

FIVE CITIES FIRE AUTHORITY

Keith Storton, Chair
Jeff Lee, Vice Chair
Karen White, Board Member



Stephen C. Lieberman, Executive Officer
Tricia Meyers, Clerk to the Board
David P. Hale, General Counsel

AGENDA SPECIAL BOARD MEETING FRIDAY, JUNE 11, 2021–9:00 A.M.

In the interest of the Governor's Executive Order N-25-20, members of the Board or staff will participate in this meeting via teleconference. Members of the public may listen to the meeting and provide public comment via telephone by calling 1(833)611-0393. Members of the public may also participate in the meeting electronically by submitting public comments to the Clerk to the Board at tmeyers@fivecitiesfire.org no later than the meeting start time of 9:00 A.M. Emailed comments will be received directly by the Clerk and will be read out loud during the meeting. Public comment is subject to the customary 3-minute time limit.

CALL TO ORDER

FLAG SALUTE

ROLL CALL

AGENDA REVIEW:

At this time the Board will review the order of business to be conducted and receive requests for, or make announcements regarding any change(s) in the order of the day. The Board should, by motion, approve the agenda as presented or as revised.

APPROVAL OF MINUTES:

None.

COMMUNITY COMMENTS AND SUGGESTIONS:

This public comment period is an invitation to members of the community to present issues, thoughts, or suggestions on matters not scheduled on this agenda. Comments should be limited to those matters that are within the jurisdiction of the Board. The Brown Act restricts the Board from taking formal action on matters not published on the agenda. In response to your comments, the Chair or Vice Chair may:

SPECIAL BOARD MEETING AGENDA – JUNE 11, 2021
PAGE 2

- Direct Authority staff to assist or coordinate with you.
- A Board Member may state a desire to meet with you.
- It may be the desire of the Board to place your issue or matter on a future Board agenda.

CONSENT AGENDA:

The following routine items listed below are scheduled for consideration as a group. The recommendations for each item are noted. Any member of the public who wishes to comment on any Consent Agenda item may do so at this time. Any Board Member, the Fire Chief or General Counsel may request that any item be pulled from the Consent Agenda to permit discussion or change the recommended course of action. The Board may approve the remainder of the Consent Agenda on one motion.

1. Consideration of Cash Disbursement Activity(LIEBERMAN)

Recommended Action: Receive and file the listing of cash disbursements for the period of May 1, 2021 through May 31, 2021.

PROTEST HEARING:

- a. Protest Hearing: 2021 Weed Abatement Protest Hearing and Issuance of Abatement Order.** The Board shall consider any protests or objections, if any, to the proposed removal of weeds and will consider the issuance of an abatement order for properties considered subject to abatement.

CONTINUED BUSINESS:

None.

NEW BUSINESS:

None.

BOARD MEMBER ITEMS:

The following item(s) are placed on the agenda by a Board Member who would like to receive feedback, obtain consensus to direct staff to prepare information, and/or request a formal agenda report be prepared and the item placed on a future agenda. No formal action can be taken.

None.

SPECIAL BOARD MEETING AGENDA – JUNE 11, 2021
PAGE 3

FIRE CHIEF ITEMS:

The following item(s) are placed on the agenda by the Fire Chief in order to receive comments, feedback and/or request direction from the Board. No formal action can be taken.

- a. Fire Chief Updates

GENERAL COUNSEL ITEMS:

The following item(s) are placed on the agenda by the General Counsel in order to receive comments, feedback and/or request direction from the Board. No formal action can be taken.

None.

BOARD COMMUNICATIONS:

Correspondence/Comments as presented by the Board.

CLOSED SESSION:

- a. **CONFERENCE WITH LABOR NEGOTIATORS** pursuant to Government Code Section 54957.6:

Agency Negotiators: Che Johnson - Law Firm of Liebert Cassidy Whitmore
Nicole Valentine – Administrative Services Director – Arroyo Grande
Karla Mattocks - Human Resources Coordinator-Grover Beach
Tashina Ureno – Human Resources Manager-Arroyo Grande

Represented Employees: International Association of Fire Fighters (IAFF) Local 4403

ADJOURNMENT

All staff reports or other written documentation, including any supplemental material distributed to a majority of the Board within 72 hours of a regular meeting, relating to each item of business on the agenda are available for public inspection during regular business hours in the Clerk to the Board's office, 140 Traffic Way, Arroyo Grande. If requested, the agenda shall be made available in appropriate alternative formats to persons with a disability, as required by the Americans with Disabilities Act. To make a request for disability-related modification or accommodation, contact the Clerk to the Board's office at 805-473-5490 as soon as possible and at least 48 hours prior to the meeting date.

Any documentation or materials to be submitted by the General Public for consideration by the Board shall be submitted to the Clerk to the Board by email at tmeyers@fivecitiesfire.org, no later than 24 hours prior to the above scheduled time for the Five Cities Fire Authority Board meeting. Failure to submit documents or any materials at least 24 hours prior to the scheduled time for the Board meeting shall be grounds for the Board to reject consideration or review of those items unless otherwise required by state or local laws.

SPECIAL BOARD MEETING AGENDA – JUNE 11, 2021
PAGE 4



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Agenda reports can be accessed and downloaded from the Five Cities Fire Authority Website at www.fivecitiesfireauthority.org.



STAFF REPORT

TO: Chair and Board Members **MEETING DATE:** June 11, 2021
FROM: Stephen C. Lieberman, Fire Chief
Nicole Valentine, Five Cities Fire Authority Treasurer
SUBJECT: Consideration of Cash Disbursement Ratification

RECOMMENDATION

It is recommended that the Five Cities Fire Authority (FCFA) Board of Directors review, receive and accept the attached listing of cash disbursements for the period May 1 through May 31, 2021.

BACKGROUND

The FCFA JPA agreement identifies the City of Arroyo Grande as the agency providing financial services to the fire department. The City processes payroll and accounts payable on behalf of the FCFA. Historically, the City has processed FCFA payroll on City checks (using a City bank account). The City recovers 100% of these payroll costs along with related staff time. FCFA staff is working with the City to determine if payroll can be processed utilizing FCFA checks/bank account.

Cash disbursements are made weekly based on the submission of all required documentation and supporting invoices for costs incurred/services rendered. The Fire Chief reviews all disbursement documents before they are submitted to the City for processing.

FISCAL IMPACT

There is a \$394,942.65 fiscal impact that includes the following items:

- Accounts Payable Checks \$ 32,658.96
- Payroll and Benefit Checks \$ 362,283.69

ALTERNATIVES

The following alternatives are provided for the Board's consideration:

1. Approve the staff recommendation
2. Do not approve the staff recommendation
3. Provide other direction.

ATTACHMENTS

May 1 through May 31, 2021 Accounts Payable Register
May 1 through May 31, 2021 Payroll and Check Register

PREPARED BY

Stephen C. Lieberman, Fire Chief

FIVE CITIES FIRE AUTHORITY
CHECK LISTING
MAY 1 - MAY 31, 2021

Line	Check Date	Check #	Amount	Description	Acct #	Vendor Last Name
1	05/11/2021	7691	391.40	HUGHEY-THOROGOOD BUNKER BOOTS	290.4211.5272	ALLSTAR FIRE EQUIPMENT, INC
2	05/11/2021	7691	371.74	LANE-THOROGOOD BUNKER BOOTS	290.4211.5272	ALLSTAR FIRE EQUIPMENT, INC
3	05/11/2021	7691	371.74	LEATHERS-THOROGOOD BUNKER BOOT	290.4211.5272	ALLSTAR FIRE EQUIPMENT, INC
4	05/11/2021	7692	236.63	SHOP SUPPLIES-RENTAL-TOWELS, MATS MOPS	290.4211.5303	ARAMARK
5	05/11/2021	7693	173.92	BAN#9391033179, STN 3 CIRCUIT CHRGS	290.4211.5403	AT&T
6	05/11/2021	7693	173.92	BAN#9391033178, STN 2 CIRCUIT CHRGS	290.4211.5403	AT&T
7	05/11/2021	7694	25.63	HEADLIGHT BULBS-DODGE AVENGER	290.4211.5601	CARQUEST AUTO PARTS
8	05/11/2021	7695	93.72	ACCT#82451010116287-STN 3 TV	290.4211.5401	CHARTER COMMUNICATIONS
9	05/11/2021	7695	118.58	ACCT#8245101000202519-STN 2 TV	290.4211.5401	CHARTER COMMUNICATIONS
10	05/11/2021	7696	108.92	04/21 SCHEDULING SOFTWARE	290.4211.5607	CREWSENSE LLC
11	05/11/2021	7697	842.71	LIFT HARNESS	290.4211.5255	L N CURTIS & SONS
12	05/11/2021	7698	136.50	04/21-PROF LEGAL FEES	290.4211.5303	DANER LAW FIRM APLC
13	05/11/2021	7699	2,061.00	04/21 PROF LEGAL SVCS	290.4211.5303	DAVID P HALE
14	05/11/2021	7700	366.51	CLEANING SUPPLIES	290.4211.5604	PROCARE JANITORIAL SUPPLY
15	05/11/2021	7701	187.04	HENSLEY-PANTS	290.4211.5276	RANGE MASTER
16	05/11/2021	7701	70.68	HENSLEY-QTR ZIP SHIRT	290.4211.5276	RANGE MASTER
17	05/11/2021	7702	458.61	GAS SERVICES-STN 1 3/26-4/26	290.4211.5401	SOCALGAS
18	05/11/2021	7703	5,397.92	REPAIRS TO 6691	290.4211.5601	SOUTH COAST EMERGENCY
19	05/19/2021	7704	127.13	ARGON/OXYGEN CYLINDER RENTAL	290.4211.5303	AIRGAS USA, LLC
20	05/19/2021	7704	148.54	1 CYLINDER INDUSTRIAL OXYGEN-O	290.4211.5303	AIRGAS USA, LLC
21	05/19/2021	7705	12.26	WATER-FIRE HYDRANT 2/19-4/20	290.4211.5401	CITY OF ARROYO GRANDE
22	05/19/2021	7705	293.35	WATER/SEWER FEES-140 TRAFFIC WAY	290.4211.5401	CITY OF ARROYO GRANDE
23	05/19/2021	7705	143.60	WATER-IRRIGATION 2/19-4/20	290.4211.5401	CITY OF ARROYO GRANDE
24	05/19/2021	7706	22.29	OFFICE SUPPLIES-AMAZON	290.4211.5201	BANK OF AMERICA
25	05/19/2021	7706	169.68	STENCILS-AMAZON	290.4211.5201	BANK OF AMERICA
26	05/19/2021	7706	22.28	OFFICE SUPPLIES-OFFICE MAX	290.4211.5201	BANK OF AMERICA
27	05/19/2021	7706	463.32	BROTHER PRINTER TONER-AMAZON	290.4211.5201	BANK OF AMERICA
28	05/19/2021	7706	62.52	LATCH TOTES, CLEANING SUPPLIES	290.4211.5206	BANK OF AMERICA
29	05/19/2021	7706	77.56	SHIPPING- UPS STORE	290.4211.5208	BANK OF AMERICA
30	05/19/2021	7706	88.48	SAFETY LIGHTS-AMAZON	290.4211.5255	BANK OF AMERICA
31	05/19/2021	7706	643.27	CORDLESS DRILL-CPO COMMERCE	290.4211.5273	BANK OF AMERICA
32	05/19/2021	7706	140.07	GATE LOCK KEYS-FRANKS LOCK & KEY	290.4211.5273	BANK OF AMERICA
33	05/19/2021	7706	574.92	RAWSON UNIFORM- MTN HARDWARE	290.4211.5276	BANK OF AMERICA
34	05/19/2021	7706	176.64	LOPRESTI UNIFORM-WOLFPACK GEAR	290.4211.5276	BANK OF AMERICA
35	05/19/2021	7706	355.20	RAWSON UNIFORM-MYSTERY RANCH	290.4211.5276	BANK OF AMERICA
36	05/19/2021	7706	356.35	BENNET UNIFORM-EMERSON KNIVES	290.4211.5276	BANK OF AMERICA
37	05/19/2021	7706	188.57	PENNER UNIFORM-BENCHMADE	290.4211.5276	BANK OF AMERICA
38	05/19/2021	7706	116.36	LANE UNIFORM-AMAZON	290.4211.5276	BANK OF AMERICA
39	05/19/2021	7706	69.47	HUNT UNIFORM-AMAZON	290.4211.5276	BANK OF AMERICA

FIVE CITIES FIRE AUTHORITY
CHECK LISTING
MAY 1 - MAY 31, 2021

Line	Check Date	Check #	Amount	Description	Acct #	Vendor Last Name
40	05/19/2021	7706	338.95	HUNT UNIFORM-MTN HARDWARE	290.4211.5276	BANK OF AMERICA
41	05/19/2021	7706	84.01	HUNT UNIFORM-LEATHERMAN TOOL	290.4211.5276	BANK OF AMERICA
42	05/19/2021	7706	123.97	LOPRESTI UNIFORM-AMAZON	290.4211.5276	BANK OF AMERICA
43	05/19/2021	7706	68.65	LOPRESTI UNIFORM-AMAZON	290.4211.5276	BANK OF AMERICA
44	05/19/2021	7706	268.30	FERGUSON UNIFORM-AMAZON	290.4211.5276	BANK OF AMERICA
45	05/19/2021	7706	154.02	LEATHERS UNIFORM-AMAZON	290.4211.5276	BANK OF AMERICA
46	05/19/2021	7706	326.02	QUINLAN UNIFORM-WPSG	290.4211.5276	BANK OF AMERICA
47	05/19/2021	7706	204.67	UNIFORM SILVA-AMAZON	290.4211.5276	BANK OF AMERICA
48	05/19/2021	7706	149.91	LEATHERS UNIFORM-REI	290.4211.5276	BANK OF AMERICA
49	05/19/2021	7706	151.47	LIEBERMAN-TEMPLETON UNIFORMS	290.4211.5276	BANK OF AMERICA
50	05/19/2021	7706	108.48	MCMAHON UNIFORM-PIT VIPER	290.4211.5276	BANK OF AMERICA
51	05/19/2021	7706	214.00	MCMAHON UNIFORMS-MECROTECH KNIFE	290.4211.5276	BANK OF AMERICA
52	05/19/2021	7706	18.83	SECURE CONFERENCE	290.4211.5403	BANK OF AMERICA
53	05/19/2021	7706	14.99	ZOOM	290.4211.5403	BANK OF AMERICA
54	05/19/2021	7706	35.00	CALL IN STUDIO	290.4211.5403	BANK OF AMERICA
55	05/19/2021	7706	10.00	MCMAHON TRAINING-TEEX ECOMMERCE	290.4211.5501	BANK OF AMERICA
56	05/19/2021	7706	225.00	HUNT-LICENSE RENEWAL	290.4211.5501	BANK OF AMERICA
57	05/19/2021	7706	572.64	SYMBOL ARTS	290.4211.5504	BANK OF AMERICA
58	05/19/2021	7706	18.73	CLASS SUPPLIES-VONS	290.4211.5508	BANK OF AMERICA
59	05/19/2021	7706	110.00	WEED ABATEMENT -USPS	290.4211.5599	BANK OF AMERICA
60	05/19/2021	7706	33.00	WEED ABATEMENT-USPS	290.4211.5599	BANK OF AMERICA
61	05/19/2021	7706	80.18	WATERPROOF SWITCH-AMAZON	290.4211.5601	BANK OF AMERICA
62	05/19/2021	7706	109.90	RADIO FOR UTV-RUGGED RADIO	290.4211.5601	BANK OF AMERICA
63	05/19/2021	7706	25.86	D-RING/BOLT FOR 6637- HEACOCK	290.4211.5601	BANK OF AMERICA
64	05/19/2021	7706	42.41	FLATBED-B & B STEEL	290.4211.5601	BANK OF AMERICA
65	05/19/2021	7706	10.76	DOOR SECURITY PIN-AMAZON	290.4211.5601	BANK OF AMERICA
66	05/19/2021	7706	952.81	GAS DRYER STN 3 - LOWES	290.4211.5603	BANK OF AMERICA
67	05/19/2021	7706	76.79	AIR FILTERS-AMAZON	290.4211.5604	BANK OF AMERICA
68	05/19/2021	7706	38.33	LATCH TOTES, CLEANING SUPPLIES	290.4211.5604	BANK OF AMERICA
69	05/19/2021	7706	14.95	FREIGHT	290.4211.5606	BANK OF AMERICA
70	05/19/2021	7706	88.50	PORTABLE RADIO PWR SUPPORT-AME	290.4211.5606	BANK OF AMERICA
71	05/19/2021	7706	279.97	LANDGLIDE- REAL ESTATE PORTAL	290.4211.5607	BANK OF AMERICA
72	05/19/2021	7706	181.91	FUEL-CHEVRON	290.4211.5608	BANK OF AMERICA
73	05/19/2021	7706	120.47	FUEL-6631	290.4211.5608	BANK OF AMERICA
74	05/19/2021	7706	-393.32	NEWEGG RETURN	290.4211.5702	BANK OF AMERICA
75	05/19/2021	7706	32.20	MDC PROJECT CABLES-AMAZON	290.4211.5702	BANK OF AMERICA
76	05/19/2021	7706	0.99	I PHONE STORAGE-FIRE CHIEF	290.4211.6103	BANK OF AMERICA
77	05/19/2021	7706	99.96	WARNING LIGHTS FOR FLATBED-SPE	290.4211.6201	BANK OF AMERICA
78	05/19/2021	7707	600.00	BILLING FOR FSTEP-TRENCH RESCUE	290.4211.5501	CAL FIRE

FIVE CITIES FIRE AUTHORITY
CHECK LISTING
MAY 1 - MAY 31, 2021

Line	Check Date	Check #	Amount	Description	Acct #	Vendor Last Name
79	05/19/2021	7708	204.98	ACCT#8245101000239800 STN 2 INTERNET	290.4211.5401	CHARTER COMMUNICATIONS
80	05/19/2021	7708	204.98	ACCT#8245100960252290 STN 1 INTERNET	290.4211.5401	CHARTER COMMUNICATIONS
81	05/19/2021	7708	204.98	ACCT#82451010138133 STN 3 INTERNET	290.4211.5401	CHARTER COMMUNICATIONS
82	05/19/2021	7709	1,561.39	FUEL	290.4211.5608	J B DEWAR, INC
83	05/19/2021	7710	12.13	REIMBURSEMENT-REQUIRED HEARING	290.4211.5255	SEAN MCMAHON
84	05/19/2021	7710	403.88	MILEAGE REIMBURSEMENT-721.2 MILES	290.4211.5608	SEAN MCMAHON
85	05/19/2021	7711	195.03	SOLVENT & DISPOSAL, PARTS WASH	290.4211.5325	SAFETY-KLEEN SYSTEMS, INC
86	05/19/2021	7712	100.00	REIMBURSEMENT FOR DMV/DOT PHYS	290.4211.5315	JOE A SILVA, JR
87	05/19/2021	7712	105.28	MILEAGE REIMBURSEMENT-188 MILES	290.4211.5325	JOE A SILVA, JR
88	05/19/2021	7712	391.44	MILEAGE REIMBURSEMENT-699 MILES	290.4211.5608	JOE A SILVA, JR
89	05/19/2021	7713	76.00	EMS CE CONTINUING EDUCATION PR	290.4211.5501	SLO COUNTY EMS AGENCY
90	05/19/2021	7714	1,087.63	PARTS TO REPAIR 6691	290.4211.5601	SOUTH COAST EMERGENCY
91	05/19/2021	7715	186.50	STERI-SAFE COMPLIANCE SOLUTION	290.4211.5303	STERICYCLE INC.
92	05/24/2021	7716	693.49	DETERGENT, BLEACH	290.4211.5604	AQUA SYSTEMS, INC
93	05/24/2021	7717	238.63	SHOP SUPPLIES-RENTAL TOWELS, MOPS, MATS	290.4211.5303	ARAMARK
94	05/24/2021	7718	33.34	235 841-3953 777 9 CIRCUIT LIN	290.4211.5403	AT & T
95	05/24/2021	7719	40.00	PEST CONTROL SVCS-STN 2	290.4211.5605	AUTHORIZED PEST CONTROL
96	05/24/2021	7719	40.00	PEST CONTROL SVCS-STN 3	290.4211.5605	AUTHORIZED PEST CONTROL
97	05/24/2021	7720	298.67	MEDICAL SUPPLIES	290.4211.5206	BOUND TREE MEDICAL, LLC
98	05/24/2021	7721	2,762.44	MDC PROJECT-T6645, E6691, E669	290.4211.5702	DRIVE CUSTOMS
99	05/24/2021	7721	2,218.69	MDC PROJECT-B6661, R6652	290.4211.5702	DRIVE CUSTOMS
100	05/24/2021	7722	82.85	SHIPPING CHRGS	290.4211.5208	FEDEX
101	05/24/2021	7723	49.87	SMALL TOOLS	290.4211.5273	MINER'S ACE HARDWARE, INC
102	05/24/2021	7723	8.60	ABSORBENT	290.4211.5325	MINER'S ACE HARDWARE, INC
103	05/24/2021	7723	17.20	TRAINING SUPPLIES	290.4211.5501	MINER'S ACE HARDWARE, INC
104	05/24/2021	7723	8.62	WHITE SPRAY PAINT	290.4211.5508	MINER'S ACE HARDWARE, INC
			32,658.96			

FIVE CITIES FIRE AUTHORITY
DEPARTMENTAL LABOR DISTRIBUTION
PAY PERIOD

04/16/2021 - 04/29/2021

5/7/2021

BY ACCOUNT

5101	Salaries Full time	82,356.93
5102	Salaries Part-Time - PPT	-
5103	Salaries Part-Time - TPT	5,907.00
5105	Salaries OverTime	30,613.76
5106	Salaries Strike Team OT	-
5108	Holiday Pay	3,576.68
5109	Sick Pay	516.48
5110	Annual Leave Buyback	-
5111	Vacation Buyback	-
5112	Sick Leave Buyback	-
5113	Vacation Pay	946.88
5114	Comp Pay	5,774.63
5115	Annual Leave Pay	279.83
5121	PERS Retirement	21,728.71
5122	Social Security	10,017.32
5123	PARS Retirement	-
5126	State Disability Ins.	1,022.03
5127	Deferred Compensation	125.00
5131	Health Insurance	17,101.93
5132	Dental Insurance	968.16
5133	Vision Insurance	267.04
5134	Life Insurance	121.52
5135	Long Term Disability	154.34
		<u>181,478.24</u>

FIVE CITIES FIRE AUTHORITY
DEPARTMENTAL LABOR DISTRIBUTION

PAY PERIOD

04/30/2021 - 05/13/2021

5/21/2021

BY ACCOUNT

5101	Salaries Full time	78,564.13
5102	Salaries Part-Time - PPT	-
5103	Salaries Part-Time - TPT	4,686.00
5105	Salaries OverTime	33,604.56
5106	Salaries Strike Team OT	-
5108	Holiday Pay	3,576.68
5109	Sick Pay	-
5110	Annual Leave Buyback	-
5111	Vacation Buyback	-
5112	Sick Leave Buyback	-
5113	Vacation Pay	1,837.44
5114	Comp Pay	7,116.76
5115	Annual Leave Pay	1,513.06
5121	PERS Retirement	20,002.96
5122	Social Security	10,117.09
5123	PARS Retirement	-
5126	State Disability Ins.	1,048.78
5127	Deferred Compensation	125.00
5131	Health Insurance	17,101.93
5132	Dental Insurance	968.16
5133	Vision Insurance	267.04
5134	Life Insurance	121.52
5135	Long Term Disability	154.34
		<u>180,805.45</u>



STAFF REPORT

TO: Chair and Board Members **MEETING DATE: June 11, 2021**

FROM: Stephen C. Lieberman, Fire Chief

SUBJECT: 2021 Weed Abatement Protest Hearing and Issuance of Abatement Order

RECOMMENDATION

It is recommended the Board consider all protests presented before the Board during this public protest hearing and upon completion of the public participation portion of the hearing, to issue an abatement order to the Fire Chief for the purpose of removal of weeds.

BACKGROUND

On May 21, 2021, the Board considered and approved a resolution that established weeds as a seasonal and recurring nuisance. That resolution also contained an attached list of properties that were identified by the Five Cities Fire Authority (FCFA) as subject to abatement due to the existence of weeds. Subsequent to the Board's approval of the referenced resolution, the Authority gave notice to the owners of each of the properties consistent with Health and Safety Code section 14892, and is conducting this public hearing to allow protest or public comment as to whether any property subject to the May 21, 2021 resolution should remain on the list subject to future abatement orders of the Board. The current list has been adjusted to reflect properties that have been abated since the May 21, 2021 meeting.

At the conclusion of the public hearing, the Board will make final a determination related to the list of identified properties on the list approved on May 21, 2021, and consider the issuance of an abatement order to the Fire Chief to abate the existing nuisance and to remove the subject weeds. The current amount budgeted for the abatement work is \$12,240.00. In past years, the actual abatement cost exceeded the budget. While the Assessor's Office collects the abatement costs and passes those along to FCFA, the timing bridges fiscal years/budgets. This year, there are several large properties in Arroyo Grande that were not abated by the property owners. Staff is seeking direction from the Board as there exists a risk that the actual costs of abatement could again exceed the budget. While the costs will be ultimately recovered via property tax liens, FCFA staff has focused property inspection on those parcels that present an actual fire hazard, as opposed to properties that are a nuisance. While the public is more focused on nuisance complaints, FCFA Staff will meet with the contractor and ask for an estimate to clear 30 feet from property line on these large parcels with a goal not to exceed the budget.

With Board direction, the FCFA will engage the contractor to remove the weeds and will present at a public hearing in July an accounting or cost report for the Board's approval. The property owners subject to the Board's abatement order may protest or raise issues at the subject protest hearing as to the appropriateness of the amount or cost of the abatement.

FISCAL IMPACT

There will be minimal personnel related cost impacts to the Authority as a third party contractor will be hired by the Authority to abate the weeds and will submit to the Authority an accounting or cost report for each property that required abatement of weeds. There exists a risk of exceeding the budgeted amount of \$12,240.00 due to large parcels within the City of Arroyo Grande. The Board will consider that report and to the extent approved by the Board at that hearing, State statutory authority allows for liens to be placed upon the subject properties. These liens will be filed with the County subsequent to the July 16, 2021 hearing.

ALTERNATIVES

The following alternatives are provided for the Board's consideration:

1. Conduct a public protest hearing for property owners subject to potential weed abatement and issue an abatement order for those properties not removed from the May 21, 2021 resolution;
2. Do not conduct the public hearing, which will require termination of the weed abatement proceedings; or
3. Provide direction to staff related to abating larger properties.
4. Provide other direction to staff.

ENVIRONMENTAL REVIEW:

No environmental review under the California Environmental Quality Act, (CEQA) is necessary as this does not constitute a project under the CEQA consistent with Public Resources Code, section 21065.

ATTACHMENT:

Current List of Properties

