to give notice to destroy weeds consistent with Health and Safety Code Section 14890.

The Authority prepared a list of each lot or parcel within the cities of Arroyo Grande and Grover Beach and Oceano Community Services District enumerating those lots subject to abatement and adopted on May 15, 2020 a resolution approving a list of properties to be given notice their properties would be subject to weed abatement by the Authority. Notice was given to each and every property owner and on June 19, 2020, at 10 a.m., the Board held a protest hearing to allow protest related to the list of properties subject to weed abatement, and thereafter, the Board upon receiving no public protest, ordered the Fire Chief to abate and have the weeds removed.

The Fire Chief has engaged a contractor that has removed and abated the weeds on those properties that have not been cleaned by the property owners, and has developed

**CHAIR AND BOARD MEMBERS
PROTEST HEARING AND CONSIDERATION OF RESOLUTION CONFIRMING WEED
ABATEMENT COST ACCOUNTING REPORT CONSISTENT WITH HEALTH AND
SAFETY CODE SECTION 14905 and 14906 ET SEQ.
PAGE 2**

an itemized report of the cost incurred on abating the weeds on each parcel of land which report is attached hereto as Exhibit A to the Resolution.

Prior to this hearing, a copy of the report and notice of this meeting has been posted at Station 1, 140 Traffic Way, Arroyo Grande, CA consistent with Health and Safety Code section 14905 and 14906.

ALTERNATIVES:

The following alternatives are provided for the Board's consideration:

- Consider any public objections from owners liable to be assessed for the work of abatement and make any such modifications to the report as it deems necessary, after which it should confirm the report by approving the Resolution.
- Do not adopt the Resolution; or
- Provide direction to staff.

Attachment:

1. Resolution

RESOLUTION NO. 2020-0

A RESOLUTION OF THE BOARD OF THE FIVE CITIES FIRE AUTHORITY CONFIRMING THE ATTACHED ITEMIZED COST REPORT FOR WEED ABATEMENT ON FRONT OF OR ON EACH SEPARATE PARCEL OF LAND SUBJECT TO THE BOARD'S ABATEMENT ORDER

WHEREAS, the Authority prepared a list of each lot or parcel within the cities of Arroyo Grande and Grover Beach and Oceano Community Services District enumerating those lots subject to abatement and adopted a resolution on May 15, 2020 approving a list of properties to be given notice their properties would be subject to weed abatement by the Authority; and

WHEREAS, notice was given consistent with California Health and Safety Code section 14892 to each and every property owner subject to the May 15, 2020 resolution; and

WHEREAS, on June 19, 2020, at 10 a.m. the Board held a public hearing to allow protest related to the list of properties subject to weed abatement, and thereafter, the Board ordered the Fire Chief to abate and have the weeds removed; and

WHEREAS, a contractor was engaged by the Authority to remove and abate the weeds on those properties that have not been cleaned by the property owners, and has developed an itemized report of the cost incurred on abating the weeds on each parcel of land subject to the above abatement order; and

WHEREAS, prior to this hearing a copy of the report and notice of this meeting has been posted at Station 1, 140 Traffic Way, Arroyo Grande, CA consistent with California Health and Safety Code section 14905 and 14906.

NOW, THEREFORE, BE IT RESOLVED, BY THE BOARD OF THE AUTHORITY AS FOLLOWS:

1. The Board upon considering the attached itemized report, incorporated herein by reference and identified as Exhibit A, does confirm the report subject to any proposed modifications of the Board as it deems necessary.
2. Consistent with California Health and Safety Code, § 14915 which states: "A copy of the report, as confirmed, shall be turned over to the auditor of the county, on or before the seventeenth day of July following such confirmation, and the auditor shall enter the amounts of the respective assessments against the respective parcels of land as they appear on the current assessment roll"; the Board herein directs the Fire Chief to turn over a copy of the report, as confirmed by the Board, to the auditor of the County

of San Luis Obispo, within such time necessary for the auditor to enter the amounts of the respective cost, which shall constitute special assessments, against the respective parcels of land as they appear on the current assessment roll.

BE IT ALSO RESOLVED that the Clerk to the Board shall certify the passage and adoption of this Resolution and enter it into the book of original Resolutions.

On motion by _____, seconded by _____, and on the following vote, to wit:

AYES:

NOES:

ABSENT:

ABSTAIN:

the foregoing Resolution was passed and adopted at the special meeting of the Board of the Five Cities Fire Authority, this 17th day of July, 2020.

KAREN WHITE, CHAIR

ATTEST:

TRICIA MEYERS, CLERK TO THE BOARD

APPROVED AS TO CONTENT:

STEPHEN C. LIEBERMAN, FIRE CHIEF

APPROVED AS TO FORM:

DAVID P. HALE, GENERAL COUNSEL

OFFICIAL CERTIFICATION

I, TRICIA MEYERS, Clerk to the Board of the Five Cities Fire Authority, County of San Luis Obispo, State of California, do hereby certify under penalty of perjury, that Resolution No. 20-__ is a true, full, and correct copy of said Resolution passed and adopted at the meeting of the Board of the Five Cities Fire Authority on the 17th day of July, 2020.

WITNESS my hand and the Seal of the Five Cities Fire Authority affixed this 17th day of July, 2020.

TRICIA MEYERS, CLERK TO THE BOARD

2020 ARROYO GRANDE WEED ABATEMENT PROGRAM
LIST OF PROPOSED ASSESMENTS

EXHIBIT A

APN #	CONTRACTOR FEE	FCFA ADMINISTRATIVE FEE (18.5%)	TOTAL ASSESMENT
006-097-022	\$1,092.70	\$202.15	\$1,294.85
007-291-038	\$645.10	\$119.34	\$764.44
007-291-041	\$1,072.20	\$198.36	\$1,270.56
007-851-049	\$537.50	\$99.44	\$636.94

2020 GROVER BEACH WEED ABATEMENT PROGRAM
LIST OF PROPOSED ASSESMENTS

EXHIBIT A

APN #	CONTRACTOR FEE	FCFA ADMINISTRATIVE FEE (18.5%)	TOTAL ASSESMENT
060-176-045	\$395.00	\$73.08	\$468.08

2019 OCEANO WEED ABATEMENT PROGRAM
LIST OF PROPOSED ASSESMENTS

EXHIBIT A

APN #	CONTRACTOR FEE	FCFA ADMINISTRATIVE FEE (18.5%)	TOTAL ASSESMENT
075-032-014	\$1,195.20	\$221.11	\$1,416.31