

FIVE CITIES FIRE AUTHORITY



Charles Varni, Chair
Lan George, Vice Chair
Daniel Rushing, Board Member

Stephen C. Lieberman, Executive Officer
Tricia Meyers, Clerk to the Board
David P. Hale, General Counsel

AGENDA BOARD MEETING WEDNESDAY, APRIL 26, 2023–9:00 A.M. City of Grover Beach Council Chambers 154 South Eighth Street, Grover Beach, CA

CALL TO ORDER

FLAG SALUTE

ROLL CALL

AGENDA REVIEW:

At this time the Board will review the order of business to be conducted and receive requests for, or make announcements regarding any change(s) in the order of the day. The Board should, by motion, approve the agenda as presented or as revised.

COMMUNITY COMMENTS AND SUGGESTIONS:

This public comment period is an invitation to members of the community to present issues, thoughts, or suggestions on matters not scheduled on this agenda. Comments should be limited to those matters that are within the jurisdiction of the Board. The Brown Act restricts the Board from taking formal action on matters not published on the agenda. In response to your comments, the Chair or Vice Chair may:

- Direct Authority staff to assist or coordinate with you.
- A Board Member may state a desire to meet with you.
- It may be the desire of the Board to place your issue or matter on a future Board agenda.

BOARD MEETING AGENDA – APRIL 26, 2023

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CONSENT AGENDA:

The following routine items listed below are scheduled for consideration as a group. The recommendations for each item are noted. Any member of the public who wishes to comment on any Consent Agenda item may do so at this time. Any Board Member, the Fire Chief or General Counsel may request that any item be pulled from the Consent Agenda to permit discussion or change the recommended course of action. The Board may approve the remainder of the Consent Agenda on one motion.

1. **Consideration of Approval of Minutes**(MEYERS)
Recommended Action: Approve the minutes of the Board Meeting of March 22, 2023 and Special Board Meeting of April 3, 2023.
2. **Consideration of Cash Disbursement Activity**(LIEBERMAN)
Recommended Action: Receive and file the listing of cash disbursements for the period of March 1 to March 31, 2023.
3. **Consideration of Approval of Successor Memorandum of Understanding (MOU) and a Resolution with the International Association of Fire Fighter’s Local 4403 for FY 2022-23**(VALENTINE/LIEBERMAN)
Recommended Action: (1) Approve a successor Memorandum of Understanding (MOU) and (2) Approve the Resolution with the International Association of Fire Fighters (“IAFF”) Local 4403 for the period April 26, 2023 to June 30, 2023.

CONTINUED BUSINESS:

None.

NEW BUSINESS:

- a. **Consideration of a Resolution Declaring Weeds and Vegetation on Certain Properties to be Seasonal and Recurring Public Nuisances and Providing for Weed Abatement Consistent with Health and Safety Code Sections 14875, Et Seq.**(LIEBERMAN)
Recommended Action: Adopt a Resolution declaring weeds and vegetation on certain properties to be seasonal and recurring public nuisances and providing for weed abatement consistent with Health and Safety Code Sections 14875 Et Seq.
- b. **Consideration of Acquisition of Replacement Battalion Chief Vehicle**(LIEBERMAN)
Recommended Action: (1) Direct the Fire Chief to execute needed agreements to purchase a replacement Battalion Chief pick-up truck and (2) Authorize the Fire Chief to execute needed agreements to outfit the vehicle for use.
- c. **Consideration of a Resolution Adopting a Revised Job Description for Battalion Chief** (LIEBERMAN)
Recommended Action: It is recommended the Board approve a Resolution adopting the revised job description for Battalion Chief.

BOARD MEETING AGENDA – APRIL 26, 2023

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BOARD MEMBER ITEMS:

The following item(s) are placed on the agenda by a Board Member who would like to receive feedback, obtain consensus to direct staff to prepare information, and/or request a formal agenda report be prepared and the item placed on a future agenda. No formal action can be taken.

None.

FIRE CHIEF ITEMS:

The following item(s) are placed on the agenda by the Fire Chief in order to receive comments, feedback and/or request direction from the Board. No formal action can be taken.

- a. Fire Chief Updates

GENERAL COUNSEL ITEMS:

The following item(s) are placed on the agenda by the General Counsel in order to receive comments, feedback and/or request direction from the Board. No formal action can be taken.

None.

BOARD COMMUNICATIONS:

Correspondence/Comments as presented by the Board.

CLOSED SESSION:

None.

ADJOURNMENT

All staff reports or other written documentation, including any supplemental material distributed to a majority of the Board within 72 hours of a regular meeting, relating to each item of business on the agenda are available for public inspection during regular business hours in the Clerk to the Board's office, 140 Traffic Way, Arroyo Grande. If requested, the agenda shall be made available in appropriate alternative formats to persons with a disability, as required by the Americans with Disabilities Act. To make a request for disability-related modification or accommodation, contact the Clerk to the Board's office at 805-473-5490 as soon as possible and at least 48 hours prior to the meeting date.

Any documentation or materials to be submitted by the General Public for consideration by the Board shall be submitted to the Clerk to the Board by email at tmeyers@fivecitiesfire.org, no later than 24 hours prior to the above scheduled time for the Five Cities Fire Authority Board meeting. Failure to submit documents or any materials at least 24 hours prior to the scheduled time for the Board meeting shall be grounds for the Board to reject consideration or review of those items unless otherwise required by state or local laws.

BOARD MEETING AGENDA – APRIL 26, 2023

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Agenda reports can be accessed and downloaded from the Five Cities Fire Authority Website at www.fivecitiesfireauthority.org.

MINUTES

**FIVE CITIES FIRE AUTHORITY
BOARD MEETING
WEDNESDAY, MARCH 22, 2023**

CALL TO ORDER:

Chair Varni called the Five Cities Fire Authority (FCFA) Board meeting to order at 09:00 a.m.

FLAG SALUTE:

Chair Varni led the Flag Salute.

ROLL CALL:

FCFA Board: Chair Charles Varni, Board Member Barneich and Board Member Daniel Rushing.

FCFA Staff Present: Chief Stephen Lieberman, General Counsel Dave Hale and Clerk to the Board, Tricia Meyers.

AGENDA REVIEW:

Action: Board Member Barneich moved, Board Member Rushing seconded, and the motion passed unanimously to approve the agenda of the Five Cities Fire Authority's by a voice vote.

AYES: Barneich, Rushing, Varni

NOES: None

ABSENT: None

ABSTAIN: None

CLOSED SESSION:

General Counsel Hale announced the closed session items. The Board adjourned to a Closed Session at 9:03 a.m. concerning the following items:

- a. **CONFERENCE WITH LABOR NEGOTIATORS** pursuant to Government Code Section 54957.6:

Agency Negotiators: Che Johnson – Law Firm of Liebert Cassidy Whitmore
Nicole Valentine – Accounting Manager – Arroyo Grande
Karla Mattocks – Human Resources Coordinator-Grover Beach
Tashina Ureno – Human Resources Manager-Arroyo Grande

Represented Employees: International Association of Fire Fighters (IAFF) Local 4403

- b. **CONFERENCE WITH LEGAL COUNSEL-EXISTING LITIGATION** pursuant to paragraph (1) subdivision (d) of Government Code Section 54956.9: Boyer v. Five Cities Fire Authority, Case No. 18CV-0438

RECONVENE TO OPEN SESSION:

General Counsel Hale called the meeting back to order at 9:27 a.m. with no reportable action.

COMMUNITY COMMENTS AND SUGGESTIONS:

None.

CONSENT AGENDA:

Action: Board Member Barneich moved, and Board Member Rushing seconded the motion to approve the Consent Agenda. No public comment was received. The motion passed on the following roll call vote:

AYES: Barneich, Rushing, Varni
NOES: None
ABSENT: None
ABSTAIN: None

1. Consideration of Approval of Minutes.

Action: Approved minutes of the Board Meeting of February 17, 2023.

2. Consideration of Cash Disbursement Activity.

Action: Received and filed the listing of cash disbursements for the period of February 1 through February 28, 2023.

CONTINUED BUSINESS:

None.

NEW BUSINESS:

- a. **Consideration of a Resolution to Declare Xenex Disinfecting Robots as Surplus.** Chief Lieberman presented the staff report requesting the Board declare Xenex Robots acquired through the Department of Defense as surplus. This equipment was Covid-19 related and obtained at no cost. The equipment is no longer needed.

Action: Board Member Barneich moved, and Board Member Rushing seconded the motion to adopt a Resolution to declare three Xenex Robots as surplus and directed the Fire Chief to facilitate the sale of the equipment. The motion passed on the following roll call vote:

AYES: Barneich, Rushing, Varni
NOES: None
ABSENT: None
ABSTAIN: None

BOARD MEMBER ITEMS:

None.

FIRE CHIEF ITEMS:

- a. Chief Lieberman introduced new Firefighter Braden Jones to the Board.
- b. Budget preparation will begin soon, including eligibility lists for future positions. This will depend on the funding decisions of the Joint Powers Authority members.
- c. The apparatus spec committee is designing a replacement ladder truck. This item will likely be included in the budget for next fiscal year.
- d. Chief Lieberman will work with the city managers to determine what type of fire prevention program is needed. The program is largely paid by cost recovery.
- e. The County Administrative Officer has resigned and is leaving on May 1, 2023. He was involved in the decisions for the future of fire protection in Oceano and EMS system changes.
- f. Lake Lopez is predicted to spill over in the next 24 hours due to the incoming storm.

GENERAL COUNSEL ITEMS:

None.

BOARD COMMUNICATIONS:

Chair Varni distributed a letter from the SLO Local Agency Formation Commission regarding the Oceano Community Services District divestiture request.

ADJOURNMENT:

Chair Varni adjourned the meeting at 9:41 a.m.

CHARLES VARNI, CHAIR

ATTEST:

TRICIA MEYERS, CLERK TO THE BOARD

MINUTES

**FIVE CITIES FIRE AUTHORITY
SPECIAL BOARD MEETING
MONDAY, APRIL 3, 2023**

CALL TO ORDER:

Chair Varni called the Five Cities Fire Authority (FCFA) Special Board meeting to order at 09:30 a.m.

FLAG SALUTE:

Chair Varni led the Flag Salute.

ROLL CALL:

FCFA Board: Chair Charles Varni, Board Member Barneich and Board Member Daniel Rushing.

FCFA Staff Present: Chief Stephen Lieberman, General Counsel Molly Thurmond and Clerk to the Board, Tricia Meyers.

AGENDA REVIEW:

Chair Varni asked if there were any comments on the Agenda. Hearing none, the Agenda was approved as presented.

COMMUNITY COMMENTS AND SUGGESTIONS:

None.

CONSENT AGENDA:

None.

CONTINUED BUSINESS:

None.

NEW BUSINESS:

- a. **Consideration of Urgent Need Budget Adjustment for Fiscal Year 2022-23.** Chief Lieberman presented a staff report to the Board regarding an urgent repair needed for Engine 6691 in the amount of \$50,000.00. No public comment was received.

Action: Board Member Barneich moved, and Board Member Rushing seconded the motion to approve an adjustment in the of \$50,000 to the amended budget of Fiscal Year 2022-23 for the repair of Engine 6691. The motion passed on the following voice vote:

AYES: Barneich, Rushing, Varni
NOES: None
ABSENT: None
ABSTAIN: None

- b. Satisfaction of FCFA Lien on APN # 060-543-007 (Calvin Court).** Chief Lieberman presented the staff report regarding weed abatement on the Calvin Court property. This property went through Five Cities Fire Authority's weed abatement process in 2021. The City of Grover Beach would like to purchase the property for the Central Coast Blue project, however a lien for weed abatement in the amount of \$11,884.00, is still outstanding. The City of Grover would like to pay Five Cities Fire Authority for the lien amount so the sale of the property can move forward. No public comment was received.

Action: Board Member Barneich moved, and Board Member Rushing seconded the motion to authorize the Fire Chief to clear and release fire abatement lien in the amount of \$11,884.00 on parcel No. 060-543-007 upon payment of the lien amount by the City of Grover Beach. The motion passed on the following voice vote:

AYES: Barneich, Rushing, Varni
NOES: None
ABSENT: None
ABSTAIN: None

BOARD MEMBER ITEMS:

None.

FIRE CHIEF ITEMS:

None.

GENERAL COUNSEL ITEMS:

None.

BOARD COMMUNICATIONS:

None.

ADJOURNMENT:

Chair Varni adjourned the meeting at 9:38 a.m.

**_____
CHARLES VARNI, CHAIR**

ATTEST:

**_____
TRICIA MEYERS, CLERK TO THE BOARD**



STAFF REPORT

TO: Chair and Board Members **MEETING DATE:** April 26, 2023

FROM: Stephen C. Lieberman, Fire Chief
Nicole Valentine, Treasurer

SUBJECT: Consideration of Cash Disbursement Ratification

RECOMMENDATION

It is recommended that the Five Cities Fire Authority (FCFA) Board of Directors review, receive and accept the attached listing of cash disbursements for the period March 1 through March 31, 2023.

BACKGROUND

The FCFA JPA agreement identifies the City of Arroyo Grande as the agency providing financial services to the fire department. The City processes payroll and accounts payable on behalf of the FCFA. Historically, the City has processed FCFA payroll on City checks (using a City bank account). The City recovers 100% of these payroll costs along with related staff time.

Cash disbursements are made weekly based on the submission of all required documentation and supporting invoices for costs incurred/services rendered. The Fire Chief reviews all disbursement documents before they are submitted to the City for processing.

FISCAL IMPACT

There is a \$1,002,998.04 fiscal impact that includes the following items:

- Accounts Payable Checks \$ 578,665.36
- Payroll and Benefit Checks 424,332.68

ALTERNATIVES

The following alternatives are provided for the Board's consideration:

1. Approve the staff recommendation
2. Do not approve the staff recommendation
3. Provide other direction.

ATTACHMENTS

March 1 through March 31, 2023 Accounts Payable Register
March 1 through March 31, 2023 Payroll and Check Register

PREPARED BY

Stephen C. Lieberman, Fire Chief

FIVE CITIES FIRE AUTHORITY
CHECK LISTING
MARCH 1 - MARCH 31, 2023

ATTACHMENT 1

Line	Check Date	Check #	Amount	Description	Acct #	Vendor Name
1	03/09/2023	8796	\$ 105.30	PASSPORT NAME TAGS	290.4211.5255	ADVANCE MARKING SYSTEMS
2	03/09/2023	8796	5.99	Freight	290.4211.5255	ADVANCE MARKING SYSTEMS
3	03/09/2023	8797	4,930.94	Fire Hose	290.4211.5255	ALLSTAR FIRE EQUIPMENT, INC
4	03/09/2023	8797	31,408.26	8 sets of Lion Turnout Pants a	290.4211.5272	ALLSTAR FIRE EQUIPMENT, INC
5	03/09/2023	8797	621.94	(8) LION TURNOUT PANTS & COATS	290.4211.5272	ALLSTAR FIRE EQUIPMENT, INC
6	03/09/2023	8798	3,958.83	T6645, T6661 START GUARD	290.4211.5601	APPLIED TECHNOLOGY GROUP INC
7	03/09/2023	8799	292.86	SHOP SUPPLIES-RENTAL MOPS, MATS	290.4211.5303	ARAMARK UNIFORM SERVICES
8	03/09/2023	8800	52.79	OFFICE SUPPLIES	290.4211.5201	BANK OF AMERICA
9	03/09/2023	8800	(116.09)	CREDIT FOR DISPUTED CHRGS	290.4211.5201	BANK OF AMERICA
10	03/09/2023	8800	(116.09)	DISPUTED CHRGS	290.4211.5201	BANK OF AMERICA
11	03/09/2023	8800	253.62	UPS SHIPPING	290.4211.5208	BANK OF AMERICA
12	03/09/2023	8800	126.00	STAMPS	290.4211.5208	BANK OF AMERICA
13	03/09/2023	8800	86.20	FIRE EXTINGUISHER-TYPE 3 OUTFITTING	290.4211.5255	BANK OF AMERICA
14	03/09/2023	8800	97.16	Freight	290.4211.5255	BANK OF AMERICA
15	03/09/2023	8800	601.42	LED MONITOR-TYPE 3 OUTFITTING	290.4211.5255	BANK OF AMERICA
16	03/09/2023	8800	2,279.66	CASCADE FIRE EQUIP-TYPE 3 OUTFITTING	290.4211.5255	BANK OF AMERICA
17	03/09/2023	8800	446.76	VALVE, NOZZLE, STRAINER-TYPE 3 OUTFITTING	290.4211.5255	BANK OF AMERICA
18	03/09/2023	8800	116.82	WYE VALVE, COUPLING-TYPE 3 OUTFITTING	290.4211.5255	BANK OF AMERICA
19	03/09/2023	8800	670.27	VEHICLE CHRGR-TYPE 3 OUTFITTING	290.4211.5255	BANK OF AMERICA
20	03/09/2023	8800	185.08	DT MOUNTING BRACKET-TYPE 3 OUTFITTING	290.4211.5255	BANK OF AMERICA
21	03/09/2023	8800	2,017.22	TOOLS-TYPE 3 OUTFITTING	290.4211.5255	BANK OF AMERICA
22	03/09/2023	8800	1,039.70	T-6645 SCENELIGHT	290.4211.5255	BANK OF AMERICA
23	03/09/2023	8800	614.16	CELL PHONE BOOSTER-TYPE 3 OUTFITTING	290.4211.5255	BANK OF AMERICA
24	03/09/2023	8800	647.98	TOW STRAP -TYPE 3 OUTFITTING	290.4211.5255	BANK OF AMERICA
25	03/09/2023	8800	360.95	SUPPLY HOSE ROLLER-TYPE 3 OUTFITTING	290.4211.5255	BANK OF AMERICA
26	03/09/2023	8800	1,078.56	HAND TOOLS TYPE 3 OUTFITTING	290.4211.5255	BANK OF AMERICA
27	03/09/2023	8800	235.12	FLATHEAD AX TYPE 3 OUTFITTING	290.4211.5255	BANK OF AMERICA
28	03/09/2023	8800	3,389.25	DATA RECOVERY FROM PORTABLE DRIVE	290.4211.5303	BANK OF AMERICA
29	03/09/2023	8800	14.99	ZOOM	290.4211.5401	BANK OF AMERICA
30	03/09/2023	8800	35.00	CALL IN STUDIO	290.4211.5401	BANK OF AMERICA
31	03/09/2023	8800	13.68	SECURE CONFERENCE	290.4211.5403	BANK OF AMERICA
32	03/09/2023	8800	234.09	TRAINING SUPPLIES	290.4211.5501	BANK OF AMERICA
33	03/09/2023	8800	265.36	COUNTY CHIEFS MEETING SUPPLIES	290.4211.5504	BANK OF AMERICA
34	03/09/2023	8800	154.49	B-6612 LOCK REPAIR	290.4211.5601	BANK OF AMERICA
35	03/09/2023	8800	128.31	B-6612 OIL CHG	290.4211.5601	BANK OF AMERICA
36	03/09/2023	8800	73.26	LIGHT BAR	290.4211.5601	BANK OF AMERICA
37	03/09/2023	8800	63.28	ARSON VEHICLE OUTFITTING	290.4211.5603	BANK OF AMERICA

FIVE CITIES FIRE AUTHORITY
CHECK LISTING
MARCH 1 - MARCH 31, 2023

ATTACHMENT 1

Line	Check Date	Check #	Amount	Description	Acct #	Vendor Name
38	03/09/2023	8800	\$ 11.99	SCBA FACE PIECE-JONES	290.4211.5603	BANK OF AMERICA
39	03/09/2023	8800	5.00	Freight	290.4211.5603	BANK OF AMERICA
40	03/09/2023	8800	75.60	STN 2 LOCKS	290.4211.5604	BANK OF AMERICA
41	03/09/2023	8800	87.34	CELL PHONE CASE (2), SCREEN PROTECTOR	290.4211.5606	BANK OF AMERICA
42	03/09/2023	8800	716.60	FUEL	290.4211.5608	BANK OF AMERICA
43	03/09/2023	8800	0.99	CHIEF'S I-PHONE STORAGE	290.4211.5512	BANK OF AMERICA
44	03/09/2023	8800	712.25	TRAVEL-TYPE 3 INSPECTION	290.4211.5512	BANK OF AMERICA
45	03/09/2023	8800	863.64	ADOBE ACROBAT SOFTWARE	290.4211.5607	BANK OF AMERICA
46	03/09/2023	8800	19.99	ADOBE LAND GLIDE APP MONTHLY FEE	290.4211.5607	BANK OF AMERICA
47	03/09/2023	8801	447.36	EMS SUPPLIES	290.4211.5206	BOUND TREE MEDICAL, LLC
48	03/09/2023	8802	2,090.00	2022 USE TAX	290.0000.2014	CA DEPT OF TAX & FEE ADMIN
49	03/09/2023	8803	27.74	TRANSMISSION FLUID	290.4211.5601	CARQUEST AUTO PARTS
50	03/09/2023	8804	98.62	ACCT#8245101010116287 STN 3 TV	290.4211.5401	CHARTER COMMUNICATIONS
51	03/09/2023	8804	123.59	ACCT#8245101000202519 STN 2 TV	290.4211.5401	CHARTER COMMUNICATIONS
52	03/09/2023	8804	216.48	ACCT#8245100960102339 STN 1 TV	290.4211.5401	CHARTER COMMUNICATIONS
53	03/09/2023	8805	4,712.25	TYPE 3 OUTFITTING- FOR FIRE HOSE	290.4211.5255	L N CURTIS & SONS
54	03/09/2023	8805	65.71	NPSH SMOOTH BORE SET	290.4211.5273	L N CURTIS & SONS
55	03/09/2023	8806	546.00	02/23 PROF LEGAL SVCS	290.4211.5303	DANER LAW FIRM APLC
56	03/09/2023	8807	1,208.73	STN 2 PG&E COSTS 12/19-01/18	290.4211.5401	CITY OF GROVER BEACH
57	03/09/2023	8808	1,942.50	02/23 PROF LEGAL SVCS	290.4211.5303	DAVID P. HALE
58	03/09/2023	8809	10.76	DRILL BIT	290.4211.5273	MINER'S ACE HARDWARE, INC
59	03/09/2023	8809	16.29	FASTENERS	290.4211.5601	MINER'S ACE HARDWARE, INC
60	03/09/2023	8809	37.35	TORCH KIT, BUTANE CYLINDER	290.4211.5601	MINER'S ACE HARDWARE, INC
61	03/09/2023	8809	(31.53)	CREDIT RETURN-FASTENERS	290.4211.5601	MINER'S ACE HARDWARE, INC
62	03/09/2023	8809	2.53	R-6652 CABLE SLEEVE	290.4211.5601	MINER'S ACE HARDWARE, INC
63	03/09/2023	8809	19.74	FASTENERS	290.4211.5601	MINER'S ACE HARDWARE, INC
64	03/09/2023	8809	19.74	FASTENERS	290.4211.5601	MINER'S ACE HARDWARE, INC
65	03/09/2023	8810	21.50	EMBROIDERY- SHIRTS NEW EMPLOYEES	290.4211.5276	R & T EMBROIDERY, INC
66	03/09/2023	8811	926.71	30 YD ROLLOFF & DISPOSAL FEES	290.4211.5303	R&R ROLL-OFF LLC
67	03/09/2023	8812	245.00	E-6692 FLAT REPAIR TO LRI	290.4211.5601	SANTA MARIA TIRE, INC
68	03/09/2023	8813	1,910.42	GAS SERVICES-STN 1 1/25-2/24	290.4211.5401	SOCALGAS
69	03/09/2023	8814	285.82	B6661 REPAIR TO PUMP PRESSURE	290.4211.5601	SOUTH COAST EMERGENCY
70	03/09/2023	8814	1,752.05	E6692-REPLACED WINDOW REGULATOR	290.4211.5601	SOUTH COAST EMERGENCY
71	03/09/2023	8815	39.68	BIZHUB METER OVERAGE 1/18-2/17	290.4211.5602	ULTREX BUSINESS PRODUCTS (DBA)
72	03/09/2023	8816	372.22	ACCT#670954297-00001 PHONE LINE	290.4211.5403	VERIZON WIRELESS
73	03/15/2023	8817	141.27	WATER (FIRE HYDRANT)	290.4211.5401	CITY OF ARROYO GRANDE
74	03/15/2023	8817	379.06	WATER (140 TRAFFIC WAY)	290.4211.5401	CITY OF ARROYO GRANDE

FIVE CITIES FIRE AUTHORITY
CHECK LISTING
MARCH 1 - MARCH 31, 2023

ATTACHMENT 1

Line	Check Date	Check #	Amount	Description	Acct #	Vendor Name
75	03/15/2023	8817	\$ 81.36	WATER (IRRIGATION)	290.4211.5401	CITY OF ARROYO GRANDE
76	03/15/2023	8818	766.26	BAN#9391033185 PHONE LINES	290.4211.5403	AT&T
77	03/15/2023	8818	175.23	BAN #9391033179 STN 3 CIRCUIT	290.4211.5403	AT&T
78	03/15/2023	8818	175.23	BAN#9391033178 STN 2 CIRCUIT	290.4211.5403	AT&T
79	03/15/2023	8819	14,153.00	ACTUARIAL CONSULTING SVCS-FCFA	290.4211.5303	BARTEL ASSOCIATES, LLC
80	03/15/2023	8820	305.16	FACE PIECE/HEAD HARNESS/BUDDY	290.4211.5603	BAUER COMPRESSORS, INC
81	03/15/2023	8821	121.59	BUSINESS CARDS - FF - JONES/POSNER	290.4211.5306	BOONE PRINTING & GRAPHICS INC
82	03/15/2023	8822	357.48	T6645 - BIT INSPECTION	290.4211.5601	CENTRAL COAST TRUCK CENTER
83	03/15/2023	8822	397.23	E6693 - BIT INSPECTION	290.4211.5601	CENTRAL COAST TRUCK CENTER
84	03/15/2023	8822	397.23	E6692 - BIT INSPECTION	290.4211.5601	CENTRAL COAST TRUCK CENTER
85	03/15/2023	8823	209.98	ACCT#8245100960252290 STN 1 INTERNET	290.4211.5401	CHARTER COMMUNICATIONS
86	03/15/2023	8824	770.41	CREWBOSS NOMEX PANTS (2)	290.4211.5272	L N CURTIS & SONS
87	03/15/2023	8825	1,172.91	PG&E COSTS-STATION 2	290.4211.5401	CITY OF GROVER BEACH
88	03/15/2023	8826	1,737.22	FUEL	290.4211.5608	JB DEWAR, INC
89	03/15/2023	8827	108.92	MONTHLY USER FEE	290.4211.5607	TARGETSOLUTIONS LEARNING, LLC
90	03/15/2023	8828	32.40	BRUSH COAT - (1) ADD FCFA NAME	290.4211.5272	TURNOUT MAINTENANCE CO LLC
91	03/22/2023	8829	321.79	OXYGEN CYLINDER - RENTAL	290.4211.5303	AIRGAS USA, LLC
92	03/22/2023	8830	420,202.62	FCFA FEB 2023	290.0000.2002	CITY OF ARROYO GRANDE
93	03/22/2023	8831	2,243.85	T6645 - REPLACED STARTER	290.4211.5601	CENTRAL COAST TRUCK CENTER
94	03/22/2023	8832	209.98	ACCT#8245101000239800 STN 2 INTERNET	290.4211.5401	CHARTER COMMUNICATIONS
95	03/22/2023	8833	521.96	ROOF HOOK/PRO BAR	290.4211.5255	L N CURTIS & SONS
96	03/22/2023	8834	4,032.00	INSTALL EXTERIOR CHARGING RECEPTACLE	290.4211.5303	EARTHBOUND ELECTRIC INC
97	03/22/2023	8835	576.00	2 FF - PHYSICALS-POSNER/CADE	290.4211.5315	MEDSTOP URGENT CARE CENTERS
98	03/22/2023	8836	10.76	B-6612 - PAINTER'S TAPE	290.4211.5601	MINER'S ACE HARDWARE, INC
99	03/22/2023	8836	7.53	T-6645 - GALV NIPPLE	290.4211.5601	MINER'S ACE HARDWARE, INC
100	03/22/2023	8836	7.53	PLASTIC BUCKET	290.4211.5604	MINER'S ACE HARDWARE, INC
101	03/22/2023	8836	8.61	SHOP TOWELS	290.4211.5604	MINER'S ACE HARDWARE, INC
102	03/22/2023	8836	6.44	PICTURE HANGERS	290.4211.5604	MINER'S ACE HARDWARE, INC
103	03/22/2023	8836	10.76	WD-40 SPRAY	290.4211.5604	MINER'S ACE HARDWARE, INC
104	03/22/2023	8837	107.00	OVEN ISSUE - DIAGNOSTIC, STA 2	290.4211.5604	RUFFONI'S SERVICES INC
105	03/22/2023	8838	223.69	OIL DISPOSAL	290.4211.5325	SAFETY-KLEEN SYSTEMS, INC
106	03/22/2023	8839	465.52	PERMIT RENEWAL OF EQUIPMENT #9	290.4211.5603	SLO COUNTY AIR POLLUTION
107	03/22/2023	8840	52.55	STERI-SAFE COMPLIANCE--HAZARDOUS	290.4211.5303	STERICYCLE INC.
108	03/22/2023	8841	3,275.00	ANNUAL MEMBERSHIP AND MAINTENANCE	290.4211.5607	TARGETSOLUTIONS LEARNING, LLC
109	03/22/2023	8842	260.99	Reimbursement for Station Boot	290.4211.5272	BURL VREELAND
110	03/22/2023	8843	100.00	INSTRUCTOR CERTIFICATION FEE	290.4211.5501	STATE FIRE TRAINING
111	03/28/2023	8844	292.86	SHOP SUPPLIES- RENTAL TOWELS	290.4211.5303	ARAMARK UNIFORM SERVICES

FIVE CITIES FIRE AUTHORITY
CHECK LISTING
MARCH 1 - MARCH 31, 2023

ATTACHMENT 1

Line	Check Date	Check #	Amount	Description	Acct #	Vendor Name
112	03/28/2023	8845	\$ 426.47	ACCT#287284288210 IPAD WIRELESS	290.4211.5403	AT&T MOBILITY
113	03/28/2023	8846	525.00	FSTEP TRAINING-RAPID INTERVENTION	290.4211.5501	CAL FIRE
114	03/28/2023	8846	600.00	FSTEP TRAINING-FIREFIGHTER	290.4211.5501	CAL FIRE
115	03/28/2023	8847	216.48	ACCT#8245100960102339 STN 1 TV	290.4211.5401	CHARTER COMMUNICATIONS
116	03/28/2023	8847	209.98	ACCT#8245101010138133 STN 3 INTERNET	290.4211.5401	CHARTER COMMUNICATIONS
117	03/28/2023	8848	3,183.64	(4) CREWBOSS RESCUE COATS	290.4211.5272	L N CURTIS & SONS
118	03/28/2023	8849	1,100.00	T-6645 ANNUAL TESTING	290.4211.5303	FAILSAFE TESTING, LLC
119	03/28/2023	8850	1,956.74	(2) TYPE 3 CHAIN SAWS	290.4211.5603	GARVEY EQUIPMENT COMPANY
120	03/28/2023	8851	309.10	UTILITIES-STN 2 WATER	290.4211.5401	CITY OF GROVER BEACH
121	03/28/2023	8852	34,830.10	CUST#334363 PIERCE ENGINE 6693	290.4211.5803	J.P. MORGAN EQUIPMENT FINANCE
122	03/28/2023	8853	2,717.24	FUEL	290.4211.5608	JB DEWAR, INC
123	03/28/2023	8854	33.38	T-6645 PUNCH CENTER/NAIL SET	290.4211.5601	MINER'S ACE HARDWARE, INC
124	03/28/2023	8854	9.69	STN 1- LUBRICANT	290.4211.5604	MINER'S ACE HARDWARE, INC
125	03/28/2023	8855	175.00	ID#3126004 LIEBERMAN MEMBERSHIP	290.4211.5503	NFPA - NATL FIRE PROTECTION
126	03/28/2023	8856	1,316.06	ELECTRIC-STN 1 2/13-3/14	290.4211.5401	PACIFIC GAS & ELECTRIC CO
127	03/28/2023	8857	120.00	REIMBURSE FOR DMV PHYSICAL	290.4211.5315	JOE A SILVA, JR
128	03/28/2023	8858	340.38	GAS SERVICES-STN 2	290.4211.5401	SOCALGAS
129	03/28/2023	8859	177.79	ICE MACHINE RENTAL	290.4211.5303	TOGNAZZINI BEVERAGE SERVICE
130	03/28/2023	8860	25.15	ROUTINE SAMPLE ANALYSIS	290.4211.5303	TRACE ANALYTICS, LLC
			<u>\$ 578,665.36</u>			

FIVE CITIES FIRE AUTHORITY
DEPARTMENTAL LABOR DISTRIBUTION

PAY PERIOD

02/17/23 - 03/02/23

3/10/2023

BY ACCOUNT

5101	Salaries Full time	84,025.01
5102	Salaries Part-Time - PPT	766.64
5103	Salaries Part-Time - TPT	720.00
5105	Salaries OverTime	49,708.75
5106	Salaries Strike Team OT	-
5108	Holiday Pay	6,599.23
5109	Sick Pay	1,938.68
5110	Annual Leave Buyback	-
5111	Vacation Buyback	-
5112	Sick Leave Buyback	-
5113	Vacation Pay	4,595.52
5114	Comp Pay	4,129.98
5115	Annual Leave Pay	3,324.47
5121	PERS Retirement	21,107.81
5122	Social Security	11,631.78
5123	PARS Retirement	11.50
5126	State Disability Ins.	1,107.07
5127	Deferred Compensation	125.00
5131	Health Insurance	18,265.88
5132	Dental Insurance	996.32
5133	Vision Insurance	277.32
5134	Life Insurance	130.92
5135	Long Term Disability	154.34
5137	Leave Payouts	-
5151	Cell Phone Allowance	-
		<u>209,616.22</u>

FIVE CITIES FIRE AUTHORITY
DEPARTMENTAL LABOR DISTRIBUTION

PAY PERIOD

03/03/23 - 03/16/23

3/24/2023

BY ACCOUNT

5101	Salaries Full time	74,855.38
5102	Salaries Part-Time - PPT	787.36
5103	Salaries Part-Time - TPT	432.00
5105	Salaries OverTime	46,372.41
5106	Salaries Strike Team OT	15,867.64
5108	Holiday Pay	4,179.77
5109	Sick Pay	2,297.76
5110	Annual Leave Buyback	-
5111	Vacation Buyback	-
5112	Sick Leave Buyback	-
5113	Vacation Pay	4,044.00
5114	Comp Pay	8,203.30
5115	Annual Leave Pay	380.77
5121	PERS Retirement	21,142.39
5122	Social Security	11,983.32
5123	PARS Retirement	11.81
5126	State Disability Ins.	1,208.77
5127	Deferred Compensation	125.00
5131	Health Insurance	18,265.88
5132	Dental Insurance	996.32
5133	Vision Insurance	277.32
5134	Life Insurance	130.92
5135	Long Term Disability	154.34
5143	Uniform Allowance	3,000.00
		<u>214,716.46</u>



STAFF REPORT

TO: Chair and Board Members **MEETING DATE:** April 26, 2023

FROM: Nicole Valentine, Treasurer

SUBJECT: Consideration of Approval of Successor Memorandum of Understanding (MOU) and a Resolution with the International Association of Fire Fighters Local 4403 for FY 2022-23

RECOMMENDATION

It is recommended that the Board: 1) Approve a successor Memorandum of Understanding (MOU). 2) Approve the Resolution with the International Association of Fire Fighters ("IAFF") Local 4403 for the period April 26, 2023 to June 30, 2023.

BACKGROUND

The existing IAFF MOU expired on June 30, 2022. Negotiations have been under way for the past several months for a successor MOU. The terms of the proposed MOU were voted on and approved by the IAFF's membership on April 5, 2023. Salary and other compensation adjustments will become effective on April 28, 2023, which is the first day of the first full pay period after ratification of this agreement.

Substantive changes to the IAFF salary and benefits recommended in the successor MOU include the following:

- An effective date of April 26, 2023
- A salary increase of 5% effective April 28, 2023
- A one-time lump sum payment of \$1,000 to each employee in lieu of retroactivity to July 1, 2023

The formal Memorandum of Understanding is presented to the Board for final adoption.

FISCAL IMPACT

In recognition that compensation increases for represented employees is an important component of recruiting and retaining qualified employees, the Board included an assumption that total compensation would increase by 3.5% for this group when preparing the FY 2022-23 budget.

The proposed increases will cost approximately \$60,000 for FY 2022-23.

ALTERNATIVES

The following alternatives are provided for the Board's consideration:

1. No alternatives are presented; the formal adoption of the MOU is procedural to previous direction from the Board.

ATTACHMENTS

Memorandum of Understanding
Resolution

PREPARED BY

N. Valentine, Treasurer



**2022/2023
(ONE YEAR)**

MEMORANDUM OF UNDERSTANDING

BETWEEN

**INTERNATIONAL ASSOCIATION OF FIRE FIGHTERS
LOCAL 4403**

AND

THE FIVE CITIES FIRE JOINT POWERS AUTHORITY

**MEMORANDUM OF UNDERSTANDING
INTERNATIONAL ASSOCIATION OF FIRE FIGHTERS LOCAL 4403**

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**2019/2020 MEMORANDUM OF UNDERSTANDING
BETWEEN THE REPRESENTATIVES OF THE
FIVE CITIES FIRE JOINT POWERS AUTHORITY (JPA)
AND
INTERNATIONAL ASSOCIATION OF FIRE FIGHTERS LOCAL 4403**

ARTICLE 1. TERM OF MEMORANDUM OF UNDERSTANDING

The term of Memorandum of Understanding shall be July 1, 2022 through June 30, 2023 and thereafter shall continue from year to year. Any changes from the prior Memorandum of Understanding shall not be effective until the execution of this Memorandum of Understanding.

ARTICLE 2. RECOGNITION

The JPA recognizes Local 4403 as a sole and exclusive bargaining unit for all full-time, permanent classifications in the Fire unit. Classifications represented are Fire Captains and Fire Engineers, and Firefighter IIs. Local 4403 and its members recognize and agree to the fact that though they will be employees of the City of Arroyo Grande, all personnel related activities, including but not limited to supervision, hiring, training, promotion, discipline shall be assigned by the City of Arroyo Grande to the JPA chain of command. The original signed copies of the Agreement for Contract Personnel resides with the City Clerk for the City of Arroyo Grande and Secretary to the Board for the Five Cities Fire Authority.

ARTICLE 3. REGULATIONS, POLICIES AND PROCEDURES

City of Arroyo Grande Personnel Regulations and other policies and procedures shall apply to the JPA and its employees until replacement regulations, policies and procedures are adopted by the JPA.

ARTICLE 4. WAGES

A. Local 4403 represents the following employee classifications:

<u>POSITION</u>	<u>SALARY RANGE</u>
Fire Captain	41
Fire Engineer	34
Fire Fighter	28

The City and Local 4403 agree that all position classifications represented by the Union as depicted in Section "A" of this Article shall receive salaries as represented in Exhibit "A" for the period of April 28, 2023 through June 30, 2023.

- B. Wage increases
Classifications in the bargaining unit shall be provided with a 5% wage increase reflected in Exhibit "A" following adoption of this agreement in open session by the JPA Board.
- C. One time Lump Sum Amount
In addition to the 5% wage increase reflected in Exhibit "A", bargaining unit member shall receive a one-time lump sum amount of \$1,000.

ARTICLE 5. APPLICATION OF SALARY STEPS

All employees entering the permanent, full-time employ of the JPA shall be paid at the first step of the salary range, unless otherwise determined by the Fire Chief, established for his/her position classification. Salary step increases, as provided herein, are not automatic but are based on performance and merit. Employees shall be placed on the step designated by the Fire Chief for initial full-time permanent employment and qualify for increase in compensation or advancement to the next higher step of his/her salary range in the following manner:

- A. The first step is the minimum rate and normally shall be the hiring rate.
- B. The second step is granted to employees who are eligible for this adjustment after completion of twelve (12) full calendar months of satisfactory service in a classification and not prior to the completion of a probationary period. The adjustment shall be made only if granted by the Fire Chief.
- C. The third step shall be granted to an employee who has given satisfactory service in a given classification for one (1) full additional year from granting of previous step increase and only if granted by the Fire Chief.
- D. The fourth step shall be granted to an employee who has given satisfactory service for one (1) full additional year from granting of previous step increase and only if granted by the Fire Chief.
- E. The fifth step shall be granted to an employee who has given satisfactory service for one (1) full additional year from granting of previous step increase and only if granted by the Fire Chief.

A performance report on each employee recommended for salary advancement shall be prepared annually by the Fire Chief or his or her designee prior to final action. An employee must always continue to maintain an acceptable level of performance.

Merit increases will become effective the first day of the next full pay period following the evaluation date.

ARTICLE 6. SPECIALTY ASSIGNMENT PAY

- A. In addition to the base rate of pay, determined under this MOU, employees engaged in specialty assignments shall receive Specialty Pay as herein defined. To be eligible for Special Assignment Pay, an employee must be assigned by the Fire Chief to perform the function. The Specialty Pay is to be included in all computation of overtime or other benefits.
- B. Hazardous Materials Series:
 - 1. Hazardous Material Technician – 2.5% of additional pay over his/her current step.
 - 2. Hazardous Material Specialist – 2.5% of additional pay over his/her current step.
- C. Fire Prevention – 2.5% of additional pay over his/her current step.
- D. Employees must possess current certifications and complete all ongoing required training as determined necessary by the Fire Chief. The qualified employee shall notify the Fire Chief upon any change in status within five (5) business days.
- E. All Specialty Assignment Pay is cumulative. However, no employee shall receive more than 5% of Base Pay in total Specialty Assignment Pay.

Where job classifications require any of the above, Section B and C will not apply.

ARTICLE 7. EDUCATIONAL PAY

- A. All unit employees may qualify for advancement of one salary range above their position classified range upon receipt of an Associated Arts Degree or Associated Science Degree, from an accredited junior college, or upon earning a special license or certificate, deemed to be equivalent to an AA/AS degree and is related to the performance of the employee's duties and/or assignment, upon approval by the Fire Chief. For purposes of completion of certificated courses related to an employee's duties and/or assignment equivalency (including those programs resulting in a special license or certificate) or an aggregate of the same which equals or exceeds 720 instructional hours, will be deemed to be equivalent to an AA degree.
- B. Unit employees who possess licenses or certificates as specified in Section A of this Article, totaling less than 720 hours and more than 300 hours of instruction, shall qualify for an advancement in salary of \$20 per pay period upon approval of the Fire Chief.
- C. All unit employees may qualify for advancement of two salary ranges above their

position classified range upon receipt of a Bachelor of Science/Bachelor of Arts Degree in a field relative to their job classification, from an accredited college, upon approval of the Fire Chief.

- D. **Exceptions:** When position classifications require an Associated Arts, Bachelor of Science, or Bachelor of Arts Degree, Master of Science, or Master of Arts Degree, no educational pay shall be paid to an employee holding such a position. The JPA agrees not to require the following degrees: A.A., B.S., B.A. for the current positions represented by the IAFF Local 4403, unless agreed upon through the meet and confer process.
- E. The maximum Educational Pay incentive paid to unit employees shall be capped at five percent (5%) over the current classification range.

ARTICLE 8. UNIFORM AND EQUIPMENT ALLOWANCE

Upon the hiring of a Fire Department employee, the JPA will provide applicable safety equipment and initial uniforms and ancillary equipment as specified by Fire Department policy. The JPA will provide replacement safety equipment as necessary as determined by the Fire Chief.

- A. The JPA will provide a uniform allowance to members of this unit, in the amount of a lump sum \$1,500 per employee to be paid by July 15 per fiscal year. All uniforms will be compliant with NFPA Standard 1500 and as determined by the Fire Chief, and shall include items specified in C. below. Replacement of uniforms and equipment shall be deferred for the term of this agreement.
- B. Safety clothing (including safety boots) required in the performance of duties shall be provided by the JPA. Employees shall be required to report for work in the required uniform and shall wear the required safety clothing when performing hazardous duties.
- C. The type, style, and standards of maintenance of uniforms and equipment shall be determined by the Fire Chief. Employees are required to maintain these standards, including maintenance, repair and cleaning. If an employee is promoted from reserve status, items will be issued to augment their uniform compliment. Subject to the \$1,500 limit in A. above, uniforms to be purchased by the JPA for new employees include:
 - 1. Pants (up to 4 pairs)
 - 2. Uniform shirts (2 Short-sleeve and 1 Long-sleeve)
 - 3. T-shirts (up to 4)
 - 4. Jacket w/liner (1)
 - 5. Sweatshirts (up to 2)
 - 6. Socks (up to 6 pairs)
 - 7. Belt & buckle (1)

8. Ball cap (1)
9. Class A uniform (1 set provided after employee completes probation)
10. Nameplate & insignias, including patches.
11. Ancillary equipment and uniform items
12. Boots

The above list may be modified with approval of the Fire Chief and the Union.

- D. Uniform replacements will be made on an as-needed basis as determined by the Fire Chief or his/her designee.
- F. The JPA shall provide safety prescription glasses and lenses for employees who require them for the performance of their duties. Glasses and lenses shall comply with OSHA standards and be approved for purchase by the Fire Chief or his/her designee.

ARTICLE 9. REIMBURSEMENT FOR LOST OR DAMAGED PROPERTY

- A. When uniform and equipment items authorized by the Fire Department are lost or damaged on duty, other than by normal wear and tear, the JPA shall replace the items.
- B. The JPA will reimburse employees for the lost or damaged item, up to the following amounts:
 1. Sunglasses up to \$150.00.
 2. Prescription eye wear up to \$300.00.
 3. Cell phones up to \$300.
 4. Watches up to \$100.

Such list may be amended with approval of the Fire Chief and Union.

- C. All claims shall be filed in writing, verified by the employee's immediate supervisor, and approved by the Fire Chief. Employees shall not be entitled to reimbursement for loss or damage caused by the employee's negligence, malfeasance, or misfeasance.

ARTICLE 10. HOURS OF WORK AND OVERTIME

A. Work Shift

A work shift is defined as a work period of twenty-four (24) hours, commencing at 0700 hours and continuing until the next day, ending at 0700 hours (7 a.m. to the following 7 a.m.).

Special assignment may require an employee to work a forty (40) hour-week work schedule on a temporary basis. Should an employee be assigned to this schedule,

all leave benefits (vacation, sick, holidays, etc.) shall accrue at the forty (40) hour work week accrual rate and no FLSA is given.

B. Workweek

The normal workweek shall average fifty-six (56) hours of work over the course of a year, except in cases of emergency.

C. Shift Schedule

1. The regular work schedule shall be eight (8) twenty-four (24) hour shifts in a twenty-four (24) day cycle.

X = 24-hour on-duty period
O = 24-hour off-duty period

Schedule: XXOOOOXXOOOOXXOOOOXXOOOO

2. In the event the same shift is scheduled to work both Christmas Eve and Christmas day in the same year, the shift scheduled to work December 23 will be exchanged with the shift scheduled to work December 24, unless this impacts the FLSA and overtime cycle. If the FLSA cycle would be impacted by exchanging the shifts scheduled to work December 25 and 26, the shift scheduled to work December 25 will be exchanged with the shift scheduled to work December 26.

3. The Fire Department shall give no less than fifteen (15) days' notice prior to changing a shift assignment for non-emergency reasons.

D. Overtime

Overtime shall be paid at time and one-half of the employee's base salary for all actual hours worked in excess of one hundred eighty-two (182) hours in a twenty-four (24) day cycle and in accordance with the Fair Labor Standards Act (FLSA). Overtime shall be computed to the nearest one quarter (1/4) hour. For those assigned to an eight (8) hour day, overtime shall be paid for hours worked in excess of forty (40) hours per week. For purposes of determining overtime pay, the use of accrued Vacation Time, Compensatory Time Off, Sick Leave, Bereavement and Jury Duty shall be considered as hours worked. Mandatory and reimbursed call backs shall be counted as overtime and be paid at time and one-half of the employee's base salary.

E. Compensatory Time

At the request of any employee eligible for overtime pay, his/her supervisor will provide that, in lieu of cash payment for any overtime, he/she may have the choice

of time off with pay at the rate of one and one-half (1 and ½) hours for each hour of overtime worked. The department will have a procedure for granting the time off and filling the position in accordance with FLSA. No employee shall accrue compensatory time off in excess of two hundred and forty-five (245) hours. Any overtime worked over that amount shall be paid as overtime as it is earned. Upon separation from employment, an employee is entitled to receive cash compensation for any unused compensatory time.

F. Modified Duty

An employee who is unable to perform the essential functions of his or her job, with or without reasonable accommodation, due to injury or illness may request to be placed on modified duty. The employee must provide the Fire Chief or his/her designee with a doctor's note describing the restrictions that he/she may have. If a modified duty assignment is available that is within the employee's restrictions, the Fire Chief or his/her designee may approve the request.

A modified-duty work assignment is generally administrative in nature and may require working at a desk typing, driving and walking depending on an employee's medical restrictions. The schedule is typically forty (40) hours a week.

Once on a forty (40) hour week schedule, all leave balance and accruals (Holiday, Vacation, Sick Leave, etc.) are changed to reflect a forty (40) hour workweek. To convert paid leave time accruals and balance from a fifty-six (56) hour workweek to a forty (40) hour workweek, rates will be divided by a factor of 1.4. Any leave taken during the modified duty assignment is taken at the forty (40) hour workweek accrual rate and no FLSA is given.

Modified duty assignments will commence on the first day of a pay-period. When the employee's treating doctor provides a written release to return the employee back to full duty and it has been approved by the Fire Chief or his/her designee, the employee will return to their appropriate shift on their next scheduled workday, providing the return date does not trigger overtime in excess of regular FLSA overtime. If excess overtime would be triggered, the employee will return to work on earliest date that will not trigger excess overtime, unless emergency circumstances occur. To convert paid leave time accruals and balances from a forty (40) hour workweek back to a fifty-six (56) hour workweek, rates will be multiplied by a factor of 1.4.

ARTICLE 11. SHIFT EXCHANGES

An employee may exchange all or any portion of a work shift in a manner consistent with the FLSA and Department policy, provided the replacement is a qualified employee. The JPA is not responsible for shift exchange arrangements made between employees and is not responsible for any record keeping. Outstanding shift exchange paybacks are the responsibility of the individuals involved. According to the FLSA, shift exchanges are not

considered "hours worked" and, therefore, do not have to be paid back in the twenty-four-day cycle. An employee who owes exchange time to another employee shall work for the other employee, and cannot pay it back in vacation time or other paid leave time.

ARTICLE 12. MINIMUM STAFFING

Twenty-four (24) hour minimum staffing each day shall consist of three (3) Full-Time Fire Department Captains, two (2) Full-Time Fire Department Engineers and two (2) Full-Time Firefighters. In cases of emergency, a Chief Officer may also elect to add additional staffing, as he/she may deem necessary to mitigate life-threatening situations. If regularly scheduled employees are not available for such staffing, any full-time employee, regardless of rank, may work the duty shift. The vacancy affected rank will be filled with the same rank first, before opening to other classifications. In the event an employee is called into work to start their regularly scheduled shift early, they will receive two hours of pay at the overtime rate. All hours worked in excess of two hours will be at the employee's base rate unless the employee otherwise qualifies for overtime in accordance with this Agreement.

ARTICLE 13. CALLBACK PAY

Callback is defined as, "the circumstances that requires an employee to unexpectedly return to work after the employee has left work at the end of the employee's work day or work week." An employee called back to work will receive a minimum two (2) hours overtime pay. An employee called back for overtime pay shall not be required to fulfill the hourly obligation to receive callback pay. Overtime pay shall commence from the time the employee signs in at the Fire station.

ARTICLE 14. SENIORITY

"Seniority" for the purposes of this Article shall be defined as the length of service as a permanent full-time employee with the JPA and the employee's previous full-time service at either the Arroyo Grande, Grover Beach, or Oceano Fire Departments. For employees with the same full-time start date at their original member agency, seniority will be determined by employee ranking upon hire. When determining seniority for permanent full-time positions within a classification subject to layoff, only permanent full-time service shall be considered.

ARTICLE 15. VACATION LEAVE

- A. The purpose of annual vacation leave is to enable each eligible employee to annually return to his/her work mentally and physically refreshed.
- B. Each eligible employee shall be required to have served the equivalent of one (1) year of continuous service with the JPA in order to be eligible for his/her full annual vacation leave. However, in the event an employee so chooses, he/she may, after

six (6) continuous months of service, take vacation leave not to exceed fifty-six (56) working hours with his/her Supervisor's approval.

- C. Employees who terminate employment shall be paid a lump sum of his/her outstanding vacation and compensatory time accruals on the regular payday for the pay period containing their last day of work.
- D. Vacation leave with pay shall be earned in accordance with the following schedule:

AFTER: YEARS	= HOURS PER MONTH
01	9.34
02	11.20
03	12.14
04	13.08
05	14.00
06	14.00
07	14.94
08	14.94
09	15.88
10	15.88
11	16.80
12	16.80
13	17.74
14	17.74
15	18.68

- E. Vacation hour accrual rate will be based on length of full-time service calculated from the employee's start date at their original member agency.
- F. If for any reason an employee becomes ill during a vacation, the affected employee shall be entitled to utilize such available sick leave in lieu of vacation leave.
- G. Vacation leave may be taken as it accrues. Vacation shall be scheduled at the discretion and convenience of each individual employee, with the consent of the Supervisor, within the limitation necessitated by legitimate operational needs of the JPA.
- H. In the event the scheduling preferences of two (2) or more employees conflict, the preferences of the more senior employee in order of seniority shall govern barring any unusual circumstances.
- I. Employees may accrue vacation leave up to a maximum of 315 hours. In the event an employee's accrued vacation leave exceeds the maximum allowable on January 1, the employee shall be paid at his/her January 1 hourly wage rate for those hours accrued in excess of the maximum allowable. Upon request of an employee, an exception to the accrual limit may be made upon approval by the Fire Chief.

ARTICLE 16. HOLIDAY LEAVE

- A. The following holidays are the designated holidays for full-time Fire Department employees. In lieu of the designated holidays, employees will be provided 6.53 hours of straight-time pay semi-monthly.
1. Independence Day
 2. Labor Day
 3. Veteran's Day
 4. Thanksgiving
 5. Day following Thanksgiving
 6. Christmas Eve, half day
 7. Christmas
 8. New Year's Eve, half day
 9. New Year's Day
 10. Martin Luther King Day
 11. Lincoln's Birthday
 12. President's Day
 13. Memorial Day
 14. One day per fiscal year of the employee's choice with Supervisor approval (Floating Holiday).
- B. Special Holidays:
- Every day designated by the President, or Governor, for public observance as a special, nonrecurring single event, such as the death of a national leader or end of a war shall be a JPA paid holiday.

ARTICLE 17. SICK LEAVE

- A. All full-time, permanent employees shall accrue 11.2 hours of sick leave with pay for each month of service. The maximum accumulation of earned sick leave shall be 1,680 hours. An employee will not accumulate any additional sick leave until such time as his/her accumulated balance falls below 1,680 hours. Upon retirement an employee may choose to be paid 50% of his/her unused sick leave, to a maximum of 480 hours at his/her current rate of pay. Upon retirement, unused accumulated sick leave may be converted to PERS retirement credit per the JPA's contract with PERS. At the end of each calendar year, each employee has the option of being paid straight time for 25% of his/her unused sick leave of that year, transferring it to vacation, or leaving it in sick leave.
- B. Employees may transfer sick leave on a voluntary basis to a fellow JPA employee who has exhausted all his/her sick leave and vacation leave due to an extended illness or injury. The transfer shall be based on each employee's hourly rate of pay and shall not exceed twenty-four (24) hours of sick leave (per injury or illness)

based on the hourly rate of pay of the receiving employee. The transfer shall be requested on a form provided by the JPA, be completed by both employees who mutually request such transfer, and submitted for approval to the Fire Chief for final approval. The receiving employee shall not be obligated to repay any transferred leave to the contributing employee, and contributing employee understands that such transfer shall be deemed as if used and will be subject to all other provisions applicable.

- C. Employee, while out on disability, may utilize sick leave hours to complement their disability allotment so as to receive 100% of their pay. This utilization will be a percentage of pay not covered by disability.

ARTICLE 18. NOTIFICATION OF MAXIMUM ACCRUAL

Employees shall be notified a pay period prior to any pay-outs from maximum accrual of compensatory time, vacation, and sick leave.

ARTICLE 19. BEREAVEMENT LEAVE

Unit employees shall be granted leave by the Fire Chief whenever the affected employee has experienced a death in the immediate family, defined as the spouse, the employee's or employee's spouse's father, mother, brother or sister, child or stepchild, grandparents, grandchildren, son-in-law, daughter-in-law, "step" relatives as described above, aunt or uncle, or any other person residing in the same household where attendance to the funeral is necessary.

Such absence by the employee shall be limited to up to three (3) working shifts per occurrence of paid leave as approved by the Fire Chief. Such leave is not chargeable against sick or vacation leave. As a condition of granting leave for bereavement purposes, the employee must submit an approved declaration or other evidence such as a death certificate or obituary, acceptable to the Fire Chief justifying such absence.

ARTICLE 20. FAMILY LEAVE

Pursuant to the State and Federal Leave Acts, the following is provided for all employees who have been employed a minimum of twelve (12) months and have worked at least 1,250 hours during the 12-month period preceding leave:

- A. Up to twelve (12) weeks unpaid leave in a twelve (12) month period. Intermittent leave is allowed.
- B. Leave may be taken for including but not limited to: 1) birth of and care of newborn child; 2) placement of child with employee for adoption or foster care; 3) to care for spouse, child, or parent having serious health condition; 4) employee's own serious health condition.

- C. The employee's insurance including medical, dental, vision, and life insurance will be maintained under the same conditions as if the employee were still working.
- D. Request for leave must be made 30 days prior to leave, when the need is foreseeable and such notice is practical.
- E. Employee may use accrued vacation, holiday, or personal leave during family leave. Sick leave may be used for employee and/or immediate family illness or disability.
- F. Upon return to work, employee will be restored to same or equivalent position with equivalent benefits.

All other provisions of the federal Family Medical Leave Act ("FMLA"), California Family Rights Act ("CFRA"), and Pregnancy Disability Leave ("PDL") apply.

ARTICLE 21. MILITARY LEAVE

Employees taking military leave with the National Guard or Reserves shall be entitled to full JPA pay and benefits as required by State statute.

All military leave in excess of thirty (30) calendar days per year, if granted by the JPA, shall be without JPA pay or JPA-paid benefits and shall be for a period not to exceed state and federal law. The employee may elect to retain his/her JPA health insurance for up to twenty-four months, by paying the required premiums. Reemployment rights are governed under the Uniformed Services Employment and Reemployment Rights Act ("USERRA").

ARTICLE 22. MEDICAL LEAVE

Medical leave without pay may be granted for the purpose of recovery from prolonged illness or injury or to restore health, or for pregnancy upon employee's written request to the Fire Chief, subject to submission of medical certification. During the approved leave period, the JPA will not pay employee benefits; however, the employee may elect to maintain JPA medical insurance coverage for employee and dependents at employee's sole cost if such coverage of all individuals is in effect at the time of leave.

ARTICLE 23. JURY DUTY

Employees shall be granted leave, with full pay and no loss in benefits, when called for jury duty, if the employee remits jury fees received for such jury duty. The employee may retain all travel pay or subsistence pay granted by the court because of the employee's participation in jury duty. The employee shall be responsible for notifying his/her supervisor as soon as possible upon receiving notice to appear for jury duty, make every

reasonable effort to keep his/her supervisor advised as to the anticipated length of service, and return to work immediately following the end of jury duty service.

ARTICLE 24. CAFETERIA PLAN

The JPA shall contribute an equal amount towards the cost of medical coverage under the Public Employee's Medical and Hospital Care Act (PEMHCA) for both active employees and retirees. The JPA's contribution toward coverage under PEMHCA shall be the minimum contribution amount established by California statutory law.

Employees participating in the JPA's full flex cafeteria plan shall receive a flex dollar allowance to purchase group health, dental and vision coverage under the JPA's Cafeteria Plan. The monthly flex allowance will be the following:

- For December 2022, the following flex dollar allowance for health coverage will be provided:
 - For employee only: \$ 816.30
 - For employee + 1 dependent \$ 1,546.74
 - For employee + 2 or more dependents \$ 1,994.20

For December 2021, the JPA will increase the flex dollar allowance by an amount equal to one-half of the premium increase for the lowest cost HMO plan offered by CalPERS, up to a maximum of 5% of the premium increase. Any increase in premiums above this amount will be the full responsibility of the employee.

Employees who waive medical coverage under the cafeteria plan must show proof of alternative group health coverage that is compliant with the Affordable Care Act ("ACA") in order to receive flexible benefit dollars or cash in lieu of enrolling in the JPA's health plan. Employees who properly waive coverage will receive an amount equal to the current employee only contribution. The flexible benefit dollars taken as cash may not be used to reimburse an employee for any premium expenses an employee may incur for an individual health insurance policy, including a policy purchased through Covered California.

In the event there are any legislative amendments or revisions to the ACA or based upon federal or state decisional case law that amends, annuls or gives further guidance that would affect the cafeteria plan as enumerated in this Article, the parties may re-open this section for further negotiations to determine the obligations of the parties consistent with legislation or case law.

ARTICLE 25. MEDICAL INSURANCE

- A. The base medical plan shall be defined as the Health Maintenance Organization (HMO) program available to the JPA. If availability of an HMO to the JPA is

discontinued by the medical plan provider, the base plan will become the basic PPO plan available to the JPA by the existing medical plan provider.

- B. The JPA will maintain health benefits through CalPERS till the end of the term of this Agreement.

ARTICLE 26. DENTAL INSURANCE

The JPA shall provide for all employees in classifications represented in this Memorandum of Understanding a dental plan of the JPA's choice. The JPA shall pay up to the full family premium. The JPA may select an alternate dental insurance plan provider during the term of this M.O.U. providing that:

- A. Any new plan maintains equivalent benefits to the employees; and
- B. At least twenty-one (21) days advanced notice of plan changes are provided to Local 4403.

ARTICLE 27. VISION INSURANCE

The JPA shall provide a Vision Care Plan for bargaining unit members. The JPA shall contribute the full family premium. The JPA may select an alternate vision care provider during the term of the M.O.U. providing that:

- A. Any new plan maintains equivalent benefits to the employees; and
- B. At least twenty-one (21) days advanced notice of plan changes are provided to Local 4403.

ARTICLE 28. LIFE INSURANCE

The JPA shall provide group term life insurance benefit plan for bargaining unit members, which shall provide for forty thousand dollars (\$40,000) life coverage for employees only during the term of their employment. Full cost for said policy will be paid for by the JPA.

ARTICLE 29. BURN INJURIES

The JPA agrees to provide burn treatment to fire personnel in the event of a work related burn injury in accordance with Standard Operating Guideline 2404.

ARTICLE 30. DISABILITY INSURANCE

The JPA shall provide and pay the premiums for State Disability Insurance, integrated with sick leave. The JPA will pay the premiums for the Family Temporary Disability Insurance. Should there be any future rate increases to State Disability Insurance and/or

Family Temporary Disability Insurance plans after January 1, 2013, the JPA and Local 4403 agree to meet and confer to discuss responsibility for payment of such increases.

ARTICLE 31. RETIREMENT

A. PERS Retirement Contributions

1. G.C. Section 21363.1. The PERS 3% at Age 55 Retirement Plan is provided for all unit personnel employed by the JPA prior to January 1, 2013. The JPA currently pays 6% of the member's share of the PERS retirement contribution as EPMC and reports the value of EPMC as additional compensation.
2. Effective December 16, 2016, EPMC will be reduced from 6% to 4%. The JPA will continue to report the 4% value of EPMC as additional compensation. In exchange, the JPA will agree to a 6% salary increase for employees effective December 16, 2016.
3. Effective the first day of the first full pay period in July, 2017, EPMC will be reduced from 4% to 2%. The JPA will continue to report the 2% value of EPMC as additional compensation. In exchange, the JPA will agree to a 6% salary increase for employees the first day of the first full pay period in July, 2017.
4. Effective the first day of the first full pay period in July, 2018, EPMC will be reduced from 2% to 0%. In exchange, the JPA will agree to a 6% salary increase for employee's effective the first day of the first full pay period in July, 2018.

The intent of the above provisions is for the JPA to incrementally reduce its EPMC from 6% to 0% and provide employees with an incremental increase in salary.

5. G.C. Section 21024 and 21027. Employees may buy back, at their expense, retirement service credit for prior military service or any other eligible time as permitted by PERS.
6. GC Section 20042. The PERS Plan shall be based upon single highest year compensation.
7. GC Section 20965. Employees will receive credit for unused sick leave.
8. GC Section 20636 (c)(4) pursuant to Section 20691. The employee portion of the PERS contribution paid by the JPA shall be reported to PERS as income.

9. The employee portion of the PERS contribution paid by the employee shall be tax deferred (not subject to taxation until time of constructive receipt) in accordance with Section 414(h) (2) of the Internal Revenue Code.
10. GC Section 21548. The spouse of a deceased member, who was eligible to retire for service at the time of death, may elect to receive the Pre-Retirement Optional Settlement 2 Death Benefit.

Employees defined as “new members” under the Public Employee’s Pension Reform Act (“PEPRA”) are prohibited under PEPRA from receiving any EPMC. However, new Members will still receive the salary increases on the dates specified above.

1. G.C. Section 7522.25. The CalPERS Safety Fire 2.7% @ 57 Retirement Plan shall be provided for new employees hired on or after January 1, 2013 who are not CalPERS “Classic” employees and are not eligible for reciprocity. Employees under this plan shall pay at least 50% of the total normal cost rate (currently 12%) of the employee’s share of CalPERS.

B. Retirement Defined

Retirement is defined as the termination of employment at an age when the employee would qualify for an allowance under the Public Employees Retirement System (PERS) and the JPA’s Personnel Regulations.

C. Retiree Medical

1. Employees who retire from JPA service will be allowed to purchase medical insurance coverage through the JPA at the rates offered by the plan provider subject to applicable plan and PEMHCA requirements.
2. GC Section 22892. The JPA’s contribution shall be an equal amount for both employees and annuitants, which shall be the minimum contribution amount established by CalPERS on an annual basis. The JPA’s contribution shall be adjusted annually by the CalPERS board to reflect any change in the medical care component of the consumer Price Index, providing that the JPA is participating in the CalPERS Health Plan.
3. The JPA shall provide a supplemental contribution to employees that are: employed on a full-time basis with the City of Arroyo Grande as of January 1, 2008 and who have been employed with the City of Arroyo Grande and JPA on a full-time basis for five (5) years or more at the time of retirement.

The supplemental contribution shall be equal to the difference between the minimum contribution amount established by CalPERS as set forth above in Article 28, Section C.1 and the following amounts:

For single annuitant coverage:	\$161.11
For annuitant + 1 dependent:	\$295.09
For annuitant + 2 or more dependents:	\$354.42

ARTICLE 32. PHYSICAL FITNESS

Employees shall be allotted up to one and one half (1½) hours per twenty-four-hour shift (including shower/cleanup time) for physical fitness workouts. The time for the workout shall be designated by the Fire Chief or his/her designee. If mission requirements do not allow for the completion of the physical fitness workouts, the workout period may be extended or rescheduled during the shift at the discretion of the Company Officer if time permits.

ARTICLE 33. PHYSICAL EXAMS

The JPA shall pay for any physical examination expressly required to State or Federal law as a condition of employment if conducted by the JPA contracted medical provider. Such physical examinations shall be scheduled with the approval of the Fire Chief. Depending on the length of the exam, the Fire Chief will determine if the appointment may be scheduled on or off duty. Physical examinations required for participation in the countywide Hazardous Materials Response Team may be conducted while off duty.

ARTICLE 34. MEALS DURING EMERGENCY RESPONSE

If on-duty personnel are available, a reasonable attempt shall be made to provide meals to employees engaged in an extended local emergency response within six (6) hours of initial response to the incident by the employee and at six (6) hour intervals thereafter.

ARTICLE 35. EDUCATION

A. Definition

For training or certification which is required by job specifications, legal mandates, and/or which is required by the JPA, the JPA will provide for such training and/or certification, including paid JPA time to attend the training and to pay for costs associated with the training, provided that funds for such training are included in the current JPA budget.

This section does not apply to training courses and/or certifications required for advancement/promotion to a new position.

B. For training or certification in support of JPA identified programs and authorized by the Fire Chief, the JPA will provide for such training and/or certification, including providing JPA time to attend the training and to pay for costs associated with attending the training, provided that the program for which the training and/or certification is related remains in operation and that funds for such training are included in the current JPA Budget.

ARTICLE 36. PAYCHECKS

The JPA will pay regular checks on a biweekly basis. The paychecks will be provided to the Fire Department for distribution to employees by 3:00 p.m. the day prior to the designated payday unless technical difficulties occur which are beyond the control of the JPA. In any event, paychecks will be provided no later than 5:00 p.m. on the JPA's designated payday. However, no check may be deposited into a financial institution to be recorded by the issuing bank prior to the date of the designated payday. If an error occurs in the amount of the paycheck over two hundred and fifty dollars (\$250.00), upon request by the employee, a corrected check shall be issued to the employee within three (3) business days.

ARTICLE 37. PAYROLL DEDUCTIONS

Requests for changes in and cancellation of Group dues shall be promptly processed by the Group and put into effect by the JPA at the employee's request. Deductions for dues shall be made twice monthly by the JPA. Requests for deductions shall be made on JPA-approved authorization cards.

Local 4403 agrees to indemnify and hold the JPA harmless from any liabilities that may arise as a result of the application of this article.

ARTICLE 38. ANNIVERSARY DATES

All employees of the JPA that were employees of the City of Arroyo Grande at the time of the formation of the JPA shall maintain their anniversary dates at the time of the formation of the JPA. All other employees at the time of the formation of the JPA shall have an anniversary date of the effective date of the JPA. All employees hired after the effective date of the JPA shall have an anniversary date the same as date of hire.

ARTICLE 39. PROBATIONARY PERIOD

All appointments after the effective date of the JPA shall be tentative and subject to a probationary period of twelve (12) months. The Fire Chief may extend the probationary period for specified cause(s) that shall be provided in writing to an employee. All probationary employees who are being placed on an extended probationary period shall be given written notice of the extension prior to the expiration of their probationary period. In the event no such notice is given, the employee shall be considered to have successfully completed his/her probationary period. An employee who is in a position that is reclassified shall not be required to complete an additional probationary period. The probationary period shall be regarded as a part of a continuing testing process and shall be utilized for closely observing the employee's work, for securing the most effective adjustment of a new employee to his or her position, and for rejecting any probationary employee whose performance does not meet the required standards of work. The Fire Chief may release the probationary employee from JPA employment without cause at

any time during the probationary period.

ARTICLE 40. PROMOTION

Transfer of an employee to a higher range shall result in an increase in salary. The employee's salary shall be placed on the salary step of the new range which would result in at least a five percent (5%) increase in salary compared to the employee's existing salary. All current employees shall be given consideration for a position opening that will be filled by promotion if they meet the minimum requirements for the position on the date the announcement closes. In the event the promoted party is removed during the probationary period from the position to which promoted, the employee shall not be considered demoted but shall be returned to the range from which promoted if their former position is still available. An employee's annual performance evaluation and potential for merit increase will coincide with their promotional date and annually thereafter. A promoted employee shall retain his or her anniversary date held prior to promotion.

ARTICLE 41. POSITION CLASSIFICATION

Classification Changes: During the course of this M.O.U., the JPA and the Union shall notify the employee concerned in case of contemplated change in job content as contained in the classification descriptions that were in effect at the beginning of the agreement.

Working Out of Classification: The term "working out of classification" is defined as a Management-authorized, full-time assignment to a budgeted position on a temporary basis, wherein an individual holding a classification within a lower compensation range performs all significant duties. Pay for working out of classification shall be as follows:

- A. Employees appointed to unfilled positions on an "out of classification" basis will receive acting pay within the range of the higher classification beginning the first day of the assignment
- B. Such acting pay shall be a minimum of five percent (5%) over the employee's current salary.

"Out of classification" provisions do not apply to work assignments performed in connection with specific predetermined apprenticeship or training programs or declared conditions of emergency and/or disaster.

ARTICLE 42. TRANSFERS

Transfer of an employee to a position within the employee's current range shall not affect the employee's salary range. Transfer of an employee to a position within a higher range shall be considered a promotion. Transfer of an employee to a lower range shall be considered a demotion.

ARTICLE 43. TEMPORARY POSITIONS

The Fire Chief may temporarily promote an employee only after entering into a written agreement of the terms of such temporary promotion with the employee.

ARTICLE 44. RESIGNATION

An employee wishing to leave his/her employment with the JPA in good standing shall file with his/her supervisor a written resignation stating the effective date of his/her resignation. The resigning individual shall file such written resignation at least two (2) weeks in advance of the effective termination date, if possible.

ARTICLE 45. DEMOTION

Transfer of an employee to a lower class shall result in reduction of salary unless approved otherwise by the Fire Chief. The employee's salary shall be placed in the identical step in the lower class that the employee enjoyed in the class from which demotion was made.

Demotion can be made for cause, which shall be provided to the employee in writing by the Fire Chief prior to any action taking place. Demotion for disciplinary reasons may be appealed through the grievance procedure by the demoted employee. Demotion for other reasons is not appealable.

ARTICLE 46. LAYOFFS AND DISPLACEMENT

The JPA shall determine when lay-offs are to occur. The Fire Chief shall be responsible for the implementation of a lay-off order of the JPA in accordance with the procedures outlined below:

- A. After determining a lay-off is needed within the Union, the order of lay-offs shall be as follows:
 - 1. Probationary employees (promotional probation excluded), in the order to be determined by the appointing authority;
 - 2. For regular full-time employees within the Union, lay-offs shall be governed by seniority and job performance. Seniority is defined by Article 14.

A regular employee being laid-off shall be the employee with the least seniority and who is in the lowest job performance category defined by their two most recent performance evaluations. Employees in Category 1 with the lowest seniority will be laid-off first, followed by employees in Category 2, then Category 3, and finally Category 4. Should two employees with the

same seniority date have the same scoring on their two most recent performance evaluations, then the third most recent evaluation overall rating shall be used.

Job performance categories shall be defined as follows.

Category 1:

Performance that is unsatisfactory, below standard, needs improvement, unacceptable or does not meet minimum standards.

Performance defined by this category is evidenced by an employee's two most recent performance evaluations with an overall rating that falls within the lowest two categories of the performance appraisal report.

Category 2:

Performance that is average, competent, or meets performance standards.

Performance defined by this category is evidenced by an employee's two most recent performance evaluations with an overall rating that falls within the middle performance category of the performance appraisal report.

Category 3:

Performance that is above average or exceeds performance standards or expectations.

Performance defined by this category is evidenced by an employee's two most recent performance evaluations with an overall rating that falls within the second highest performance category of the performance appraisal report.

Category 4:

Performance that is outstanding or superior.

Performance defined by this category is evidenced by an employee's two most recent performance evaluations with an overall rating that falls within the top performance category of the performance appraisal report.

B. Recall List

Names of employees laid-off shall be placed on a recall list for a period of two years. Laid-off employees will be recalled in reverse order of lay-off only once before being removed from the list for the job they held before being laid-off. Recall lists shall be used for filling those classes requiring substantially the same minimum qualifications, duties and responsibilities of the class from which the lay-off was made.

C. Appointment of Laid-Off Employees to Vacant Class

The Fire Chief, in agreement with the employee, may appoint an employee who is to be laid-off to a vacancy in a class for which he or she is qualified. He/she will still remain on the recall list for the job from which he/she was laid-off.

D. Employee Reassignments (bump back procedure)

1. Employees who have been promoted during their service with the JPA and previous departments may bump back in their career series to a position they formerly held, if there is an employee in the lower classification with less seniority than the employee who wants to bump back. The intent is to have the last person hired be the first person to be laid-off.
2. Reassignment rights may be exercised only once in connection with any one lay-off, and shall be exercised within twenty (20) calendar days from the date of the notice of the lay-off, by written notice from the employee.
3. The bumping right shall be considered exercised by the displacement of another employee with lesser total seniority or by the acceptance of a vacant position in the class with the same or lower salary.
4. Employees who bump back will be placed on the salary range for the position they bumped back to at the step closest to their salary in the position they vacated.
5. Employees who are reassigned (bump back) are to be placed on a recall list for the position they have vacated.
6. Employees on lay-off shall be recalled in the inverse order of lay-off, provided no intervening factors have occurred which essentially change the ability of the employee to perform the offered employment.

E. The JPA will notify recognized employee organizations of the effective date of any reduction in force concurrent with the notice to the affected employee(s) pursuant to F, below.

F. Notice of Lay-off to Employees

1. An employee to be laid-off shall be notified in writing of the impending action at least sixty (60) calendar days in advance of the effective date of the lay-off. The notice shall include the following information.

- a. Reason for lay-off.
 - b. Effective date of lay-off.
 - c. Employee rights as provided in these rules.
2. Local 4403 shall receive concurrent notice and shall be granted an opportunity to meet and consult with the JPA to discuss proposed alternatives to a reduction in force.

G. Removal of Names from Recall Lists

1. The Fire Chief may remove an employee's name from a recall list if any of the following occur:
 - a. The individual indicates that he/she will be unable to return to employment with the JPA during the life of the list; or
 - b. The individual cannot be reached after reasonable efforts have been made to do so. The JPA shall utilize certified mail when contacting individuals; or
 - c. The individual refuses one recall offer at his/her previous job. Individuals shall have ten (10) calendar days to respond to the offer of recall and an additional thirty (30) calendar days to return to work.

H. Employee Rights and Responsibilities

1. In addition to others identified herein, employees affected by these procedures shall have the following rights:
 - a. An employee who has been laid-off shall be paid in full for his/her unused accrued vacation leave and compensatory time on their final paycheck.
 - b. When an individual is recalled, he/she shall be entitled to:
 - (1) Retain his/her seniority date and anniversary date less the amount of time of the lay-off.
 - (2) Accrue vacation leave at the same rate at which it was accrued at the time of the lay-off.
 - (3) Have any unused sick leave reinstated.
 - (4) The same retirement formula prior to lay-off, assuming that the employee has not withdrawn his/her PERS funds. If an employee has withdrawn funds, he/she will be reinstated to the retirement formula which is currently in effect for all newly hired employees unless the employee notifies PERS prior to being reinstated that he/she wishes to redeposit the withdrawn funds and PERS allows the employee to be reinstated at the previous retirement formula.

2. An individual recalled into the job from which he/she was laid-off shall be assigned to the same salary range and step he/she held at the time of the lay-off. An individual recalled into a job classification other than the classification from which he/she was laid-off shall be assigned to the salary range of the new classification at the amount closest to the salary he/she earned at the time of the lay-off.
3. If an employee bumps back to a lower job classification in lieu of a lay-off, he/she will not be considered laid-off. He/she will, however, be placed on a recall list for the higher job classification held prior to bumping back.
4. A probationary employee who is recalled shall be responsible for completing his/her probationary time commitment.
5. An individual who is recalled shall complete, upon return to the job, the same work time he/she would have had to work at the time of the lay-off to attain a higher vacation leave accrual rate or to become eligible for a salary step increase.
6. The intent of the lay-off policy is to have the last hired the first laid-off.

ARTICLE 47. USE OF PRIVATE VEHICLE / MILEAGE RATE

No worker shall be required as a condition of obtaining or continuing JPA employment, to possess or provide a private vehicle for use in connection with his/her JPA employment. The JPA shall reimburse employees at the rate established by the JPA for use of personal vehicles when such employees agree to such use upon stated request of the JPA. Transportation to and from work shall not be reimbursed.

ARTICLE 48. PERSONNEL FILES

An employee or his/her designee may inspect his/her personnel file and obtain copies of any and all items in that file at the employee expense. A copy of all materials placed in an employee's personnel file shall be provided to the employee upon the employee's request.

No adverse comment may be entered into a personnel file without the employee having first read and signed the instrument. If, after reading the instrument the employee refuses to sign it, that fact shall be noted on that document, and signed or initialed by the employee. He/she then has thirty (30) calendar days to prepare a written response to any adverse comment entered into his/her file. The written response shall be attached to, and shall accompany, the adverse comment.

If an employee believes there is material in his/her file that is mistaken or unlawful, he/she may submit a request to correct or delete the disputed material. The agency then has thirty (30) calendar days to respond to the request.

ARTICLE 49. POSITION VACANCIES

Should the JPA determine that a vacancy would not be filled; such determination shall be made within one hundred and twenty (120) working days of the date upon which the worker vacated the position. Upon said determination the JPA will notify the workers in the affected department.

ARTICLE 50. OUTSIDE EMPLOYMENT

No full-time employee shall engage in outside employment or an enterprise that the Fire Chief may find unsuitable and in conflict with their municipal duties or responsibilities or that lessens their effectiveness as a JPA employee.

ARTICLE 51. MANAGEMENT RIGHTS

The JPA retains all its exclusive rights and authority under State law and JPA ordinances and expressly and exclusively retains its management rights, which include but are not limited to:

- A. the exclusive right to determine the mission of its constituent departments, commissions, boards;
- B. set standards and levels of services;
- C. determine the procedures and standards of selection for employment and promotions;
- D. direct its employees;
- E. determine the methods and means to relieve its employees from duty because of lack of work or other lawful reasons;
- F. maintain the efficiency of governmental operations;
- G. determine the methods, means, and numbers and kinds of persons by which government operations are to be conducted;
- H. determine methods of financing;
- I. determine style and/or types of JPA-issued equipment to be used;
- J. determine and/or change the facilities, methods, technology, means, organizational structure and composition of the work force, and allocate and assign work by which the JPA operations are to be conducted;
- K. determine and/or change the number of locations, relocations, and types of

operations, processes, and materials to be used in carrying out all JPA functions, including, but not limited to, the right to contract for or subcontract any work, labor, services, or operations of the JPA;

- L. assign work and schedule employees in accordance with requirements as determined by the Authority. The Fire Chief, or the Fire Chief's designee with the prior approval of the Fire Chief, has the right to establish and change work schedules, station assignments and shift assignments upon reasonable notice. Reasonable notice for purpose of this section will be no less than 14 days before an employee is scheduled to fill a station or shift assignment;
- M. establish and modify productivity and performance programs and standards;
- N. discharge, suspend, demote, reprimand, withhold salary increases and benefits, or otherwise discipline employees in accordance with applicable law.

Local 4403 recognizes that the JPA has, and will continue to retain whether exercised or not, the unilateral and exclusive right to operate, administer, and manage its municipal services and work force performing those services in all respects, subject to this Memorandum of Understanding; provided, however, that the exercise of such rights does not preclude employees or their representatives from conferring or raising grievance about the practical consequences that decisions on these matters may have on wages, hours, and other terms and conditions of employment. Nothing in this Management Rights clause modifies the scope of representation defined on the Meyers-Milias-Brown Act.

ARTICLE 52. GRIEVANCE PROCEDURE

Purpose:

- A. This grievance procedure shall be the exclusive process to resolve grievances as the term is defined herein below:
- B. The purposes of this procedure are:
 - 1. To resolve grievances informally at the lowest level; and
 - 2. To provide an orderly procedure for reviewing and resolving grievances promptly.

Definitions:

- A. Grievance means "a complaint by an employee concerning the interpretation or application of the provisions of this M.O.U. or of rules or regulations governing personnel practices or conditions, which complaint has not been resolved satisfactorily in an informal manner between the employee and his/her immediate supervisor."

- B. As used in this procedure, the term “immediate supervisor” means the individual so designated by the Fire Chief who assigns, reviews, and directs the work of an employee at the first level.

Time Limits:

Each party involved in a grievance shall act quickly so that the grievance may be resolved promptly. Every effort should be made to complete action within the time limits contained in the grievance procedure; however, with the written consent of all parties, the time limitation for any step may be extended.

STEP 1

The grievance initially shall be personally discussed between the employee and his/her immediate supervisor. Within ten (10) calendar days of the meeting, the immediate supervisor shall give his/her decision or response.

STEP 2

- A. If the grievance is not informally resolved to the satisfaction of the grievant in Step 1, a formal grievance may be initiated. A formal grievance must be initiated no later than:
1. Thirty (30) calendar days after the event of circumstances occasioning the grievance; or
 2. Within ten (10) calendar days of the Step 1 decision rendered in the informal grievance procedure, whichever is later.
- B. However, if the Step 1 informal grievance procedure is not initiated within the period specified in subsection (1) above, the period in which to bring the grievance shall not be extended by subsection (2) above.
- C. A Step 2 grievance shall be initiated in writing on a form prescribed by the JPA and shall be filed with the person designated by the Fire Chief as the first level of appeal. The employee may be represented by a representative of his/her choice.
- D. The grievant shall cite the specific provision(s) of the then currently effective Memorandum of Understanding, ordinance, resolution, practice, procedure, or written rule claimed to have been violated, set forth the facts that purportedly constitute such violation, and the specific remedy sought.
- E. Within ten (10) calendar days after the initiation of the Step 2 grievance, the first level of appeal person shall investigate the grievance and give his/her decision in writing to the grievant.

STEP 3

- A. If the grievant is not satisfied with the decision rendered pursuant to Step 2, he/she may appeal the decision within ten (10) calendar days to the Fire Chief or his/her designated representative. The employee may be represented by a representative of his/her choice.
- B. The Fire Chief or his designated representative shall respond in writing within ten (10) calendar days of receipt of the grievance to the grievant. If the Fire Chief or his/her designated representative determines it is desirable, he/she shall hold a conference(s) or otherwise investigate the matter.

STEP 4

- A. If the grievant is not satisfied with the decision rendered pursuant to Step 3, he/she may, within ten (10) calendar days of receipt of the decision, invoke the right to have the grievance resolved through mediation utilizing the California State Mediation and Conciliation Service.
- B. Local 4403 representatives and the Fire Chief, or his/her representative, shall meet to select a qualified, impartial mediator from the list of five potential hearing officers provided by the State Mediation and Conciliation Service. Each party shall alternately strike one name from the list until one name remains.
- C. The mediation shall be convened as soon as is possible after the notice. The decision of the mediator shall be advisory to the Fire Chief.
- D. Expenses shall be borne by the party incurring the expense.

STEP 5

- A. If the original action or decision being grieved was made by the Fire Chief, and the grievant is not satisfied by the decision rendered pursuant to Step 4, he/she may appeal the decision within ten (10) calendar days of the receipt of the decision to an Appeal Board consisting of the City Managers and General Manager of the JPA member agencies. The employee may be represented by a representative of his/her choice. The Appeal Board shall render a decision and respond in writing within forty-five (45) calendar days of the receipt of the grievance. The Appeal Board shall consider the recommendation of the mediator and may hold a conference(s) or otherwise investigate the matter as it deems appropriate.

ARTICLE 53. UNION ACTIVITIES

- A. Local 4403 shall provide the Fire Chief with a list of all authorized Local 4403 representatives and the list shall be kept current.

- B. An employee and/or his/her Local 4403 representative may, when and to the extent necessary, take official JPA time without loss of compensation in order to participate in the investigation and processing of a grievance, as provided for in this MOU, upon notification and approval of the immediate supervisor or his/her designee.
- C. The Fire Chief will approve one employee and/or Local 4403 representative to take official JPA time to investigate and process a grievance, when and to the extent necessary, and only if it will in no event adversely affect the operational, security, or safety requirements of the JPA. It is understood that the employee and/or Local 4403 representative shall make every reasonable effort to perform any of the above activities on off-duty time.
- D. The JPA agrees that members of the Local 4403 who are working when a union meeting is scheduled, shall be permitted to attend the meeting on JPA time, provided such hours do not interfere with completing the daily work duties. Local 4403 agrees that union meetings on JPA time shall be limited to no more than three (3) hours per month. Additional time may be granted with the approval of the Fire Chief.

Union release time regarding wages, hours, and/or working conditions, meet and confer items, negotiations, discipline, or any item initiated by the JPA will not be limited to the above mentioned three (3) hours per month.

ARTICLE 54. UNION ACCESS TO WORK LOCATIONS

- A. The JPA agrees that the authorized Local 4403 representative shall be granted access to work location(s) to participate in investigation and processing of grievances per the grievance procedure of the MOU or to observe working conditions, upon approval of the Fire Chief, when to the extent necessary.
- B. Local 4403 shall provide the Fire Chief with a list of all authorized Local 4403 representatives, and the group shall keep the list current.
- C. Upon notification and approval of the Fire Chief or his/her designee, an authorized Local 4403 staff member is permitted to communicate with the employee(s) and/or Local 4403 representatives on official JPA time without said employee(s) and/or Local 4403 representatives' loss of compensation. It is not the intent of this section to allow general Association meetings on JPA time but, rather, to allow investigation and discussion of working conditions, grievances, and safety issues.
- D. It is understood that every reasonable effort shall be made to perform the above activities on off-duty time.

ARTICLE 55. UNION USE OF JPA FACILITIES

- A. Local 4403 may, with prior approval of the Fire Chief, be granted the use of JPA facilities for meetings of Group members, provided space is available. No use fee will be charges.
- B. The JPA agrees to furnish bulletin board space of reasonable size for posting of Local 4403 materials.

ARTICLE 56. UNION MEET AND CONFER REPRESENTATION

Two (2) Local 4403 representatives shall constitute the maximum on duty number of employees for meet and confer sessions with JPA representatives on JPA time during representatives working hours for the purpose of meeting and conferring in good faith without loss of pay or any benefits.

ARTICLE 57. DISSOLUTION OF THE JPA

If at any time, any one party or all parties choose to dissolve their association with the JPA and reestablish their own independent Fire Department, Union members that were previously employed with said party(ies) would have the first right to return to their previous employer.

ARTICLE 58. NO STRIKE/NO LOCKOUT

The Group agrees that during the term of the Memorandum of Understanding, neither the Group nor the employees it represents will engage in, encourage, sanction, support, or suggest any strikes. The employer agrees that it will not lockout any of its employees during the term of this Memorandum of Understanding.

ARTICLE 59. NONDISCRIMINATION

The provisions of this Memorandum of Understanding shall be applied equally to all employees covered hereby without discrimination in accordance with state and federal law.

Employees may elect to exercise their right to join and participate in the activities of Local 4403 for the purposes of representation in all matters of their working conditions and employer-employee relations. The parties agree that there shall be no restraint, coercion, or interference with any employee with respect to or because of the employee's membership in said unit. The JPA and Local 4403 agree that each employee shall be treated equally, fairly, and with dignity and respect.

Local 4403 and the JPA agree to support the Affirmative Action Program established by the JPA and that there shall be no discrimination within their respective organizations because of race, religion, creed, color, national origin, ancestry, disability (mental and

physical), medical condition, marital status, sex, age, sexual orientation, political belief, Union membership, or any other item protected by law.

Any party alleging a violation of this article shall have the burden of providing the existence of a discriminatory act or acts and/or proving that, but for such act or acts, the alleged injury or damage to the grievant would not have occurred.

Discrimination complaints based on unit membership and/or activity shall continue to be subject to the grievance procedure.

ARTICLE 60. M.O.U. IMPLEMENTATION

Both parties agree that the terms of this Memorandum of Understanding supersede provisions of all other practices, Memorandum of Understanding, resolutions, and rules of the JPA that conflict with provisions of this Agreement.

ARTICLE 61. MAINTENANCE OF BENEFITS AND TERMS AND CONDITIONS

All benefits, terms and conditions of employment enjoyed by unit employees as of May 15, 2020 and any side letter agreements reached after that date, shall remain in full force and effect unless modified by a subsequent Memorandum of Understanding or by mutual agreement, in writing, of the parties.

ARTICLE 62. RESIDENCY REQUIREMENT

Employees hired after the ratification of this MOU must reside within 60 driving miles of their assigned station.

ARTICLE 63. SAVINGS CLAUSE

Should any provision of this Agreement be held inoperative, void, or invalid by a Court of competent jurisdiction, the remaining provisions of this Agreement shall not be affected thereby, and the parties shall meet and confer for the sole purpose of arriving at a mutually satisfactory replacement of such provision.

REPRESENTATIVES OF THE
FIVE CITIES FIRE JOINT POWERS
AUTHORITY

DATE: _____

STEPHEN LIEBERMAN
FIRE CHIEF/EXECUTIVE OFFICER

NICOLE VALENTINE
TREASURER
FCFA

REPRESENTATIVES OF IAFF
LOCAL 4403

DATE: _____

MICHAEL LOPRESTI
IAFF LOCAL 4403

MARK SEARBY
IAFF LOCAL 4403

JOSEPH RAWSON
IAFF LOCAL 4403

JEFF LANE
IAFF LOCAL 4403

FIVE CITIES FIRE AUTHORITY SCHEDULE OF SALARY RANGES EFFECTIVE APRIL 28, 2023
--

RANGE	A	B	C	D	E	
28	5124	5380	5649	5931	6228	FIRE FIGHTER
29	5252	5515	5790	6080	6384	
30	5383	5653	5935	6232	6543	
31	5518	5794	6084	6388	6707	
32	5656	5939	6236	6547	6875	
33	5797	6087	6392	6711	7047	
34	5942	6239	6551	6879	7222	FIRE ENGINEER
35	6091	6395	6715	7051	7403	
36	6243	6555	6883	7227	7588	
37	6399	6719	7055	7408	7778	
38	6559	6887	7231	7593	7973	
39	6723	7059	7412	7783	8172	
40	6891	7236	7597	7977	8376	
41	7063	7417	7787	8177	8586	FIRE CAPTAIN
42	7240	7602	7982	8381	8800	
43	7421	7792	8182	8591	9020	
44	7607	7987	8386	8806	9246	
45	7797	8187	8596	9026	9477	
46	7992	8391	8811	9251	9714	

RESOLUTION NO. 2023-05

**A RESOLUTION OF THE BOARD OF THE FIVE CITIES
FIRE AUTHORITY APPROVING THE SUCCESSOR
MEMORANDUM OF UNDERSTANDING WITH THE
INTERNATIONAL ASSOCIATION OF FIRE FIGHTERS
LOCAL 4403 FOR FY 2022-23**

WHEREAS, the Board of the Five Cities Fire Authority (“Authority”) deems it to be in the best interest of the Authority and its employees represented by the International Association of Fire Fighters Local 4403 that compensation be fixed for all full-time non-management employees as herein provided; and

WHEREAS, the Board has established compensation and working conditions through the meet and confer process with the designated employee representatives as set forth in Exhibit “A” entitled Memorandum of Understanding between the Five Cities Fire Authority and the International Associate of Fire Fighters Local 4403 (“IAFF MOU”), a copy of which is attached hereto and incorporated herein by this reference.

NOW, THEREFORE BE IT RESOLVED by the Board of the Five Cities Fire Authority that the IAFF MOU is hereby approved. This Resolution shall be effective as of April 26, 2023.

BE IT FURTHER RESOLVED that this Resolution shall repeal those sections of the IAFF MOU approved at Board Meeting on July 16, 2021 which established salary and benefits for full-time employees represented by the International Association of Fire Fighters Local 4403.

BE IT ALSO RESOLVED that the Clerk to the Board shall certify the passage and adoption of this Resolution and enter it into the book of original Resolutions.

On motion by _____ , seconded by _____ , and on the following roll call vote, to wit:

AYES:

NOES:

ABSENT:

ABSTAIN:

CHARLES VARNI, CHAIR

ATTEST:

TRICIA MEYERS, CLERK TO THE BOARD

APPROVED AS TO CONTENT:

STEPHEN C. LIEBERMAN, FIRE CHIEF

APPROVED AS TO FORM:

MOLLY THURMOND, GENERAL COUNSEL

OFFICIAL CERTIFICATION

I, TRICIA MEYERS, Clerk to the Board of the Five Cities Fire Authority, County of San Luis Obispo, State of California, do hereby certify under penalty of perjury, that the attached Resolution No. 2023-05 is a true, full, and correct copy of said Resolution passed and adopted at the regular meeting of the Board of the Five Cities Fire Authority on the 26th day of April, 2023.

WITNESS my hand and the Seal of the Five Cities Fire Authority affixed this 26th day of April, 2023.

TRICIA MEYERS, CLERK TO THE BOARD



STAFF REPORT

TO: Chair and Board Members **MEETING DATE:** April 26, 2023

FROM: Stephen C. Lieberman, Fire Chief

SUBJECT: Consideration of a Resolution Declaring Weeds and Vegetation on Certain Properties to be Seasonal and Recurring Public Nuisances and Providing For Weed Abatement Consistent with Health and Safety Code Sections, 14875, ET SEQ

RECOMMENDATION

It is recommended that the Board adopt a Resolution declaring weeds and vegetation on certain properties to be seasonal and recurring public nuisances and providing for weed abatement consistent with Health and Safety Code Sections 14875, et. seq.

BACKGROUND

Pursuant to Government Code Sections 39502 and 61100, the Member Agencies of the Authority have delegated to the Authority all weed abatement functions consistent with Health and Safety Code Sections 14875, et.seq, and therefore the Authority Fire Chief is hereby designated the person to give notice to destroy weeds consistent with Health and Safety Code Section 14890.

The Authority has prepared a listing of each such lot or parcel within the cities of Arroyo Grande and Grover Beach and Oceano Community Services District describing such lot or parcel in accordance with the map used by the County in describing property for taxation purposes, which is included in the Resolution as Exhibit A.

FISCAL IMPACT

Costs associated with abatements will be placed on the property owners' property tax bills.

ALTERNATIVES

The following alternatives are provided for the Board's consideration:

1. Adopt the Resolution declaring weeds and vegetation on certain properties to be seasonal and recurring public nuisances and providing for weed abatement consistent with Health and Safety Code Sections 14875, et seq.;
2. Do not adopt the Resolution; or
3. Provide direction to staff.

ATTACHMENTS

Resolution
Exhibit A-List of Properties Needing Abatement

RESOLUTION NO. 2023-06

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE FIVE CITIES FIRE AUTHORITY DECLARING WEEDS AND VEGETATION ON CERTAIN PROPERTIES TO BE SEASONAL AND RECURRING PUBLIC NUISANCES AND PROVIDING FOR WEED ABATEMENT CONSISTENT WITH HEALTH AND SAFETY CODE SECTIONS 14875, ET SEQ

NOW, THEREFORE, BE IT RESOLVED, BY THE BOARD OF DIRECTORS (“Board”) OF THE FIVE CITIES FIRE AUTHORITY (“Authority”) AS FOLLOWS:

1. That there exists on numerous lots and parcels of real property within the Authority jurisdictional service area weeds, dry grass, stubble, brush, litter and other flammable material which endangers the public safety by creating a fire hazard and which the Board hereby finds and declares to constitute a public nuisance which should be removed and cleared from each and all of said premises.
2. That the Board further finds that in accordance with Health and Safety Code section 14900.5, said nuisance as to the properties listed herein is a seasonal and recurrent problem and will be abated every year hereafter without the necessity of any further public hearings.
3. That the Authority Fire Chief has prepared a listing of each such lot or parcel describing it in accordance with the map used by the County in describing property for taxation purposes, that being the County Assessment Map which is hereby attached as Exhibit A and incorporated by reference as if set out in full.
4. That consistent with Health and Safety Code sections 14890, 14891, 14892 and any other applicable law related to notice and hearing, the Authority Fire Chief, together with appointed assistants and deputies, are hereby directed to notice the owners of the abatable lots in Exhibit A of this Resolution and within the Authority jurisdictional service area containing such dry weeds, grass, stubble, brush, litter and other flammable material and of the time and place of the hearing to afford property owners the opportunity to raise objections.
5. That consistent with Government Code Sections 39502 and 61100, the Member Agencies of the Authority have delegated to the Authority all weed abatement functions consistent with Health and Safety Code Sections 14875, et.seq, and therefore the Authority Fire Chief is hereby designated the person to give notice to destroy weeds consistent with Health and Safety Code section 14890.

RESOLUTION NO. 2023-06
PAGE 2

6. That the Clerk to the Board is hereby directed to forthwith cause to be mailed the notice of public hearing consistent with Health and Safety Code section 14892.

BE IT ALSO RESOLVED that the Clerk to the Board shall certify the passage and adoption of this Resolution and enter it into the book of original Resolutions.

On motion by _____, seconded by _____, and on the following roll call vote, to wit:

AYES:

NOES:

ABSENT:

ABSTAIN:

the foregoing Resolution was passed and adopted at the meeting of the Board of the Five Cities Fire Authority, this 26th day of April, 2023.

**RESOLUTION NO. 2023-06
PAGE 3**

CHARLES VARNI, CHAIR

ATTEST:

TRICIA MEYERS, CLERK TO THE BOARD

APPROVED AS TO CONTENT:

STEPHEN C. LIEBERMAN, FIRE CHIEF

APPROVED AS TO FORM:

MOLLY THURMOND, GENERAL COUNSEL

OFFICIAL CERTIFICATION

I, TRICIA MEYERS, Clerk to the Board of the Five Cities Fire Authority, County of San Luis Obispo, State of California, do hereby certify under penalty of perjury, that Resolution No. 2023-06 is a true, full, and correct copy of said Resolution passed and adopted at the meeting of the Board of the Five Cities Fire Authority on the 26th day of April, 2023.

WITNESS my hand and the Seal of the Five Cities Fire Authority affixed this 26th day of April, 2023.

TRICIA MEYERS, CLERK TO THE BOARD

2023 Arroyo Grande Weed Abatement

EXHIBIT A

APN#	OWNER	STREET	CITY	STATE	ZIP	PROPERTY ADDRESS
006-046-010	Murphy Irrevocable Trust	403 Orchard St	Arroyo Grande	CA	93420	403 Orchard Ave
006-074-002	Sullenberger James D	440 Leanna Drive	Arroyo Grande	CA	93420	440 Leanna Drive
006-075-017	Jauncey James & Darlene	833 Diamond Circle	Arroyo Grande	CA	93420	833 Diamond Circle
006-084-015	Hodges John	789 Valley Rd	Arroyo Grande	CA	93420	789 Valley Rd
006-095-019	Vista Del Mar HOA	612 Castillo Del Mar	Arroyo Grande	CA	93420	Castillo Del Mar
006-095-021	First Assembly of God Church	207 Pilgrim Way	Arroyo Grande	CA	93420	103 Pilgrim Way
006-095-024	Redmond James & Kathryn Trust	580 Castillo Del Mar	Arroyo Grande	CA	93420	587 Valley Rd
006-095-025	Skinner Joan Revocable Trust	PO Box 25	Arroyo Grande	CA	93421	587 Valley Rd (lot split)
006-095-030	Taylor Living Trust	PO Box 458	Oceano	CA	93445	Valley Rd
006-097-002	Kurth Family Trust	849 Castillo Del Mar	Arroyo Grande	CA	93420	849 Castillo Del Mar
006-097-005	Vachhani Revocable Trust	620 Mulligan Ln	Arroyo Grande	CA	93420	795 Castillo Del Mar
006-097-006	Redmond James & Kathryn Trust	421 E Betteravia #100	Santa Maria	CA	93454	779 Castillo Del Mar
006-097-007	Redmond James & Kathryn Trust	421 E Betteravia #100	Santa Maria	CA	93454	759 Castillo Del Mar
006-097-009	Patel Kirit Family Trust	56 El Viento	Pismo Beach	CA	93449	723 Castillo Del Mar
006-097-010	Harkins Brandi	502 S Broadway	Redondo Beach	CA	90277	705 Castillo Del Mar
006-097-011	Panchal Anil	490 Dolliver St	Pismo Beach	CA	93449	704 Castillo Del Mar
006-097-012	Kaplan HOA	259 Irish Way	Pismo Beach	CA	93449	460 Castillo Del Mar
006-097-015	Getz Steven & Yoomi	1793 Calle Rocas	Camarillo	CA	93010	457 Castillo Del Mar
006-097-016	Moran Andres & Stephanie	125 Magenta Ln	Nipomo	CA	93444	460 Del Sur Dr
006-097-017	Heights at Vista Del Mar Group LLC	PO Box 2331	Pismo Beach	CA	93448	488 Del Sur Dr
006-097-018	McNeil Jeffrey & Tatiana	125 Magenta Ln	Nipomo	CA	93444	485 Del Sur Dr
006-097-019	Vonberg Eric	504 N Via Firenze Ct	Arroyo Grande	CA	93420	467 Del Sur Dr
006-097-020	Patel Nehaben	875 N 5th St	Grover Beach	CA	93433	451 Del Sur Dr
006-097-023	Heights at Vista Del Mar Group LLC	PO Box 2331	Pismo Beach	CA	93449	Coast View Drive/Castillo Del Mar
006-097-024	Heights at Vista Del Mar Group LLC	PO Box 2331	Pismo Beach	CA	93449	Coast View Drive/Castillo Del Mar
007-011-040	County of San Luis Obispo	1087 Santa Rosa St	San Luis Obispo	CA	93408	Rodeo Drive
007-011-041	Property Owner	760 Mattie Rd A-1	Pismo Beach	CA	93449	Rodeo Drive
007-011-045	County of San Luis Obispo	1087 Santa Rosa St	San Luis Obispo	CA	93408	W Branch Street
007-011-050	County of San Luis Obispo	1087 Santa Rosa St	San Luis Obispo	CA	93408	Rodeo/W. Branch St
007-011-051	City of Arroyo Grande	300 E Branch St	Arroyo Grande	CA	93420	W. Branch & Rodeo
007-011-057	5-Cities Community Svc Foundation	PO Box 0	Grover Beach	CA	93483	250 Wesley St
007-019-022	Grace Bible Church	100 Rodeo Drive	Arroyo Grande	CA	93420	100 Rodeo Drive
007-031-018	UC Ricardo	211 Corbett Canyon	Arroyo Grande	CA	93420	211 Corbett Canyon
007-031-027	Iraci Gary Tre Etal	1355 Big Baldy Way	Arroyo Grande	CA	93420	221 Corbett Canyon
007-061-004	Strauss Family Revocable Trust	PO Box 3108	Visalia	CA	93278	Miller Way
007-070-005	Logue Allen Tre Etal	356 Canyon Way	Arroyo Grande	CA	93420	356 Canyon Way
007-070-007	Lucia Mar School District	602 Orchard St	Arroyo Grande	CA	93420	James Way
007-070-008	Malley Ted & Penny Family Trust	465 Canyon Way	Arroyo Grande	CA	93420	465 Canyon Way
007-070-009	Woolsey Gregory & Margaret	435 Canyon Way	Arroyo Grande	CA	93420	435 Canyon Way
007-070-010	Khachatryan Artashes	420 Canyon Way	Arroyo Grande	CA	93420	420 Canyon Way
007-070-015	Sedeek Natacha	450 Canyon Way	Arroyo Grande	CA	93420	450 Canyon Way

2023 Arroyo Grande Weed Abatement

EXHIBIT A

007-070-016	Hauck Sheri	420 Hidden Oak	Arroyo Grande	CA	93420	420 Hidden Oak
007-070-017	Kieley Kristen	451 Hidden Oak Rd	Arroyo Grande	CA	93420	451 Hidden Oak
007-211-007	Cozza Daniel and Susan	515 Neiso St	Arroyo Grande	CA	93420	210 Tally Ho
007-221-023	Relyea Trust	1248 Paseo Ladera	Arroyo Grande	CA	93420	271 James Way
007-233-009	Lombard Amanda	277 Tally Ho	Arroyo Grande	CA	93420	277 Tally Ho
007-241-017	Erlikh Boris	321 Tally Ho Rd	Arroyo Grande	CA	93420	321 Tally Ho
007-241-027	Wells G & S Family Trust	2445 Beach St #1	Oceano	CA	93445	Ridgeview Way
007-264-003	Myers Patricia	610 Le Point	Arroyo Grande	CA	93420	610 Le Point St
007-271-034	Wildwood Ranch HOA	3563 Empleo Ste B	San Luis Obispo	CA	93401	Wildwood Ranch
007-291-033	Miner Bethany	138 Summit Dr	Pismo Beach	CA	93449	215 Cindy Way
007-291-038	Olson Mark a Tre Etal	PO Box 1492	Arroyo Grande	CA	93421	265 Cindy Way
007-291-039	Dotson Evadene Tre Etal	801 Huasna Rd	Arroyo Grande	CA	93420	276 Cindy Way
007-291-041	Dotson Evadene Tre Etal	801 Huasna Rd	Arroyo Grande	CA	93420	801 Huasna
007-291-042	Peterson Jason & Christl	221 Cindy Way	Arroyo Grande	CA	93420	221 Cindy Way
007-291-043	Greer Nancy	243 Cindy Way	Arroyo Grande	CA	93420	243 Cindy Way
007-382-011	ONeal Melissa	440 Greenwood Dr	Arroyo Grande	CA	93420	440 Greenwood Dr
007-382-012	Smith George Revocable Trust	436 Greenwood Dr	Arroyo Grande	CA	93420	436 Greenwood Dr
007-471-002	Zogata Living Trust	718 E Grand Ave	Arroyo Grande	CA	93420	Stagecoach/Guarte
007-471-016	Zogata Laurie A Living Trust	365 Zogata Way	Arroyo Grande	CA	93420	Zogata Way
007-471-017	Newell Tom & Betsy Trust	317 Zogata Way	Arroyo Grande	CA	93420	317 Zogata Way
007-471-018	Zogata Robert Living Trust	718 E Grand Ave	Arroyo Grande	CA	93420	Pearwood Ave
007-471-029	Zogata Robert Living Trust	718 E Grand Ave	Arroyo Grande	CA	93420	Stagecoach Rd
007-471-030	Zogata Robert Living Trust	718 E Grand Ave	Arroyo Grande	CA	93420	Stagecoach Rd
007-471-031	Zogata Robert Living Trust	718 E Grand Ave	Arroyo Grande	CA	93420	Stagecoach Rd
007-471-033	Zogata Robert Living Trust	718 E Grand Ave	Arroyo Grande	CA	93420	Guarte Rd
007-471-035	Zogata Laurie	365 Zogata Way	Arroyo Grande	CA	93420	Zogata Way
007-471-036	Outland James	358 Stagecoach Rd	Arroyo Grande	CA	93420	Zogata/Guarte
007-471-037	Zogata Laurie	365 Zogata Way	Arroyo Grande	CA	93420	Zogata Way
007-471-038	Zogata Robert Living Trust	718 E Grand Ave	Arroyo Grande	CA	93420	Zogata Way
007-471-039	Zogata Robert Living Trust	718 E Grand Ave	Arroyo Grande	CA	93420	Zogata Way
007-471-040	Zogata Laurie	365 Zogata Way	Arroyo Grande	CA	93420	Zogata Way
007-482-006	Lan-Vest Limited	18425 Burbank Blvd #700	Tarzana	CA	91356	251 East Grand Avenue
007-501-036	DeBlauw Properties LLC	411 El Camino Real	Arroyo Grande	CA	93420	510 East Branch St
007-511-002	Cephas Investments LLC	201 W Main St	Santa Maria	CA	93458	Garden St
007-522-050	Caldon Debra Tre Etal	6718 Rainbow Dr	San Jose	CA	95129	810 Huasna Rd
007-621-001	AG Japanese Welfare Assn	160 Stagecoach Rd	Arroyo Grande	CA	93420	490 Cherry Ave
007-621-055	St Barnabas Parish	301 Trinity Ave	Arroyo Grande	CA	93420	301 Trinity Ave
007-622-054	Cherry Lane Development Inc	2505 Alluvial Ave	Clovis	CA	93611	450 Cherry Ave
007-631-003	Terra Micki S Tre Etal	PO Box 1436	Pismo Beach	CA	93448	S. Traffic Way
007-631-006	Cattoir Martin C Tre	PO Box 134	Arroyo Grande	CA	93421	195 Orchid Ln
007-631-015	Johnson Melvin Etal	71 White Cap	Pismo Beach	CA	93449	111 Orchid Ln
007-631-021	Terra Micki S Tre Etal	PO Box 1436	Pismo Beach	CA	93448	S. Traffic Way

007-631-022	Terra Micki S Tre Etal	PO Box 1436	Pismo Beach	CA	93448	700 S. Traffic Way
007-631-026	Frederick Jeanne	1015 Ewy Ln	Arroyo Grande	CA	93420	759 Traffic Way
007-631-028	Holguin Adolfo	753 S Traffic Way	Arroyo Grande	CA	93420	753 S. Traffic Way
007-631-029	Arroyo Linda Crossroads	1015 Ewy Ln	Arroyo Grande	CA	93420	S. Traffic Way
007-741-027	Owner	200 Coach Rd	Arroyo Grande	CA	93420	460 Coach Rd
007-761-001	Ghani Mazen	1285 Branch Mill Rd	Arroyo Grande	CA	93420	1285 Branch Mill Rd
007-761-020	Stava James	1167 Flora Rd	Arroyo Grande	CA	93420	1167 Flora Rd
007-761-021	Akalin Murat & Nancy	1212 Flora Rd	Arroyo Grande	CA	93420	1212 Flora Rd
007-761-022	Ikeda Randal Tre Etal	1273 Branch Mill Rd	Arroyo Grande	CA	93420	1273 Branch Mill Rd
007-761-023	Beeman William Tre Etal	1275 Branch Mill Rd	Arroyo Grande	CA	93420	1275 Branch Mill Rd
007-761-033	Hall Lawrence	1279 Branch Mill Rd	Arroyo Grande	CA	93420	1279 Branch Mill Rd
007-771-047	Oak Park Estates HOA	PO Box 17	Pismo Beach	CA	93448	Oak Park Estates HOA
007-787-005	Diocese of Monterey Edu & Welfare	425 Church St	Monterey	CA	93940	900 W. Branch St
007-787-015	Sphear Investments LLC	200 E Carrillo Ste 200	Santa Barbara	CA	93101	1168 W. Branch St
007-788-016	Taos Holding Corp	1540 Marsh St #120	San Luis Obispo	CA	93401	La Canada
007-801-006	Sebastian Manuel Tre Etal	620 Corral Pl	Arroyo Grande	CA	93420	310 Corbett Canyon
007-811-003	Loomis Nancy Tre	4580 Christine Loomis Dr	Arroyo Grande	CA	93420	220 Miller Way
007-812-006	McGrath John R Tre Etal	273 Miller Way	Arroyo Grande	CA	93420	273 Miller Way
007-893-057	Los Jollas De Rancho Grande HOA	694 Santa Rosa St	San Luis Obispo	CA	93401	James Way
060-309-002	Forde John Tre Etal	PO Box 412	Grover Beach	CA	93483	191 S Oak Park Blvd
060-652-069	Sand Harbor HOA	1400 Madonna Rd	San Luis Obispo	CA	93405	Oak Park Blvd
062-074-012	City of Arroyo Grande	300 E Branch St	Arroyo Grande	CA	93420	1420 S Elm St
077-011-010	DeChance Don & Dixie Living Trust	PO Box 1289	San Luis Obispo	CA	93406	700 Oak Park Blvd
077-011-012	DeChance Don & Dixie Living Trust	PO Box 1289	San Luis Obispo	CA	93406	1650 Chilton St
077-012-007	Crowell Lucile	1550 Sierra Dr	Arroyo Grande	CA	93420	1550 Sierra Dr
077-012-010	Wahl Philip & Taylor	245 Dove Ct	Arroyo Grande	CA	93420	1631 Chilton St
077-012-013	Robinson Eric	1661 Chilton St	Arroyo Grande	CA	93420	1661 Chilton St
077-013-003	Ice Loretta Tre Etal	1631 Sierra Dr	Arroyo Grande	CA	93420	1631 Sierra Dr
077-013-006	Staats Patricia	1708 Beach St	San Luis Obispo	CA	93401	1575 Hillcrest Dr
077-013-007	Brown Deborah Tre Etal	35413 Olivera Dr	Woodlake	CA	93286	1601 Sierra Dr
077-021-010	Phelan Colleen	1473 Hillcrest #A	Arroyo Grande	CA	93420	1457 Hillcrest Dr
077-031-025	Suzuki Robert & Elizabeth	1300 Hillcrest Dr	Arroyo Grande	CA	93420	1300 Hillcrest Dr
077-031-028	Rodriguez/Harmon Family Trust	1320 Hillcrest Dr	Arroyo Grande	CA	93420	1320 Hillcrest Dr
077-051-004	Wolosz Joseph	PO Box 3449	Yountville	CA	94599	260 Hillcrest Dr
077-051-005	Skrabanik Ana Tre Etal	246 Hillcrest Dr	Arroyo Grande	CA	93420	246 Hillcrest Dr
077-051-006	Vogan Alan	236 Hillcrest Dr	Arroyo Grande	CA	93420	236 Hillcrest Dr
077-055-011	Benson Steven Tre Etal	1172 Stonecrest Dr	Arroyo Grande	CA	93420	1172 Stonecrest Dr
077-101-031	Garkovich Samuel Tre Etal	1315 Costa Brava	Pismo Beach	CA	93449	1211 Pricilla Ln
077-122-011	Brambles HOA	PO Box 1988	Atascadero	CA	93423	Oak Park Blvd
077-131-030	City of Arroyo Grande	300 E Branch St	Arroyo Grande	CA	93420	Grand Ave
077-131-031	Moore Edwin	407 C Bryant Circle	Ojai	CA	93023	Grand Ave
077-163-001	Aspen Properties LLC	604 Henderson Ave #200	San Luis Obispo	CA	93401	Cedar St

2023 GROVER BEACH WEED ABATEMENT PROGRAM - LIST OF PROPERTIES NEEDING ABATEMENT							
APN#	OWNER	STREET	CITY	STATE	ZIP	PROPERTY ADDRESS	
060-031-005	Tanner Sharon Family Trust	1 Tanner Road	Grover Beach	CA	93433	Atlantic City Ave	
060-031-021	Ram Krupa Real Estate LLC	845 Morro Ave	Morro Bay	CA	93442	1598 El Camino Real	
060-031-022	Ram Krupa Real Estate LLC	845 Morro Ave	Morro Bay	CA	93442	1598 El Camino Real	
060-031-036	Oak Meadow Estates HOA	PO Box 443	Arroyo Grande	CA	93420	Laguna Court	
060-034-028	Oak Meadow Heights HOA	PO Box 475	Grover Beach	CA	93433	San Diego Loop	
060-083-030	Skirzynski Revocable Trust	10782 S Meads Ave	Orange	CA	92869	296 Saratoga Ave	
060-085-004	Silgre Properties LLC	505 Avocado Pl	Camarillo	CA	93010	521 N 4th Street	
060-086-019	Lane Monica	480 North 3rd St	Grover Beach	CA	93433	480 North 3rd Street	
060-088-005	Mussey Catherine	3701 Red Rock Rd	Garberville	CA	95542	595 North 5th St	
060-089-002	Flores Elia	PO Box 374	Goshen	CA	93227	408 Saratoga Ave	
060-096-003	Allen Douglas	444 Printz Rd	Arroyo Grande	CA	93420	640 Saratoga Ave	
060-096-004	Hocking Family Trust	15512 County Line Rd	Delano	CA	93215	656 Saratoga Ave	
060-096-006	Ashton Charles Trust	739 Marion Ave	Palo Alto	CA	94303	Saratoga Ave	
060-102-006	Scales Patricia	PO Box 95	Grover Beach	CA	93483	455 9th Street	
060-104-016	Butler Allison	980 Saratoga Ave	Grover Beach	CA	93433	980 Saratoga Ave	
060-123-017	Spira Benjamin	1745 Saratoga Ave	Grover Beach	CA	93433	1745 Saratoga Ave	
060-124-041	Hahlbeck Family Trust	480 N 16th Street	Grover Beach	CA	93433	480 N 16th Street	
060-131-020	Rykal/Forde LLC	PO Box 412	Grover Beach	CA	93483	391 Front St	
060-133-028	Sunderland Family Trust	6465 Corral De Piedra	San Luis Obispo	CA	93401	282 Front St	
060-142-012	Pacific Home Developments LLC	2207 Summerline Ln	Culver City	CA	90230	391 Ramona Ave	
060-144-023	Swack David	2702 Banyon Way	Santa Maria	CA	93455	294 N 4th St	
060-153-014	Neufeld Judith	341 N 8th St	Grover Beach	CA	93433	North 8th Street	
060-154-042	Trujillo William P	952 Sophie Ct	Nipomo	CA	93444	712 Brighton Ave	
060-156-031	Henderson Clarice C	PO Box 406	Grover Beach	CA	93483	809 Ramona Ave	
060-163-010	Bedia Antonina B	587 N 8th St	Grover Beach	CA	93433	351 N 11th St	
060-166-029	Darway Chris	1568 Badger Canyon Ln	Arroyo Grande	CA	93420	209 12th St	
060-173-037	Colbert Mylinda	1321 Brighton Ave	Grover Beach	CA	93420	1321 Brighton Ave	
060-176-045	Landers Jeff	260 Ross Ln	Santa Maria	CA	93455	1435 Ramona Ave	
060-176-060	Barnes Michael	9704 Tujunga Canyon	Tujunga	CA	91042	1590 Brighton	
060-192-019	Leal Donald	764 Longbranch #C	Grover Beach	CA	93433	523 Longbranch Ave	
060-193-022	City of Grover Beach	154 S 8th St	Grover Beach	CA	93433	6th Street	
060-206-008	Smith Nicholas Trust	8273 Olive Branch Rd	Valley Springs	CA	95252	Rockaway Ave	
060-213-020	Loureiro Candi	305 Longbranch Ave	Grover Beach	CA	93433	Longbranch Ave	

2023 Grover Beach Weed Abatement

EXHIBIT A

060-214-002	Stearns Family Trust	153 Andre Dr	Arroyo Grande	CA	93420	146 N 4th St
060-215-001	Pismo Dunes LLC	130 Hermosa Dr	Pismo Beach	CA	93449	402 Grand Ave
060-233-024	Sell David	121 Hubbard St #B	Santa Cruz	CA	95060	290 S 10th St
060-237-007	Butala Kalpana	234229 Via Tehago	Valencia	CA	91355	11th Street
060-263-040	Redding Roofing Supply	PO Box 456	Grover Beach	CA	93483	388 Manhattan
060-271-026	Miller Ira	5420 Muirfield Dr	Bakersfield	CA	93306	359 S. 5th St
060-283-038	Womens Shelter Program Inc	PO Box 125	San Luis Obispo	CA	93406	837 Trouville Ave
060-283-039	Womens Shelter Program Inc	PO Box 125	San Luis Obispo	CA	93406	867 Trouville Ave
060-283-040	Bender Tyler	592 S 9th St	Grover Beach	CA	93433	592 S 9th Street
060-284-025	Gonzales Robert & Irene	956 Longbranch Ave	Grover Beach	CA	93433	956 Longbranch Ave
060-284-026	Olivera Allan	940 Longbranch Ave	Grover Beach	CA	93433	940 Longbranch Ave
060-325-015	Mentone 451 Trust	1239 Higuera St	San Luis Obispo	CA	93401	451 Mentone Ave
060-327-002	Aolivar Felipe	1600 E Clark Ave SP 121	Santa Maria	CA	93455	555 Mentone Ave
060-337-007	Arenas Alberto	3714 Fairfax Way	San Francisco	CA	94080	Nice Ave
060-352-018	Improvement Agency of GB	154 S 8th St	Grover Beach	CA	93433	10th and Farroll
060-362-005	Ekborn David Trust	1328 Grand Ave	Grover Beach	CA	93433	1344 Baden Ave
060-369-011	Dostal Jerrald	1666 Nice Ave	Grover Beach	CA	93433	Baden Ave
060-443-049	City of Pismo Beach	760 Mattie Rd	Pismo Beach	CA	93449	Charles Street
060-461-002	Murphy Lisa	1411 Seabright Ave	Grover Beach	CA	93433	1411 Seabright Ave
060-461-004	Berline Alberta Family Trust	PO Box 1908	San Luis Obispo	CA	93406	1427 Seabright Ave
060-481-001	Elwood Family Trust	426 Barcellus Ave Ste 201	Santa Maria	CA	93454	861 Front Street
060-490-001	Bello Family Trust	PO Box 948	Grover Beach	CA	93433	5th Street
060-492-001	City of Grover Beach	154 S 8th St	Grover Beach	CA	93433	N Fourth Street
060-501-027	Herrera Gilberto Family Trust	PO Box 6285	Santa Maria	CA	93456	885 N 6th St
060-534-010	Wilson Gerald and Dunja	754 Oceanview Ave	Grover Beach	CA	93433	754 Oceanview Ave
060-541-001	Boukidis Anne	69750 Camino Pacifico	Rancho Mirage	CA	92270	Farroll Ave
060-541-006	Blastervold Phyllis	2710 Branch Mill Rd	Arroyo Grande	CA	93420	550 Farroll Ave
060-542-014	Wolosz Joseph J Trust	PO Box 3449	Yountville	CA	94599	S Fourth Street
060-542-016	Wolosz Joseph J Trust	PO Box 3449	Yountville	CA	94599	S Fourth Street
060-542-027	City of Grover Beach	154 S 8th St	Grover Beach	CA	93433	Barca St
060-542-029	Buenaventura Storage LLC	34136 Village 34	Camarillo	CA	93012	Barca St
060-542-034	Buenaventura Storage LLC	34136 Village 34	Camarillo	CA	93012	464 Leoni Dr
060-543-007	Combs Michael R	PO Box 1435	Ridgecrest	CA	93556	S Fourth Street
060-543-016	City of Pismo Beach	760 Mattie Rd	Pismo Beach	CA	93449	Barka/Huber
060-545-028	Cole Leon Investments LLC	921 Huasna Rd	Arroyo Grande	CA	93420	Griffin St
060-545-030	Prime Capital Venture LLC	807 E 12th St Ste 401	Los Angeles	CA	90021	928 Huston St

2023 OCEANO WEED ABATEMENT PROGRAM - LIST OF PROPERTIES NEEDING ABATEMENT EXHIBIT A

APN#	OWNER	STREET	CITY	STATE	ZIP	PROPERTY ADDRESS
061-021-057	Thoene Jacob B	2821 Brundage Ln	Bakersfield	CA	93304	365 Juanita Ave
061-021-058	Lee Patricia W Trust	PO Box 6340	Bakersfield	CA	93386	361 Juanita Ave
061-044-034	Heron Crest Development LTD	PO Box 3151	Shell Beach	CA	93448	660 Air Park Dr
061-044-035	Heron Crest Development LTD	PO Box 3151	Shell Beach	CA	93448	666 Air Park Dr
061-081-026	R & R Investments	6975 Cat Canyon Rd	Santa Maria	CA	93454	Aloha Place
061-093-035	County of SLO	975 Airport Dr Ste 1	San Luis Obispo	CA	93401	Air Park Dr (at Mendel Dr)
061-093-044	County of SLO	975 Airport Dr Ste 1	San Luis Obispo	CA	93401	560 Air Park Dr
061-112-014	Maccarone Lawrence	16202 Superior St	North Hills	CA	91343	Norswing Dr
061-112-015	Rivera Joseph	31385 N Sundown Dr	San Tan Valley	AZ	85143	Norswing Dr
061-131-005	Pismo Coast Village	165 S Dolliver	Pismo Beach	CA	93449	Fountain Ave
061-131-012	Pismo Coast Village	165 S Dolliver	Pismo Beach	CA	93449	Fountain Ave
061-131-020	Pismo Coast Village	165 S Dolliver	Pismo Beach	CA	93449	955 Fountain Ave
061-271-003	OCSD	PO Box 599	Oceano	CA	93445	Front St
062-012-005	Miller Kelly	209 Mountain View Dr	Del Rio	TX	78840	Wilmar and 17th
062-031-024	Simpson Peggy	1425 4th St	Oceano	CA	93445	Wilmar Ave
062-041-043	Espinoza John & Teresa	1036 Woodworth	Clovis	CA	93612	1454 14th St
062-042-047	Gin BK & JM	1027 Magnolia Dr	Arroyo Grande	CA	93420	1795 Front St
062-042-048	Strodaka LLC	256 S Robertson #1708	Beverly Hills	CA	90211	1773 Front St
062-064-020	SLO County Public Works	County Govt Ctr Room 207	San Luis Obispo	CA	93408	21st and Vista
062-073-002	Olson Ronald & Sharon	PO Box 600	Arroyo Grande	CA	93421	2430 Wilmar Ave
062-073-003	Romero Joseph	2462 Wilmar Ave	Oceano	CA	93445	2460 Wilmar Ave
062-074-017	Nichols Jacob S	9366 Riberena Circle	Atascadero	CA	93422	1660 S. Elm St
062-082-003	Lopez Serafin	1560 Paso Robles St	Oceano	CA	93445	1560 Paso Robles
062-082-017	Baker Robert	PO Box 419	Arroyo Grande	CA	93421	1635 Ocean St
062-083-003	Quincon Inc	PO Box 1029	Grover Beach	CA	93483	Ocean and 17th
062-085-004	Agalos Family Trust	8705 Maggione Ln	Bakersfield	CA	93312	2150 Paso Robles St
062-093-005	Marquez Rodolfo	1180 Obispo St	Guadalupe	CA	93434	2191 Beach St
062-098-017	Arnold Family Trust	422 Gualarte Rd	Arroyo Grande	CA	93420	23rd and Ocean
062-101-011	Weedon Mark	2491 Paso Robles St	Oceano	CA	93445	2491 Paso Robles St
062-104-012	SLO County Public Works	County Govt Ctr Room 207	San Luis Obispo	CA	93408	2595 Lara Ln
062-104-022	Gonzalez John	2357 Beach St	Oceano	CA	93445	2510 Lara Ln
062-111-024	Dewar Family Trust	1151 Corbett Canyon Rd	Arroyo Grande	CA	93420	19th Street
062-111-029	Dewar Family Trust	1151 Corbett Canyon Rd	Arroyo Grande	ca	93420	Front St
062-115-030	Jubelt Lance Family Trust	PO Box 1337	Grover Beach	CA	93483	2045 Nipomo St
062-116-005	Fisher Albert & Patsy Fam Trust	1151 Pike Ln #6	Oceano	CA	93445	1991 21st St
062-261-050	Diamond Investments LLC	6420 W Pozo Rd	Santa Margarita	CA	93453	1322 20th St



STAFF REPORT

TO: Chair and Board Members **MEETING DATE:** April 26, 2023

FROM: Stephen C. Lieberman
Nicole Valentine

SUBJECT: Consideration of Acquisition of Replacement Battalion Chief Vehicle

RECOMMENDATION

It is recommended that the Board of Directors:

- 1) Direct the Fire Chief to execute needed agreements to purchase a replacement Battalion Chief pick-up truck.
 - 2) Authorize the Fire Chief to execute needed agreements to outfit vehicle for use.
-

BACKGROUND

At the February 17, 2023 Five Cities Fire Authority (FCFA) Board of Director's meeting, action was taken to declare a 2014 Dodge Command Vehicle as surplus. The need to replace the vehicle was planned and included in the approved Fiscal Year 2022-23 budget. The project is a two-phase project requiring the purchase of the vehicle and then the installation of the "command pack" by an emergency vehicle fabricator.

The COVID-19 pandemic had a global impact on the computer chip industry, along with other manufacturers of vehicle components. These issues remain and have complicated efforts to acquire vehicles. The FCFA is eligible to take advantage of a State of California pre-negotiated contract for vehicle purchases, but due to the reasons mentioned in this report, there are no vehicles available for purchase at discounted rates.

FCFA staff acquired three proposals for a replacement vehicle. The quoted prices ranged from \$54,705.00 to \$62,455.00. Of the three proposals, Arroyo Grande Chevrolet provided the lowest quotation.

FISCAL IMPACT

The cost to purchase the vehicle is included in the current budget.

ALTERNATIVES

The following alternatives are provided for the Board's consideration:

1. Direct the Fire Chief to order a replacement vehicle from Arroyo Grande Chevrolet in the amount of \$54,705.00.
2. Do not approve the staff recommendation and provide other direction.

ATTACHMENT

Vehicle Bids (Arroyo Grande Chevrolet, Home Motors of Santa Maria, Lithia Ford of Fresno)

PREPARED BY

Stephen C. Lieberman, Fire Chief
Nicole Valentine, Treasurer



Configure a New Vehicle: Choose Options

BAC: 284159 BFC: 1 Name: ARROYO GRANDE CHEVROLET

Choose Model

Choose Options

Summary

View Customer Version

Choose the options that are available for the selected PEG, and then click "Next". Click "Cancel" to cancel the entire configuration. You can see what changes you have made to the original PEG by expanding the "Options Added and Removed" section and view the "As Configured" pricing in the "My Configuration" box. You can [View My Allocation and Constraints](#) to see the constraint details.

MY CONFIGURATION † EDIT

2024 CHEVROLET TRUCK
CHDCRW - CK20743 - 2500HD
Silverado: 4WD Standard Box Crew Cab

PEG: 1WT
As Configured:
MSRP: \$52,810.00

Includes Package \$0.00
Discount(s):
Destination Charge: \$1,895.00
MSRP W/DFC: \$54,705.00
Order Type: TRE-Retail Stock
DAN:

→ [View My Allocation and Constraints](#)

RELATED LINKS

- ↑ [View List of All Options and Their Detailed Descriptions](#)
- ↑ [US On-Line Order/Reference Guide](#)

Options Added and Removed

* indicates a required field

Select Vehicle Options

Expand / Collapse All Options

Select	Option Code	Description	MSRP	None
Primary Color*				
<input type="checkbox"/>	G1W	Iridescent Pearl Tricoat	\$995.00	
<input type="checkbox"/>	G48	Auburn Metallic	\$0.00	
<input type="checkbox"/>	G6M	Dark Ash Metallic	\$0.00	
<input checked="" type="checkbox"/>	G7C	Red Hot	\$0.00	
<input type="checkbox"/>	GAZ	Summit White	\$0.00	
<input type="checkbox"/>	GBA	Black	\$0.00	
<input type="checkbox"/>	GNO	Slate Gray Metallic	\$0.00	
<input type="checkbox"/>	GNT	Radiant Red Tintcoat	\$495.00	
<input type="checkbox"/>	GXD	Sterling Gray Metallic	\$0.00	
<input type="checkbox"/>	GXP	Lakeshore Blue Metallic	\$0.00	
Trim*				
<input type="checkbox"/>	H0Y	Jet Black, Leather-appointed front outboard seat trim	\$0.00	
<input type="checkbox"/>	H1T	Jet Black, Cloth seat trim	\$0.00	
<input type="checkbox"/>	H1Y	Jet Black, Perforated leather-appointed front outboard seat trim	\$0.00	
<input checked="" type="checkbox"/>	H2G	Jet Black, Vinyl seat trim	\$0.00	
<input type="checkbox"/>	H3B	Jet Black/Nightshift Blue, Perforated leather seat trim	\$0.00	
<input type="checkbox"/>	HF0	Jet Black/Umber, Perforated leather seat trim	\$0.00	
<input type="checkbox"/>	HV5	Gideon/Very Dark Atmosphere, Cloth seat trim	\$0.00	
<input type="checkbox"/>	HVC	Gideon/Very Dark Atmosphere, Leather-appointed front outboard seat trim	\$0.00	
<input type="checkbox"/>	HVE	Gideon/Very Dark Atmosphere, Perforated leather-appointed front outboard seat trim	\$0.00	
<input type="checkbox"/>	HXC	Jet Black, Perforated leather seat trim	\$0.00	
GVWR				
<input type="checkbox"/>	C7A	Lowered GVWR, 10,000 lbs. (4536 kg)	\$0.00	
<input checked="" type="checkbox"/>	JGD	GVWR, 10,450 lbs. (4740 kg)	\$0.00	
<input type="checkbox"/>	JGH	GVWR, 10,850 lbs. (4921 kg)	\$0.00	
<input type="checkbox"/>	JGK	GVWR, 11,150 lbs. (5058 kg)	\$0.00	
<input type="checkbox"/>	JGL	GVWR, 11,350 lbs. (5148 kg)	\$0.00	
<input type="checkbox"/>	JGP	GVWR, 11,750 lbs. (5330 kg)	\$0.00	
Engine*				
<input type="checkbox"/>	L5P	Engine, Duramax 6.6L Turbo-Diesel V8	\$9,490.00	
<input checked="" type="checkbox"/>	L8T	Engine, 6.6L V8	\$0.00	
Transmission*				
<input type="checkbox"/>	MGM	Transmission, Allison 10-Speed automatic	\$0.00	
<input type="checkbox"/>	MGU	Transmission, Allison 10-Speed automatic with integrated Power Take-Off (PTO)	\$0.00	
<input checked="" type="checkbox"/>	MKM	Transmission, Allison 10-Speed automatic	\$0.00	
Emissions				
<input type="checkbox"/>	FE9	Emissions, Federal requirements	\$0.00	
<input type="checkbox"/>	NE1	Emissions, Connecticut, Delaware, Maine, Maryland, Massachusetts, New Jersey, New York, Oregon, Pennsylvania, Rhode Island, Vermont and Washington state requirements	\$0.00	
<input checked="" type="checkbox"/>	YF5	Emissions, California state requirements	\$0.00	
Rear Axle				
<input checked="" type="checkbox"/>	GT4	Rear axle, 3.73 ratio	\$0.00	
<input type="checkbox"/>	GU6	Rear axle, 3.42 ratio	\$0.00	
Tires				
<input type="checkbox"/>	QF6	Tires, LT275/70R18E all-terrain, blackwall	\$200.00	

<input type="checkbox"/>	QF9	Tires, LT275/65R20 all-terrain, blackwall	W/A
<input type="checkbox"/>	QFG	Tires, LT275/65R20 E 126/123 BF Goodrich off-road T/A KO3	W/A
<input type="checkbox"/>	QG3	Tires, LT275/70R18, mud-terrain, blackwall;	\$495.00
<input type="checkbox"/>	QHQ	Tires, LT245/75R17E all-season, blackwall	\$0.00
<input checked="" type="checkbox"/>	QXT	Tires, LT265/70R17E all-terrain, blackwall	\$0.00

Wheels

<input type="checkbox"/>	PTW	Wheels, 18" (45.7 cm) High Gloss Black aluminum	\$0.00
<input checked="" type="checkbox"/>	PYN	Wheels, 17" (43.2 cm) painted steel, Silver	\$0.00
<input type="checkbox"/>	PYQ	Wheels, 17" (43.2 cm) machined aluminum	\$350.00
<input type="checkbox"/>	PYT	Wheels, 18" (45.7 cm) painted steel	\$300.00
<input type="checkbox"/>	PYV	Wheels, 18" (45.7 cm) machined aluminum	W/A
<input type="checkbox"/>	Q7G	Wheels, 20" (50.8 cm) Bright Chrome	W/A
<input type="checkbox"/>	Q7Q	Wheels, 20" transit aluminum wheels	\$0.00
<input type="checkbox"/>	Q86	Wheels, 20" (50.8 cm) machined aluminum	W/A
<input type="checkbox"/>	S8A	Wheels, 20" (50.8 cm) Bright Chrome	\$0.00
<input type="checkbox"/>	S8O	Wheels, 20" (50.8 cm) High gloss Black painted wheel	W/A

Radio

<input type="checkbox"/>	IOK	Audio system, Chevrolet Infotainment 3 Premium system	\$0.00
<input checked="" type="checkbox"/>	IOR	Audio system, Chevrolet Infotainment 3 system	\$0.00

Seats*

<input type="checkbox"/>	A50	Seats, front bucket	W/A
<input checked="" type="checkbox"/>	AZ3	Seats, front 40/20/40 split-bench	\$0.00

Additional Options

HANDLING CHARGE

<input type="checkbox"/>	TCL	Ship Thru, Produced in Flint Assembly and shipped to Kerr Industries, Warren, MI. Returned to Flint Assembly for shipping to final destination	\$0.00
<input type="checkbox"/>	TDE	Ship Thru, Produced in Flint Assembly and shipped to Monroe Truck Equipment, MI, Then to TK Services, AK for shipping to final destination	\$0.00
<input type="checkbox"/>	TVY	Ship Thru, Produced and shipped to Anchorage VDC then to TK Services and returned to Anchorage VDC for shipping to final destination	\$0.00
<input type="checkbox"/>	TZS	Ship Thru, Produced in Flint Assembly and shipped to Alt. Fuel Innovations LLC, Kansas City, MO. Returned to Fairfax Assembly for shipping to final destination	\$0.00
<input type="checkbox"/>	VCB	Ship Thru, Produced in Flint Assembly and shipped to Monroe Truck Equipment in Flint. Returned to Flint Assembly for shipping to final destination.	\$0.00
<input type="checkbox"/>	VEW	Ship Thru, Produced in Flint Assembly and shipped to Canfield Equipment in Warren, MI. Returned to Lansing Delta for shipping to final destination.	\$0.00
<input type="checkbox"/>	VFW	Ship Thru, Produced in Flint Assembly and shipped to NBC Truck Equipment Roseville, MI. Returned to Flint Assembly for shipping to final destination.	\$0.00
<input type="checkbox"/>	VHR	Ship Thru, Produced in Flint Assembly and shipped to Reading Equipment and Distribution Pontiac, MI. Returned to Lansing Delta for shipping to final destination.	\$0.00
<input type="checkbox"/>	VUD	Ship Thru, Produced in Flint Assembly and shipped to Knapheide Truck Equipment in Flint, MI. Returned to Flint Assembly for shipping to final destination.	\$0.00
<input type="checkbox"/>	VUI	Ship Thru, Produced in Flint Assembly and shipped to Auto Truck Group, Roanoke, IN and Returned to Ft. Wayne Assembly for shipping to final destination	\$0.00

LPO WHEELS

<input type="checkbox"/>	SHH	LPO, 20" (50.8 cm) high gloss Black aluminum wheels	\$2,950.00
<input type="checkbox"/>	SHL	LPO, 20" (50.8 cm) Chrome aluminum wheels	\$3,995.00
<input type="checkbox"/>	SKW	LPO, 20" (50.8 cm) Chrome aluminum wheels	\$3,995.00
<input type="checkbox"/>	SKX	LPO, 20" (50.8 cm) Aluminum high gloss Black with machined finish wheels	\$2,995.00
<input type="checkbox"/>	SQ9	LPO, 20" (50.8 cm) Machined Aluminum Bolt Pattern with High Gloss Black Accents wheels	\$3,350.00

MIRROR O/S

<input type="checkbox"/>	DBG	Mirrors, outside power-adjustable vertical trailing	\$0.00
<input type="checkbox"/>	DLN	Mirrors, outside heated power-adjustable, manual folding	\$50.00
<input checked="" type="checkbox"/>	DW	Mirrors, outside power-adjustable vertical trailing with heated and auto-dimming upper glass	\$720.00
<input type="checkbox"/>	DZC	Mirrors, outside power-adjustable vertical trailing with heated and auto-dimming upper glass, (driver and passenger)	\$0.00

SPEAKER SYSTEM

<input type="checkbox"/>	UQA	Bose Sound System, premium 7-speaker system	\$0.00
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STEPS, RUNNINGBOARD

<input type="checkbox"/>	B3L	Assist steps, power-retractable, Black	W/A
<input type="checkbox"/>	BRS	Assist steps, power-retractable, with bright trim	W/A
<input type="checkbox"/>	BVQ	Assist steps, chromed, 6" rectangular	W/A
<input type="checkbox"/>	RVQ	LPO, Black tubular assist steps, 6" rectangular	\$795.00
<input type="checkbox"/>	RVS	LPO, Assist steps - 4" Black - round	W/A
<input type="checkbox"/>	S6L	LPO, Off-road assist steps, 3" round tubular, Black	\$820.00
<input type="checkbox"/>	VQO	LPO, Black work step	\$575.00
<input type="checkbox"/>	VTP	LPO, Assist steps, commercial	\$795.00
<input type="checkbox"/>	VXH	LPO, Assist steps, chromed tubular, 6" rectangular	\$895.00
<input type="checkbox"/>	VXJ	LPO, Assist steps - 4" chromed round	W/A
<input type="checkbox"/>	VXW	LPO, Off-Road High Clearance Steps	\$1,390.00

TIRE SPARE

<input type="checkbox"/>	ZHQ	Tire, spare LT245/75R17E all-season, blackwall	\$0.00
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<input checked="" type="checkbox"/>	ZXT	Tire, spare LT265/70R17E all-terrain, blackwall	\$0.00
<input type="checkbox"/>	ZYG	Tire, spare LT275/70R18 all-terrain, blackwall	\$0.00
TRANSFER CASE			
<input checked="" type="checkbox"/>	NQF	Transfer case, two-speed	\$0.00
Other			
<input type="checkbox"/>	5JY	LPO, Tri-fold soft tonneau cover by Advantage	\$750.00
<input checked="" type="checkbox"/>	9L7	Upfitter switch kit, (5)	\$150.00
<input type="checkbox"/>	A48	Window, power, rear sliding	WA
<input type="checkbox"/>	AAK	LPO, All-weather floor liners	WA
<input checked="" type="checkbox"/>	AKO	Glass, deep-tinted	\$0.00
<input type="checkbox"/>	ANQ	Alaskan Snow Plow Special Edition	\$2,825.00
<input checked="" type="checkbox"/>	AQQ	Remote Keyless Entry	\$0.00
<input type="checkbox"/>	AVJ	Keyless Open and Start	\$0.00
<input type="checkbox"/>	B1J	Wheelhouse liners, rear	WA
<input type="checkbox"/>	B30	Floor covering, color-keyed carpeting	\$100.00
<input type="checkbox"/>	B59	Remote Start Package	\$525.00
<input checked="" type="checkbox"/>	BG9	Floor covering, rubberized-vinyl	\$0.00
<input type="checkbox"/>	BHP	Winter Grille Cover	\$0.00
<input type="checkbox"/>	BKF	Floor liners, with removable carpet inserts, front	WA
<input type="checkbox"/>	BTV	Remote vehicle starter system	\$0.00
<input checked="" type="checkbox"/>	C49	Defogger, rear-window electric	\$0.00
<input type="checkbox"/>	CF5	Sunroof, power	WA
<input type="checkbox"/>	CGN	Chevytec spray-on bedliner	\$545.00
<input type="checkbox"/>	CJ2	Air conditioning, dual-zone automatic climate control	\$0.00
<input type="checkbox"/>	CMT	Gooseneck/5th Wheel Package	\$1,365.00
<input type="checkbox"/>	CWM	Technology Package	WA
<input type="checkbox"/>	CXH	Leather Package	\$985.00
<input type="checkbox"/>	D07	Center Console, floor-mounted	\$0.00
<input checked="" type="checkbox"/>	DD8	Mirror, inside rearview auto-dimming	\$0.00
<input type="checkbox"/>	DP6	Mirror caps, high-gloss Black	\$0.00
<input type="checkbox"/>	DRZ	Rear Camera Mirror, inside rearview auto-dimming	\$535.00
<input checked="" type="checkbox"/>	E83	Durabed, pickup bed	\$0.00
<input type="checkbox"/>	F60	Heavy Duty Front Spring/Camper Package	\$45.00
<input type="checkbox"/>	FHS	E85 FlexFuel capable	\$100.00
<input checked="" type="checkbox"/>	G80	Auto-locking rear differential	\$0.00
<input checked="" type="checkbox"/>	JHD	Hill Descent Control	\$0.00
<input checked="" type="checkbox"/>	JL1	Trailer brake controller, integrated	\$275.00
<input type="checkbox"/>	K05	Engine block heater	\$100.00
<input checked="" type="checkbox"/>	K34	Cruise control, electronic	\$0.00
<input type="checkbox"/>	K40	Exhaust brake	\$0.00
<input checked="" type="checkbox"/>	K47	Air filter, heavy-duty	\$0.00
<input type="checkbox"/>	K4C	Wireless Charging	\$0.00
<input checked="" type="checkbox"/>	K4Z	Battery, auxiliary, 730 cold-cranking amps/70 Amp-hr	\$135.00
<input type="checkbox"/>	KA1	Seating, heated driver and front outboard passenger	WA
<input type="checkbox"/>	KA6	Seats, heated second row outboard seats	\$0.00
<input checked="" type="checkbox"/>	KC4	Cooling, external engine oil cooler	\$0.00
<input checked="" type="checkbox"/>	KHF	Alternators, dual, 220-amps primary, 170-amps auxiliary	\$380.00
<input type="checkbox"/>	KI3	Steering wheel, heated	WA
<input type="checkbox"/>	KI4	Power outlet, interior, 120-volt	\$150.00
<input checked="" type="checkbox"/>	KNP	Cooling, auxiliary external transmission oil cooler	\$0.00
<input type="checkbox"/>	KQV	Seats, ventilated driver and front passenger	\$0.00
<input type="checkbox"/>	KSG	Adaptive Cruise Control	\$725.00
<input type="checkbox"/>	KW5	Alternator, 220 amps	\$150.00
<input type="checkbox"/>	KW7	Alternator, 170 amps	\$0.00
<input checked="" type="checkbox"/>	N37	Steering column, manual tilt and telescoping	\$0.00
<input type="checkbox"/>	NB8	Emissions override, California	\$0.00
<input type="checkbox"/>	NB9	Emissions override, state-specific	\$0.00
<input type="checkbox"/>	NC7	Emissions override, Federal	\$0.00
<input type="checkbox"/>	NHT	Max Trailering Package	\$100.00
<input checked="" type="checkbox"/>	NZZ	Skid Plates	\$0.00
<input type="checkbox"/>	PCL	Convenience Package	WA
<input type="checkbox"/>	PCM	Convenience Package II	WA
<input type="checkbox"/>	PCN	LTX Convenience Package II	WA
<input type="checkbox"/>	PCQ	Duramax and Appearance Package	WA
<input checked="" type="checkbox"/>	PCV	WT Convenience Package	\$600.00
<input type="checkbox"/>	PCX	Custom Convenience Package	WA
<input type="checkbox"/>	PCZ	LTX Convenience Package	WA
<input type="checkbox"/>	PDA	Texas Edition	\$2,470.00
<input type="checkbox"/>	PDB	LPO, Dark Essentials Package	\$550.00

<input type="checkbox"/>	PDE	LPO, Assist Step and Tonneau Value Package III	\$2,390.00
<input type="checkbox"/>	PDF	LTZ Plus Package	W/A
<input type="checkbox"/>	PDH	LPO, Interior Convenience Package	\$435.00
<input type="checkbox"/>	PDK	LTZ Premium Package	W/A
<input type="checkbox"/>	PDL	LTZ Texas Edition	W/A
<input type="checkbox"/>	PDM	High Country Premium Package	W/A
<input type="checkbox"/>	PDR	LPO, Assist Step and Tonneau Value Package II	W/A
<input type="checkbox"/>	PDU	All Star Edition	\$2,470.00
<input type="checkbox"/>	PDW	LPO, Assist Step and Tonneau Value Package I	\$1,120.00
<input type="checkbox"/>	PDX	Custom Value Package	W/A
<input type="checkbox"/>	PDY	LTZ Premium Texas Edition	W/A
<input type="checkbox"/>	PDZ	Z71 Off-Road and Protection Package	W/A
<input type="checkbox"/>	PQA	WT/CX Safety Package	\$845.00
<input type="checkbox"/>	PQB	Safety Package	W/A
<input checked="" type="checkbox"/>	PRF	3 Years of Remote Access.	\$0.00
<input type="checkbox"/>	PTO	Power Take-Off	\$995.00
<input type="checkbox"/>	PIT	Trailer Tire Pressure Monitor Sensors	\$50.00
<input type="checkbox"/>	PZ8	Hitch Guidance with Hitch View	\$0.00
<input checked="" type="checkbox"/>	QK1	Tailgate, standard	\$0.00
<input type="checkbox"/>	QK2	Tailgate, Multi-Flex	\$445.00
<input checked="" type="checkbox"/>	QT5	Tailgate, gate function manual with EZ Lift	\$0.00
<input type="checkbox"/>	QT6	Tailgate, gate function power up/down	W/A
<input type="checkbox"/>	R6J	Ship Thru Code Acknowledgement	\$0.00
<input type="checkbox"/>	R6L	Override for GAM orders	W/A
<input type="checkbox"/>	R7O	Seat, Cloth Rear with Storage Package	W/A
<input type="checkbox"/>	R9L	Deleted 3 Years of Remote Access	-\$300.00
<input type="checkbox"/>	RIA	LPO, All-weather floor liners	\$220.00
<input type="checkbox"/>	RIK	LPO, Black nameplates	\$0.00
<input type="checkbox"/>	S1O	LPO, Console-Mounted Safe	W/A
<input type="checkbox"/>	S41	LPO, Rear wheelhouse liners	\$550.00
<input checked="" type="checkbox"/>	SAF	Tire carrier lock	\$0.00
<input type="checkbox"/>	SB7	LPO, Black tailgate lettering	\$0.00
<input type="checkbox"/>	SFZ	LPO, Black Bowtie Emblem, front	\$155.00
<input type="checkbox"/>	SNO	LPO, Hitch Package	\$325.00
<input type="checkbox"/>	SNR	Seat, Up-level Rear with Storage Package	\$0.00
<input type="checkbox"/>	T3U	Fog lamps, front, LED	W/A
<input checked="" type="checkbox"/>	TQ5	IntelliBeam, automatic high beam on/off	\$0.00
<input type="checkbox"/>	TRG	Trailer Camera Provisions	\$0.00
<input type="checkbox"/>	TRO	LPO, Auxiliary Trailer Camera	\$895.00
<input type="checkbox"/>	TUF	Texas Edition Package / Emblem	\$0.00
<input type="checkbox"/>	U01	Lamps, Smoked Amber roof marker, (LED)	\$55.00
<input type="checkbox"/>	U2K	SiriusXM Radio	\$100.00
<input type="checkbox"/>	UBC	USB Ports, 2, Charge/Data ports located inside center console	\$0.00
<input type="checkbox"/>	UBI	USB ports, rear, dual, charge-only	\$0.00
<input type="checkbox"/>	UD5	Front and Rear Park Assist, ultrasonic	\$0.00
<input type="checkbox"/>	UD7	Rear Park Assist	\$295.00
<input checked="" type="checkbox"/>	UE1	OnStar and Chevrolet connected services capable	\$0.00
<input checked="" type="checkbox"/>	UE4	Following Distance Indicator	\$0.00
<input type="checkbox"/>	UET	In-Vehicle Trailering App	\$0.00
<input checked="" type="checkbox"/>	UEU	Forward Collision Alert	\$0.00
<input checked="" type="checkbox"/>	UF2	LED Cargo Area Lighting	\$125.00
<input type="checkbox"/>	UF3	High idle switch	\$200.00
<input type="checkbox"/>	UG1	Universal Home Remote	W/A
<input checked="" type="checkbox"/>	UHY	Automatic Emergency Braking	\$0.00
<input type="checkbox"/>	UK3	Steering wheel audio controls	\$0.00
<input checked="" type="checkbox"/>	UKJ	Front Pedestrian Braking	\$0.00
<input type="checkbox"/>	UKV	Trailer Side Blind Zone Alert	\$0.00
<input type="checkbox"/>	UTJ	Theft-deterrent system, unauthorized entry	\$0.00
<input type="checkbox"/>	UV6	Multicolor 15" Diagonal Head-Up Display	\$0.00
<input type="checkbox"/>	UVN	Bed View Camera	\$0.00
<input type="checkbox"/>	UVO	Bed View Camera	\$250.00
<input type="checkbox"/>	UY2	Trailering wiring provisions	\$35.00
<input type="checkbox"/>	V46	Bumper, front chrome	\$100.00
<input checked="" type="checkbox"/>	V76	Recovery hooks, front, frame-mounted, Black	\$0.00
<input type="checkbox"/>	VBJ	LPO, Underseat storage	W/A
<input type="checkbox"/>	VDK	Ship Thru, Produced in Flint Assembly and shipped to Royal Truck Body, Flint, MI. Returned to Flint Assembly for shipping to final destination	\$0.00
<input type="checkbox"/>	VGC	Paint Protector Film for Shipping	\$0.00
<input type="checkbox"/>	VJH	Bumper, rear chrome	\$0.00
<input checked="" type="checkbox"/>	VK3	License plate kit, front	\$0.00

<input type="checkbox"/>	VLQ	Recovery hooks, front, Chrome	W/A
<input type="checkbox"/>	VOZ	LPO, Hard-folding tonneau cover	\$1,585.00
<input type="checkbox"/>	VPB	LPO, Premium soft roll-up tonneau cover	\$0.00
<input type="checkbox"/>	VQK	LPO, Molked splash guards, Black	\$295.00
<input type="checkbox"/>	VQZ	LPO, Polished exhaust tip	\$155.00
<input type="checkbox"/>	VYU	Snow Plow Prep/Camper Package	\$530.00
<input type="checkbox"/>	WBL	Z71 Chrome Sport Edition	W/A
<input type="checkbox"/>	WEA	Z71 Sport Edition	W/A
<input type="checkbox"/>	WJP	Midnight Edition	W/A
<input type="checkbox"/>	WPQ	Protection Package	W/A
<input type="checkbox"/>	YK6	SEO Processing Option	\$0.00
<input type="checkbox"/>	YM8	LPO Processing Option	\$0.00
<input type="checkbox"/>	Z6A	Gooseneck/5th Wheel Prep Package	\$545.00
<input checked="" type="checkbox"/>	Z71	Z71 Off-Road Package	\$525.00
<input checked="" type="checkbox"/>	Z82	Trailer Package	\$0.00
<input type="checkbox"/>	ZM9	Heat Package	\$400.00

Special Equipment Options

<input type="checkbox"/>	01U	Special Exterior Color	\$0.00
<input type="checkbox"/>	5H1	Key equipment, two additional keys for single key system	\$45.00
<input type="checkbox"/>	5M7	Speedometer calibration, provisions	\$50.00
<input type="checkbox"/>	5Y1	Seats, Driver and passenger front individual seats	\$0.00
<input type="checkbox"/>	8F2	Ornamentation, delete	\$0.00
<input type="checkbox"/>	8S3	Back-up alarm, 97 decibels	\$138.00
<input type="checkbox"/>	8X8	Label, fasten seat belts	\$4.00
<input type="checkbox"/>	8B9	Governor, electronic speed sensor set to 70 MPH	\$50.00
<input type="checkbox"/>	8C2	Governor, electronic speed sensor set to 65 MPH	\$50.00
<input type="checkbox"/>	8D7	Governor, electronic speed sensor set to 75 MPH	\$50.00
<input type="checkbox"/>	9M4	Decal and name plate delete, tailgate	\$0.00
<input type="checkbox"/>	9R1	Decal delete, Pickup bed	\$0.00
<input type="checkbox"/>	9V5	Paints, solid, Woodland Green	\$450.00
<input type="checkbox"/>	9W3	Paints, solid, Wheatland Yellow	\$450.00
<input type="checkbox"/>	9W4	Paints, solid, Tangier Orange	\$450.00
<input type="checkbox"/>	SFW	Back-up alarm calibration	\$50.00
<input type="checkbox"/>	TGK	Special Paint	\$450.00

Base Price:	\$49,700.00
Advertising/Adjustments:	\$0.00
Total Options:	\$3,110.00
Total Price:	\$52,810.00
Destination Charge:	\$1,895.00
TOTAL PRICE W/ DFC†	\$54,705.00

CANCEL BACK NEXT

Next: [Configuration Summary](#)

† North American Order Workbench is intended solely for business use by GM Dealers. Pricing shown is for illustration purposes only. Refer to GMPricing.com for official GM Price schedules. GM pricing is subject to change by GM at anytime, without notice.

Order Workbench: [FAQs](#) [Site Map](#)

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Finance Disclosure

Deal Number: 13630 Buyer: FIVE CITIES FIRE Control Number:
 Stock Number: Vehicle: 0 VIN:

Sale Information	Other Charges	Finance Information
Sell Price:	\$50,713.00	Accessories:
+ Sales Tax:	\$3,936.85	+ Service Contracts:
- Total Cash:	\$0.00	+ GAP Premium:
- Trade Allowance:	\$0.00	+ Life Premium:
+ Trade Payoff:	\$0.00	+ A&H Premium:
- Rebate:	\$0.00	+ Other Insurance(VSI):
- Deferred Payments:	\$0.00	+ Total Fees:
Total Unpaid Balance:	\$54,649.85	Total Other Charges:
		\$126.75
	Total Due:	\$54,776.60
		\$54,776.60
		Finance Charge: \$0.00
		Total of Payments: \$54,776.60

Term of Loan: 1
 APR: 0.0
 0 Payments: \$54,776.60
 Final Payment: \$54,776.60



Stored Configuration Detail - Config # CPWN8S

BAC: 114615

BFC: 1

Name: HOME MOTORS

Current as of 04/06/2023 - 05:01 PM EDT

---For Dealer Use Only---

BAC Information

Charge-to BAC 114615

Charge-to BFC 1

Ship-to BAC 114615

Ship-to BFC 1

Contact Name

Phone #

DAN CTYAG

Stock No.

Model/Order Information

Configuration

Configuration Date: 04/06/2023

Description: city of ag

Model Year: 2024

Division: CHEVROLET

Distrib. Entity: RET

Order Type: TRE - Retail Stock

Allocation Group: CHDCRW

Model: CK20743 - 2500HD

Silverado: 4WD Standard

Box Crew Cab

MSRP w/DFC †: \$53,575.00

Estimated Delivery Date:

Vehicle Specifications

PEG: 1WT - Work Truck Preferred Equipment Group

Trim: H2G - 1WT-Vinyl, Jet Black, Interior Trim

Primary Color: GAZ - Summit White

Engine: L8T - Engine: 6.6L, V-8, SIDI

Emissions:

Ordered Options: AKO: Glass, Deep Tinted

Transmission: MKM - 10-Speed Automatic

AZ3: Seats: Front 40/20/40

AQQ: Keyless Remote Entry

Split-Bench, Full Feature

BG9: Floor Covering: Rubberized Vinyl, Black

C49: Defogger, Rear Window, Electric

CGN: Chevytec Spray-on Liner

DBG: Mirrors, O/S: Man. Ext &

E63: Durabed

Folding, Heat, Turn Indicator

GT4: Rear Axle: 3.73 Ratio

JGD: GVW Rating 10,450 Lbs



G80: Auto Locking Differential,
Rear
IOR: Chevrolet Infotainment, 7"
Color Screen
JL1: Integrated Trailer Brake
Controller
K47: Heavy Duty Air Filter
KNP: Transmission Cooling
System
N37: Steering Column, Manual
Tilt & Telescoping
NZZ: Skid Plate
PRF: Remote Access Plan
QHQ: Tires: LT245/75 R17E All
Season, Blackwall
QT5: Tailgate Function—EZ Lift,
Power Lock & Release
TQ5: Headlamps, Intellibeam
UE4: Following Distance
Indicator
UHY: Automatic Emergency
Braking
V76: Recovery Hooks
YF5: California Emissions
ZHQ: Tire, Spare: LT245/75
R17 All Season, Blackwall

K34: Cruise Control
KC4: Cooler, Engine Oil
KW7: Alternator, 170 AMP
NQF: Transfer Case: w/ Rotary Dial
Control, Electronic Shift
PCV: 1WT Convenience 1 Package
PYN: Wheels: 17" Steel, Painted
QK1: Standard Tailgate
SAF: Spare Tire Lock
UE1: OnStar Communication System
UEU: Sensor, Forward Collision Alert
UKJ: Sensor, Front Pedestrian Braking
VK3: Front License Plate Mounting
Provisions
Z82: Trailering Package

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Preview Order F10F - W2B 4x4 Crew Cab SRW: Order Summary Time of Preview: 03/29/2023 10:21:21 Receipt: NA

Dealership Name: Lithia Ford of Fresno

Sales Code : F72220

Dealer Rep.	Stanley Payne	Type	Retail	Vehicle Line	Superduty	Order Code	F10F
Customer Name	X XXXXX	Priority Code	19	Model Year	2023	Price Level	335

DESCRIPTION	MSRP	DESCRIPTION	MSRP
F250 4X4 CREW CAB PICKUP/160	\$50560	.REVERSE SENSING SYSTEM	\$0
160 INCH WHEELBASE	\$0	.360-DEGREE CAMERA PACKAGE	\$0
RACE RED	\$0	.CLOTH 40/20/40 SEAT	\$0
MEDIUM DARK SLATE	\$0	FX4 OFF-ROAD PACKAGE	\$495
PREFERRED EQUIPMENT PKG.600A	\$0	.SKID PLATES	\$0
.XL TRIM	\$0	PLATFORM RUNNING BOARDS	\$445
.AIR CONDITIONING -- CFC FREE	\$0	10500# GVWR PACKAGE	\$0
.AM/FM STEREO MP3/CLK	\$0	50 STATE EMISSIONS	\$0
7.3L DEVCT NA PFI V8 ENGINE	\$1705	BACKGLASS DEFROST	\$0
10-SPEED AUTO TORQSHIFT	\$0	PRO POWER ONBOARD - 2KW	\$985
3.73 ELECTRONIC-LOCKING AXLE	\$430	POWER SLIDING REAR WINDOW	\$405
JOB #2 ORDER	\$0	JACK	\$0
CV LOT MANAGEMENT	\$0	WHEEL WELL LINERS - FRONT	\$180
STX APPEARANCE PACKAGE	\$5115	DUAL BATTERY	\$210
.LT275/70R18E BSW ALL TERRAIN	\$0	PRIVACY GLASS	\$30
.BLIS (BLIND SPOT INFO SYSTEM)	\$0	XL DRIVER ASSIST PACKAGE	\$0
.EBONY BLACK ALUM WHLS-18"	\$0	FUEL CHARGE	\$0
.BOXLINK	\$0	PRICED DORA	\$0
.LED BOX LIGHTING	\$0	DESTINATION & DELIVERY	\$1895
.PAYLOAD PACKAGE UPGRADE	\$0		
TOTAL BASE AND OPTIONS			MSRP \$62455
DISCOUNTS			NA
TOTAL			\$62455

Customer Name:
Customer Address:

Customer Email:
Customer Phone:

Customer Signature

Date

This order has not been submitted to the order bank.

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STAFF REPORT

TO: Chair and Board Members **MEETING DATE:** April 26, 2023

FROM: Stephen C. Lieberman, Fire Chief

SUBJECT: Consideration of a Resolution Adopting Revised Job Description for Battalion Chief

RECOMMENDATION

It is recommended the Board approve a resolution adopting the revised job description for Battalion Chief.

BACKGROUND

The job description for Battalion Chief was last revised and adopted in 2011. In the 2017 Five Cities Fire Authority (FCFA) 5-Year Strategic Plan, the need to transition to a shift-based Battalion Chief position was identified. The recent Baker Tilly study reinforced the need for this transition, and current budget planning is anticipating this change.

The FCFA training group has developed more specific career development/succession planning processes for all positions within the organization, including the Battalion Chief position. The draft job description reflects these changes, along with more specific reference to the operational nature of the position and references the 24-hour shift schedule.

If approved in the FY 2023-24 budget, an external recruitment to fill the anticipated third position will occur after July 1, 2023.

FISCAL IMPACT

There exists no fiscal impact associated with these changes to job descriptions.

ALTERNATIVES

The following alternatives are provided for the Board's consideration:

1. Approve a Resolution Adopting the Job Description for Battalion Chief.
2. Provide other direction to staff.

ATTACHMENTS:

Resolution
Job Descriptions:
Battalion Chief – Draft
Battalion Chief - Current

RESOLUTION NO. 2023-07

**A RESOLUTION OF THE BOARD OF THE FIVE CITIES
FIRE AUTHORITY ADOPTING REVISED JOB
DESCRIPTION FOR THE POSITION OF BATTALION
CHIEF**

WHEREAS, the Board is authorized to revise job descriptions as it deems necessary to effectively operate the Five Cities Fire Authority; and

WHEREAS, the Board desires to revise the job descriptions for the position of Battalion Chief.

WHEREAS, the Board deems it to be in the best interest of the Five Cities Fire Authority to adopt revisions of the job description for the position of Battalion Chief.

NOW, THEREFORE, BE IT RESOLVED by the Board of the Five Cities Fire Authority that the new job description for the position of Battalion Chief be revised as reflected in the attached job description, Attachment No. 1, which is hereby incorporated by reference.

BE IT ALSO RESOLVED that the Clerk to the Board shall certify the passage and adoption of this Resolution and enter it into the book of original Resolutions.

On motion by _____, seconded by _____, and on the following roll call vote, to wit:

AYES:

NOES:

ABSENT:

ABSTAIN:

the foregoing Resolution was passed and adopted at the regular meeting of the Board of the Five Cities Fire Authority, this 26th day of April, 2023.

CHARLES VARNI, CHAIR

ATTEST:

TRICIA MEYERS, CLERK TO THE BOARD

APPROVED AS TO CONTENT:

STEPHEN C. LIEBERMAN, FIRE CHIEF

APPROVED AS TO FORM:

MOLLY THURMOND, GENERAL COUNSEL

OFFICIAL CERTIFICATION

I, TRICIA MEYERS, Clerk to the Board of the Five Cities Fire Authority, County of San Luis Obispo, State of California, do hereby certify under penalty of perjury, that the attached Resolution No. 2023-07 is a true, full, and correct copy of said Resolution passed and adopted at the regular meeting of the Board of the Five Cities Fire Authority on the 26th day of April, 2023.

WITNESS my hand and the Seal of the Five Cities Fire Authority affixed this 26th day of April, 2023.

TRICIA MEYERS, CLERK TO THE BOARD

**FIVE CITIES FIRE AUTHORITY
BATTALION CHIEF
(SHIFT BASED)**

Class specifications are intended to present a descriptive list of the range of duties performed by employees in the class. Specifications are not intended to reflect all duties performed within the job.

DEFINITION

Under general direction, performs responsible management, technical and administrative work in commanding and coordinating fire emergency operations, training, fire prevention, public education, emergency planning, facility/equipment maintenance, and other related programs and services; provides responsible and technical staff assistance; implements program goals and objectives; assists with preparation and administration of budget; oversees and supervises assigned staff.

SUPERVISION RECEIVED AND EXERCISED

Receives general direction from the Fire Chief. Exercises supervision over assigned staff.

DISTINGUISHING CHARACTERISTICS

The Battalion Chief functions with primary responsibility to assure that assigned personnel, apparatus, equipment, and facilities are maintained in appropriate readiness to respond to a variety of emergency calls for service. Under general direction, directs, manages, supervises, and coordinates the activities and operations of assigned shift within the Fire Department including operations, training, facility/equipment maintenance, fire prevention, emergency planning, public education and related programs; serves as Duty Chief for assigned shift and responds to emergency incidents; coordinates assigned activities with other shifts, divisions, departments, and outside agencies, providing work direction and assistance to department staff, participating in department management at the policy level, analyzing community needs, and designing strategies to prioritize programs and services to meet them; provides highly responsible and complex administrative support to the Fire Chief, and may act as Fire Chief in their absence.

ESSENTIAL FUNCTION STATEMENTS

Essential responsibilities and duties may include, but are not limited to, the following:

1. Serves as the acting Fire Chief in his/her absence.
2. Serves as Duty Chief; responds to emergency incidents as required by departmental policy and assumes command of incident unless relieved of command by a superior officer.
3. Assumes management responsibility for assigned programs, activities and operations of assigned shift including operations, training, fire marshal, emergency management, facility/equipment maintenance, public education and related programs and services.
4. Manages and participates in the development and implementation of goals, objectives, policies, and priorities for departmental programs and services; recommends and administers policies and procedures.
5. Monitors and evaluates the efficiency and effectiveness of service delivery methods and procedures; recommends, within departmental policy, appropriate service and staffing levels.
6. Reviews and analyzes a variety of reports, records, and documents; produces a variety of specialized reports, may develop report formats and utilize varied databases.
7. Prepares and directs the preparation of a variety of written correspondence, reports, procedures, ordinances, and other written materials.
8. Prepares designs, specifications, and cost estimates for assignments and projects.
9. Plans, directs, coordinates, and reviews the work plan for assigned shift; assigns work activities, projects, and programs; reviews and evaluates work products, methods, and procedures; meets with staff to identify and resolve problems.

**FIVE CITIES FIRE AUTHORITY
BATTALION CHIEF
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10. Participates in the selection and evaluation of assigned personnel; prepares performance evaluations of Company Captains and reviews evaluations for shift personnel as assigned.
11. Manages personnel issues including disciplinary actions.
12. Participates in the development and administration of the Department's annual budget; participates in the forecast of funds needed for staffing, equipment, materials, and supplies; monitors and approves expenditures; implements adjustments.
13. Oversees implementation of the Department's training programs for fire fighting, technical rescue, hazardous materials and other emergency response services and programs; implements training programs and schedules; identifies the training needs of company personnel; provides or coordinates shift training and drills in firefighting methods, techniques, and related subjects; coordinates training programs with other shifts, divisions, departments and outside agencies; maintains shift personnel training records.
14. Assists in the purchasing, maintenance, and inventory of all fire related equipment, vehicles, and property including communication equipment, vehicles and related equipment, and safety equipment.
15. Trains fire personnel in the use of a variety of fire equipment, station equipment and communication equipment as necessary.
16. Participates in facilities planning for the Fire Department; coordinates maintenance and repairs to existing facilities as necessary.
17. Prepares a variety of public information materials; conducts or has subordinates conduct public information/education classes related to fire prevention, hazardous materials, disaster preparedness and other department activities.
18. Provides staff assistance to the Fire Chief.
19. Serves as the liaison for assigned shift to other shifts, divisions, departments, and outside agencies; negotiates and resolves sensitive and controversial issues.
20. Serves as staff on a variety of boards, commissions, and committees; prepares and presents staff reports and other necessary correspondence.
21. Attends and participates in professional group meetings; stays abreast of new trends and innovations in the field of fire prevention, suppression, training, and management; attends training classes.
22. Coordinates special events as required.
23. Responds to and resolves difficult and sensitive citizen inquiries and complaints.
24. Performs related duties as required.

QUALIFICATIONS

Knowledge of:

- Modern safety practices within the fire service
- Modern organizational management practices
- Current, widely accepted emergency response practices in the area of medical, fire, hazardous materials, and technical rescue
 - Pertinent Federal, State, and local laws, fire safety codes, and regulations
 - Operational characteristics of fire suppression and emergency medical apparatus and equipment
 - Principles and practices of public agency budget development, administration, and accountability
- Principles of supervision, personnel development, and training

FIVE CITIES FIRE AUTHORITY

BATTALION CHIEF

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- Personnel management, procedures, and guidelines
- Techniques for providing a high level of customer service to public, to member community staff, and outside agencies
- Modern office methods and procedures, office equipment, computers, and related software applications.

Ability to:

- Communicate clearly and concisely, both orally and in writing
- Lead, direct, and motivate others
- Work independently
- Establish and maintain effective working relationships
- Analyze problems and apply sound judgment in developing alternatives
- Appreciate participatory/political concerns of the three communities
- Interpret, explain, and apply policies and procedures in managing a variety of diverse and complex situations
- Handle confidential operation and employee information
- Manage a variety of diverse and complex functions
- Lead operations staff in delivering emergency services
- Conduct surveys and studies to determine training needs
- Critique emergency calls
- Coordinate training records; set up system and review updating of individual and company training records
- Coordinate interviews, references, physicals, and other personnel selection methods for new staff
- Serves as liaison with the San Luis Obispo County Training and/or Fire Prevention Officer's Association
- Evaluate assigned staff
- Respond to requests and inquiries from the public
- Operate office equipment including computers and related software applications

EXPERIENCE AND EDUCATION GUIDELINES

Any combination of experience and education that would likely provide the required knowledge and abilities is qualifying. A typical way to obtain the knowledge and abilities would be:

Experience:

Equivalent to five years professional level experience, including four years as a full-time Fire Captain with a career fire department, OR three years as a full-time Fire Captain with the Five Cities Fire Authority and one year as an Acting Fire Captain. including administrative skills, training experience and emergency response. Strike Team Leader experience desirable but not required.

Education:

Possession of an Associate's degree from an accredited college or university with major course work in fire science/administration, business or public administration or a closely related field. Bachelor's degree preferred.

Licenses or Certificates:

- Possession of, or ability to obtain, an appropriate, California Class C driver's license with Firefighter Endorsement or above.
- California State Fire Marshall Chief Officer Certification OR State Fire Marshall Chief Officer coursework completed.
- Current Emergency Medical Technician (EMT) certification from any California county or National Registry
- Current CPR and AED certification
- ICS-400
- Strike Team Leader Engine (STEN) qualified within two years of appointment,

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BATTALION CHIEF
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opportunities permitting

WORKING CONDITIONS

Environmental Conditions:

Office and field environment; travel from site to site; exposure to emergency firefighting environment; exposure to computer screens, motorized vehicles and equipment, noise, dust, grease, flames, smoke, blood and other bodily fluids, fumes, gases, chemicals, and extreme heat or cold; slippery or uneven walking surfaces; work at heights on ladders; work with water.

Physical Conditions:

Essential and marginal functions may require maintaining physical condition necessary for walking, standing or sitting for prolonged periods of time; heavy, moderate or light lifting; climbing with both legs and arms; crouching, crawling, or kneeling for various periods of time; use of respirator; vision sufficient to assess emergency situations and recommend effective courses of action.

Other Requirements:

Incumbents in this classification work 24-hour shift assignments, including weekends and holidays, and may be required to work overtime with little or no notice. Attendance at off-hours meetings and occasional travel are required. Due to the varied and unpredictable nature of the work, incumbents may also be required to work under the following conditions:

Incumbent may be subject to unpredictable interruptions of sleep during which they must function effectively, including directing the work of others in emergency situations. While performing many emergency-related duties, they are required to lift, carry and/or drag objects such as a hose line weighing up to 80 pounds, wear special protective clothing weighing up to 100 pounds, wear a self-contained breathing apparatus weighing up to 80 pounds for short or long distances and often in combination, life and carry victims weighing up to 160 pounds, which requires use of the stomach and lower back muscles to support the body; must be able to observe or monitor people or objects to ensure compliance with safety standards; stand, sit, or walk for extended periods of time, unable to rest at will; to walk over rough, uneven or rocky surfaces, use arms above shoulder level, bend or stoop repeatedly or continually over time; use common hand tools; be able to hear a variety of warning devices and alarms, gas leaks, and/or calls for help.

FIVE CITIES FIRE AUTHORITY BATTALION CHIEF

Class specifications are intended to present a descriptive list of the range of duties performed by employees in the class. Specifications are not intended to reflect all duties performed within the job.

DEFINITION

Under general direction, performs responsible management, technical and administrative work in commanding and coordinating fire emergency operations, training, fire prevention, public education, emergency planning, facility/equipment maintenance, and other related programs and services; provides responsible and technical staff assistance; implements program goals and objectives; assists with preparation and administration of budget; oversees and supervises assigned staff.

SUPERVISION RECEIVED AND EXERCISED

Receives general direction from the Fire Chief.

Exercises supervision over firefighting staff.

DISTINGUISHING CHARACTERISTICS

The Battalion Chief functions with primary responsibility to assure that assigned personnel, apparatus, equipment and facilities are maintained in appropriate readiness to respond to a variety of emergency calls for service. Under general direction, directs, manages, supervises, and coordinates the activities and operations of assigned shift within the Fire Department including operations, training, facility/equipment maintenance, fire prevention, emergency planning, public education and related programs; serves as Duty Chief for assigned shift and responds to emergency incidents; coordinates assigned activities with other shifts, divisions, departments, and outside agencies; and provides highly responsible and complex administrative support to the Fire Chief.

The Battalion Chief may function as the Training Officer, Fire Marshal and/or Emergency Planning Program Administrator. Under general direction, assumes management responsibility for assigned programs, activities and operations of assigned shift; responds to emergency incidents as required; plans, directs, provides highly responsible and complex administrative support to the Fire Chief.

ESSENTIAL FUNCTION STATEMENTS

Essential responsibilities and duties may include, but are not limited to, the following:

1. Serves as the acting Fire Chief in his/her absence.
2. Serves as Duty Chief; responds to emergency incidents as required by departmental policy and assumes command of incident unless relieved of command by a superior officer.
3. Assumes management responsibility for assigned programs, activities and operations of assigned shift including operations, training, fire marshal, emergency management, facility/equipment maintenance, public education and related programs and services.
4. Manages and participates in the development and implementation of goals, objectives, policies, and priorities for departmental programs and services; recommends and administers policies and procedures.
5. Monitors and evaluates the efficiency and effectiveness of service delivery methods and procedures; recommends, within departmental policy, appropriate service and staffing levels.
6. Plans, directs, coordinates, and reviews the work plan for assigned shift; assigns work activities, projects, and programs; reviews and evaluates work products, methods, and procedures; meets with staff to identify and resolve problems.
7. Participates in the selection and evaluation of assigned personnel; prepares performance evaluations of Company Captains and reviews evaluations for shift personnel as assigned.

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BATTALION CHIEF
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8. Handles personnel issues including disciplinary actions.
9. Participates in the development and administration of the Department's annual budget; participates in the forecast of funds needed for staffing, equipment, materials, and supplies; monitors and approves expenditures; implements adjustments.
10. Oversees implementation of the Department's training programs for fire fighting, technical rescue, hazardous materials and other emergency response services and programs; implements training programs and schedules; identifies the training needs of company personnel; provides or coordinates shift training and drills in fire fighting methods, techniques, and related subjects; coordinates training programs with other shifts, divisions, departments and outside agencies; maintains shift personnel training records.
11. Assists in the purchasing, maintenance, and inventory of all fire related equipment, vehicles, and property including communication equipment, vehicles and related equipment, and safety equipment.
12. Trains fire personnel in the use of a variety of fire equipment, station equipment and communication equipment as necessary.
13. Participates in facilities planning for the Fire Department; coordinates maintenance and repairs to existing facilities as necessary.
14. Prepares a variety of public information materials; conducts or has subordinates conduct public information/education classes related to fire prevention, hazardous materials, disaster preparedness and other department activities.
15. Provides staff assistance to the Fire Chief.
16. Serves as the liaison for assigned shift to other shifts, divisions, departments, and outside agencies; negotiates and resolves sensitive and controversial issues.
17. Serves as staff on a variety of boards, commissions, and committees; prepares and presents staff reports and other necessary correspondence.
18. Attends and participates in professional group meetings; stays abreast of new trends and innovations in the field of fire prevention, suppression, training, and management; attends training classes.
19. Coordinates special events as required.
20. Responds to and resolves difficult and sensitive citizen inquiries and complaints.
21. Performs related duties as required.

QUALIFICATIONS

Knowledge of:

- Modern organizational management practices
- Knowledge of current, widely accepted emergency response principles and incident command systems in the areas of medical, fire, hazardous materials, and technical rescues
- Pertinent Federal, State, and local laws, fire safety codes, and regulations
- Operational characteristics of fire suppression and emergency medical apparatus and equipment
- Principles of municipal budget preparation and control
- Principles of supervision, personnel development, and training
- Personnel management and procedures

**FIVE CITIES FIRE AUTHORITY
BATTALION CHIEF
PAGE 3**

- Modern office methods and procedures, office equipment, computers and supporting word processing, spreadsheet, e-mail, and incident reporting software applications

Ability to:

- Communicate clearly and concisely, both orally and in writing
- Lead, direct, and motivate others
- Work independently
- Establish and maintain effective working relationships
- Analyze problems and apply sound judgment in developing alternatives
- Appreciate participatory/political concerns of the three communities
- Interpret, explain, and apply policies and procedures in managing a variety of diverse and complex situations
- Handle confidential operation and employee information
- Manage a variety of diverse and complex functions
- Lead operations staff in delivering emergency services
- Conduct surveys and studies to determine training needs
- Critique emergency calls
- Coordinate training records; set up system and review updating of individual and company training records
- Coordinate interviews, references, physicals, and other personnel selection methods for new staff
- Serves as liaison with the San Luis Obispo County Training and/or Fire Prevention Officer's Association
- Coordinate and provide training for city staff and emergency responders in the familiarization, operations and implementation of the City's Emergency Operations Plans and Emergency Operations Center
- Evaluate assigned staff
- Respond to request and inquiries from the general public
- Operate office equipment including computers and supporting word processing, spreadsheet, e-mail, and incident reporting software applications

EXPERIENCE AND EDUCATION GUIDELINES

Any combination of experience and education that would likely provide the required knowledge and abilities is qualifying. A typical way to obtain the knowledge and abilities would be:

Experience:

Equivalent to five years professional level experience, including two years as a Fire Captain in municipal fire protection involving participation requiring administrative skills, training experience and emergency response. Strike Team Leader experience desirable but not required.

Education:

Equivalent to a Bachelors degree from an accredited college or university with major course work in fire science/administration, business or public administration or a closely related field.

Licenses or Certificates:

Possession of, or ability to obtain, an appropriate, valid driver's license.

Possession of California State Fire Marshal certificates, Instructor 1A and 1B.

California State Chief Officer Certification desired.

WORKING CONDITIONS

Environmental Conditions:

Office and field environment; travel from site to site; exposure to emergency firefighting environment; exposure to computer screens, motorized vehicles and equipment, noise, dust, grease, flames, smoke, fumes, gases, chemicals, and extreme heat or cold; slippery or uneven walking surfaces; work at heights on ladders; work with water.

Physical Conditions:

Essential and marginal functions may require maintaining physical condition necessary for walking, standing or sitting for prolonged periods of time; heavy, moderate or light lifting; climbing with both legs and arms; crouching, crawling, or kneeling for various periods of time; use of respirator; vision sufficient to assess emergency situations and recommend effective courses of action.