

# FIVE CITIES FIRE AUTHORITY



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Charles Varni, Chair  
Lan George, Vice Chair  
Daniel Rushing, Board Member

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Stephen C. Lieberman, Executive Officer  
Tricia Meyers, Clerk to the Board  
David P. Hale, General Counsel

## **AGENDA**

### **BOARD MEETING**

**WEDNESDAY, MARCH 22, 2023–9:00 A.M.**  
City of Grover Beach Council Chambers  
154 South Eighth Street, Grover Beach, CA

#### **CALL TO ORDER**

#### **FLAG SALUTE**

#### **ROLL CALL**

#### **AGENDA REVIEW:**

At this time the Board will review the order of business to be conducted and receive requests for, or make announcements regarding any change(s) in the order of the day. The Board should, by motion, approve the agenda as presented or as revised.

#### **COMMUNITY COMMENTS AND SUGGESTIONS:**

This public comment period is an invitation to members of the community to present issues, thoughts, or suggestions on matters not scheduled on this agenda. Comments should be limited to those matters that are within the jurisdiction of the Board. The Brown Act restricts the Board from taking formal action on matters not published on the agenda. In response to your comments, the Chair or Vice Chair may:

- Direct Authority staff to assist or coordinate with you.
- A Board Member may state a desire to meet with you.
- It may be the desire of the Board to place your issue or matter on a future Board agenda.

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**CLOSED SESSION:**

- a. **CONFERENCE WITH LABOR NEGOTIATORS** pursuant to Government Code Section 54957.6:

Agency Negotiators: Che Johnson - Law Firm of Liebert Cassidy Whitmore  
Nicole Valentine – Director of Admin. Services – Arroyo Grande  
Karla Mattocks - Human Resources Coordinator-Grover Beach  
Tashina Ureno – Human Resources Manager-Arroyo Grande

Represented Employees: International Association of Fire Fighters (IAFF) Local 4403

- b. **CONFERENCE WITH LEGAL COUNSEL-EXISTING LITIGATION** pursuant to paragraph (1) subdivision (d) of Government Code Section 54956.9: Boyer v. Five Cities Fire Authority, Case No. 18CV-0438

**CONSENT AGENDA:**

The following routine items listed below are scheduled for consideration as a group. The recommendations for each item are noted. Any member of the public who wishes to comment on any Consent Agenda item may do so at this time. Any Board Member, the Fire Chief or General Counsel may request that any item be pulled from the Consent Agenda to permit discussion or change the recommended course of action. The Board may approve the remainder of the Consent Agenda on one motion.

1. **Consideration of Approval of Minutes**(MEYERS)  
**Recommended Action:** Approve the minutes of the Board Meeting of February 17, 2023.
2. **Consideration of Cash Disbursement Activity**(LIEBERMAN)  
**Recommended Action:** Receive and file the listing of cash disbursements for the period of February 1 to February 28, 2023.

**CONTINUED BUSINESS:**

None.

**NEW BUSINESS:**

- a. **Consideration of a Resolution to Declare Xenex Disinfecting Robots as Surplus Equipment** (LIEBERMAN)  
**Recommended Action:** Approve a Resolution to declare three Xenex Lightstrike robots surplus and direct the Fire Chief to facilitate the sale of the equipment.

**BOARD MEETING AGENDA – MARCH 22, 2023**

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**BOARD MEMBER ITEMS:**

The following item(s) are placed on the agenda by a Board Member who would like to receive feedback, obtain consensus to direct staff to prepare information, and/or request a formal agenda report be prepared and the item placed on a future agenda. No formal action can be taken.

None.

**FIRE CHIEF ITEMS:**

The following item(s) are placed on the agenda by the Fire Chief in order to receive comments, feedback and/or request direction from the Board. No formal action can be taken.

- a. Fire Chief Updates

**GENERAL COUNSEL ITEMS:**

The following item(s) are placed on the agenda by the General Counsel in order to receive comments, feedback and/or request direction from the Board. No formal action can be taken.

None.

**BOARD COMMUNICATIONS:**

Correspondence/Comments as presented by the Board.

**ADJOURNMENT**

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All staff reports or other written documentation, including any supplemental material distributed to a majority of the Board within 72 hours of a regular meeting, relating to each item of business on the agenda are available for public inspection during regular business hours in the Clerk to the Board's office, 140 Traffic Way, Arroyo Grande. If requested, the agenda shall be made available in appropriate alternative formats to persons with a disability, as required by the Americans with Disabilities Act. To make a request for disability-related modification or accommodation, contact the Clerk to the Board's office at 805-473-5490 as soon as possible and at least 48 hours prior to the meeting date.

Any documentation or materials to be submitted by the General Public for consideration by the Board shall be submitted to the Clerk to the Board by email at [tmeyers@fivecitiesfire.org](mailto:tmeyers@fivecitiesfire.org), no later than 24 hours prior to the above scheduled time for the Five Cities Fire Authority Board meeting. Failure to submit documents or any materials at least 24 hours prior to the scheduled time for the Board meeting shall be grounds for the Board to reject consideration or review of those items unless otherwise required by state or local laws.



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Agenda reports can be accessed and downloaded from the Five Cities Fire Authority Website at [www.fivecitiesfireauthority.org](http://www.fivecitiesfireauthority.org).

## MINUTES

### FIVE CITIES FIRE AUTHORITY BOARD MEETING FRIDAY, FEBRUARY 17, 2023

#### **CALL TO ORDER:**

Chair Varni called the Five Cities Fire Authority (FCFA) Board meeting to order at 09:00 a.m.

#### **FLAG SALUTE:**

Chair Varni led the Flag Salute.

#### **ROLL CALL:**

FCFA Board: Chair Charles Varni, Vice Chair Lan George and Board Member Daniel Rushing.

FCFA Staff Present: Chief Stephen Lieberman, General Counsel Dave Hale and Clerk to the Board, Tricia Meyers.

#### **ROTATION OF OFFICERS**

The yearly rotation of officers took place. Charles Varni is the Board Chair, Lan George is Vice Chair and Daniel Rushing is in the position of Board Member.

#### **AGENDA REVIEW:**

Chair Varni asked if there were any comments on the Agenda. Hearing none, the Agenda was approved as presented.

#### **CLOSED SESSION:**

General Counsel Hale announced the closed session items. The Board adjourned to a Closed Session at 9:04 a.m. concerning the following items:

**a. CONFERENCE WITH LABOR NEGOTIATORS** pursuant to Government Code Section 54957.6:

Agency Negotiators: Che Johnson – Law Firm of Liebert Cassidy Whitmore  
Nicole Valentine – Accounting Manager – Arroyo Grande  
Karla Mattocks – Human Resources Coordinator-Grover Beach  
Tashina Ureno – Human Resources Manager-Arroyo Grande

Represented Employees: International Association of Fire Fighters (IAFF) Local 4403

**b. CONFERENCE WITH LEGAL COUNSEL-EXISTING LITIGATION** pursuant to paragraph (1) subdivision (d) of Government Code Section 54956.9: Boyer v. Five Cities Fire Authority, Case No. 18CV-0438

**c. CONFERENCE WITH LEGAL COUNSEL-ANTICIPATED LITIGATION**  
Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Section 54956.9; (One potential case)

**RECONVENE TO OPEN SESSION:**

General Counsel Hale called the meeting back to order at 9:58 a.m. with no reportable action.

**COMMUNITY COMMENTS AND SUGGESTIONS:**

Jeff Lane, President of Local 4403, introduced himself to the Board members and updated the Board on current events in the department.

**CONSENT AGENDA:**

Vice Chair George commented on Item 2. and Item 4.

**Action:** Vice Chair George moved, and Board Member Rushing seconded the motion to approve the Consent Agenda. No public comment was received. The motion passed on the following roll call vote:

**AYES:** George, Rushing, Varni  
**NOES:** None  
**ABSENT:** None  
**ABSTAIN:** None

**1. Consideration of Approval of Minutes.**

**Action:** Approved minutes of the Board Meeting of November 18, 2022.

**2. Consideration of Cash Disbursement Activity.**

**Action:** Received and filed the listing of cash disbursements for the period of November 1, 2022 to November 30, 2022, December 1 to December 31, 2022 and January 1 to January 31, 2023.

**3. Consideration of Audited Financial Reports for the Fiscal Year Ended June 30, 2022.**

**Action:** Received and filed the audited financial reports for Fiscal Year ending June 30, 2022.

**4. Consideration of Acceptance of Donations and Appropriation of Funds for Type III Engine Outfitting.**

**Action:** Approved a Resolution accepting a donation and appropriation of funds in the amount of \$10,000 to assist with the purchase of equipment needed to outfit the new Type III Wildland Engine.

**5. Consideration to Declare a 2014 Dodge Command Vehicle Surplus.**

**Action:** Approved a Resolution to declare a 2014 Dodge Command Vehicle as surplus and directed the Fire Chief to facilitate the sale of the vehicle.

**CONTINUED BUSINESS:**

None.

**NEW BUSINESS:**

- a. **Consideration of Changing the Regularly Scheduled Time and Day of the Monthly Board Meeting.**  
Chief Lieberman presented the staff report detailing the history of the Board meeting dates and times. Discussion ensued amongst the Board regarding changing the date of the meetings. They agreed to change the Board meeting date and time to every fourth Wednesday at 9 a.m. No public comment was received.

**Action:** Board Member Rushing moved, and Vice Chair George seconded the motion to adopt a Resolution changing the day and time of the Five Cities Fire Authority Board meeting to every fourth Wednesday at 9 a.m. The motion passed on the following roll call vote:

**AYES:** Rushing, George, Varni  
**NOES:** None  
**ABSENT:** None  
**ABSTAIN:** None

**BOARD MEMBER ITEMS:**

None.

**FIRE CHIEF ITEMS:**

- a. Chief Lieberman invited the Board to observe Firefighters training during the academy.
- b. The Type 3 Wildland Engine will be delivered in a few months.
- c. Truck 6645 is out of service. The truck was only in service 44% of the time in 2022. Chief Lieberman informed the Board that it is time to order a replacement truck. It takes three years to build.
- d. The utility pick-up truck is still being outfitted, therefore the arrival date is unknown.
- e. FCFA budget preparation is underway, although it will be pending until the member agencies adopt their budgets.

**GENERAL COUNSEL ITEMS:**

None.

**BOARD COMMUNICATIONS:**

Vice Chair George shared that she appreciated her time observing the Firefighters at their academy training session at the Hancock training facility. The remaining Board members introduced themselves and shared their backgrounds.

**ADJOURNMENT:**

Chair Varni adjourned the meeting at 10:21 a.m.

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**CHARLES VARNI, CHAIR**

**ATTEST:**

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**TRICIA MEYERS, CLERK TO THE BOARD**





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## STAFF REPORT

**TO:** Chair and Board Members      **MEETING DATE:** March 22, 2023

**FROM:** Stephen C. Lieberman, Fire Chief  
Nicole Valentine, Treasurer

**SUBJECT:** Consideration of Cash Disbursement Ratification

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### **RECOMMENDATION**

It is recommended that the Five Cities Fire Authority (FCFA) Board of Directors review, receive and accept the attached listing of cash disbursements for the period February 1 through February 28, 2023.

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### **BACKGROUND**

The FCFA JPA agreement identifies the City of Arroyo Grande as the agency providing financial services to the fire department. The City processes payroll and accounts payable on behalf of the FCFA. Historically, the City has processed FCFA payroll on City checks (using a City bank account). The City recovers 100% of these payroll costs along with related staff time.

Cash disbursements are made weekly based on the submission of all required documentation and supporting invoices for costs incurred/services rendered. The Fire Chief reviews all disbursement documents before they are submitted to the City for processing.

### **FISCAL IMPACT**

There is a \$1,049,342.02 fiscal impact that includes the following items:

- Accounts Payable Checks      \$      621,699.15
- Payroll and Benefit Checks      427,642.87

### **ALTERNATIVES**

The following alternatives are provided for the Board's consideration:

1. Approve the staff recommendation 2.
- Do not approve the staff recommendation 3.
- Provide other direction.

### **ATTACHMENTS**

February 1 through February 28, 2023 Accounts Payable Register  
February 1 through February 28, 2023 Payroll and Check Register

### **PREPARED BY**

Stephen C. Lieberman, Fire Chief

FIVE CITIES FIRE AUTHORITY  
CHECK LISTING  
FEBRUARY 1 - FEBRUARY 28, 2023

ATTACHMENT 1

Line	Check Date	Check #	GL Amount	Description	Acct #	Vendor Last Name
1	02/08/2023	8743	\$ 368.98	WILDLAND BOOTS	290.4211.5272	ALLSTAR FIRE EQUIPMENT, INC
2	02/08/2023	8744	175.23	BAN#9391033179 STN 3 MONTHLY CIRCUIT	290.4211.5403	AT&T
3	02/08/2023	8744	175.23	BAN#9391033178 STN 2 MONTHLY CIRCUIT	290.4211.5403	AT&T
4	02/08/2023	8744	765.75	BAN#9391033185 PHONE LINES 12/25-01/24	290.4211.5403	AT&T
5	02/08/2023	8745	76.02	GATE OPENERS	290.4211.5605	BANK OF AMERICA
6	02/08/2023	8745	37.79	I-6620 DIGITAL LASER DISTANCE	290.4211.5273	BANK OF AMERICA
7	02/08/2023	8745	27.01	SECURE CONFERENCE	290.4211.5403	BANK OF AMERICA
8	02/08/2023	8745	610.58	OFFICE SUPPLIES	290.4211.5201	BANK OF AMERICA
9	02/08/2023	8745	92.64	PORTABLE RADIO PARTS	290.4211.5606	BANK OF AMERICA
10	02/08/2023	8745	26.88	REPLACEMENT BATTERY FOR LAPTOP	290.4211.5702	BANK OF AMERICA
11	02/08/2023	8745	147.56	CASE FOR LAPTOP	290.4211.5702	BANK OF AMERICA
12	02/08/2023	8745	48.48	STN 2-DISH DRYING RACK	290.4211.5604	BANK OF AMERICA
13	02/08/2023	8745	257.73	U-6631 TAIL LAMP ASSEMBLY	290.4211.5601	BANK OF AMERICA
14	02/08/2023	8745	59.95	NAME TAGS-SCBA MASKS	290.4211.5603	BANK OF AMERICA
15	02/08/2023	8745	124.90	FUEL	290.4211.5608	BANK OF AMERICA
16	02/08/2023	8745	11.99	FACE PIECE-SCBA	290.4211.5603	BANK OF AMERICA
17	02/08/2023	8745	27.44	STN 2 W/D STACKING KIT	290.4211.5604	BANK OF AMERICA
18	02/08/2023	8745	(98.05)	CREDIT RETURN-TOILET SEATS	290.4211.5604	BANK OF AMERICA
19	02/08/2023	8745	1,631.65	STN 2 W/D -INSTALL NEW GAS LINE	290.4211.5603	BANK OF AMERICA
20	02/08/2023	8745	19.99	ADOBE LAND GLIDE APP-WEED ABATEMENT	290.4211.5607	BANK OF AMERICA
21	02/08/2023	8745	125.00	MEETING SUPPLIES	290.4211.5504	BANK OF AMERICA
22	02/08/2023	8745	1,534.05	E-6692 REPAIR	290.4211.5601	BANK OF AMERICA
23	02/08/2023	8745	14.99	ZOOM	290.4211.5401	BANK OF AMERICA
24	02/08/2023	8745	50.25	STORM PREP SUPPLIES	290.4211.5504	BANK OF AMERICA
25	02/08/2023	8745	377.59	TRAINING MEETING SUPPLIES	290.4211.5501	BANK OF AMERICA
26	02/08/2023	8745	443.92	DODGE AVENGER OIL CHG, WINDOW	290.4211.5601	BANK OF AMERICA
27	02/08/2023	8745	0.99	CHIEF'S I-PHONE STORAGE	290.4211.5607	BANK OF AMERICA
28	02/08/2023	8745	191.86	TRAVEL MEALS-TYPE 3 INSPECTION	290.4211.5512	BANK OF AMERICA
29	02/08/2023	8745	44.25	SHIPPING-UPS	290.4211.5208	BANK OF AMERICA
30	02/08/2023	8745	128.33	UNIFORMS-NEW EMPLOYEES	290.4211.5276	BANK OF AMERICA

FIVE CITIES FIRE AUTHORITY  
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FEBRUARY 1 - FEBRUARY 28, 2023

ATTACHMENT 1

31	02/08/2023	8745	116.09	DISPUTED CHRGS-AMAZON	290.4211.5201	BANK OF AMERICA
32	02/08/2023	8745	19.11	BLDG MAINT	290.4211.5604	BANK OF AMERICA
33	02/08/2023	8745	1,969.82	STN 2 WASHER & DRYER	290.4211.5603	BANK OF AMERICA
34	02/08/2023	8745	139.06	STORM PREP MEETING SUPPLIES	290.4211.5501	BANK OF AMERICA
35	02/08/2023	8745	40.00	TRAVEL-PARKING FEES	290.4211.5512	BANK OF AMERICA
36	02/08/2023	8745	4,890.90	E-6692 REPAIR	290.4211.5601	BANK OF AMERICA
37	02/08/2023	8745	258.49	SPECIAL DEPT SUPPLIES	290.4211.5255	BANK OF AMERICA
38	02/08/2023	8745	388.00	FLASHLIGHT-FLOOD LANTERN	290.4211.5601	BANK OF AMERICA
39	02/08/2023	8745	28.03	BLDG MAINT-LIGHT	290.4211.5604	BANK OF AMERICA

Line	Check Date	Check #	GL Amount	Description	Acct #	Vendor Last Name
40	02/08/2023	8745	\$ 165.00	B-6611 REPAIR	290.4211.5601	BANK OF AMERICA
41	02/08/2023	8745	204.00	U-6632 REPAIR	290.4211.5601	BANK OF AMERICA
42	02/08/2023	8745	2,184.19	SCENE LIGHTS	290.4211.5601	BANK OF AMERICA
43	02/08/2023	8745	374.56	CLEANING SUPPLIES	290.4211.5604	BANK OF AMERICA
44	02/08/2023	8745	10.00	FREIGHT	290.4211.5603	BANK OF AMERICA
45	02/08/2023	8746	98.64	ACCT#8245101010116287 STN 3 TV	290.4211.5401	CHARTER COMMUNICATIONS
46	02/08/2023	8746	123.61	ACCT#8245101000202519 STN 2 TV	290.4211.5401	CHARTER COMMUNICATIONS
47	02/08/2023	8747	6,150.00	PRE-EMPLOYMENT BACKGROUND INVESTIGATIONS	290.4211.5324	CUESTA POLYGRAPH
48	02/08/2023	8748	287.19	BIV VALVE SEAT KIT	290.4211.5601	L N CURTIS & SONS
49	02/08/2023	8749	111.10	01/23 PROF LEGAL SVCS	290.4211.5303	DANER LAW FIRM APLC
50	02/08/2023	8750	16,188.74	FY22/23 EMS SOFTWARE ANNUAL SUBSCRIPTION	290.4211.5607	IMAGETREND, INC
51	02/08/2023	8751	(1.42)	CREDIT RETURN-AERATOR	290.4211.5604	MINER'S ACE HARDWARE, INC
52	02/08/2023	8751	21.39	K RING, KEYS	290.4211.5604	MINER'S ACE HARDWARE, INC
53	02/08/2023	8751	498.94	63 BAGS WATER SOFTENER SALT	290.4211.5604	MINER'S ACE HARDWARE, INC
54	02/08/2023	8751	10.01	POWER STRIP	290.4211.5273	MINER'S ACE HARDWARE, INC
55	02/08/2023	8752	3,750.00	01/23-03/23 FIRE STN RENT	290.4211.5553	OCEANO COMMUNITY SERVICES
56	02/08/2023	8753	3,371.80	E-6692 NEW TIRES & BALANCE	290.4211.5601	SANTA MARIA TIRE, INC
57	02/08/2023	8754	2,824.84	GAS SERVICES-STN 1 12/27-01/25	290.4211.5401	SOCALGAS
58	02/08/2023	8755	9,276.07	B-6661 ANNUAL SVC & REPAIR	290.4211.5601	SOUTH COAST EMERGENCY
59	02/08/2023	8756	636.46	NOMEX SHIRTS, PANTS-JONES	290.4211.5276	TEMPLETON UNIFORMS
60	02/08/2023	8756	636.46	NOMEX SHIRTS, PANTS-POSNER	290.4211.5276	TEMPLETON UNIFORMS

FIVE CITIES FIRE AUTHORITY  
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61	02/08/2023	8757	177.79	ICE MACHINE RENTAL	290.4211.5303	TOGNAZZINI BEVERAGE SERVICE
62	02/08/2023	8758	64.80	(2) ADD FCFA NAME TO BRUSH COAT	290.4211.5272	TURNOUT MAINTENANCE CO LLC
63	02/08/2023	8759	29.82	KONICA BIZHUB COPIER OVRAGE 1	290.4211.5602	ULTREX BUSINESS PRODUCTS (DBA)
64	02/21/2023	8760	355.27	OXYGEN CYLINDER RENTAL	290.4211.5303	AIRGAS USA, LLC
65	02/21/2023	8761	421.12	BUNKER BOOTS	290.4211.5276	ALLSTAR FIRE EQUIPMENT, INC
66	02/21/2023	8762	292.86	SHOP SUPPLIES-RENTAL	290.4211.5303	ARAMARK UNIFORM SERVICES
67	02/21/2023	8763	441,814.41	FCFA JANUARY 2023 REIMBURSE EXPENSES	290.0000.2002	CITY OF ARROYO GRANDE
68	02/21/2023	8764	40.00	STN 2 PEST CONTROL SVC	290.4211.5605	AUTHORIZED PEST CONTROL
69	02/21/2023	8764	40.00	STN 3 PEST CONTROL SVC	290.4211.5605	AUTHORIZED PEST CONTROL
70	02/21/2023	8765	841.13	(2) FACE PIECE	290.4211.5272	BAUER COMPRESSORS, INC
71	02/21/2023	8766	1,231.58	TRAINING-LUMBER	290.4211.5501	BURKE AND PACE OF AG, INC
72	02/21/2023	8767	209.98	ACCT#8245100960252290 STN 1 INTERNET	290.4211.5401	CHARTER COMMUNICATIONS
73	02/21/2023	8767	209.98	ACCT#8245101000239800 STN 2 INTERNET	290.4211.5401	CHARTER COMMUNICATIONS
74	02/21/2023	8767	209.98	ACCT#8245101010138133 STN 3 INTERNET	290.4211.5401	CHARTER COMMUNICATIONS
75	02/21/2023	8768	256.88	WILDLAND COAT	290.4211.5272	L N CURTIS & SONS
76	02/21/2023	8768	1,707.99	AIR LIFT BAG	290.4211.5255	L N CURTIS & SONS
77	02/21/2023	8768	375.73	PRUSIK, CARABINER, KERN ROPE	290.4211.5255	L N CURTIS & SONS
78	02/21/2023	8768	1,043.02	BRUSH PANTS	290.4211.5272	L N CURTIS & SONS

Line	Check Date	Check #	GL Amount	Description	Acct #	Vendor Last Name
79	02/21/2023	8768	\$ 433.90	BIV TOOL KIT	290.4211.5273	L N CURTIS & SONS
80	02/21/2023	8769	64.65	(5) BOARD MEMBER PLAQUES	290.4211.5201	GRAND AWARDS, INC
81	02/21/2023	8770	1,028.96	MDC COMPUTER-TYPE III	290.4211.5702	GRANITE DATA SOLUTIONS
82	02/21/2023	8771	653.62	STN 2 WATER (07/01-11/02)	290.4211.5401	CITY OF GROVER BEACH
83	02/21/2023	8772	1,813.00	01/23 PROF LEGAL SVCS	290.4211.5303	DAVID P. HALE
84	02/21/2023	8773	260.00	IAFC MEMBERSHIP-CHIEF	290.4211.5503	IAFC MEMBERSHIP
85	02/21/2023	8774	6,000.00	CONTINUUM DATA ANALYSIS & MONITOR	290.4211.5607	IMAGETREND, INC
86	02/21/2023	8775	66,366.40	PRINCIPAL & INTEREST PYMT-PIERCE	290.4211.5803	J.P. MORGAN EQUIPMENT FINANCE
87	02/21/2023	8776	1,840.80	FUEL	290.4211.5608	JB DEWAR, INC
88	02/21/2023	8777	756.25	E-6692 TOWING	290.4211.5601	JOHNBOY'S TOWING INC
89	02/21/2023	8778	3.86	PLASTIC SCRAPER	290.4211.5273	MINER'S ACE HARDWARE, INC
90	02/21/2023	8778	84.83	BITS, PLIERS, NUTSETTER	290.4211.5273	MINER'S ACE HARDWARE, INC

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CHECK LISTING  
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ATTACHMENT 1

91	02/21/2023	8778	6.45	WHITE BASKET-SCBA	290.4211.5201	MINER'S ACE HARDWARE, INC
92	02/21/2023	8779	5,711.10	2023 HOSE TESTING SVC-19037 FT	290.4211.5303	NATIONAL HOSE TESTING SPEC INC
93	02/21/2023	8780	1,383.63	STN 1 ELECTRIC-1/12-2/12	290.4211.5401	PACIFIC GAS & ELECTRIC CO
94	02/21/2023	8781	202.98	STERI SAFE COMPLIANCE, HAZARDOUS	290.4211.5303	STERICYCLE INC.
95	02/21/2023	8782	108.92	03/23 SCHEDULING SOFTWARE FEE	290.4211.5607	TARGETSOLUTIONS LEARNING, LLC
96	02/21/2023	8783	55.98	(2) BELTS	290.4211.5276	TEMPLETON UNIFORMS
97	02/21/2023	8784	30.00	SCREEN PRINTING-SAFETY CLOTHING	290.4211.5272	THE TOP SHOP
98	02/21/2023	8784	36.98	UNIFORM-NEW EMPLOYEE	290.4211.5276	THE TOP SHOP
99	02/21/2023	8785	89.00	ROUTINE ANALYSIS SAMPLES	290.4211.5303	TRACE ANALYTICS, LLC
100	02/16/2023	8786	414.11	BUNKER BOOTS	290.4211.5276	ALLSTAR FIRE EQUIPMENT, INC
101	02/16/2023	8787	292.86	SHOP SUPPLIES - RENTAL	290.4211.5303	ARAMARK UNIFORM SERVICES
102	02/16/2023	8788	446.98	ACCT#287284288210 IPAD WIRELESS	290.4211.5403	AT&T MOBILITY
103	02/16/2023	8789	653.75	EQUIPMENT SERVICE/REPAIR STA 1	290.4211.5603	BAUER COMPRESSORS, INC
104	02/16/2023	8790	397.23	B1-BIT INSPECTION AND GREASE UNIT	290.4211.5303	CENTRAL COAST TRUCK CENTER
105	02/16/2023	8790	397.23	USAR-2 BIT INSPECTION AND GREASE UNIT	290.4211.5303	CENTRAL COAST TRUCK CENTER
106	02/16/2023	8790	397.23	E-1 BIT INSPECTION AND GREASE UNIT	290.4211.5303	CENTRAL COAST TRUCK CENTER
107	02/16/2023	8790	16,274.07	TRUCK 5 REAR AXLE REPAIR	290.4211.5601	CENTRAL COAST TRUCK CENTER
108	02/16/2023	8791	2,514.25	FUEL	290.4211.5608	JB DEWAR, INC
109	02/16/2023	8792	47.39	SCRUB BRUSH/DUST PAN W/ BRUSH	290.4211.5604	MINER'S ACE HARDWARE, INC
110	02/16/2023	8792	3.11	FASTENERS	290.4211.5601	MINER'S ACE HARDWARE, INC
111	02/16/2023	8792	29.06	AUTO REPAIR KIT/CLEAR COAT	290.4211.5601	MINER'S ACE HARDWARE, INC
112	02/16/2023	8793	478.38	UTIITIES: 01/13/2023-02/13/202	290.4211.5401	SOCALGAS
113	02/16/2023	8794	322.00	F350 FABRICATION AND INSTALLATION	290.4211.5601	TAYLOR'D METAL CO.
114	02/16/2023	8794	330.00	B6612 WELDING FOR BED SLIDER	290.4211.5601	TAYLOR'D METAL CO.
115	02/16/2023	8795	177.79	ICE MACHINE RENTAL	290.4211.5303	TOGNAZZINI BEVERAGE SERVICE
			\$ 621,699.15			

<b>FIVE CITIES FIRE AUTHORITY</b>
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5101	Salaries Full time	89,992.77
5102	Salaries Part-Time - PPT	518.00
5103	Salaries Part-Time - TPT	1,008.00
5105	Salaries OverTime	52,277.72
5106	Salaries Strike Team OT	-
5108	Holiday Pay	3,917.34
5109	Sick Pay	1,629.68
5110	Annual Leave Buyback	-
5111	Vacation Buyback	-
5112	Sick Leave Buyback	-
5113	Vacation Pay	1,360.32
5114	Comp Pay	4,298.56
5115	Annual Leave Pay	3,702.17
5121	PERS Retirement	21,072.74
5122	Social Security	11,649.22
5123	PARS Retirement	11.81
5126	State Disability Ins.	1,148.09
5127	Deferred Compensation	125.00
5131	Health Insurance	18,423.44
5132	Dental Insurance	838.76
5133	Vision Insurance	277.32
5134	Life Insurance	130.92
5135	Long Term Disability	154.34
5137	Leave Payouts	-

5151 Cell Phone Allowance

-  
212,536.20

<b>DEPARTMENTAL LABOR DISTRIBUTION</b>
<b>PAY PERIOD</b>
<b>01/20/23 - 02/02/23</b>
<b>2/10/2023</b>

**BY ACCOUNT**

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<b>FIVE CITIES FIRE AUTHORITY</b>
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5101	Salaries Full time	87,771.51
5102	Salaries Part-Time - PPT	787.36
5103	Salaries Part-Time - TPT	432.00
5105	Salaries OverTime	55,761.04
5106	Salaries Strike Team OT	-
5108	Holiday Pay	6,830.62
5109	Sick Pay	2,985.12
5110	Annual Leave Buyback	-
5111	Vacation Buyback	168.18
5112	Sick Leave Buyback	-
5113	Vacation Pay	2,297.76
5114	Comp Pay	3,320.16
5115	Annual Leave Pay	-
5121	PERS Retirement	21,717.93
5122	Social Security	11,883.12
5123	PARS Retirement	11.81
5126	State Disability Ins.	1,190.28
5127	Deferred Compensation	125.00
5131	Health Insurance	18,265.88
5132	Dental Insurance	996.32
5133	Vision Insurance	277.32
5134	Life Insurance	130.92
5135	Long Term Disability	154.34
5137	Leave Payouts	-



5151 Cell Phone Allowance

-  
215,106.67

<b>DEPARTMENTAL LABOR DISTRIBUTION</b>
<b>PAY PERIOD</b>
<b>02/03/23 - 02/16/23</b>
<b>2/24/2023</b>

**BY ACCOUNT**

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## **STAFF REPORT**

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**TO:** Chair and Board Members                      **MEETING DATE:** March 22, 2023

**FROM:** Stephen Lieberman, Fire Chief / Executive Officer

**SUBJECT:** Consideration of a Resolution to Declare Xenex Disinfecting Robots as Surplus Equipment

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### **RECOMMENDATION**

It is recommended that the Board of Directors approve a Resolution to declare three (3) Xenex Lightstrike robots surplus and direct the Fire Chief to facilitate the sale of the equipment.

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### **BACKGROUND**

The Five Cities Fire Authority (FCFA) took a leadership role in preparing this agency, and our member communities for the initial impacts of COVID-19 in 2019. FCFA was able to obtain three (3) new Xenex Lightstrike disinfecting robots through a Federal Government/Department of Defense surplus program at no cost. With an approximate value of \$125,000 each, these devices which are designed to disinfect hospital operating rooms using Xenon light, were deployed at each fire station. During the course of the outbreak, the robots were also used in city facilities that had experienced multiple employee infection.



ELI  
Serial # 2637  
MFG date 10/2017

Laurence  
Serial # 2620  
MFG date 10/2017

Edmund  
Serial # 2638  
MFG date 10/2017

As the world has learned more about the transmission characteristics of the virus, the known risk of transmission from surface contacts has been minimized. Currently, one of the three devices is in operating condition, with the remaining two in need of parts and service.

FCFA staff is uncertain of the resale value of the robots, and would likely use a government auction site if the Board were to declare the equipment surplus and direct the Fire Chief to sell them.

### **FISCAL IMPACT**

The equipment was acquired at no cost and is eligible for surplus and resale. Any proceeds from the sale of the equipment would be returned to the FCFA operating budget fund balance.

### **ALTERNATIVES**

The following alternatives are provided for the Board's consideration:

1. Declare the three (3) Xenex Lightstrike robots as surplus and direct the Fire Chief to move forward with the sale of the robots.
2. Provide other direction.

### **ATTACHMENTS**

1. Resolution declaring three (3) Xenex Lightstrike robots as surplus.
2. CNBC Story – *Carolina Panthers will use a \$125,000 virus-killing robot in their stadium as fans return with COVID-19 restrictions* – 10/1/2020

### **PREPARED BY**

S. Lieberman, Fire Chief/Executive Officer

**RESOLUTION NO. 2023-04**

**A RESOLUTION OF THE BOARD OF THE FIVE CITIES FIRE  
AUTHORITY TO CONSIDER DECLARING XENEX LIGHTSTRIKE  
ROBOTS AS SURPLUS**

**WHEREAS**, Five Cities Fire Authority (“Authority”) planned for potential impacts of the COVID 19 Pandemic, and

**WHEREAS**, Authority staff was able to acquire three (3) Xenex Lightstrike Disinfecting Robots through a federal surplus program, and

**WHEREAS**, Clinical research and experience has minimized the risk of surface transmission of the COVID 19 virus, and

**WHEREAS**, Any proceeds from the sale of this equipment would be deposited to the FCFA operating budget fund balance.

**NOW, THEREFORE, BE IT RESOLVED** that the Five Cities Fire Authority Board does declare three (3) Xenex Lightstrike Disinfecting Robots as surplus and directs the Fire Chief to move forward with the sale of the equipment.

**BE IT ALSO RESOLVED** that the Clerk to the Board shall certify the passage and adoption of this Resolution and enter it into the book of original Resolutions.

On motion by \_\_\_\_\_, seconded by \_\_\_\_\_, and by the following roll call vote, to wit:

AYES:  
NOES:  
ABSENT:  
ABSTAIN:

the foregoing Resolution was passed and adopted at the meeting of the Board of the Five Cities Fire Authority, this 22nd day of March, 2023.

**RESOLUTION NO. 2023-04  
PAGE 2**

\_\_\_\_\_  
**CHARLES VARNI, CHAIR**

**ATTEST:**

\_\_\_\_\_  
**TRICIA MEYERS, CLERK TO THE BOARD**

**APPROVED AS TO CONTENT:**

\_\_\_\_\_  
**STEPHEN C. LIEBERMAN, FIRE CHIEF**

**APPROVED AS TO FORM:**

\_\_\_\_\_  
**DAVID HALE, GENERAL COUNSEL**

**OFFICIAL CERTIFICATION**

**I, TRICIA MEYERS**, Clerk to the Board of the Five Cities Fire Authority, County of San Luis Obispo, State of California, do hereby certify under penalty of perjury, that Resolution No. 2023-04 is a true, full, and correct copy of said Resolution passed and adopted at the meeting of the Board of the Five Cities Fire Authority on the 22<sup>nd</sup> day of March, 2023.

**WITNESS** my hand and the Seal of the Five Cities Fire Authority affixed this 22<sup>nd</sup> day of March, 2023.

\_\_\_\_\_  
**TRICIA MEYERS, CLERK TO THE BOARD**

# The Carolina Panthers will use a \$125,000 virus-killing robot in their stadium as fans return with Covid-19 restrictions

PUBLISHED THU, OCT 1 2020 10:59 AM EDT UPDATED THU, OCT 1 2020 12:30 PM EDT

Jabari Young @JABARIJYOUNG

## KEY POINTS

- The Carolina Panthers will use robotic technology to help with Covid-19 as the club prepares to allow fans back in its home stadium.
- San Antonio-based Xenex makes the Xenex LightStrike robots, which cost \$125,000 each and which the company said eliminate the virus that causes Covid-19 on surfaces in minutes.



Locker room showing a Xenex LightStrike Robot

Source: Xenex, Inc.

The Carolina Panthers will use robotic technology to help prevent the spread of the coronavirus as the club prepares to allow fans back in its home stadium.

The team announced it's using a germ-killing robot made by San Antonio-based company [Xenex](#). The firm specializes in disinfection for health-care services.

Two ultraviolet [Xenex LightStrike](#) robots purchased by the Panthers will be used in locker rooms, showers and other areas throughout Bank of America Stadium in downtown Charlotte, the team said.

The Panthers will allow a limited number of spectators for the first time this season after North Carolina Gov. Roy Cooper [said large outdoor venues](#) can have up to 7% capacity due to ongoing Covid-19 concerns. The rule is effective starting Friday.

According to Xenex, the robot can kill the virus that causes Covid-19 in minutes using "pulsed xenon, a noble gas, to create Full Spectrum, high-intensity UV light that quickly destroys infectious germs."

The robots cost approximately \$125,000 each. Xenex said hospitals that use the robots disinfect up to 60 rooms per day with one unit. Xenex said its claims are backed by a [study published by the University of Cambridge in England](#).

"The robots' broad-range spectrum of UV light wavelengths penetrate the cell walls of pathogens and destroys their molecular structure. This includes the deadly coronavirus," the company said.