

FIVE CITIES FIRE AUTHORITY

Charles Varni, Chair
Lan George, Vice Chair
Daniel Rushing, Board Member



Stephen C. Lieberman, Executive Officer
Tricia Meyers, Clerk to the Board
David P. Hale, General Counsel

AGENDA SPECIAL BOARD MEETING MONDAY, APRIL 3, 2023–9:30 A.M. City of Grover Beach Council Chambers 154 South Eighth Street, Grover Beach, CA

CALL TO ORDER

FLAG SALUTE

ROLL CALL

AGENDA REVIEW:

At this time the Board will review the order of business to be conducted and receive requests for, or make announcements regarding any change(s) in the order of the day. The Board should, by motion, approve the agenda as presented or as revised.

COMMUNITY COMMENTS AND SUGGESTIONS:

This public comment period is an invitation to members of the community to present issues, thoughts, or suggestions on matters not scheduled on this agenda. Comments should be limited to those matters that are within the jurisdiction of the Board. The Brown Act restricts the Board from taking formal action on matters not published on the agenda. In response to your comments, the Chair or Vice Chair may:

- Direct Authority staff to assist or coordinate with you.
- A Board Member may state a desire to meet with you.
- It may be the desire of the Board to place your issue or matter on a future Board agenda.

CONSENT AGENDA:

The following routine items listed below are scheduled for consideration as a group. The recommendations for each item are noted. Any member of the public who wishes to comment on any Consent Agenda item may do so at this time. Any Board Member, the Fire Chief or General Counsel may request that any item be pulled from the Consent Agenda to permit discussion or change the recommended course of action. The Board may approve the remainder of the Consent Agenda on one motion.

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None.

CONTINUED BUSINESS:

None.

NEW BUSINESS:

a. Consideration of Urgent Need Budget Adjustment for Fiscal Year 2022-23

(LIEBERMAN/VALENTINE)

Recommended Action: Board of Directors review and approve an adjustment in the amount of \$50,000 to the amended Budget for Fiscal Year 2022-23.

b. Satisfaction of FCFA Lien on APN # 060-543-007 (Calvin Court)

(LIEBERMAN/THURMOND)

Recommended Action: Authorize the Fire Chief to clear and release fire abatement lien in the amount of \$11,884.00 on parcel No.:060-543-007 upon payment of lien amount by the City of Grover Beach.

BOARD MEMBER ITEMS:

The following item(s) are placed on the agenda by a Board Member who would like to receive feedback, obtain consensus to direct staff to prepare information, and/or request a formal agenda report be prepared and the item placed on a future agenda. No formal action can be taken.

None.

FIRE CHIEF ITEMS:

The following item(s) are placed on the agenda by the Fire Chief in order to receive comments, feedback and/or request direction from the Board. No formal action can be taken.

None.

GENERAL COUNSEL ITEMS:

The following item(s) are placed on the agenda by the General Counsel in order to receive comments, feedback and/or request direction from the Board. No formal action can be taken.

None.

BOARD COMMUNICATIONS:

Correspondence/Comments as presented by the Board.

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CLOSED SESSION:

None.

ADJOURNMENT

All staff reports or other written documentation, including any supplemental material distributed to a majority of the Board within 24 hours of a special meeting, relating to each item of business on the agenda are available for public inspection during regular business hours in the Clerk to the Board's office, 140 Traffic Way, Arroyo Grande. If requested, the agenda shall be made available in appropriate alternative formats to persons with a disability, as required by the Americans with Disabilities Act. To make a request for disability-related modification or accommodation, contact the Clerk to the Board's office at 805-473-5490 as soon as possible.

Any documentation or materials to be submitted by the General Public for consideration by the Board shall be submitted to the Clerk to the Board by email at tmeyers@fivecitiesfire.org, no later than 24 hours prior to the above scheduled time for the Five Cities Fire Authority Board meeting. Failure to submit documents or any materials at least 24 hours prior to the scheduled time for the Board meeting shall be grounds for the Board to reject consideration or review of those items unless otherwise required by state or local laws.

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This agenda was prepared and posted pursuant to Government Code Section 54956. Agendas are posted at the Arroyo Grande City Hall, 300 E. Branch Street, Arroyo Grande, Headquarters ~ Station 1, 140 Traffic Way, Arroyo Grande, the Grover Beach City Hall, 154 S. 8th Street, Grover Beach, Station 2, 701 Rockaway Avenue, Grover Beach, and Oceano Community Services District, 1655 Front Street, Oceano.

Agenda reports can be accessed and downloaded from the Five Cities Fire Authority Website at www.fivecitiesfireauthority.org.



STAFF REPORT

TO: Chair and Board Members **MEETING DATE:** April 3, 2023

FROM: Stephen C. Lieberman, Fire Chief
Nicole Valentine, Treasurer

SUBJECT: Consideration of Urgent Need Budget Adjustment for Fiscal Year 2022-23

RECOMMENDATION

It is recommended that the Board of Directors review and approve an adjustment in the amount of \$50,000 to the amended Budget for Fiscal Year 2022-23.

BACKGROUND

The Board of Directors (Board) approved the Fiscal Year (FY) 2022-23 budget on April 15, 2022, and amended the budget in October 2022. With the adjustments approved in October, the ending Fund Balance was estimated to be \$126,678.

The third amendment to the Five Cities Fire Authority (FCFA) Joint Powers Authority agreement included fixed funding levels from the three member communities that have not increased since FY 2019-20. While operating costs have increased, the challenge to manage them with flat revenue has become extremely difficult. Vehicle maintenance costs have not been amended, and expenditures have exceeded the original \$125,000 line item budget with three months remaining in the current fiscal year.

Engine 6691 is a 2007 Pierce Type I engine originally purchased by the City of Arroyo Grande prior to the formation of the FCFA in 2010. The engine serves as the organization's lone reserve engine. A contract repair vendor has identified the problem as a cylinder sleeve issue in the engine block. The block must be rebuilt, and the estimated cost is nearly \$50,000. In order to identify the needed repairs, the powerplant had to be disassembled, and the engine is at the vendor location in San Luis Obispo. Deferring repair until the new fiscal year is not recommended as the vehicle parts would need to be crated, and the inoperable engine towed back to an FCFA facility for storage.

FISCAL IMPACT

The fund balance at the end of FY 2022-23 is projected to be \$76,678.

ALTERNATIVES

The following alternatives are provided for the Council's consideration:

1. Approve the staff recommended adjustment to the FY 2022-23 budget.
2. Do not approve the staff recommendation and provide other direction.

ATTACHMENTS

None

PREPARED BY

Stephen C. Lieberman, Fire Chief
Nicole Valentine, Treasurer



STAFF REPORT

TO: Chair and Board Members

MEETING DATE: April 3, 2023

FROM: Stephen C. Lieberman, Fire Chief

SUBJECT: Satisfaction of FCFA Lien on APN # 060-543-007 (Calvin Court)

RECOMMENDATION

Authorize the Fire Chief to clear and release fire abatement lien in the amount of \$11,884.00 on parcel No.: 060-543-007 upon payment of lien amount by the City of Grover Beach.

BACKGROUND

After conducting extensive weed abatement activities on the above parcel at the request of the City of Grover Beach, an assessment was imposed and a lien placed on the property by the Five Cities Fire Authority in the amount of \$11,884.00. This represents the contractor (KD Janni) fee of \$10,029.02, and the FCFA Administrative Fee of \$1,855.38.

The City of Grover Beach is currently finalizing negotiations to purchase the property. Although it is FCFA's understanding that the seller agreed to clear the lien either prior to or through escrow, FCFA is not a party to that agreement, and has not agreed to release the lien. Accordingly, the City of Grover Beach has agreed to pay the entire lien amount to the FCFA prior to the close of escrow.

When the lien has been satisfied, it should be cleared and released so the purchase agreement can be concluded and the property transferred clear of the weed abatement lien.

FISCAL IMPACT

Five Cities Fire Authority will gain \$11,884.00 upon payment of the lien amount.

ATTACHMENTS

1. KD Janni Invoices
2. Grover Beach List of Proposed Assessments

PREPARED BY

Molly Thurmond, Assistant General Counsel



Invoice

PO Box 4014 San Luis Obispo, CA 93403
(805) 541-4944

Date	Invoice #
7/8/2021	66741

Bill To
5Cities Fire 140 Traffic Way Arroyo Grande, CA 93420

Description	Amount
Landscape Services Provided: Cleanup on Calvin Court (Per Proposal dated 5/6/21)	9,160.00
COPY	
Total	\$9,160.00



PO Box 4014 San Luis Obispo, CA 93403
(805) 541-4944

Invoice

Date	Invoice #
6/23/2021	66537

Bill To
5Cities Fire 140 Traffic Way Arroyo Grande, CA 93420

Description	Amount
Landscape Services Provided: 2021 Weed Abatement - Grover Beach - Calvin Court #060-543-007 APN#060-543-007: Calvin Court 24,829 sq. ft. @ \$.035	869.02
Total	\$869.02

2021 GROVER BEACH WEED ABATEMENT PROGRAM EXHIBIT A LIST OF
PROPOSED ASSESMENTS

APN #	CONTRACTOR FEE	FCFA ADMINISTRATIVE FEE (18.5%)	TOTAL ASSESMENT
060-142-012	\$236.25	\$43.71	\$279.96
060-142-028	\$262.50	\$48.56	\$311.06
060-176-060	\$310.63	\$57.47	\$368.10
060-237-007	\$274.44	\$50.77	\$325.21
060-490-031	\$211.75	\$39.17	\$250.92
060-543-007	\$10,029.02	\$1,855.37	\$11,884.39
060-545-038	\$1,293.95	\$239.38	\$1,533.33
060-581-011	\$115.50	\$21.37	\$136.87
Total			\$15,089.84