

FIVE CITIES FIRE AUTHORITY

Karen White, Chair
Keith Storton, Vice Chair
Jeff Lee, Board Member



Stephen C. Lieberman, Executive Officer
Tricia Meyers, Clerk to the Board
David P. Hale, General Counsel

AGENDA BOARD MEETING FRIDAY, SEPTEMBER 18, 2020–10:00 A.M.

In the interest of the Governor's Executive Order N-25-20, members of the Board or staff will participate in this meeting via teleconference. Members of the public may listen to the meeting and provide public comment via telephone by calling 1(833)611-0393. Members of the public may also participate in the meeting electronically by submitting public comments to the Clerk to the Board at tmeyers@fivecitiesfire.org no later than the meeting start time of 10:00 A.M. Emailed comments will be received directly by the Clerk and will be read out loud during the meeting. Public comment is subject to the customary 3-minute time limit.

CALL TO ORDER

FLAG SALUTE

ROLL CALL

AGENDA REVIEW:

At this time the Board will review the order of business to be conducted and receive requests for, or make announcements regarding any change(s) in the order of the day. The Board should, by motion, approve the agenda as presented or as revised.

APPROVAL OF MINUTES:

1. **Consideration of Approval of Minutes (MEYERS)**
Recommended Action: Approve the minutes of the Board Meetings of June 19, 2020 and July 17, 2020.

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COMMUNITY COMMENTS AND SUGGESTIONS:

This public comment period is an invitation to members of the community to present issues, thoughts, or suggestions on matters not scheduled on this agenda. Comments should be limited to those matters that are within the jurisdiction of the Board. The Brown Act restricts the Board from taking formal action on matters not published on the agenda. In response to your comments, the Chair or Vice Chair may:

- Direct Authority staff to assist or coordinate with you.
- A Board Member may state a desire to meet with you.
- It may be the desire of the Board to place your issue or matter on a future Board agenda.

CONSENT AGENDA:

The following routine items listed below are scheduled for consideration as a group. The recommendations for each item are noted. Any member of the public who wishes to comment on any Consent Agenda item may do so at this time. Any Board Member, the Fire Chief or General Counsel may request that any item be pulled from the Consent Agenda to permit discussion or change the recommended course of action. The Board may approve the remainder of the Consent Agenda on one motion.

1. **Consideration of Cash Disbursement Activity**(VALENTINE/LIEBERMAN)
Recommended Action: Receive and file the listing of cash disbursements for the period of July 1, 2020 through July 31, 2020 and August 1, 2020 through August 31, 2020.
2. **Consideration of a Resolution Declaring Surplus Property**(LIEBERMAN)
Recommended Action: Adopt a Resolution declaring computer equipment as surplus and authorizing its disposal.
3. **Consideration of a Resolution Declaring a 2004 Fire Engine as Surplus**(LIEBERMAN)
Recommended Action: Adopt a Resolution declaring Engine 6694 as surplus property and direct the Fire Chief to facilitate the sale of the vehicle.

CONTINUED BUSINESS:

None.

NEW BUSINESS:

- a. **Consideration of Exempt Employee Compensation for Battalion Chief Overtime and Incident Response Subject to Reimbursement by Outside Agencies** (LIEBERMAN)
Recommended Action: Adopt a Resolution allowing for additional exempt employee compensation in specific circumstances.

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BOARD MEMBER ITEMS:

The following item(s) are placed on the agenda by a Board Member who would like to receive feedback, obtain consensus to direct staff to prepare information, and/or request a formal agenda report be prepared and the item placed on a future agenda. No formal action can be taken.

None.

FIRE CHIEF ITEMS:

The following item(s) are placed on the agenda by the Fire Chief in order to receive comments, feedback and/or request direction from the Board. No formal action can be taken.

- a. Wildland Fire Update / State of the FCFA
- b. Update of Third Amendment Work

GENERAL COUNSEL ITEMS:

The following item(s) are placed on the agenda by the General Counsel in order to receive comments, feedback and/or request direction from the Board. No formal action can be taken.

None.

BOARD COMMUNICATIONS:

Correspondence/Comments as presented by the Board.

CLOSED SESSION:

None.

ADJOURNMENT

All staff reports or other written documentation, including any supplemental material distributed to a majority of the Board within 72 hours of a regular meeting, relating to each item of business on the agenda are available for public inspection during regular business hours in the Clerk to the Board's office, 140 Traffic Way, Arroyo Grande. If requested, the agenda shall be made available in appropriate alternative formats to persons with a disability, as required by the Americans with Disabilities Act. To make a request for disability-related modification or accommodation, contact the Clerk to the Board's office at 805-473-5490 as soon as possible and at least 48 hours prior to the meeting date.

Any documentation or materials to be submitted by the General Public for consideration by the Board shall be submitted to the Clerk to the Board by email at tmeyers@fivecitiesfire.org, no later than 24 hours prior to the above scheduled time for the Five Cities Fire Authority Board meeting. Failure to submit documents or any materials at least 24 hours prior to the scheduled time for the

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Board meeting shall be grounds for the Board to reject consideration or review of those items unless otherwise required by state or local laws.

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Agenda reports can be accessed and downloaded from the Five Cities Fire Authority Website at www.fivecitiesfireauthority.org.

MINUTES

FIVE CITIES FIRE AUTHORITY BOARD MEETING FRIDAY, JUNE 19, 2020

Due to the County of San Luis Obispo's Executive Order to shelter at home and Pursuant to the Governor's Executive Order N-25-20, members of the Board and staff participated in this meeting via a teleconference. Members of the public were invited to participate in the meeting by listening. They could comment electronically by submitting public comments to the Clerk to the Board at tmeyers@fivecitiesfire.org, or provide public comment during the meeting by calling 1(833)611-0393.

CALL TO ORDER:

Chair White called the Five Cities Fire Authority (FCFA) Board meeting to order at 10:00 a.m.

FLAG SALUTE:

Vice Chair Storton led the Flag Salute.

ROLL CALL:

FCFA Board: Chair Karen White, Vice Chair Keith Storton and Board Member Jeff Lee.

FCFA Staff Present: Fire Chief Stephen Lieberman, General Counsel Dave Hale and Clerk to the Board Tricia Meyers.

AGENDA REVIEW:

Action: Vice Chair Storton moved, Board Member Lee seconded, and the motion passed unanimously to approve the Five Cities Fire Authority's Agenda by a voice vote.

AYES: Storton, Lee, White
NOES: None
ABSENT: None
ABSTAIN: None

APPROVAL OF MINUTES:

Consideration of Approval of Minutes (MEYERS)

Action: Approved the minutes of the Special Board Meeting of May 15, 2020 and the Board Meeting of May 15, 2020, with a voice vote.

AYES: Storton, Lee, White
NOES: None
ABSENT: None
ABSTAIN: None

COMMUNITY COMMENTS AND SUGGESTIONS:

None.

CONSENT AGENDA:

1. Consideration of Cash Disbursement Activity.

Action: Received and filed the listing of cash disbursements for the period of May 1, 2020 through May 31, 2020.

PUBLIC HEARINGS:

a. Public Hearing: 2020 Weed Abatement Protest Hearing and Issuance of Abatement Order.

Chief Lieberman presented the properties on the list for the weed abatement protest hearing. There are twenty-one properties out of compliance at this time. No public comment was received regarding the protest hearing.

Action: Vice Chair Storton moved, Board Member Lee seconded the motion, to close the public hearing and issue an abatement order to the Fire Chief to have the weeds removed on the properties reported on the list.

AYES: Storton, Lee, White
NOES: None
ABSENT: None
ABSTAIN: None

CONTINUED BUSINESS:

None.

NEW BUSINESS:

a. Consideration of Fiscal Year 2020-21 Budget. Chief Lieberman presented the staff report for the Five Cities Fire Authority budget. He noted that the budget included the Boards request of an additional \$25,000.00 to retain a PERS actuarial analysis. The funds have been identified and will not impact the bottom line of the budget. No public comment was received.

Action: Vice Chair Storton moved, Board Member Lee seconded the motion to adopt a Resolution approving the Fiscal Year 2020-21 Budget with a roll call vote.

AYES: Storton, Lee, White
NOES: None
ABSENT: None
ABSTAIN: None

- b. Five Cities Fire Authority Draft Third Amendment to Joint Exercise of Powers Agreement(JPA).** Chief Lieberman presented the staff report regarding the proposed third amendment to the JPA. The FCFA managers group met to discuss the next steps after Oceano Community Services District's(OCSD) ballot measure failed. The working group concluded that it's in the best interest of the member communities to all stay members of Five Cities Fire Authority. The proposed third amendment will give OCSD time to move forward with another ballot measure in 2022. It will also allow time for financial and operational analysis to take place. The third amendment will continue the same funding level contributions identified in the second amendment. If the ballot measure passes, an identified funding formula will be implemented on July 1, 2022. If the ballot measure fails, a wind-down period will result in OCSD no longer being part of the JPA effective June 30, 2023. Discussion ensued between the Board Members regarding other service options and future contributions. Chief Lieberman also reminded the Board that there is operational efficiency by combining resources. Combining resources does save money. Vice Chair Storton agrees that continuing with the current JPA model is more efficient. Board Member Lee agrees that having the third amendment in place will create stability for all three communities. Chair White supports the amendment as well. This item will now move to each member community for approval. No public comment was received.

BOARD MEMBER ITEMS:

None.

GENERAL COUNSEL ITEMS:

None.

FIRE CHIEF ITEMS:

- a. Station 3 in Oceano is browned out today and tomorrow due to a lack of Reserve Firefighter staffing. The Captain from the Oceano station is on duty at Station 1.
- b. Chief Lieberman reported that the Avila fire proposed a significant threat to the community of Pismo Beach. The winds were a concern and vegetation was dry. Five Cities Fire Authority brush truck was part of a second alarm, including the Fire Chief as a Liaison Officer. Available aircraft was a significant factor in saving homes. The cause of the fire is still under investigation.
- c. Five Cities Fire Authority will celebrate its 10-year anniversary in July.
- d. Fireworks booths will contain COVID-19 safety measures for those working the booths and customers.
- e. Administrative staff will transition to working in the office more, however the lobby will still be closed.

BOARD COMMUNICATIONS:

Vice Chair Storton thanked Chief Lieberman for his leadership during the Avila fire and thanked the firefighters that also responded. Chair White said she was very proud of the job they did.

CLOSED SESSION:

None.

ADJOURNMENT:

Chair White adjourned the meeting at 10:54 a.m. The next Board meeting is scheduled for July 17, 2020, at 10:00 a.m. via teleconference.

**_____
KAREN WHITE, CHAIR**

ATTEST:

**_____
TRICIA MEYERS, CLERK TO THE BOARD**

MINUTES

**FIVE CITIES FIRE AUTHORITY
BOARD MEETING
FRIDAY, JULY 17, 2020**

Due to the County of San Luis Obispo's Executive Order to shelter at home and Pursuant to the Governor's Executive Order N-25-20, members of the Board and staff participated in this meeting via a teleconference. Members of the public were invited to participate in the meeting by listening. They could comment electronically by submitting public comments to the Clerk to the Board at tmeyers@fivecitiesfire.org or provide public comment during the meeting by calling 1(833)611-0393.

CALL TO ORDER:

Chair White called the Five Cities Fire Authority (FCFA) Board meeting to order at 10:00 a.m.

FLAG SALUTE:

Vice Chair Storton led the Flag Salute.

ROLL CALL:

FCFA Board: Chair Karen White, Vice Chair Keith Storton and Board Member Jeff Lee.

FCFA Staff Present: Fire Chief Stephen Lieberman, General Counsel Dave Hale and Clerk to the Board Tricia Meyers.

AGENDA REVIEW:

Action: General Counsel Hale asked for the closed session to be removed from the agenda by a motion. Vice Chair Storton moved, Board Member Lee seconded, to remove the close session. The motion passed unanimously to approve the revised Five Cities Fire Authority's Agenda by a voice vote.

AYES: Storton, Lee, White
NOES: None
ABSENT: None
ABSTAIN: None

APPROVAL OF MINUTES:

Consideration of Approval of Minutes (MEYERS)

Action: Approved the minutes of the Special Board Meeting of May 29, 2020, with a voice vote.

AYES: Storton, Lee, White
NOES: None
ABSENT: None
ABSTAIN: None

COMMUNITY COMMENTS AND SUGGESTIONS:

None.

CONSENT AGENDA:

Chair White asked for public comment. No public comment was received. She then asked if the Board had any comments. Vice Chair Storton thanked the Frank family for the donation made to Five Cities Fire Authority. Board Member Lee suggested to place a memorial for Matthew Frank on the off road vehicle. Chief Lieberman confirmed that there was a plan in place to memorialize the vehicle.

1. Consideration of Cash Disbursement Activity.

Action: Received and filed the listing of cash disbursements for the period of June 1, 2020 through June 30, 2020.

2. Consideration of Acceptance of Grant Award from the State of California Off Highway Vehicle Fund, as Managed by the County of San Luis Obispo

Action: Accepted a grant award in the amount of \$28,520.00 from the County of San Luis Obispo, and directed the Fire Chief to approve the Grant Disbursement Agreement, with the County and execute a purchase order with South Coast Fire Apparatus.

3. Consideration of Acceptance of Donation for UTV Project

Action: Approved a resolution accepting a donation in the amount of \$9,000.00 to assist with the purchase of a grant funded Utility Task Vehicle.

PUBLIC HEARINGS:

- a. Public Hearing and Consideration of Resolution Confirming Weed Abatement Cost Accounting Report Consistent with Health and Safety Code Section 14905 and 14906 ET SEQ.** Chief Lieberman presented the staff report to the Board regarding the final process for the yearly weed abatement program. A list of properties abated, including the cost, was presented to the Board with the report. The Resolution was approved. Therefore, the information will be submitted to the County to be assessed on the property owner's tax bill. Six properties were abated. Chair White asked if anyone would like to protest their property being on the list. No public comment or protest was received on this item.

Action: Vice Chair Storton moved and Board Member Lee seconded the motion to approve the Resolution confirming weed abatement costs.

AYES: Storton, Lee, White
NOES: None
ABSENT: None
ABSTAIN: None

CONTINUED BUSINESS:

None.

NEW BUSINESS:

None.

BOARD MEMBER ITEMS:

None.

GENERAL COUNSEL ITEMS:

General Counsel Hale will be sending an attorney-client memorandum to the Board regarding the Boyer matter.

FIRE CHIEF ITEMS:

- a. Chief Lieberman reported 1800 calls for service year to date in response activity. Down slightly from last year at this time, possibly due to the COVID-19 stay at home order. It is predicted to be a busy wildland fire year.
- b. All three communities have approved the third amendment to the JPA. Chief Lieberman will set up a meeting with the managers, along with the finance team to define the work program going forward. Vice Chair Storton expressed his appreciation for the work being done regarding this matter.
- c. San Luis Obispo County is now on the state monitoring list for COVID-19. That triggered additional business closures.
- d. Five Cities Fire Authority is not authorized to give citations, however Chief Lieberman did confiscate illegal fireworks on July 4th.

BOARD COMMUNICATIONS:

None.

CLOSED SESSION:

None.

ADJOURNMENT:

Chair White adjourned the meeting at 10:22 a.m. The next Board meeting is scheduled for August 21, 2020, at 10:00 a.m. via teleconference.

KAREN WHITE, CHAIR

ATTEST:

TRICIA MEYERS, CLERK TO THE BOARD



STAFF REPORT

TO: Chair and Board Members **MEETING DATE:** September 18, 2020
FROM: Stephen C. Lieberman, Fire Chief
Nicole Valentine, City of Arroyo Grande Accounting Manager
SUBJECT: Consideration of Cash Disbursement Ratification

RECOMMENDATION

It is recommended that the Five Cities Fire Authority (FCFA) Board of Directors review, receive and accept the attached listing of cash disbursements for the period July 1 through August 31, 2020.

BACKGROUND

The FCFA JPA agreement identifies the City of Arroyo Grande as the agency providing financial services to the fire department. The City processes payroll and accounts payable on behalf of the FCFA. Historically, the City has processed FCFA payroll on City checks (using a City bank account). The City recovers 100% of these payroll costs along with related staff time. FCFA staff is working with the City to determine if payroll can be processed utilizing FCFA checks/bank account.

Cash disbursements are made weekly based on the submission of all required documentation and supporting invoices for costs incurred/services rendered. The Fire Chief reviews all disbursement documents before they are submitted to the City for processing.

FISCAL IMPACT

There is a \$1,665,915.71 fiscal impact that includes the following items:

- Accounts Payable Checks \$ 778,424.92
- Payroll and Benefit Checks \$ 887,490.79

ALTERNATIVES

The following alternatives are provided for the Board's consideration:

1. Approve the staff recommendation
2. Do not approve the staff recommendation
3. Provide other direction.

ATTACHMENTS

July 1 through August 31, 2020 Accounts Payable Register
July 1 through August 31, 2020 Payroll and Check Register

PREPARED BY

Stephen C. Lieberman, Fire Chief

**FIVE CITIES FIRE AUTHORITY
CHECK LISTING**

JULY 1 - AUGUST 31, 2020

Line	Check Date	Check #	Amount	Description	Acct #	Vendor Name
1	07/02/2020	7133	1,319.85	SVC - PLYMOVENT STN 2	290.4211.5303	AIR EXCHANGE INC
2	07/02/2020	7133	795.51	SVC - PLYMOVENT STN 3	290.4211.5303	AIR EXCHANGE INC
3	07/02/2020	7133	459.02	SVC - PLYMOVENT STN 1	290.4211.5303	AIR EXCHANGE INC
4	07/02/2020	7133	421.96	SVC - PLYMOVENT STN 1	290.4211.5303	AIR EXCHANGE INC
5	07/02/2020	7134	236.14	SHOP SUPPLIES-RENTAL TOWELS, M	290.4211.5303	AMERIPRIDE UNIFORM SVCS
6	07/02/2020	7135	325.85	IPAD WIRELESS CHGS 5/12-6/11	290.4211.5403	AT&T MOBILITY
7	07/02/2020	7136	380.97	AIR COMPRESSOR REPAIRS	290.4211.5603	BAUER COMPRESSORS, INC
8	07/02/2020	7137	534.57	COLORADO BELTS/HARNESSES	290.4211.5255	L N CURTIS & SONS
9	07/02/2020	7138	5.84	RIVET	290.4211.5273	LAWSON PRODUCTS, INC
10	07/02/2020	7139	36.60	STN 2 TIEDOWN	290.4211.5255	MINER'S ACE HARDWARE, INC
11	07/02/2020	7139	50.62	MCMAHON ANCILLARY ITEMS-PLIERS	290.4211.5276	MINER'S ACE HARDWARE, INC
12	07/02/2020	7140	160.86	GAS SERVICES-STN 1 5/22-6/23	290.4211.5401	SOCAL GAS
13	07/02/2020	7141	502.87	ACCT#670954297-00001 (14) PHONE	290.4211.5403	VERIZON WIRELESS
14	07/21/2020	7142	98.60	ARGON/OXYGEN TANK RENTAL	290.4211.5303	AIR GAS USA, LLC
15	07/21/2020	7143	542.92	BRUSH COAT & STN BOOTS-LIEBERMAN	290.4211.5272	ALLSTAR FIRE EQUIPMENT, INC
16	07/21/2020	7143	295.20	BOOTS	290.4211.5276	ALLSTAR FIRE EQUIPMENT, INC
17	07/21/2020	7143	997.89	BOOTS-SALCE	290.4211.5276	ALLSTAR FIRE EQUIPMENT, INC
18	07/21/2020	7143	325.53	BOOTS-HINDEN	290.4211.5276	ALLSTAR FIRE EQUIPMENT, INC
19	07/21/2020	7144	238.14	SHOP SUPPLIES-RENTAL TOWELS, M	290.4211.5303	AMERIPRIDE UNIFORM SVCS
20	07/21/2020	7145	6.13	WATER -FIRE HYDRANT 4/23-6/21	290.4211.5401	CITY OF ARROYO GRANDE
21	07/21/2020	7145	298.62	WATER/SEWER FEES-140 TRAFFIC WAY	290.4211.5401	CITY OF ARROYO GRANDE
22	07/21/2020	7145	135.18	WATER-IRRIGATION 4/23-6/21	290.4211.5401	CITY OF ARROYO GRANDE
23	07/21/2020	7146	718.39	BAN#89391033185, PHONE LINES 5/	290.4211.5403	AT&T
24	07/21/2020	7146	172.37	BAN#89391033179 CIRCUIT CHGS ST	290.4211.5403	AT&T
25	07/21/2020	7146	172.37	BAN#89391033178-CIRCUIT CHRGS S	290.4211.5403	AT&T
26	07/21/2020	7147	16.14	OFFICE SUPPLIES	290.4211.5201	BANK OF AMERICA
27	07/21/2020	7147	311.86	OFFICE SUPPLIES	290.4211.5201	BANK OF AMERICA
28	07/21/2020	7147	99.38	COVID19 SUPPLIES	290.4211.5206	BANK OF AMERICA
29	07/21/2020	7147	760.35	POSTAGE	290.4211.5208	BANK OF AMERICA
30	07/21/2020	7147	46.82	UPS CHARGES	290.4211.5208	BANK OF AMERICA
31	07/21/2020	7147	77.95	POSTAGE	290.4211.5208	BANK OF AMERICA
32	07/21/2020	7147	71.80	REHAB SUPPLIES	290.4211.5255	BANK OF AMERICA
33	07/21/2020	7147	246.71	UNIFORM ALLOWANCE-VREELAND	290.4211.5276	BANK OF AMERICA
34	07/21/2020	7147	262.90	UNIFORM ALLOWANCE-LEATHERS	290.4211.5276	BANK OF AMERICA
35	07/21/2020	7147	107.74	UNIFORM ALLOWANCE-SEARBY	290.4211.5276	BANK OF AMERICA
36	07/21/2020	7147	382.51	UNIFORM ALLOWANCE-ANGELLO	290.4211.5276	BANK OF AMERICA
37	07/21/2020	7147	312.68	UNIFORM ALLOWANCE-BOVA	290.4211.5276	BANK OF AMERICA
38	07/21/2020	7147	0.99	FIRE CHIEF IPHONE STORAGE	290.4211.5403	BANK OF AMERICA
39	07/21/2020	7147	35.00	BOARD MEETING TELECOM	290.4211.5403	BANK OF AMERICA

FIVE CITIES FIRE AUTHORITY
CHECK LISTING
JULY 1 - AUGUST 31, 2020

Line	Check Date	Check #	Amount	Description	Acct #	Vendor Name
40	07/21/2020	7147	31.39	SECURE CONFERENCE	290.4211.5403	BANK OF AMERICA
41	07/21/2020	7147	47.37	IPHONE CHARGERS	290.4211.5403	BANK OF AMERICA
42	07/21/2020	7147	14.99	TELECOMMUNICATION-ZOOM MEETING	290.4211.5403	BANK OF AMERICA
43	07/21/2020	7147	102.80	CELL PHONE REPAIR	290.4211.5403	BANK OF AMERICA
44	07/21/2020	7147	53.84	IPAD CASE	290.4211.5403	BANK OF AMERICA
45	07/21/2020	7147	28.08	TRAINING-LUMBER & HARDWARE	290.4211.5501	BANK OF AMERICA
46	07/21/2020	7147	1,206.79	STATION 1 CHAIRS	290.4211.5504	BANK OF AMERICA
47	07/21/2020	7147	82.42	EQUIPMENT REPAIR	290.4211.5603	BANK OF AMERICA
48	07/21/2020	7147	10.67	TIE DOWN STRAPS	290.4211.5603	BANK OF AMERICA
49	07/21/2020	7147	181.02	SNEEZE SCREEN-COVID19	290.4211.5604	BANK OF AMERICA
50	07/21/2020	7147	19.38	DISHWASHER PARTS-STN 2	290.4211.5604	BANK OF AMERICA
51	07/21/2020	7147	24.27	FUEL-PR RIVER FIRE	290.4211.5608	BANK OF AMERICA
52	07/21/2020	7147	92.24	FUEL	290.4211.5608	BANK OF AMERICA
53	07/21/2020	7147	266.24	UTV PROJECT-HELMETS & SAFETY V	290.4211.6201	BANK OF AMERICA
54	07/21/2020	7147	60.55	Freight	290.4211.6201	BANK OF AMERICA
55	07/21/2020	7147	198.00	UTV PROJECT-SEATS	290.4211.6201	BANK OF AMERICA
56	07/21/2020	7148	698.02	AIR COMPRESSOR PARTS-UTV PROJECT	290.4211.6201	BAUER COMPRESSORS, INC
57	07/21/2020	7149	238.50	FCFA MOU COPIES	290.4211.5306	BOONE PRINTING & GRAPHICS INC
58	07/21/2020	7150	37.45	MEDICAL SUPPLIES	290.4211.5206	BOUND TREE MEDICAL, LLC
59	07/21/2020	7150	73.01	MEDICAL SUPPLIES	290.4211.5206	BOUND TREE MEDICAL, LLC
60	07/21/2020	7151	4.83	VEHICLE STRAP	290.4211.5601	CARQUEST AUTO PARTS
61	07/21/2020	7151	4.83	STATIC STRAP-FORKLIFT	290.4211.5601	CARQUEST AUTO PARTS
62	07/21/2020	7151	172.41	BATTERY FOR EXPLORER	290.4211.5601	CARQUEST AUTO PARTS
63	07/21/2020	7152	204.98	ACCT#8245101000239800 INTERNET	290.4211.5401	CHARTER COMMUNICATIONS
64	07/21/2020	7152	115.87	ACCT#8245101000202519 TV STN 2	290.4211.5401	CHARTER COMMUNICATIONS
65	07/21/2020	7152	204.98	ACCT#8245100960252290 INTERNET	290.4211.5401	CHARTER COMMUNICATIONS
66	07/21/2020	7152	90.62	ACCT#8245101010116287 TV STN 3	290.4211.5401	CHARTER COMMUNICATIONS
67	07/21/2020	7153	4,078.34	Radios and Equipment	290.4211.5606	COAST ELECTRONICS
68	07/21/2020	7153	282.91	RADIO EQUIPMENT	290.4211.5606	COAST ELECTRONICS
69	07/21/2020	7154	275.00	NFPA FIRE SPRINKLER SYSTEM REV	290.4211.5303	COLLINGS & ASSOCIATES LLC
70	07/21/2020	7155	116.70	07/20 SCHEDULING SOFTWARE	290.4211.6103	CREWSENSE LLC
71	07/21/2020	7156	780.00	06/20 PROF LEGAL SVCS	290.4211.5303	DANER LAW FIRM APLC
72	07/21/2020	7157	1,063.58	FUEL	290.4211.5608	J B DEWAR, INC
73	07/21/2020	7158	18,470.00	FY20/21 BUSINESS INSURANCE COV	290.4211.5576	FAIRA
74	07/21/2020	7158	(418.00)	RENT STABILIZATION CREDIT	290.4211.5576	FAIRA
75	07/21/2020	7159	20.98	SHIPPING CHRGS	290.4211.5208	FEDEX
76	07/21/2020	7160	1,517.98	PG&E COSTS STN 2 5/20-6/18	290.4211.5401	CITY OF GROVER BEACH
77	07/21/2020	7161	1,331.50	06/20- PROF LEGAL SVCS	290.4211.5303	HALE, DAVID P.
78	07/21/2020	7162	1,195.20	WEED ABATEMENT-OCEANO	290.4211.5599	K.D. JANNI LANDSCAPING INC

**FIVE CITIES FIRE AUTHORITY
CHECK LISTING
JULY 1 - AUGUST 31, 2020**

Line	Check Date	Check #	Amount	Description	Acct #	Vendor Name
79	07/21/2020	7162	3,347.50	WEED ABATEMENT-AG	290.4211.5599	K.D. JANNI LANDSCAPING INC
80	07/21/2020	7162	395.00	WEED ABATEMENT-GROVER BEACH	290.4211.5599	K.D. JANNI LANDSCAPING INC
81	07/21/2020	7163	7,818.00	FY21/21 PROF SVCS-POLICY & PRO	290.4211.6103	LEXIPOL LLC
82	07/21/2020	7164	22.61	EAR PLUGS	290.4211.5255	MINER'S ACE HARDWARE, INC
83	07/21/2020	7164	(6.47)	CREDIT RETURN-LED BULB	290.4211.5255	MINER'S ACE HARDWARE, INC
84	07/21/2020	7164	6.45	GOO GONE CLEANER	290.4211.5604	MINER'S ACE HARDWARE, INC
85	07/21/2020	7165	41.81	CLEANING SUPPLIES-TERMINATOR B	290.4211.5604	PROCARE JANITORIAL SUPPLY
86	07/21/2020	7166	500.18	LEATHERS-UNIFORM	290.4211.5276	RANGE MASTER
87	07/21/2020	7166	169.30	QUINLAN-UNIFORM	290.4211.5276	RANGE MASTER
88	07/21/2020	7166	637.17	PENNER-UNIFORM	290.4211.5276	RANGE MASTER
89	07/21/2020	7166	33.39	HENSLEY-UNIFORM	290.4211.5276	RANGE MASTER
90	07/21/2020	7167	85.00	BIT INSPECTION-6992 E2	290.4211.5601	SOUTH COAST EMERGENCY
91	07/21/2020	7167	85.00	BIT INSPECTION 6663 PATROL	290.4211.5601	SOUTH COAST EMERGENCY
92	07/21/2020	7167	5,926.78	BIT INSPECTION & REPAIRS 6645	290.4211.5601	SOUTH COAST EMERGENCY
93	07/21/2020	7168	50.18	STERISAFE COMPLIANCE-HAZARDOUS	290.4211.5303	STERICYCLE INC.
94	07/21/2020	7168	50.00	STERISAFE COMPLIANCE-HAZARDOUS	290.4211.5303	STERICYCLE INC.
95	07/21/2020	7169	403.71	FORKLIFT EXTENSION	290.4211.5603	ULINE
96	07/21/2020	7170	96.53	BELT-LIEBERMAN	290.4211.5272	WOLFPACK GEAR INC
97	07/31/2020	7171	27,598.12	Lion Turnout Coats and Pants	290.4211.5272	ALLSTAR FIRE EQUIPMENT, INC
98	07/31/2020	7172	326.00	IPAD WIRELESS CHGS 8/12-7/11	290.4211.5403	AT&T MOBILITY
99	07/31/2020	7173	900.00	04/20-06/20 EMS CE COORDINATOR	290.4211.5303	COLLINS, KATHRYN
100	07/31/2020	7174	1,435.23	COLORADO BELTS/HARNESSES	290.4211.5255	L N CURTIS & SONS
101	07/31/2020	7175	774.66	FUEL	290.4211.5608	J B DEWAR, INC
102	07/31/2020	7176	5,000.00	20/21 HAZ MAT FEE-AG	290.4211.5325	FIRE CHIEFS ASSOC. OF SLO CNTY
103	07/31/2020	7176	5,000.00	20/21 HAZ MAT FEE-GB	290.4211.5325	FIRE CHIEFS ASSOC. OF SLO CNTY
104	07/31/2020	7176	2,000.00	20/21 HAZ MAT FEE-OCEANO	290.4211.5325	FIRE CHIEFS ASSOC. OF SLO CNTY
105	07/31/2020	7177	50.00	UNIFORM HATS-SILVA	290.4211.5276	FIVE CITIES PROF. FIREFIGHTERS
106	07/31/2020	7178	1,886.12	VEHICLE RESTOCK	290.4211.5601	LAWSON PRODUCTS, INC
107	07/31/2020	7179	38.76	MAILBOX LOCK, PADLOCK, GRILL B	290.4211.5604	MINER'S ACE HARDWARE, INC
108	07/31/2020	7179	(9.69)	CREDIT-MAILBOX LOCK RETURN	290.4211.5604	MINER'S ACE HARDWARE, INC
109	07/31/2020	7179	29.21	UTV PROJECT-RATCHET TIEDOWNS	290.4211.6201	MINER'S ACE HARDWARE, INC
110	07/31/2020	7180	3,750.00	07/20-09/20 FIRE STN RENT	290.4211.5553	OCEANO COMMUNITY SERVICES
111	07/31/2020	7181	1,747.33	ELECTRIC-STN 1 6/1-7/13	290.4211.5401	PACIFIC GAS & ELECTRIC CO
112	07/31/2020	7182	101.97	GAS SERVICES-STN 1 6/11-7/13	290.4211.5401	SOCALGAS
113	07/31/2020	7183	532.58	TRUCK 6645 WATER FLOW METER RE	290.4211.5601	SOUTH COAST EMERGENCY
114	07/31/2020	7184	1,880.00	7/20-6/21 KONICA SERVICE ISSUE	290.4211.5602	SUPERIOR QUALITY COPIERS, INC
115	08/07/2020	7185	233.78	SHOP SUPPLIES-RENTAL-TOWELS, M	290.4211.5303	AMERIPRIDE UNIFORM SVCS
116	08/07/2020	7186	33.03	ACCT#235841-3953779, CURCUIT	290.4211.5403	AT & T
117	08/07/2020	7187	74.65	MSA MASK	290.4211.5603	BAUER COMPRESSORS, INC

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118	08/07/2020	7187	812.35	RADIO UPGRADE PROJECT	290.4211.5606	BAUER COMPRESSORS, INC
119	08/07/2020	7188	115.67	ACCT#8245101000202519 STN 2 TV	290.4211.5401	CHARTER COMMUNICATIONS
120	08/07/2020	7188	207.55	ACCT#8245100960102339 STN 1 TV	290.4211.5401	CHARTER COMMUNICATIONS
121	08/07/2020	7186	90.62	ACCT#82451010116287 STN 3 TV	290.4211.5401	CHARTER COMMUNICATIONS
122	08/07/2020	7189	284.29	ROPE	290.4211.5255	L N CURTIS & SONS
123	08/07/2020	7189	1,873.30	BALLISTIC EYEWEAR	290.4211.5272	L N CURTIS & SONS
124	08/07/2020	7189	2,866.81	AIRBAGS	290.4211.6201	L N CURTIS & SONS
125	08/07/2020	7190	153.82	SHIPPING CHARGES	290.4211.5208	FEDEX
126	08/07/2020	7191	252.44	WATER-STN 2 5/1-7/1	290.4211.5401	CITY OF GROVER BEACH
127	08/07/2020	7192	94.73	(8) EMS TOTE UTILITY BAGS-STN	290.4211.5206	MINER'S ACE HARDWARE, INC
128	08/07/2020	7192	59.21	EMS TOTE BAG STN 2	290.4211.5206	MINER'S ACE HARDWARE, INC
129	08/07/2020	7192	15.16	CLEANING SUPPLIES-STN 3	290.4211.5604	MINER'S ACE HARDWARE, INC
130	08/07/2020	7193	16.75	EMBROIDERY-ANGELLO	290.4211.5276	R & T EMBROIDERY, INC
131	08/07/2020	7193	62.00	EMBROIDERY-MCMAHON, ANGELLO, L	290.4211.5276	R & T EMBROIDERY, INC
132	08/07/2020	7194	666.67	07/20-PROF SVCS	290.4211.5303	RADOVICH MEDIATION GROUP LLC
133	08/07/2020	7195	384.37	2021 SHIFT CALENDARS	290.4211.5306	SHIFT CALENDARS, INC
134	08/07/2020	7196	150,552.00	FY 20/21 DISPATCH SVCS ANNUAL	290.4211.5303	SLO COUNTY FIRE DEPT
135	08/07/2020	7197	29.93	SMALL TOOLS	290.4211.5273	SNAP-ON INDUSTRIAL
136	08/07/2020	7198	131.47	GAS SERVICES-STN 1 6/23-7/23	290.4211.5401	SOCALGAS
137	08/07/2020	7199	598.15	ACCT#670954297-00001 PHONE LINE	290.4211.5403	VERIZON WIRELESS
138	08/14/2020	7200	101.30	ARGON/OXYGEN CYLINDER RENTAL	290.4211.5303	AIRGAS USA, LLC
139	08/14/2020	7201	301.79	DANNER WILDLAND BOOTS-FERGUSON	290.4211.5272	ALLSTAR FIRE EQUIPMENT, INC
140	08/14/2020	7202	428,365.41	FCFA-JUNE 2020	290.0000.2002	CITY OF ARROYO GRANDE
141	08/14/2020	7203	722.39	BAN#9391033185 PHONE LINES 6/2	290.4211.5403	AT&T
142	08/14/2020	7203	172.36	BAN# 9391033178, STN 2 CIRCUIT	290.4211.5403	AT&T
143	08/14/2020	7203	172.36	BAN# 9391033179, STN 3 CIRCUIT	290.4211.5403	AT&T
144	08/14/2020	7204	1,699.07	MEDICAL SUPPLIES	290.4211.5206	BOUND TREE MEDICAL, LLC
145	08/14/2020	7205	960.00	S LIEBERMAN DUES 7/1/20-6/30/21	290.4211.5503	CALIFORNIA FIRE CHIEFS ASSN
146	08/14/2020	7206	33.19	WIPER BLADES	290.4211.5601	CARQUEST AUTO PARTS
147	08/14/2020	7206	26.69	WIPER FLUID	290.4211.5601	CARQUEST AUTO PARTS
148	08/14/2020	7207	204.98	ACCT#8245100960252290 INTERNET	290.4211.5401	CHARTER COMMUNICATIONS
149	08/14/2020	7208	1,248.00	07/20 PROFESSIONAL LEGAL SVCS	290.4211.5303	DANER LAW FIRM APLC
150	08/14/2020	7209	96.00	REIMB FOR EMT RECERTIFICATION	290.4211.5501	DENSMORE, DANIEL
151	08/14/2020	7210	1,253.83	FUEL	290.4211.5608	J B DEWAR, INC
152	08/14/2020	7211	93.95	ACCT DB30N41-RENTAL CAR	290.4211.5512	EAN SERVICES LLC
153	08/14/2020	7212	50.00	ANNUAL MEMBERSHIP FEE-FY 20/21	290.4211.5503	FIRE CHIEFS ASSOC. OF SLO CNTY
154	08/14/2020	7212	275.00	ANNUAL FEE-CISM TEAM TRAINING	290.4211.5503	FIRE CHIEFS ASSOC. OF SLO CNTY
155	08/14/2020	7213	278.00	STN 1 - RO SERVICE & REPAIR	290.4211.5303	FIVE CITIES WATER SYSTEMS INC
156	08/14/2020	7213	141.50	STN 2 - RO SERVICE & REPAIR	290.4211.5303	FIVE CITIES WATER SYSTEMS INC

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157	08/14/2020	7213	139.00	STN 3 - RO SERVICE & REPAIR	290.4211.5303	FIVE CITIES WATER SYSTEMS INC
158	08/14/2020	7214	2,484.50	07/20-PROF LEGAL SVCS	290.4211.5303	HALE, DAVID P.
159	08/14/2020	7215	124.99	PAPER	290.4211.5201	PAPER CONNECTION
160	08/14/2020	7216	67.87	UNIFORM-SILVA	290.4211.5276	RANGE MASTER
161	08/14/2020	7216	420.08	UNIFORM-LIEBERMAN	290.4211.5276	RANGE MASTER
162	08/14/2020	7216	67.87	UNIFORM-HENSLEY	290.4211.5276	RANGE MASTER
163	08/14/2020	7216	193.89	UNIFORM-SEARBY	290.4211.5276	RANGE MASTER
164	08/14/2020	7217	188.56	PARTS WASHER SOLVENT & DISPOSAL	290.4211.5325	SAFETY-KLEEN SYSTEMS, INC
165	08/14/2020	7218	1,690.21	6692-REPLACE TIRES	290.4211.5601	SANTA MARIA TIRE, INC
166	08/14/2020	7218	249.89	(4) TIRES-PATROL	290.4211.5601	SANTA MARIA TIRE, INC
167	08/14/2020	7218	1,342.46	REPLACE FRONT TIRES ON FORKLIFT	290.4211.5601	SANTA MARIA TIRE, INC
168	08/14/2020	7219	1,184.69	REPAIRS TO 6661	290.4211.5601	SOUTH COAST EMERGENCY
169	08/14/2020	7220	140.00	20/21 MEMBERSHIP 1-8 EMPLOYEES	290.4211.5503	SOUTH COUNTY CHAMBERS
170	08/14/2020	7221	150.85	UNIFORM-HENSLEY, HINDEN, BOVA	290.4211.5276	THE TOP SHOP
171	08/14/2020	7222	5,161.00	LTD INSURANCE PREMIUM RENEWAL	290.4211.5135	VFIS
172	08/14/2020	7223	2,492.02	HOLMATRO TOOL ANNUAL SERVICE	290.4211.5303	WESTERN EXTRICATION SPECIALIST
173	08/20/2020	7224	35.98	OFFICE SUPPLIES	290.4211.5201	BANK OF AMERICA
174	08/20/2020	7224	76.24	OFFICE SUPPLIES	290.4211.5201	BANK OF AMERICA
175	08/20/2020	7224	4.34	Freight	290.4211.5201	BANK OF AMERICA
176	08/20/2020	7224	83.54	OFFICE SUPPLIES	290.4211.5201	BANK OF AMERICA
177	08/20/2020	7224	99.96	MEDICAL SUPPLIES-COVID	290.4211.5206	BANK OF AMERICA
178	08/20/2020	7224	784.95	MEDICAL SUPPLIES-COVID	290.4211.5206	BANK OF AMERICA
179	08/20/2020	7224	114.50	MEDICAL SUPPLIES	290.4211.5206	BANK OF AMERICA
180	08/20/2020	7224	485.22	YRC FREIGHT-MEDICAL SUPPLIES	290.4211.5206	BANK OF AMERICA
181	08/20/2020	7224	371.63	EMS COATS	290.4211.5206	BANK OF AMERICA
182	08/20/2020	7224	61.21	SHIPPING EXPENSE	290.4211.5208	BANK OF AMERICA
183	08/20/2020	7224	149.44	SHIPPING CHRGS	290.4211.5208	BANK OF AMERICA
184	08/20/2020	7224	200.00	SNEEZE SCREEN FOR LOBBY	290.4211.5255	BANK OF AMERICA
185	08/20/2020	7224	829.14	OFFICE CHAIRS-STN 2	290.4211.5255	BANK OF AMERICA
186	08/20/2020	7224	45.94	STRIKE TEAM FOOD-SILVA, FARNSW	290.4211.5255	BANK OF AMERICA
187	08/20/2020	7224	140.02	USAR TEAM EQUIPMENT	290.4211.5255	BANK OF AMERICA
188	08/20/2020	7224	19.83	HEATHRAWSON EXPEDITION PICKUP	290.4211.5255	BANK OF AMERICA
189	08/20/2020	7224	79.25	USAR TEAM EQUIPMENT	290.4211.5255	BANK OF AMERICA
190	08/20/2020	7224	15.69	STRIKE TEAM FOOD-HUGHEY, FERGU	290.4211.5255	BANK OF AMERICA
191	08/20/2020	7224	56.85	Freight	290.4211.5255	BANK OF AMERICA
192	08/20/2020	7224	107.07	UNIFORM EXPENSE-SEARBY	290.4211.5276	BANK OF AMERICA
193	08/20/2020	7224	430.80	UNIFORM EXPENSE-PEARSON	290.4211.5276	BANK OF AMERICA
194	08/20/2020	7224	274.72	UNIFORM EXPENSE-HINDEN	290.4211.5276	BANK OF AMERICA
195	08/20/2020	7224	21.25	Freight	290.4211.5276	BANK OF AMERICA

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196	08/20/2020	7224	241.80	UNIFORM EXPENSE-LANE	290.4211.5276	BANK OF AMERICA
197	08/20/2020	7224	53.79	UNIFORM EXPENSE-LANE	290.4211.5276	BANK OF AMERICA
198	08/20/2020	7224	353.68	UNIFORM EXPENSE-SEARBY	290.4211.5276	BANK OF AMERICA
199	08/20/2020	7224	108.96	UNIFORM EXPENSE-SILVA	290.4211.5276	BANK OF AMERICA
200	08/20/2020	7224	103.42	UTV PROJECT	290.4211.5301	BANK OF AMERICA
201	08/20/2020	7224	28.72	SECURE CONFERENCE	290.4211.5403	BANK OF AMERICA
202	08/20/2020	7224	591.54	BC CELL PHONE REPAIRS	290.4211.5403	BANK OF AMERICA
203	08/20/2020	7224	0.99	FIRE CHIEF IPHONE STORAGE	290.4211.5403	BANK OF AMERICA
204	08/20/2020	7224	49.99	TELECONFERENCE MEETINGS-BOARD	290.4211.5403	BANK OF AMERICA
205	08/20/2020	7224	40.65	SINGLE RESOURCE FUEL-SILVA	290.4211.5508	BANK OF AMERICA
206	08/20/2020	7224	84.02	SINGLE RESOURCE FUEL-FARNSWORTH	290.4211.5508	BANK OF AMERICA
207	08/20/2020	7224	40.00	SINGLE RESOURCE FUEL-SILVA	290.4211.5508	BANK OF AMERICA
208	08/20/2020	7224	173.03	FUEL	290.4211.5508	BANK OF AMERICA
209	08/20/2020	7224	160.12	SINGLE RESOURCE HOTEL-SILVA	290.4211.5512	BANK OF AMERICA
210	08/20/2020	7224	1.50	INTL TRANSACTION FEE	290.4211.5555	BANK OF AMERICA
211	08/20/2020	7224	341.29	INVESTIGATOR BATTERY/REPAIRS	290.4211.5601	BANK OF AMERICA
212	08/20/2020	7224	140.02	HEATH/RAWSON EXPEDITION REPAIR	290.4211.5601	BANK OF AMERICA
213	08/20/2020	7224	53.18	STRIKE TEAM VEHICLE REPAIR-SILVA	290.4211.5601	BANK OF AMERICA
214	08/20/2020	7224	115.52	REPAIRS-UTILITY	290.4211.5601	BANK OF AMERICA
215	08/20/2020	7224	355.55	PRINTER FOR BC OFFICE	290.4211.5602	BANK OF AMERICA
216	08/20/2020	7224	354.05	SAW REPAIRS	290.4211.5603	BANK OF AMERICA
217	08/20/2020	7224	16.15	MAINTENANCE MACHINERY	290.4211.5603	BANK OF AMERICA
218	08/20/2020	7224	61.25	CLEANING SUPPLIES	290.4211.5604	BANK OF AMERICA
219	08/20/2020	7224	149.99	BASIC MICROSOFT OFFICE FOR	290.4211.5606	BANK OF AMERICA
220	08/20/2020	7224	43.25	Freight	290.4211.5606	BANK OF AMERICA
221	08/20/2020	7224	271.50	BK RADIOS	290.4211.5606	BANK OF AMERICA
222	08/20/2020	7224	171.30	ANCILLARY ITEMS FOR RADIO PROG	290.4211.5606	BANK OF AMERICA
223	08/20/2020	7224	101.11	RADIO PROGRAMMING PROJECT	290.4211.5606	BANK OF AMERICA
224	08/20/2020	7224	799.99	RADIO PROGRAMMING LAPTOP	290.4211.5606	BANK OF AMERICA
225	08/20/2020	7224	168.92	STRIKE TEAM FUEL-SILVA, FARNSW	290.4211.5608	BANK OF AMERICA
226	08/20/2020	7224	4,601.98	MDC PROJECT	290.4211.6101	BANK OF AMERICA
227	08/20/2020	7224	787.28	DATA PROJECT	290.4211.6101	BANK OF AMERICA
228	08/20/2020	7224	5,081.39	MDC PROJECT ACCESSORIES (7)	290.4211.6101	BANK OF AMERICA
229	08/20/2020	7224	37.55	MDC PROJECT	290.4211.6101	BANK OF AMERICA
230	08/20/2020	7224	1,107.51	STAKESIDE STAKES	290.4211.6201	BANK OF AMERICA
231	08/20/2020	7224	12.82	UTV STRAPS	290.4211.6301	BANK OF AMERICA
232	08/20/2020	7224	251.18	FUEL BOTTLES	290.4211.6301	BANK OF AMERICA
233	08/20/2020	7224	9.60	Freight	290.4211.6301	BANK OF AMERICA
234	08/20/2020	7224	21.90	UTV STRAPS	290.4211.6301	BANK OF AMERICA

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235	08/20/2020	7224	136.47	APPARATURS FLOOR LINERS	290.4211.6301	BANK OF AMERICA
236	08/28/2020	7225	387.94	STATION BOOTS-QUINLAN	290.4211.5272	ALLSTAR FIRE EQUIPMENT, INC
237	08/28/2020	7226	233.78	SHOP SUPPLIES-RENTAL TOWELS, M	290.4211.5303	AMERIPRIDE UNIFORM SVCS
238	08/28/2020	7226	235.78	SHOP SUPPLIES RENTAL-TOWELS, M	290.4211.5303	AMERIPRIDE UNIFORM SVCS
239	08/28/2020	7227	1,403.40	DETERGENT FOR EXTRACTOR	290.4211.5604	AQUA SYSTEMS, INC
240	08/28/2020	7228	33.03	ACCT#235 841-3953 777 9 CIRCUJ	290.4211.5403	AT & T
241	08/28/2020	7229	326.00	ACCT1287284288210; IPAD WIRELESS	290.4211.5403	AT&T MOBILITY
242	08/28/2020	7230	204.98	ACCT#8245101000239800 INTERNET	290.4211.5401	CHARTER COMMUNICATIONS
243	08/28/2020	7230	204.98	ACCT#8245101010138133 INTERNET	290.4211.5401	CHARTER COMMUNICATIONS
244	08/28/2020	7231	288.00	JUNIPER J CARE SUPPORT-09/20-0	290.4211.6103	CIO SOLUTIONS LP
245	08/28/2020	7232	70.08	1/2" LIFELINE ROPE	290.4211.5255	L N CURTIS & SONS
246	08/28/2020	7232	87.08	LAMP HEADS	290.4211.5255	L N CURTIS & SONS
247	08/28/2020	7232	841.20	STATIC ROPE	290.4211.5255	L N CURTIS & SONS
248	08/28/2020	7232	44.18	YELLOW STRAP HANDLE LOK	290.4211.5255	L N CURTIS & SONS
249	08/28/2020	7232	172.62	YELLOW ROPE	290.4211.5255	L N CURTIS & SONS
250	08/28/2020	7232	798.58	ENFORCER LOAD CELL KIT	290.4211.5255	L N CURTIS & SONS
251	08/28/2020	7232	(24.24)	CREDIT-BRUSH CAP	290.4211.5272	L N CURTIS & SONS
252	08/28/2020	7232	14.55	UNIVERSAL MOUNT	290.4211.5272	L N CURTIS & SONS
253	08/28/2020	7232	171.67	TYEK COVERALLS	290.4211.5272	L N CURTIS & SONS
254	08/28/2020	7232	182.44	TYEK COVERALLS	290.4211.5272	L N CURTIS & SONS
255	08/28/2020	7232	1,371.75	RESPONSE JACKET, TACTICAL PANTS	290.4211.5272	L N CURTIS & SONS
256	08/28/2020	7232	(632.49)	RETURN TACTICAL PANTS	290.4211.5272	L N CURTIS & SONS
257	08/28/2020	7232	238.70	TACTICAL PANTS	290.4211.5272	L N CURTIS & SONS
258	08/28/2020	7232	984.66	TACTICAL PANTS, SHIRT	290.4211.5272	L N CURTIS & SONS
259	08/28/2020	7232	221.23	NOMEX PANTS-VREELAND UNIFORM	290.4211.5276	L N CURTIS & SONS
260	08/28/2020	7232	248.23	RADIO HOLSTERS (5)	290.4211.5606	L N CURTIS & SONS
261	08/28/2020	7233	1,267.73	FUEL	290.4211.5608	J B DEWAR, INC
262	08/28/2020	7234	124.37	SHIPPING CHRGS	290.4211.5208	FEDEX
263	08/28/2020	7235	25.00	UNIFORM HAT-BENNET	290.4211.5276	FIVE CITIES PROF. FIREFIGHTERS
264	08/28/2020	7235	50.00	UNIFORM HATS-VREELAND	290.4211.5276	FIVE CITIES PROF. FIREFIGHTERS
265	08/28/2020	7236	75.07	GROUNDING STRIPS & AIR FILTER	290.4211.5601	GARVEY EQUIPMENT COMPANY
266	08/28/2020	7237	174.00	07/20 LEGAL SVCS	290.4211.5303	LIEBERT, CASSIDY, WHITMORE
267	08/28/2020	7238	756.00	ANNUAL PHYSICAL-QUINLAN	290.4211.5315	MEDSTOP URGENT CARE CENTERS
268	08/28/2020	7239	(15.07)	RETURN-RETROKIT FIT	290.4211.5604	MINER'S ACE HARDWARE, INC
269	08/28/2020	7239	2.95	BLDG MAINT-STN 1 FASTENERS	290.4211.5604	MINER'S ACE HARDWARE, INC
270	08/28/2020	7239	32.50	BLDG MAINT-STN 1 LIGHT SWITCH	290.4211.5604	MINER'S ACE HARDWARE, INC
271	08/28/2020	7239	24.94	BLDG MAINT-STN 1-FLOOR FLANGE,	290.4211.5604	MINER'S ACE HARDWARE, INC
272	08/28/2020	7239	(30.13)	CREDIT FOR RETURN-BULB	290.4211.5604	MINER'S ACE HARDWARE, INC
273	08/28/2020	7239	0.92	BLDG MAINT-STN 1 FASTENERS	290.4211.5604	MINER'S ACE HARDWARE, INC

FIVE CITIES FIRE AUTHORITY
CHECK LISTING

JULY 1 - AUGUST 31, 2020

Line	Check Date	Check #	Amount	Description	Acct #	Vendor Name
274	08/28/2020	7239	82.89	FACILITIES-FLORESCENT BULBS	290.4211.5604	MINER'S ACE HARDWARE, INC
275	08/28/2020	7240	1,825.00	ELECTRIC-STN 1 7/14-8/12	290.4211.5401	PACIFIC GAS & ELECTRIC CO
276	08/28/2020	7241	15.25	FIREFIGHTER INTERVIEW REFRESHM	290.4211.5508	PETTY CASH
277	08/28/2020	7241	19.84	REIMBURSE MILEAGE-MEYERS 10/15	290.4211.5512	PETTY CASH
278	08/28/2020	7241	21.50	REIMBURSE MILEAGE-MEYERS 03/03	290.4211.5512	PETTY CASH
279	08/28/2020	7241	23.86	REIMBURSE MILEAGE-RAWSON 02/21	290.4211.5512	PETTY CASH
280	08/28/2020	7241	17.40	REIMBURSE MILEAGE-MEYERS 9/13/	290.4211.5512	PETTY CASH
281	08/28/2020	7241	48.30	REIMBURSE MILEAGE-RAWSON 04/30	290.4211.5512	PETTY CASH
282	08/28/2020	7241	30.75	SMOG CHECK-DODGE AVENGER	290.4211.5601	PETTY CASH
283	08/28/2020	7241	9.99	LANGLIDE APP-WIGHTON	290.4211.6103	PETTY CASH
284	08/28/2020	7241	10.00	F650 SCALE REQUIREMENT FOR REG	290.4211.6201	PETTY CASH
285	08/28/2020	7242	497.14	CLEANING SUPPLIES	290.4211.5604	PROCARE JANITORIAL SUPPLY
286	08/28/2020	7243	11.75	EMBROIDERY-HAT	290.4211.5276	R & T EMBROIDERY, INC
287	08/28/2020	7243	33.50	EMBROIDERY-SILVA, HENSLEY	290.4211.5276	R & T EMBROIDERY, INC
288	08/28/2020	7244	2,288.86	FORKLIFT TIRES	290.4211.5601	SANTA MARIA TIRE, INC
289	08/28/2020	7245	81.72	GAS SERVICES-STN 2 7/13-8/11	290.4211.5401	SOCALGAS
290	08/28/2020	7246	190.00	ENGINE 6692 CONDENSATION PUMP	290.4211.5601	SOUTH COAST EMERGENCY
291	08/28/2020	7246	472.71	TRUCK 6645 DPF FILTER CLAMP RE	290.4211.5601	SOUTH COAST EMERGENCY
292	08/28/2020	7246	6,230.85	ENGINE 6691 LEAK & OVERHEATING	290.4211.5601	SOUTH COAST EMERGENCY
293	08/28/2020	7247	40.00	FF II CA CERTIFICATE- VREELAND	290.4211.5501	STATE FIRE TRAINING
294	08/28/2020	7248	112.06	UNIFORM EXPENSE-HOODIES-VREELA	290.4211.5276	THE TOP SHOP
295	08/28/2020	7249	174.85	LIGHT FORCE BAGS-SILVA UNIFORM	290.4211.5276	TURNOUT MAINTENANCE CO LLC
296	08/28/2020	7250	40.00	PEST CONTROL SVCS-STN 3	290.4211.5605	AUTHORIZED PEST CONTROL
297	08/28/2020	7250	40.00	PEST CONTROL SVC-STN 2	290.4211.5605	AUTHORIZED PEST CONTROL
298	08/28/2020	7251	3,620.40	MSA 45 MINUTE CYLINDERS (8)	290.4211.5603	BAUER COMPRESSORS, INC
299	08/28/2020	7251	23.72	MSA LOW PROFILE FILTERS (2)	290.4211.5603	BAUER COMPRESSORS, INC
300	08/28/2020	7252	81.81	CLEANING SUPPLIES-DISHWASHING	290.4211.5604	PROCARE JANITORIAL SUPPLY
301	08/28/2020	7253	545.38	BRUSH 6661 BATTERY REPLACEMENT	290.4211.5601	SOUTH COAST EMERGENCY
			778,424.92			

FIVE CITIES FIRE AUTHORITY
DEPARTMENTAL LABOR DISTRIBUTION

PAY PERIOD

06/12/2020 - 06/25/2020

7/3/2020

BY ACCOUNT

5101	Salaries Full time	75,982.35
5102	Salaries Part-Time - PPT	1,000.58
5103	Salaries Part-Time - TPT	4,884.00
5105	Salaries OverTime	21,549.35
5106	Salaries Strike Team OT	18,356.92
5108	Holiday Pay	3,466.57
5109	Sick Pay	(2,054.15)
5110	Annual Leave Buyback	1,476.00
5111	Vacation Buyback	-
5112	Sick Leave Buyback	-
5113	Vacation Pay	-
5114	Comp Pay	1,816.56
5115	Annual Leave Pay	-
5121	PERS Retirement	18,691.79
5122	Social Security	9,819.58
5123	PARS Retirement	15.01
5126	State Disability Ins.	1,035.88
5127	Deferred Compensation	125.00
5131	Health Insurance	16,475.62
5132	Dental Insurance	968.16
5133	Vision Insurance	267.04
5134	Life Insurance	121.52
5135	Long Term Disability	154.34
		<u>174,152.12</u>

FIVE CITIES FIRE AUTHORITY
DEPARTMENTAL LABOR DISTRIBUTION

PAY PERIOD

06/26/2020 - 07/09/2020

7/17/2020

BY ACCOUNT

5101	Salaries Full time	71,335.83
5102	Salaries Part-Time - PPT	908.69
5103	Salaries Part-Time - TPT	5,907.00
5105	Salaries OverTime	27,051.71
5106	Salaries Strike Team OT	-
5108	Holiday Pay	5,633.77
5109	Sick Pay	3,141.12
5110	Annual Leave Buyback	7,607.28
5111	Vacation Buyback	-
5112	Sick Leave Buyback	-
5113	Vacation Pay	4,887.36
5114	Comp Pay	818.00
5115	Annual Leave Pay	279.83
5121	PERS Retirement	19,950.03
5122	Social Security	9,964.60
5123	PARS Retirement	13.63
5126	State Disability Ins.	977.59
5127	Deferred Compensation	125.00
5131	Health Insurance	16,475.62
5132	Dental Insurance	968.16
5133	Vision Insurance	267.04
5134	Life Insurance	121.52
5135	Long Term Disability	154.34
		<u>176,588.12</u>

FIVE CITIES FIRE AUTHORITY
DEPARTMENTAL LABOR DISTRIBUTION

PAY PERIOD

07/10/2020 - 07/23/2020

7/31/2020

BY ACCOUNT

5101	Salaries Full time	75,995.28
5102	Salaries Part-Time - PPT	1,000.58
5103	Salaries Part-Time - TPT	5,148.00
5105	Salaries OverTime	19,044.91
5106	Salaries Strike Team OT	-
5108	Holiday Pay	-
5109	Sick Pay	-
5110	Annual Leave Buyback	-
5111	Vacation Buyback	-
5112	Sick Leave Buyback	-
5113	Vacation Pay	4,711.68
5114	Comp Pay	1,701.44
5115	Annual Leave Pay	279.83
5121	PERS Retirement	19,165.35
5122	Social Security	8,152.99
5123	PARS Retirement	15.01
5126	State Disability Ins.	822.99
5127	Deferred Compensation	-
5131	Health Insurance	-
5132	Dental Insurance	-
5133	Vision Insurance	-
5134	Life Insurance	-
5135	Long Term Disability	-
		136,038.06

FIVE CITIES FIRE AUTHORITY
DEPARTMENTAL LABOR DISTRIBUTION

PAY PERIOD

07/24/2020 - 08/06/2020

8/14/2020

BY ACCOUNT

5101	Salaries Full time	65,034.32
5102	Salaries Part-Time - PPT	1,000.58
5103	Salaries Part-Time - TPT	4,719.00
5105	Salaries OverTime	21,089.74
5106	Salaries Strike Team OT	63,093.39
5108	Holiday Pay	3,671.30
5109	Sick Pay	-
5110	Annual Leave Buyback	-
5111	Vacation Buyback	-
5112	Sick Leave Buyback	-
5113	Vacation Pay	1,320.96
5114	Comp Pay	3,613.92
5115	Annual Leave Pay	279.83
5121	PERS Retirement	19,805.66
5122	Social Security	12,712.32
5123	PARS Retirement	15.01
5126	State Disability Ins.	1,393.31
5127	Deferred Compensation	125.00
5131	Health Insurance	16,475.62
5132	Dental Insurance	968.16
5133	Vision Insurance	267.04
5134	Life Insurance	121.52
5135	Long Term Disability	154.34
		<u>215,861.02</u>

FIVE CITIES FIRE AUTHORITY
DEPARTMENTAL LABOR DISTRIBUTION

PAY PERIOD

08/07/2020 - 08/20/2020

8/28/2020

BY ACCOUNT

5101	Salaries Full time	66,842.61
5102	Salaries Part-Time - PPT	1,000.58
5103	Salaries Part-Time - TPT	4,719.00
5105	Salaries OverTime	23,079.72
5106	Salaries Strike Team OT	24,107.63
5108	Holiday Pay	3,671.30
5109	Sick Pay	1,452.96
5110	Annual Leave Buyback	-
5111	Vacation Buyback	-
5112	Sick Leave Buyback	-
5113	Vacation Pay	2,768.64
5114	Comp Pay	1,603.28
5115	Annual Leave Pay	5,847.46
5121	PERS Retirement	20,001.07
5122	Social Security	10,566.08
5123	PARS Retirement	15.01
5126	State Disability Ins.	1,064.45
5127	Deferred Compensation	125.00
5131	Health Insurance	16,475.62
5132	Dental Insurance	968.16
5133	Vision Insurance	267.04
5134	Life Insurance	121.52
5135	Long Term Disability	154.34
		<u>184,851.47</u>



STAFF REPORT

TO: Chair and Board Members MEETING DATE: September 18, 2020

FROM: Stephen C. Lieberman, Fire Chief

SUBJECT: Consideration of Resolution Declaring Surplus Property

RECOMMENDATION

It is recommended that the Five Cities Fire Authority (FCFA) Board of Directors adopt a resolution declaring computer equipment as surplus and authorizing its disposal.

BACKGROUND

The FCFA, in conjunction with the City of Arroyo Grande Information Technology (IT) department, replaces computer equipment as needed. Staff has conducted an inventory of the department's electronic equipment that is past its life cycle and is no longer in use.

All Green Electronics Recycling is a nationwide recycling provider with the ability to perform certified data destruction and equipment disposal. The provider's process will ensure that FCFA information is kept secure, and equipment is disposed of responsibly.

FISCAL IMPACT

The items proposed for disposal have surpassed their useful life and has limited or no re-sale value. The identified vendor will charge the FCFA \$635.00 for certified hard drive destruction and equipment disposal. Funding is available in the current budget to cover this expense.

ALTERNATIVES

The following alternatives are provided for the Board's consideration:

1. Adopt the resolution declaring certain property as surplus and authorizing disposal;
2. Do not approve the staff recommended resolution; or
3. Provide other direction.

ATTACHMENTS

Resolution
Exhibit A-Surplus Computer Equipment List

PREPARED BY

Stephen C. Lieberman, Fire Chief

RESOLUTION NO. 2020-__

A RESOLUTION OF THE BOARD OF THE FIVE CITIES FIRE AUTHORITY TO CONSIDER DECLARING OBSOLETE EQUIPMENT AS SURPLUS AND AUTHORIZING ITS DISPOSAL

WHEREAS, the Five Cities Fire Authority has identified equipment that has exceeded its useful life and is obsolete; and

WHEREAS, the attached Exhibit "A" enumerates and list all pieces of equipment that will be subject to this resolution; and

WHEREAS, the Five Cities Fire Authority desires to declare this equipment as surplus and engage the services of All Green Electronics Recycling to perform data destruction and equipment disposal.

NOW, THEREFORE, BE IT RESOLVED that the Five Cities Fire Authority Board does declare the obsolete equipment as surplus and authorizes the Chief to engage the services of All Green Electronics Recycling to perform data destruction on the equipment and to dispose of it.

BE IT ALSO RESOLVED that the Clerk to the Board shall certify the passage and adoption of this Resolution and enter it into the book of original Resolutions.

On motion by Board Member _____, seconded by _____, and by the following roll call vote, to wit:

AYES:

NOES:

ABSENT:

ABSTAIN:

the foregoing Resolution was passed and adopted at the meeting of the Board of the Five Cities Fire Authority, this 18th day of September, 2020.

KAREN WHITE, CHAIR

ATTEST:

TRICIA MEYERS, CLERK TO THE BOARD

APPROVED AS TO CONTENT:

STEPHEN C. LIEBERMAN, FIRE CHIEF

APPROVED AS TO FORM:

DAVID HALE, GENERAL COUNSEL

OFFICIAL CERTIFICATION

I, **TRICIA MEYERS**, Clerk to the Board of the Five Cities Fire Authority, County of San Luis Obispo, State of California, do hereby certify under penalty of perjury, that Resolution No. 2020-_____ is a true, full, and correct copy of said Resolution passed and adopted at the meeting of the Board of the Five Cities Fire Authority on the 18th day of September, 2020.

WITNESS my hand and the Seal of the Five Cities Fire Authority affixed this 18th day of September, 2020.

TRICIA MEYERS, CLERK TO THE BOARD

**EXHIBIT A
LIST OF SURPLUS PROPERTY**

**Dell Laptop Computer
Serial#8D0S8F1**

**TMC Phone Set
Serial#104TFB0530**

**Gateway Laptop Computer
Serial#0031870235**

**Dell Laptop Computer
Serial#JFGHPD1**

**Dell Laptop Computer
Serial #CGGHPD1**

**Dell Laptop Computer
Serial #2HGHPD1**

**Dell Laptop Computer
Serial #8X0MYB1**

**Dell Laptop Computer
Serial #HHGHPD1**

**Dell Laptop Computer
Serial #3P4VBT1**

**Dell Laptop Computer
Serial #BHGHPD1**



STAFF REPORT

TO: Chair and Board Members **MEETING DATE:** September 18, 2020
FROM: Stephen Lieberman, Fire Chief / Executive Officer
SUBJECT: Consideration of a Resolution Declaring a 2004 Fire Engine as Surplus

RECOMMENDATION

It is recommended that the Board of Directors adopt a Resolution declaring Engine 6694 as surplus property and delegate to the Fire Chief authority to do any and all things necessary to facilitate the sale of the vehicle.

BACKGROUND

When the Five Cities Fire Authority (FCFA) was created in 2010, each member agency contributed their existing fleet resources to the organization. Current Engine 6694 was originally purchased by the City of Grover Beach from American La France (ALF).

American La France fire engines were built with parts that are proprietary in design. The company is no longer in business and finding spare parts is both difficult to source and expensive in price. Many former ALF fire engines have been stripped for parts that are available on eBay.



Engine 6694 is fully depreciated (16 years old) and is currently out of service with multiple repair issues including:

- Pump valves are frozen, and discharge is leaking
- Recurring electrical issues
- Significant exhaust/emissions issues

Preliminary repair estimates are in the thousands of dollars. FCFA has three other Type 1 Fire Engines (with pumps), Truck 6645 (with pump) and both the wildland engine and patrol (smaller pumps). FCFA staff believes that removing Engine 6694 from the fleet will have no impact to organizational capabilities.

With a limited budget for vehicle maintenance and a prioritized focus on keeping current front-line equipment in service (which includes needed front-end work on a fully-depreciated but critically needed wildland engine), FCFA staff is recommending the sale of Engine 6694.

Market value for used fire equipment varies greatly. The value of Engine 6694 is limited to a buyer interested in using the vehicle for the spare parts market. Preliminary estimates place the potential sale price between \$3,000 - \$5,000.

FISCAL IMPACT

The fire engine is fully depreciated and out of service. Other than vehicle insurance, there exist minimal operating costs. Any proceeds from the sale of the engine would be returned to the FCFA operating budget fund balance.

ALTERNATIVES

The following alternatives are provided for the Board's consideration:

1. Declare the 2004 American La France fire engine as surplus and delegate to the Fire Chief authority to do any and all things necessary to move forward with the sale of the vehicle.
2. Direct the Fire Chief to repair the fire engine and maintain it in the fleet.
3. Provide other direction.

ATTACHMENTS

1. Resolution declaring FCFA Engine 6694 as surplus

PREPARED BY

S. Lieberman, Fire Chief/Executive Officer

RESOLUTION NO. 2020-

**A RESOLUTION OF THE BOARD OF THE FIVE CITIES FIRE
AUTHORITY TO CONSIDER DECLARING A 2004 FIRE ENGINE AS
SURPLUS**

WHEREAS, when Five Cities Fire Authority (FCFA) was created in 2010, each member agency contributed their existing fleet resources to the organization; and

WHEREAS, current Fire Engine 6694 was originally purchased by one of the member agencies from American La France and given to FCFA; and

WHEREAS, the engine has reached its useful life and has been fully depreciated, (16 years old) and is currently out of service with multiple repair issues; and

WHEREAS, the parts to repair the fire engine are proprietary to American La France, difficult to acquire, expensive and the company is no longer in business; and

WHEREAS, the FCFA staff is therefore recommending the sale of Engine 6694.

NOW, THEREFORE, BE IT RESOLVED that the Five Cities Fire Authority Board does declare Fire Engine 6694 as surplus and directs the Fire Chief to move forward with the sale of the vehicle.

On motion by Board Member _____, seconded by _____, and by the following roll call vote, to wit:

AYES:
NOES:
ABSENT:
ABSTAIN:

the foregoing Resolution was passed and adopted at the meeting of the Board of the Five Cities Fire Authority, this 18th day of September, 2020.

KAREN WHITE, CHAIR

ATTEST:

TRICIA MEYERS, CLERK TO THE BOARD

APPROVED AS TO CONTENT:

STEPHEN C. LIEBERMAN, FIRE CHIEF

APPROVED AS TO FORM:

DAVID HALE, GENERAL COUNSEL

OFFICIAL CERTIFICATION

I, **TRICIA MEYERS**, Clerk to the Board of the Five Cities Fire Authority, County of San Luis Obispo, State of California, do hereby certify under penalty of perjury, that Resolution No. 2020-___ is a true, full, and correct copy of said Resolution passed and adopted at the meeting of the Board of the Five Cities Fire Authority on the 18th day of September, 2020.

WITNESS my hand and the Seal of the Five Cities Fire Authority affixed this 18th day of September, 2020.

TRICIA MEYERS, CLERK TO THE BOARD



STAFF REPORT

TO: Chair and Board Members **MEETING DATE:** September 18, 2020

FROM: Stephen Lieberman, Fire Chief / Executive Officer

SUBJECT: Consideration of Exempt Employee Compensation for Battalion Chief Overtime and Incident Response Subject to Reimbursement by Outside Agencies

RECOMMENDATION

It is recommended that the Board of Directors adopt a resolution allowing for additional exempt employee compensation in specific circumstances and to make that retroactive to June 1, 2020.

BACKGROUND

Battalion Chief Coverage/Overtime

The Battalion Chief position is Exempt, meaning that the employees receive a salary without overtime compensation. The employees in this classification work a modified 40-hour work week and handle "Incident Commander" coverage 24 hours/day for each day and weekend of their scheduled work week. The Battalion Chief position receives a 5% incentive for this additional "after hours" coverage.

Currently, when a Battalion Chief is scheduled for planned time off or is sick, the Fire Chief has two options. The first is to ask a qualified Fire Captain to act as Duty Chief for a 24-hour period and pay them overtime (1.5x), or to request that CAL FIRE have their on-duty Battalion Chief respond to FCFA calls. When requesting CAL FIRE to "monitor" when FCFA is dispatched for more significant call types, it is important to consider that the CAL FIRE Battalion Chief is still responsible for their existing battalion coverage, that they could be responding from a distant part of the county, and this type of request must be limited in frequency.

A third option to provide "Incident Commander" coverage would be to compensate the current exempt employees. It is proposed that a Battalion Chief who covers for the other would be paid for a 12-hour period at their existing straight-time rate of compensation. The expectation would be that the "normally off-duty" Battalion Chief would be in the office working on their existing program responsibilities during the Monday-Friday work week and remain available for response on weekends. This option would allow staffing flexibility, and a more cost-effective solution to covering the vacant position. There could be instances in which a Battalion Chief would be unavailable for the assignment, and the Fire Chief would either retain a qualified off-duty Captain or request assistance from CAL FIRE. This is much like what currently occurs

when a Fire Captain position is open. The staffing officer initially reaches out to all available Captains to check their availability and then will contact qualified Engineers to determine if any of them are available to take on the open shift.

An example of this recommendation is below:

Fire Captain Hourly Rate	\$32.07
Fire Captain Overtime Rate	\$48.11
24 Hour Coverage	\$1,154.64
Battalion Chief Hourly Rate	\$69.04
12 Hour Coverage	\$828.48
Variance	\$326.16

Hourly rates presented are at top step and without benefit cost

Exempt Employee Response to Reimbursable Incidents

For the first time since the inception of the FCFA, exempt employees who are members of a regional team have been activated and deployed to incidents eligible for Federal and State cost reimbursement. The Fire Chief has been deployed to two incidents as a member of the San Luis Obispo County Type III Incident Management Team and has submitted hours worked (along with travel time) that will later be reimbursed to the FCFA, along with an administrative fee and reimbursement for the Fire Chief's vehicle. The costs are calculated on a Portal to Portal basis, meaning that time is captured from time of dispatch to the time the resource/employee returns to their station/office. This process is identical to what occurs with fire suppression personnel deploy as members of a Strike Team or a single resource assignment.

Staff is recommending that all exempt employees be eligible for additional compensation related to deployment that is subject to reimbursement. The compensation would be limited to hours worked in excess of a regularly scheduled 8-hour work day and for all hours worked on a non-scheduled work day (holidays and weekends). The rate of pay would be at the employee's existing straight time rate. To reiterate, this proposed plan would only be for response to incidents that were reimbursed to the FCFA, and only for hours incurred by the employee outside of a regularly scheduled 8-hour work day.

As an example, the Fire Chief was dispatched to the Pond Fire on Sunday, August 1 2020 at 5:15pm and was released at 11:00pm (Total 5.75 hours). Monday, August 2 2020, the Fire Chief worked from 5:30am – 6:45pm (Total 13.25 hours). Based on this scenario, the Fire Chief would be eligible for 11 hours of straight time compensation (all hours worked on a weekend and the excess above 8 hours on a scheduled work day).

FISCAL IMPACT

Fiscal impact for Battalion Chief overtime would be limited in use, and present a cost savings. Fiscal impact for exempt employee compensation for reimbursed deployments would be cost neutral.

ALTERNATIVES

The following alternatives are provided for the Board's consideration:

1. Adopt a Resolution approving additional compensation for exempt employees and to make the compensation authorized for Exempt Employee Responses to Reimbursable Incidents retroactive to June 1, 2020.
2. Continue to have exempt employees who deploy on reimbursable incidents to be compensated at their existing salary level.
3. Provide other direction.

ATTACHMENTS

1. Resolution

PREPARED BY

S. Lieberman, Fire Chief/Executive Officer

RESOLUTION NO. 2020-__

A RESOLUTION OF THE BOARD OF THE FIVE CITIES FIRE AUTHORITY TO AUTHORIZE EXEMPT EMPLOYEE COMPENSATION FOR BATTALION CHIEF OVERTIME AND INCIDENT REPOSE SUBJECT TO REIMBURSEMENT BY OUTSIDE AGENCIES

WHEREAS, the Battalion Chief's work a modified 40-hour work week and in addition handle "Incident Commander" coverage 24 hours/day for each day and weekend of their scheduled work week; and

WHEREAS, when a Battalion Chief is scheduled for planned time off or is sick and unavailable to handle Incident Commander coverage, the Fire Chief has the option to use a Fire Captain to act as Duty Chief or to request Cal Fire to have their Battalion Chief respond to FCFA calls; and

WHEREAS, an additional option to the Fire Chief is to use current exempt employees such as an "off-duty" Battalion Chief who would cover the Incident Commander responsibilities or the use of a qualified off-duty Captain; and

WHEREAS, it is necessary to approve by resolution the additional compensation to the Battalion Chief for a 12-hour period at their existing straight-time rate of compensation; and

WHEREAS, there are also situations wherein exempt employees who are members of regional teams have been activated and deployed to incidents eligible for Federal and State cost reimbursement; and

WHEREAS, the hours worked by these exempt employees while deployed by the Authority may be reimbursed for the costs of these employees on a Portal to Portal basis, meaning the time is captured and reimbursed by the State or other governmental agencies from the time of dispatch to the time the resource/employee returns to their station/office; and

WHEREAS, the Authority will compensate its employees Portal-to-Portal while in the course of their employment and away from their official duty station and assigned to an emergency incident, in support of an emergency incident, or pre-positioned for response; and

WHEREAS, the Authority will compensate its employees for hours worked in excess of a regularly scheduled 8-hour work day and for all hours worked on a non-scheduled work day (holidays and weekends) at the rate of the employees existing straight time rate, and

**RESOLUTION NO. 2020-
PAGE 2**

WHEREAS, the State requires affirmation that the Fire Chief, Fire Battalion Chief, Fire Captain, and Firefighter be included in the resolution authorizing Portal-to-Portal pay.

NOW, THEREFORE, BE IT RESOLVED that the above WHEREAS provisions are incorporated herein by reference as if set out in full and the Board hereby approves the additional compensation as enumerated and stated therein. Further the Board approves and makes retroactive to June 1, 2020, the application of exempt employee compensation for deployment per mutual aid agreements and reimbursed by other agencies.

BE IT ALSO RESOLVED that the Clerk to the Board shall certify the passage and adoption of this Resolution and enter it into the book of original Resolutions.

On motion by _____, seconded by _____, and by the following roll call vote, to wit:

AYES:
NOES:
ABSENT:
ABSTAIN:

the foregoing Resolution was passed and adopted at the regular meeting of the Board of the Five Cities Fire Authority, this 18th day of September, 2020.

KAREN WHITE, CHAIR

ATTEST:

TRICIA MEYERS, CLERK TO THE BOARD

APPROVED AS TO CONTENT:

STEPHEN C. LIEBERMAN, FIRE CHIEF

APPROVED AS TO FORM:

DAVID HALE, GENERAL COUNSEL

OFFICIAL CERTIFICATION

I, **TRICIA MEYERS**, Clerk to the Board of the Five Cities Fire Authority, County of San Luis Obispo, State of California, do hereby certify under penalty of perjury, that Resolution No. 2020-___ is a true, full, and correct copy of said Resolution passed and adopted at the meeting of the Board of the Five Cities Fire Authority on the 18th day of September, 2020.

WITNESS my hand and the Seal of the Five Cities Fire Authority affixed this 18th day of September, 2020.

TRICIA MEYERS, CLERK TO THE BOARD