

FIVE CITIES FIRE AUTHORITY



Charles Varni, Chair
Lan George, Vice Chair
Daniel Rushing, Board Member

Stephen C. Lieberman, Executive Officer
Tricia Meyers, Clerk to the Board
David P. Hale, General Counsel

AGENDA

BOARD MEETING

WEDNESDAY, MAY 24, 2023–9:00 A.M.
City of Grover Beach Council Chambers
154 South Eighth Street, Grover Beach, CA

CALL TO ORDER

FLAG SALUTE

ROLL CALL

AGENDA REVIEW:

At this time the Board will review the order of business to be conducted and receive requests for, or make announcements regarding any change(s) in the order of the day. The Board should, by motion, approve the agenda as presented or as revised.

COMMUNITY COMMENTS AND SUGGESTIONS:

This public comment period is an invitation to members of the community to present issues, thoughts, or suggestions on matters not scheduled on this agenda. Comments should be limited to those matters that are within the jurisdiction of the Board. The Brown Act restricts the Board from taking formal action on matters not published on the agenda. In response to your comments, the Chair or Vice Chair may:

- Direct Authority staff to assist or coordinate with you.
- A Board Member may state a desire to meet with you.
- It may be the desire of the Board to place your issue or matter on a future Board agenda.

BOARD MEETING AGENDA – MAY 24, 2023

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CONSENT AGENDA:

The following routine items listed below are scheduled for consideration as a group. The recommendations for each item are noted. Any member of the public who wishes to comment on any Consent Agenda item may do so at this time. Any Board Member, the Fire Chief or General Counsel may request that any item be pulled from the Consent Agenda to permit discussion or change the recommended course of action. The Board may approve the remainder of the Consent Agenda on one motion.

1. **Consideration of Approval of Minutes**(MEYERS)
Recommended Action: Approve the minutes of the Board Meeting of April 26, 2023.
2. **Consideration of Cash Disbursement Activity**(LIEBERMAN)
Recommended Action: Receive and file the listing of cash disbursements for the period of April 1 to April 30, 2023.

PROTEST HEARING:

- a. **Protest Hearing: 2023 Weed Abatement Protest Hearing and Issuance of Abatement Order.** The Board shall consider any protests or objections, if any, to the proposed removal of weeds and will consider the issuance of an abatement order for properties considered subject to abatement.

CONTINUED BUSINESS:

None.

NEW BUSINESS:

None.

BOARD MEMBER ITEMS:

The following item(s) are placed on the agenda by a Board Member who would like to receive feedback, obtain consensus to direct staff to prepare information, and/or request a formal agenda report be prepared and the item placed on a future agenda. No formal action can be taken.

None.

FIRE CHIEF ITEMS:

The following item(s) are placed on the agenda by the Fire Chief in order to receive comments, feedback and/or request direction from the Board. No formal action can be taken.

- a. Fire Chief Updates

BOARD MEETING AGENDA – MAY 24, 2023

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GENERAL COUNSEL ITEMS:

The following item(s) are placed on the agenda by the General Counsel in order to receive comments, feedback and/or request direction from the Board. No formal action can be taken.

None.

BOARD COMMUNICATIONS:

Correspondence/Comments as presented by the Board.

CLOSED SESSION:

- a. **CONFERENCE WITH LEGAL COUNSEL-EXISTING LITIGATION** pursuant to paragraph (1) subdivision (d) of Government Code Section 54956.9: Boyer v. Five Cities Fire Authority, Case No. 18CV-0438

ADJOURNMENT

All staff reports or other written documentation, including any supplemental material distributed to a majority of the Board within 72 hours of a regular meeting, relating to each item of business on the agenda are available for public inspection during regular business hours in the Clerk to the Board's office, 140 Traffic Way, Arroyo Grande. If requested, the agenda shall be made available in appropriate alternative formats to persons with a disability, as required by the Americans with Disabilities Act. To make a request for disability-related modification or accommodation, contact the Clerk to the Board's office at 805-473-5490 as soon as possible and at least 48 hours prior to the meeting date.

Any documentation or materials to be submitted by the General Public for consideration by the Board shall be submitted to the Clerk to the Board by email at tmeyers@fivecitiesfire.org, no later than 24 hours prior to the above scheduled time for the Five Cities Fire Authority Board meeting. Failure to submit documents or any materials at least 24 hours prior to the scheduled time for the Board meeting shall be grounds for the Board to reject consideration or review of those items unless otherwise required by state or local laws.

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Agenda reports can be accessed and downloaded from the Five Cities Fire Authority Website at www.fivecitiesfireauthority.org.

MINUTES

**FIVE CITIES FIRE AUTHORITY
BOARD MEETING
WEDNESDAY, APRIL 26, 2023**

CALL TO ORDER:

Chair Varni called the Five Cities Fire Authority (FCFA) Board meeting to order at 09:00 a.m.

FLAG SALUTE:

Chair Varni led the Flag Salute.

ROLL CALL:

FCFA Board: Chair Charles Varni, Vice Chair George and Board Member Daniel Rushing.

FCFA Staff Present: Chief Stephen Lieberman, General Counsel Molly Thurmond and Clerk to the Board, Tricia Meyers.

AGENDA REVIEW:

Action: Board Member Rushing moved, Chair Varni seconded, and the motion passed to approve the agenda of the Five Cities Fire Authority's by a voice vote.

AYES: Rushing, Varni
NOES: None
ABSENT: None
ABSTAIN: George

COMMUNITY COMMENTS AND SUGGESTIONS:

None.

CONSENT AGENDA:

Action: Board Member Rushing moved, and Vice Chair George seconded the motion to approve the Consent Agenda. No public comment was received. The motion passed on the following roll call vote:

AYES: Rushing, George, Varni
NOES: None
ABSENT: None
ABSTAIN: None

1. Consideration of Approval of Minutes.

Action: Approved minutes of the Board Meeting of March 22, 2023 and the Special Board Meeting of April 3, 2023.

2. Consideration of Cash Disbursement Activity.

Action: Received and filed the listing of cash disbursements for the period of March 1 through March 31, 2023.

3. Consideration of Approval of Successor Memorandum of Understanding (MOU) and a Resolution with the International Association of Fire Fighter's Local 4403 for FY 2022-23.

Action: Approved a successor MOU and a Resolution with Local 4403.

CONTINUED BUSINESS:

None.

NEW BUSINESS:

- a. **Consideration of a Resolution Declaring Weeds and Vegetation on Certain Properties to be Seasonal and Recurring Public Nuisances and Providing for Weed Abatement Consistent with Health and Safety Code Sections 14875, Et Seq.** Chief Lieberman presented the Board with a list of properties that were found in violation of the weed abatement health and safety code. Clerk Meyers reported a correction for an APN in Oceano. The APN listed as 061-271-003 should be corrected to 062-271-003. Property owners will have an opportunity to protest their property being on the list at the Five Cities Fire Authority Board meeting in May. No public comment was received.

Action: Vice Chair George moved, and Board Member Rushing seconded the motion to adopt a Resolution declaring weeds and vegetation on certain properties to be seasonal and recurring public nuisances. The motion passed on the following roll call vote:

AYES: George, Rushing, Varni
NOES: None
ABSENT: None
ABSTAIN: None

- b. **Consideration of Acquisition of Replacement Battalion Chief Vehicle.** Chief Lieberman presented the staff report for a replacement Battalion Chief vehicle. Acquiring a vehicle has been a challenge through the State of California using pre-negotiated vehicle rates. Currently, manufacturers are not allowing fleet orders. Chief Lieberman presented three proposals to acquire the truck through local dealerships instead. Arroyo Grande Chevrolet had the lowest bid of \$54,705. No public comment was received.

Action: Board Member Rushing moved, and Vice Chair George seconded the motion to direct the Fire Chief to execute needed agreements to purchase the vehicle through Arroyo Grande Chevrolet and outfit the replacement Battalion Chief vehicle. The motion passed on the following roll call vote:

AYES: Rushing, George, Varni
NOES: None
ABSENT: None
ABSTAIN: None

- c. **Consideration of a Resolution Adopting a Revised Job Description for Battalion Chief.** Chief Lieberman presented the staff report detailing the need for a revised job description for the position of Battalion Chief. The changes in the job description reflect the position moving to a shift-based model in the next fiscal year. No public comment was received.

Action: Vice Chair George moved, and Board Member Rushing seconded the motion to adopt a Resolution for a revised job description for Battalion Chief. The motion passed on the following roll call vote:

AYES: George, Rushing, Varni
NOES: None
ABSENT: None
ABSTAIN: None

BOARD MEMBER ITEMS:

None.

FIRE CHIEF ITEMS:

- a. Chief Lieberman reported that the weed abatement lien at the property on Calvin Court in Grover Beach will now be paid by the original property owner. It was originally going to be paid by the City of Grover Beach prior to their purchase of the property.
- b. City Councils are reviewing the new draft Joint Power Authority agreement regarding Five Cities Fire Authority.
- c. Firefighters are currently completing their required annual wildland refresher training.

GENERAL COUNSEL ITEMS:

None.

BOARD COMMUNICATIONS:

Vice Chair George thanked everyone that attended the City of Arroyo Grande council meeting to discuss the future of Five Cities Fire Authority. She hopes stability will be the outcome of this process.

ADJOURNMENT:

Chair Varni adjourned the meeting at 9:19 a.m.

CHARLES VARNI, CHAIR

ATTEST:

TRICIA MEYERS, CLERK TO THE BOARD



STAFF REPORT

TO: Chair and Board Members **MEETING DATE:** May 24, 2023

FROM: Stephen C. Lieberman, Fire Chief
Nicole Valentine, Treasurer

SUBJECT: Consideration of Cash Disbursement Ratification

RECOMMENDATION

It is recommended that the Five Cities Fire Authority (FCFA) Board of Directors review, receive and accept the attached listing of cash disbursements for the period April 1 through April 30, 2023.

BACKGROUND

The FCFA JPA agreement identifies the City of Arroyo Grande as the agency providing financial services to the fire department. The City processes payroll and accounts payable on behalf of the FCFA. Historically, the City has processed FCFA payroll on City checks (using a City bank account). The City recovers 100% of these payroll costs along with related staff time.

Cash disbursements are made weekly based on the submission of all required documentation and supporting invoices for costs incurred/services rendered. The Fire Chief reviews all disbursement documents before they are submitted to the City for processing.

FISCAL IMPACT

There is a \$851,694.94 fiscal impact that includes the following items:

- Accounts Payable Checks \$ 473,546.58
- Payroll and Benefit Checks 378,148.36

ALTERNATIVES

The following alternatives are provided for the Board's consideration:

1. Approve the staff recommendation
2. Do not approve the staff recommendation
3. Provide other direction.

ATTACHMENTS

April 1 through April 30, 2023 Accounts Payable Register
April 1 through April 30, 2023 Payroll and Check Register

PREPARED BY

Stephen C. Lieberman, Fire Chief

FIVE CITIES FIRE AUTHORITY
CHECK LISTING
APRIL 1 - APRIL 30, 2023

ATTACHMENT 1

Line	Check Date	Check #	Amount	Description	Acct #	Vendor Name
1	04/07/2023	8861	\$ 358.03	WILDLAND BOOTS-SILVA	290.4211.5272	ALLSTAR FIRE EQUIPMENT, INC
2	04/07/2023	8862	579.45	BAN#9391033185 PHONE LINES 2/25-3/24	290.4211.5403	AT&T
3	04/07/2023	8863	2,441.44	R6652-REPAIR STEERING BOX LEAK	290.4211.5601	CENTRAL COAST TRUCK CENTER
4	04/07/2023	8864	1,009.60	BLACK PVC SUCTION HOSE	290.4211.5255	L N CURTIS & SONS
5	04/07/2023	8864	129.12	SPANNER WRENCH	290.4211.5255	L N CURTIS & SONS
6	04/07/2023	8865	1,423.50	03/23 PROF LEGAL SVCS	290.4211.5303	DANER LAW FIRM APLC
7	04/07/2023	8866	3,750.00	04/23-06/23 FIRE STN 3 RENT	290.4211.5553	OCEANO COMMUNITY SERVICES
8	04/07/2023	8867	556.95	(4) BADGES	290.4211.5276	SYMBOL ARTS
9	04/07/2023	8868	296.60	CLEAN TURNOUT COATS, PANTS, ADD NAMES,PATCHES	290.4211.5272	TURNOUT MAINTENANCE CO LLC
10	04/07/2023	8869	92.56	KONICA COPIER CONTRACT USAGE	290.4211.5602	ULTREX BUSINESS PRODUCTS (DBA)
11	04/07/2023	8870	377.69	ACCT#670954297-00001 PHONE LINES	290.4211.5403	VERIZON WIRELESS
12	04/12/2023	8871	292.86	SHOP SUPPLIES-RENTAL TOWELS, MOPS,MATS, CLOTHS	290.4211.5303	ARAMARK UNIFORM SERVICES
13	04/12/2023	8871	41.50	RENTAL-MATS STN 2	290.4211.5303	ARAMARK UNIFORM SERVICES
14	04/12/2023	8872	175.23	BAN#9391033178 STN 2 CIRCUIT CHRGS	290.4211.5403	AT&T
15	04/12/2023	8872	175.23	BAN#9391033179 STN 3 CIRCUIT CHRGS	290.4211.5403	AT&T
16	04/12/2023	8873	544.11	RADIO PROJECT	290.4211.5255	BANK OF AMERICA
17	04/12/2023	8873	116.09	DISPUTED CHRG ON FEB BILL	290.4211.5201	BANK OF AMERICA
18	04/12/2023	8873	5.25	FREIGHT	290.4211.5606	BANK OF AMERICA
19	04/12/2023	8873	1,207.59	FUEL	290.4211.5608	BANK OF AMERICA
20	04/12/2023	8873	42.89	SECURE CONFERENCE	290.4211.5403	BANK OF AMERICA
21	04/12/2023	8873	328.05	FUEL-FEB STORM INCIDENT	290.4211.5608	BANK OF AMERICA
22	04/12/2023	8873	229.46	SNOW CHAINS-FEB STORM INCIDENT	290.4211.5255	BANK OF AMERICA
23	04/12/2023	8873	57.27	MEALS-FEB STORM INCIDENT	290.4211.5512	BANK OF AMERICA
24	04/12/2023	8873	252.00	FCFA WEBSITE ANNUAL BILLING	290.4211.5607	BANK OF AMERICA
25	04/12/2023	8873	76.05	COAX CRIMPING TOOL-RADIO INSTALLATION	290.4211.5606	BANK OF AMERICA
26	04/12/2023	8873	186.43	SHIPPING CHRGS	290.4211.5208	BANK OF AMERICA
27	04/12/2023	8873	1,494.55	WILDLAND HOSE-NEW TYPE 3	290.4211.5255	BANK OF AMERICA
28	04/12/2023	8873	67.87	PRINTER INK	290.4211.5201	BANK OF AMERICA
29	04/12/2023	8873	19.99	ADOBE LANDGLIDE APP-WEED ABATEMENT	290.4211.5607	BANK OF AMERICA
30	04/12/2023	8873	27.50	TRAINING SUPPLIES	290.4211.5501	BANK OF AMERICA
31	04/12/2023	8873	1,834.44	PUBLIC EDUCATION SUPPLIES	290.4211.5504	BANK OF AMERICA
32	04/12/2023	8873	15.99	ZOOM	290.4211.5401	BANK OF AMERICA
33	04/12/2023	8873	0.99	CHIEF'S IPHONE STORAGE	290.4211.5501	BANK OF AMERICA
34	04/12/2023	8873	225.15	OFFICE SUPPLIES	290.4211.5201	BANK OF AMERICA
35	04/12/2023	8873	140.07	BADGE PINNING SUPPLIES, CAKE	290.4211.5508	BANK OF AMERICA
36	04/12/2023	8873	20.41	BADGE PINNING- 8X10 PICTURES	290.4211.5201	BANK OF AMERICA
37	04/12/2023	8873	38.75	MEETING SUPPLIES	290.4211.5508	BANK OF AMERICA
38	04/12/2023	8873	850.37	NOTARY RENEWAL CA	290.4211.5503	BANK OF AMERICA

FIVE CITIES FIRE AUTHORITY
CHECK LISTING
APRIL 1 - APRIL 30, 2023

ATTACHMENT 1

Line	Check Date	Check #	Amount	Description	Acct #	Vendor Name
39	04/12/2023	8874	\$ 398.68	EMS SUPPLIES	290.4211.5206	BOUND TREE MEDICAL, LLC
40	04/12/2023	8874	364.60	EMS SUPPLIES	290.4211.5206	BOUND TREE MEDICAL, LLC
41	04/12/2023	8875	123.59	ACCT#8245101000202519 STN 2 TV	290.4211.5401	CHARTER COMMUNICATIONS
42	04/12/2023	8875	98.62	ACCT#8245101010116287 STN 3 TV	290.4211.5401	CHARTER COMMUNICATIONS
43	04/12/2023	8876	41.97	SHIPPING TO CAL FIRE	290.4211.5208	FEDEX
44	04/12/2023	8877	1,191.59	PG&E COSTS STN 2 2/17-3/20	290.4211.5401	CITY OF GROVER BEACH
45	04/12/2023	8878	2,854.50	03/23 PROF LEGAL SVCS	290.4211.5303	DAVID P. HALE
46	04/12/2023	8879	2,148.53	MICROSOFT SURFACE PRO SETUP FOR BATTALION CHIEF	290.4211.5702	ITSAVVY LLC
47	04/12/2023	8880	20.64	CASTERS-STN 1	290.4211.5604	MINER'S ACE HARDWARE, INC
48	04/12/2023	8880	52.07	DOORKNOB STN 2	290.4211.5604	MINER'S ACE HARDWARE, INC
49	04/12/2023	8881	1,149.45	GAS SERVICES-STN 1 2/24-3/27	290.4211.5401	SOCALGAS
50	04/12/2023	8882	108.92	05/23 SCHEDULING SOFTWARE	290.4211.5607	TARGETSOLUTIONS LEARNING, LLC
51	04/21/2023	8883	936.74	OXYGEN	290.4211.5303	AIRGAS USA, LLC
52	04/21/2023	8883	717.80	OXYGEN CYLINDER RENTAL-INCLUDES LARGE CYLINDERS	290.4211.5303	AIRGAS USA, LLC
53	04/21/2023	8884	292.86	SHOP SUPPLIES- RENTAL TOWELS, MATS,MOPS, CLOTHS	290.4211.5303	ARAMARK UNIFORM SERVICES
54	04/21/2023	8885	339.25	MSA GERM WINDOW REPLACEMENT KITS	290.4211.5272	BAUER COMPRESSORS, INC
55	04/21/2023	8886	1,120.00	CFSTES TRAINING-DRIVER/OPERATOR	290.4211.5501	CAL FIRE
56	04/21/2023	8887	209.98	ACCT#8245100960252290 STN 1 INTERNET	290.4211.5401	CHARTER COMMUNICATIONS
57	04/21/2023	8887	209.98	ACCT#8245101000239800 STN 2 INTERNET	290.4211.5401	CHARTER COMMUNICATIONS
58	04/21/2023	8887	209.98	ACCT#8245101010138133 STN 3 INTERNET	290.4211.5401	CHARTER COMMUNICATIONS
59	04/21/2023	8888	345.27	(3) MOUNTING PLATE, TYPE 3	290.4211.5255	L N CURTIS & SONS
60	04/21/2023	8888	334.16	(3) MOUNTING PLATES, TYPE 3	290.4211.5255	L N CURTIS & SONS
61	04/21/2023	8888	817.22	(16) ADAPTERS-TYPE 3	290.4211.5255	L N CURTIS & SONS
62	04/21/2023	8889	2,008.45	FUEL	290.4211.5608	JB DEWAR, INC
63	04/21/2023	8890	115.84	DEPT SUPPLIES-DRILL OUT EXTRACTOR	290.4211.5255	LAWSON PRODUCTS, INC
64	04/21/2023	8891	64.05	STN 1 CLEANING SUPPLIES	290.4211.5604	MINER'S ACE HARDWARE, INC
65	04/21/2023	8892	1,626.50	03/23 PROF LEGAL SVCS	290.4211.5303	MOLLY THURMOND P.C.
66	04/21/2023	8893	4,375.00	AUDIT TO DATE	290.4211.5303	MOSS, LEVY & HARTZHEIM LLP
67	04/21/2023	8894	1,230.40	ELECTRIC-STN 1 3/15-4/13	290.4211.5401	PACIFIC GAS & ELECTRIC CO
68	04/21/2023	8895	696.72	CLEANING SUPPLIES, TP	290.4211.5604	PROCARE JANITORIAL SUPPLY
69	04/21/2023	8895	111.39	CLEANING SUPPLIES-DETERGENT	290.4211.5604	PROCARE JANITORIAL SUPPLY
70	04/21/2023	8896	204.76	GAS SERVICES-STN 2 3/15-4/15	290.4211.5401	SOCALGAS
71	04/21/2023	8897	52.50	05/23 HAZARDOUS DRUG DISPOSAL	290.4211.5303	STERICYCLE INC.
72	04/28/2023	8898	1,865.22	PPE CARE & MAINT SVCS	290.4211.5272	ADVANCED PPE COMPANY
73	04/28/2023	8899	409,834.79	03/23 FCFA EXPENSE REIMBURSEMENT	290.0000.2002	CITY OF ARROYO GRANDE
74	04/28/2023	8900	407.49	ACCT#287284288210 IPAD WIRELESS	290.4211.5403	AT&T MOBILITY
75	04/28/2023	8901	525.00	STN 1 DOOR REPAIR	290.4211.5303	B & B OVERHEAD DOOR CO., INC
76	04/28/2023	8902	216.48	ACCT#8245100960102339 STN 1 TV	290.4211.5401	CHARTER COMMUNICATIONS

FIVE CITIES FIRE AUTHORITY
CHECK LISTING
APRIL 1 - APRIL 30, 2023

ATTACHMENT 1

Line	Check Date	Check #	Amount	Description	Acct #	Vendor Name
77	04/28/2023	8903	\$ 2,500.00	CSFM INSTRUCTOR-1/27-1/28, 03/03-02/04	290.4211.5501	KYLE DODDS
78	04/28/2023	8904	5,000.00	CLAIM DEDUCTIBLE FOR E-6692 07/27/22	290.4211.5576	FAIRA
79	04/28/2023	8905	1,549.84	FUEL	290.4211.5608	JB DEWAR, INC
80	04/28/2023	8906	2,500.00	CSFM INSTRUCTOR-01/27-01/28, 02/03-02/04	290.4211.5501	JOHN MARKLEY
81	04/28/2023	8907	248.49	T-6645 FLAT TIRE REPAIR RRO TIRE	290.4211.5601	SANTA MARIA TIRE, INC
82	04/28/2023	8907	165.00	E-6693 FLAT REPAIR TO LRO TIRE	290.4211.5601	SANTA MARIA TIRE, INC
83	04/28/2023	8907	3,105.55	E-6693 TIRE REPLACEMENT	290.4211.5601	SANTA MARIA TIRE, INC
84	04/28/2023	8908	631.54	CAD TO CAD CONTRACT FY22/23	290.4211.5303	SLO COUNTY SHERIFF'S DEPT
85	04/28/2023	8909	160.97	NOMEX PANTS-HENSLEY	290.4211.5276	TEMPLETON UNIFORMS
86	04/28/2023	8910	719.00	CLEAN & REPAIR TURNOUT COATS	290.4211.5272	TURNOUT MAINTENANCE CO LLC
87	04/28/2023	8911	64.17	COPIER CONTRACT-USAGE CHRG 3/18-4/17	290.4211.5602	ULTREX BUSINESS PRODUCTS (DBA)
			<u>\$ 473,546.58</u>			

FIVE CITIES FIRE AUTHORITY
DEPARTMENTAL LABOR DISTRIBUTION

PAY PERIOD

03/17/23 - 03/30/23

4/7/2023

BY ACCOUNT

5101	Salaries Full time	78,940.03
5102	Salaries Part-Time - PPT	761.46
5103	Salaries Part-Time - TPT	432.00
5105	Salaries OverTime	38,521.01
5106	Salaries Strike Team OT	-
5108	Holiday Pay	4,179.77
5109	Sick Pay	5,664.83
5110	Annual Leave Buyback	-
5111	Vacation Buyback	-
5112	Sick Leave Buyback	-
5113	Vacation Pay	3,564.48
5114	Comp Pay	5,669.49
5115	Annual Leave Pay	683.17
5121	PERS Retirement	21,142.39
5122	Social Security	10,164.95
5123	PARS Retirement	11.42
5126	State Disability Ins.	1,009.38
5127	Deferred Compensation	125.00
5131	Health Insurance	18,265.88
5132	Dental Insurance	996.32
5133	Vision Insurance	277.32
5134	Life Insurance	130.92
5135	Long Term Disability	154.34
5143	Uniform Allowance	-
		190,694.16

FIVE CITIES FIRE AUTHORITY
DEPARTMENTAL LABOR DISTRIBUTION

PAY PERIOD

03/31/23 - 04/13/23

4/21/2023

BY ACCOUNT

5101	Salaries Full time	82,027.43
5102	Salaries Part-Time - PPT	-
5103	Salaries Part-Time - TPT	1,219.36
5105	Salaries OverTime	30,569.55
5106	Salaries Strike Team OT	-
5108	Holiday Pay	4,179.77
5109	Sick Pay	2,857.68
5110	Annual Leave Buyback	-
5111	Vacation Buyback	-
5112	Sick Leave Buyback	-
5113	Vacation Pay	2,786.16
5114	Comp Pay	6,100.56
5115	Annual Leave Pay	5,852.07
5121	PERS Retirement	21,147.02
5122	Social Security	9,795.24
5123	PARS Retirement	11.81
5126	State Disability Ins.	957.77
5127	Deferred Compensation	125.00
5131	Health Insurance	18,265.88
5132	Dental Insurance	996.32
5133	Vision Insurance	277.32
5134	Life Insurance	130.92
5135	Long Term Disability	154.34
5143	Uniform Allowance	-
		<u>187,454.20</u>



STAFF REPORT

TO: Chair and Board Members **MEETING DATE:** May 24, 2023

FROM: Stephen C. Lieberman, Fire Chief

SUBJECT: 2023 Weed Abatement Protest Hearing and Issuance of Abatement Order

RECOMMENDATION

It is recommended the Board consider all protests presented before the Board during this public protest hearing and upon completion of the public participation portion of the hearing, to issue an abatement order to the Fire Chief for the purpose of removal of weeds.

BACKGROUND

On April 26, 2023, the Board considered and approved a resolution that established weeds as a seasonal and recurring nuisance. That resolution also contained an attached list of properties that were identified by the Five Cities Fire Authority (FCFA) as subject to abatement due to the existence of weeds. Subsequent to the Board's approval of the referenced resolution, the Authority gave notice to the owners of each of the properties consistent with Health and Safety Code section 14892, and is conducting this public hearing to allow protest or public comment as to whether any property subject to the April 26, 2023 resolution should remain on the list subject to future abatement orders of the Board. The current list has been adjusted to reflect properties that have been abated since the April 26, 2023 meeting.

At the conclusion of the public hearing, the Board will make final a determination related to the list of identified properties on the list approved on April 26, 2023, and consider the issuance of an abatement order to the Fire Chief to abate the existing nuisance and to remove the subject weeds. The current amount budgeted for the abatement work is \$12,240.00. In past years, the actual abatement cost exceeded the budget. While the Assessor's Office collects the abatement costs and passes those along to FCFA, the timing bridges fiscal years/budgets. FCFA staff has focused property inspections on those parcels that present an actual fire hazard, as opposed to properties that are a nuisance. While the public is more focused on nuisance complaints, FCFA Staff will inform the contractor to clear 15 feet from property line on the large parcels with a goal not to exceed the budget.

With Board direction, the FCFA will engage the contractor to remove the weeds and will present at a public hearing in June an accounting or cost report for the Board's approval. The property owners subject to the Board's abatement order may protest or raise issues at the subject protest hearing as to the appropriateness of the amount or cost of the abatement.

FISCAL IMPACT

There will be minimal personnel related cost impacts to the Authority as a third party contractor will be hired by the Authority to abate the weeds and will submit to the Authority an accounting or cost report for each property that required abatement of weeds. There exists a risk of exceeding the budgeted amount of \$12,240.00 due to large parcels within the City of Arroyo Grande. The Board will consider that report and to the extent approved by the Board at that hearing, State statutory authority allows for liens to be placed

upon the subject properties. These liens will be filed with the County subsequent to the June 28, 2023 hearing.

ALTERNATIVES

The following alternatives are provided for the Board's consideration:

1. Conduct a public protest hearing for property owners subject to potential weed abatement and issue an abatement order for those properties not removed from the April 26, 2023 resolution;
2. Do not conduct the public hearing, which will require termination of the weed abatement proceedings; or
3. Provide direction to staff related to abating larger properties.
4. Provide other direction to staff.

ENVIRONMENTAL REVIEW:

No environmental review under the California Environmental Quality Act, (CEQA) is necessary as this does not constitute a project under the CEQA consistent with Public Resources Code, section 21065.

ATTACHMENT:

Current List of Properties

