

# FIVE CITIES FIRE AUTHORITY



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Keith Storton, Chair  
Jeff Lee, Vice Chair  
Karen White, Board Member

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Stephen C. Lieberman, Executive Officer  
Tricia Meyers, Clerk to the Board  
David P. Hale, General Counsel

## AGENDA BOARD MEETING FRIDAY, MAY 21, 2021–9:00 A.M.

In the interest of the Governor's Executive Order N-25-20, members of the Board or staff will participate in this meeting via teleconference. Members of the public may listen to the meeting and provide public comment via telephone by calling 1(833)611-0393. Members of the public may also participate in the meeting electronically by submitting public comments to the Clerk to the Board at [tmeyers@fivecitiesfire.org](mailto:tmeyers@fivecitiesfire.org) no later than the meeting start time of 10:00 A.M. Emailed comments will be received directly by the Clerk and will be read out loud during the meeting. Public comment is subject to the customary 3-minute time limit.

### CALL TO ORDER

### FLAG SALUTE

### ROLL CALL

### AGENDA REVIEW:

At this time the Board will review the order of business to be conducted and receive requests for, or make announcements regarding any change(s) in the order of the day. The Board should, by motion, approve the agenda as presented or as revised.

### APPROVAL OF MINUTES:

1. Consideration of Approval of Minutes (MEYERS)  
**Recommended Action:** Approve the minutes of the Board Meeting of April 16, 2021.

### COMMUNITY COMMENTS AND SUGGESTIONS:

This public comment period is an invitation to members of the community to present issues, thoughts, or suggestions on matters not scheduled on this agenda. Comments should be limited to those matters that are within the jurisdiction of the Board. The Brown Act restricts the Board

## BOARD MEETING AGENDA – MAY 21, 2021

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from taking formal action on matters not published on the agenda. In response to your comments, the Chair or Vice Chair may:

- Direct Authority staff to assist or coordinate with you.
- A Board Member may state a desire to meet with you.
- It may be the desire of the Board to place your issue or matter on a future Board agenda.

### **CONSENT AGENDA:**

The following routine items listed below are scheduled for consideration as a group. The recommendations for each item are noted. Any member of the public who wishes to comment on any Consent Agenda item may do so at this time. Any Board Member, the Fire Chief or General Counsel may request that any item be pulled from the Consent Agenda to permit discussion or change the recommended course of action. The Board may approve the remainder of the Consent Agenda on one motion.

#### **1. Consideration of Cash Disbursement Activity(LIEBERMAN)**

**Recommended Action:** Receive and file the listing of cash disbursements for the period of April 1, 2021 through April 30, 2021.

### **CONTINUED BUSINESS:**

None.

### **NEW BUSINESS:**

#### **a. Consideration of a Resolution Declaring Weeds and Vegetation on Certain Properties to be Seasonal and Recurring Public Nuisances and Providing for Weed Abatement Consistent with Health and Safety Code Sections 14875, Et Seq.(LIEBERMAN)**

**Recommended Action:** Adopt a Resolution declaring weeds and vegetation on certain properties to be seasonal and recurring public nuisances and providing for weed abatement consistent with Health and Safety Code Sections 14875 Et Seq.

#### **b. Consideration of Authorization to Lease Purchase a Replacement Type III Wildland Fire Engine(LIEBERMAN)**

**Recommended Action:**

- 1) Authorize the Fire Chief to execute a purchase order, not to exceed \$451,051.11 to Pierce Manufacturing, Inc. for the purchase of one Type III Wildland Engine, contingent upon approval of member community two-year budgets in June 2021;
- 2) Adopt a cost sharing methodology for the purchase;
- 3) Authorize the Fire Chief to solicit a Lease/Purchase Financing Agreement for this purchase with PNC Equipment Finance;
- 4) Adopt a Resolution of Intent and Affirming Prior Board Approval of the Purchase and Financing for a Replacement Type III Wildland Fire Engine.

**c. Consideration of Fiscal Year 2021-2022 Budget**  
**(LIEBERMAN/VALENTINE)**

**Recommended Action:** Adopt a Resolution Approving Fiscal Year 2021-22 Budget.

**BOARD MEMBER ITEMS:**

The following item(s) are placed on the agenda by a Board Member who would like to receive feedback, obtain consensus to direct staff to prepare information, and/or request a formal agenda report be prepared and the item placed on a future agenda. No formal action can be taken.

None.

**FIRE CHIEF ITEMS:**

The following item(s) are placed on the agenda by the Fire Chief in order to receive comments, feedback and/or request direction from the Board. No formal action can be taken.

- a. Fire Chief Updates

**GENERAL COUNSEL ITEMS:**

The following item(s) are placed on the agenda by the General Counsel in order to receive comments, feedback and/or request direction from the Board. No formal action can be taken.

None.

**BOARD COMMUNICATIONS:**

Correspondence/Comments as presented by the Board.

**CLOSED SESSION:**

- a. **CONFERENCE WITH LABOR NEGOTIATORS** pursuant to Government Code Section 54957.6:

Agency Negotiators: Che Johnson - Law Firm of Liebert Cassidy Whitmore  
Nicole Valentine – Accounting Manager – Arroyo Grande  
Karla Mattocks - Human Resources Coordinator-Grover Beach  
Tashina Ureno – Human Resources Manager-Arroyo Grande

Represented Employees: International Association of Fire Fighters (IAFF) Local 4403

**ADJOURNMENT**

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All staff reports or other written documentation, including any supplemental material distributed to a majority of the Board within 72 hours of a regular meeting, relating to each item of business on the agenda are available for public inspection during regular business hours in the Clerk to the Board's office, 140 Traffic Way, Arroyo Grande. If requested, the agenda shall be made available in appropriate alternative formats to persons with a disability, as required by the Americans with Disabilities Act. To make a request for disability-related modification or accommodation, contact the Clerk to the Board's office at 805-473-5490 as soon as possible and at least 48 hours prior to the meeting date.

Any documentation or materials to be submitted by the General Public for consideration by the Board shall be submitted to the Clerk to the Board by email at [tmeyers@fivecitiesfire.org](mailto:tmeyers@fivecitiesfire.org), no later than 24 hours prior to the above scheduled time for the Five Cities Fire Authority Board meeting. Failure to submit documents or any materials at least 24 hours prior to the scheduled time for the Board meeting shall be grounds for the Board to reject consideration or review of those items unless otherwise required by state or local laws.

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This agenda was prepared and posted pursuant to Government Code Section 54954.2. Agendas are posted at the Arroyo Grande City Hall, 300 E. Branch Street, Arroyo Grande, Headquarters ~ Station 1, 140 Traffic Way, Arroyo Grande, the Grover Beach City Hall, 154 S. 8<sup>th</sup> Street, Grover Beach, Station 2, 701 Rockaway Avenue, Grover Beach, and Oceano Community Services District, 1655 Front Street, Oceano.

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Agenda reports can be accessed and downloaded from the Five Cities Fire Authority Website at [www.fivecitiesfireauthority.org](http://www.fivecitiesfireauthority.org).

## MINUTES

### FIVE CITIES FIRE AUTHORITY BOARD MEETING FRIDAY, APRIL 16, 2021

Due to the County of San Luis Obispo's Executive Order to shelter at home and Pursuant to the Governor's Executive Order N-25-20, members of the Board and staff participated in this meeting via teleconference. Members of the public were invited to participate in the meeting by listening in and could comment electronically by submitting public comments to the Clerk to the Board at [tmeyers@fivecitiesfire.org](mailto:tmeyers@fivecitiesfire.org).

#### **CALL TO ORDER:**

Chair Storton called the Five Cities Fire Authority (FCFA) Board meeting to order at 09:00 a.m.

#### **FLAG SALUTE:**

Chair Storton led the Flag Salute.

#### **ROLL CALL:**

FCFA Board: Chair Keith Storton, Vice Chair Jeff Lee and Board Member Karen White.

FCFA Staff Present: Fire Chief Stephen Lieberman, General Counsel Molly Thurmond and Clerk to the Board Tricia Meyers.

#### **AGENDA REVIEW:**

**Action:** Vice Chair Lee moved, Board Member White seconded, and the motion passed unanimously to approve the Five Cities Fire Authority's Agenda by a roll call vote.

**AYES:** Lee, White, Storton  
**NOES:** None  
**ABSENT:** None  
**ABSTAIN:** None

#### **APPROVAL OF MINUTES:**

##### **Consideration of Approval of Minutes**

**Action:** Approved the minutes of the Board Meeting on March 19, 2021 with a roll call vote.

**AYES:** White, Lee, Storton  
**NOES:** None  
**ABSENT:** None  
**ABSTAIN:** None

#### **COMMUNITY COMMENTS AND SUGGESTIONS:**

None.

**CONSENT AGENDA:**

**1. Consideration of Cash Disbursement Activity.**

**Action:** Received and filed the listing of cash disbursements for the period of March 1, 2021 through March 31, 2021.

**AYES:** White, Lee, Storton  
**NOES:** None  
**ABSENT:** None  
**ABSTAIN:** None

**PUBLIC HEARINGS:**

None.

**CONTINUED BUSINESS:**

None.

**NEW BUSINESS:**

- a. Consideration of a Budget Appropriation and Authorization to Acquire Replacement Fire Chief Vehicle.** Chief Lieberman presented the staff report regarding the need to replace the Fire Chief's vehicle sooner than FY 2021-22 budget. Chief Lieberman was originally planning on bringing this item to the Board in July of 2021, however there is currently an automotive industry shortage of computer chips. The shortage is related to the COVID pandemic. With fire season quickly approaching, Chief Lieberman is requesting to purchase a replacement vehicle this fiscal year to avoid further delays. The funding is currently in the Five Cities Fire Authority fund balance for vehicle replacement. Chair Storton asked if we can shop local or follow a pre-negotiated government rate. Chief Lieberman confirmed it will be a local Chevrolet dealership and they will match the government rates.

**Action:** Board Member White moved, and Vice Chair Lee seconded the motion to approve a resolution approving a budget appropriation and authorize the Fire Chief to execute needed agreements to purchase a replacement vehicle. No public comment received. The motion passed on the following roll call vote:

**AYES:** White, Lee, Storton  
**NOES:** None  
**ABSENT:** None  
**ABSTAIN:** None

- b. Consideration of a Purchasing Policy for the Five Cities Fire Authority.** Chief Lieberman presented a staff report for a purchasing policy. He explained when the Joint Powers Authority was formed, it was agreed upon that Five Cities Fire Authority(FCFA) would follow the City of Arroyo Grande's policies and procedures until they adopted their own. The policy presented is tailored toward FCFA and its needs. No public comment was received.

**Action:** Board Member White moved, and Vice Chair Lee seconded the motion to approve a purchasing policy for the Five Cities Fire Authority to acquire equipment, goods and services. No public comment received. The motion passed on the following roll call vote:

**AYES:** White, Lee, Storton  
**NOES:** None  
**ABSENT:** None  
**ABSTAIN:** None

**BOARD MEMBER ITEMS:**

None.

**GENERAL COUNSEL ITEMS:**

None.

**FIRE CHIEF ITEMS:**

- a. Chief Lieberman plans on presenting a draft budget and a staff report for a Type III Engine at the May 21, 2021 Board meeting.
- b. Chief Lieberman will be meeting with the finance working group on April 22, 2021.
- c. Department staff are heavily engaged in multiple training opportunities and staff development.
- d. FCFA staff involvement in the vaccine clinics has significantly decreased. FCFA has submitted financial reports to the county for reimbursement of staff costs.
- e. Chief Lieberman has scheduled surgery in October and will be out for three weeks.

**BOARD COMMUNICATIONS:**

Vice Chair Lee expressed his gratitude for regionalism, including FCFA and its Joint Powers Agreement. He supports the regional partnership of Arroyo Grande, Grover Beach and Oceano.

**CLOSED SESSION:**

The Board adjourned to a Closed Session at 09:25 a.m. concerning the following item:

- a. **CONFERENCE WITH LABOR NEGOTIATORS** pursuant to Government Code Section 54957.6:

Agency Negotiators: Che Johnson – Law Firm of Liebert Cassidy Whitmore  
Nicole Valentine – Accounting Manager – Arroyo Grande  
Karla Mattocks – Human Resources Coordinator-Grover Beach  
Tashina Ureno – Human Resources Manager-Arroyo Grande

Represented Employees: International Association of Fire Fighters (IAFF) Local 4403

**RECONVENE TO OPEN SESSION:**

Chief Lieberman called the meeting back to order at 09:32 a.m. with no reportable action.

**ADJOURNMENT:**

Chair Storton adjourned the meeting at 09:32 a.m. The next Board meeting is scheduled for May 21, 2021, at 9:00 a.m. via teleconference.

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**KEITH STORTON, CHAIR**

**ATTEST:**

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**TRICIA MEYERS, CLERK TO THE BOARD**





## **STAFF REPORT**

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**TO:** Chair and Board Members                      **MEETING DATE:** May 21, 2021

**FROM:** Stephen C. Lieberman, Fire Chief  
Nicole Valentine, City of Arroyo Grande Accounting Manager

**SUBJECT:** Consideration of Cash Disbursement Ratification

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### **RECOMMENDATION**

It is recommended that the Five Cities Fire Authority (FCFA) Board of Directors review, receive and accept the attached listing of cash disbursements for the period April 1 through April 30, 2021.

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### **BACKGROUND**

The FCFA JPA agreement identifies the City of Arroyo Grande as the agency providing financial services to the fire department. The City processes payroll and accounts payable on behalf of the FCFA. Historically, the City has processed FCFA payroll on City checks (using a City bank account). The City recovers 100% of these payroll costs along with related staff time. FCFA staff is working with the City to determine if payroll can be processed utilizing FCFA checks/bank account.

Cash disbursements are made weekly based on the submission of all required documentation and supporting invoices for costs incurred/services rendered. The Fire Chief reviews all disbursement documents before they are submitted to the City for processing.

### **FISCAL IMPACT**

There is a \$431,442.50 fiscal impact that includes the following items:

- Accounts Payable Checks           \$ 74,673.52
- Payroll and Benefit Checks       \$ 356,768.98

### **ALTERNATIVES**

The following alternatives are provided for the Board's consideration:

1. Approve the staff recommendation
2. Do not approve the staff recommendation
3. Provide other direction.

### **ATTACHMENTS**

April 1 through April 30, 2021 Accounts Payable Register  
April 1 through April 30, 2021 Payroll and Check Register

**PREPARED BY**  
**Stephen C. Lieberman, Fire Chief**

FIVE CITIES FIRE AUTHORITY  
 CHECK LISTING  
 APRIL 1 - APRIL 30, 2021

ATTACHMENT 1

Line	Check Date	Check #	Amount	Description	Acct #	Vendor Name
1	04/07/2021	7630	5,049.00	annual software mt & support	290.4211.5607	ADASHI SYSTEMS LLC
2	04/07/2021	7631	712.47	thorogood/haix airpower boots~	290.4211.5272	ALLSTAR FIRE EQUIPMENT, INC
3	04/07/2021	7631	-371.74	credit - thorogood bunker boot	290.4211.5272	ALLSTAR FIRE EQUIPMENT, INC
4	04/07/2021	7631	391.40	thorogood boots - lane	290.4211.5272	ALLSTAR FIRE EQUIPMENT, INC
5	04/07/2021	7632	236.63	shop supplies	290.4211.5303	ARAMARK
6	04/07/2021	7633	752.49	BAN#9391033185 phone lines	290.4211.5403	AT&T
7	04/07/2021	7633	173.92	BAN#9391033178 circuit chgs -	290.4211.5403	AT&T
8	04/07/2021	7633	173.92	BAN#9391033179 circuit chgs -	290.4211.5403	AT&T
9	04/07/2021	7634	231.66	printer ink	290.4211.5201	BANK OF AMERICA
10	04/07/2021	7634	82.95	printer ink	290.4211.5201	BANK OF AMERICA
11	04/07/2021	7634	19.38	office supplies	290.4211.5201	BANK OF AMERICA
12	04/07/2021	7634	19.96	office supplies	290.4211.5201	BANK OF AMERICA
13	04/07/2021	7634	19.38	office supplies	290.4211.5201	BANK OF AMERICA
14	04/07/2021	7634	10.76	office supplies	290.4211.5201	BANK OF AMERICA
15	04/07/2021	7634	63.53	office supplies	290.4211.5201	BANK OF AMERICA
16	04/07/2021	7634	5.37	office supplies	290.4211.5201	BANK OF AMERICA
17	04/07/2021	7634	32.09	computer supplies	290.4211.5201	BANK OF AMERICA
18	04/07/2021	7634	73.22	ups	290.4211.5208	BANK OF AMERICA

FIVE CITIES FIRE AUTHORITY  
CHECK LISTING  
APRIL 1 - APRIL 30, 2021

ATTACHMENT 1

19	04/07/2021	7634	12.40	postage	290.4211.5208	BANK OF AMERICA
20	04/07/2021	7634	2.99	postage	290.4211.5208	BANK OF AMERICA
21	04/07/2021	7634	7.95	postage	290.4211.5208	BANK OF AMERICA
22	04/07/2021	7634	29.64	office supplies	290.4211.5208	BANK OF AMERICA
23	04/07/2021	7634	12.44	ups	290.4211.5208	BANK OF AMERICA
24	04/07/2021	7634	34.80	postage	290.4211.5208	BANK OF AMERICA
25	04/07/2021	7634	93.66	ups	290.4211.5208	BANK OF AMERICA
26	04/07/2021	7634	19.72	water	290.4211.5255	BANK OF AMERICA
27	04/07/2021	7634	10.99	Freight	290.4211.5272	BANK OF AMERICA
28	04/07/2021	7634	59.95	harness	290.4211.5272	BANK OF AMERICA
29	04/07/2021	7634	169.93	small tools	290.4211.5273	BANK OF AMERICA
30	04/07/2021	7634	48.05	Vreeland uniform	290.4211.5276	BANK OF AMERICA
31	04/07/2021	7634	121.68	Searby uniform	290.4211.5276	BANK OF AMERICA
32	04/07/2021	7634	9.69	Lane uniform	290.4211.5276	BANK OF AMERICA
33	04/07/2021	7634	37.70	Lane uniform	290.4211.5276	BANK OF AMERICA
34	04/07/2021	7634	66.08	Ferguson uniform	290.4211.5276	BANK OF AMERICA
35	04/07/2021	7634	34.44	Hughey uniform	290.4211.5276	BANK OF AMERICA
36	04/07/2021	7634	98.32	McMahon uniform	290.4211.5276	BANK OF AMERICA
37	04/07/2021	7634	160.55	Pearson uniform	290.4211.5276	BANK OF AMERICA
38	04/07/2021	7634	143.39	Searby uniform	290.4211.5276	BANK OF AMERICA

FIVE CITIES FIRE AUTHORITY  
CHECK LISTING  
APRIL 1 - APRIL 30, 2021

ATTACHMENT 1

Line	Check Date	Check #	Amount	Description	Acct #	Vendor Name
39	04/07/2021	7634	293.16	Angello uniform	290.4211.5276	BANK OF AMERICA
40	04/07/2021	7634	176.64	LoPresti uniform	290.4211.5276	BANK OF AMERICA
41	04/07/2021	7634	284.60	Silva uniform	290.4211.5276	BANK OF AMERICA
42	04/07/2021	7634	214.80	Densmore uniform	290.4211.5276	BANK OF AMERICA
43	04/07/2021	7634	28.55	Densmore uniform	290.4211.5276	BANK OF AMERICA
44	04/07/2021	7634	60.92	Lane uniform	290.4211.5276	BANK OF AMERICA
45	04/07/2021	7634	35.00	Hinden uniform	290.4211.5276	BANK OF AMERICA
46	04/07/2021	7634	60.47	Hinden uniform	290.4211.5276	BANK OF AMERICA
47	04/07/2021	7634	105.72	LoPresti uniform	290.4211.5276	BANK OF AMERICA
48	04/07/2021	7634	107.74	McMahon uniform	290.4211.5276	BANK OF AMERICA
49	04/07/2021	7634	116.36	Lane uniform	290.4211.5276	BANK OF AMERICA
50	04/07/2021	7634	204.71	McMahon uniform	290.4211.5276	BANK OF AMERICA
51	04/07/2021	7634	29.28	secure conference	290.4211.5403	BANK OF AMERICA
52	04/07/2021	7634	14.99	zoom	290.4211.5403	BANK OF AMERICA
53	04/07/2021	7634	35.00	call in studio	290.4211.5403	BANK OF AMERICA
54	04/07/2021	7634	715.00	McMahon training	290.4211.5501	BANK OF AMERICA
55	04/07/2021	7634	649.24	training	290.4211.5501	BANK OF AMERICA
56	04/07/2021	7634	190.00	Salce membership	290.4211.5503	BANK OF AMERICA

FIVE CITIES FIRE AUTHORITY  
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ATTACHMENT 1

57	04/07/2021	7634	31.20	memberships	290.4211.5503	BANK OF AMERICA
58	04/07/2021	7634	290.84	grand awards	290.4211.5504	BANK OF AMERICA
59	04/07/2021	7634	748.28	challenge coins	290.4211.5504	BANK OF AMERICA
60	04/07/2021	7634	200.00	public relations	290.4211.5504	BANK OF AMERICA
61	04/07/2021	7634	795.53	station number signs	290.4211.5508	BANK OF AMERICA
62	04/07/2021	7634	58.15	oil change dodge avenger	290.4211.5601	BANK OF AMERICA
63	04/07/2021	7634	130.98	utv parts	290.4211.5601	BANK OF AMERICA
64	04/07/2021	7634	284.55	seat covers	290.4211.5601	BANK OF AMERICA
65	04/07/2021	7634	48.63	custom tie down	290.4211.5601	BANK OF AMERICA
66	04/07/2021	7634	9.99	Freight	290.4211.5601	BANK OF AMERICA
67	04/07/2021	7634	243.95	reflective striping	290.4211.5601	BANK OF AMERICA
68	04/07/2021	7634	167.74	equipment for rescue 6652	290.4211.5601	BANK OF AMERICA
69	04/07/2021	7634	146.40	license plate frames	290.4211.5601	BANK OF AMERICA
70	04/07/2021	7634	415.78	E2 truck repair	290.4211.5601	BANK OF AMERICA
71	04/07/2021	7634	2,393.46	Ford F250 repair	290.4211.5601	BANK OF AMERICA
72	04/07/2021	7634	88.80	brush 6661	290.4211.5601	BANK OF AMERICA
73	04/07/2021	7634	113.90	antennas	290.4211.5606	BANK OF AMERICA
74	04/07/2021	7634	19.38	Freight	290.4211.5606	BANK OF AMERICA
75	04/07/2021	7634	216.00	Squarespace annual fee	290.4211.5607	BANK OF AMERICA
76	04/07/2021	7634	100.00	fuel	290.4211.5608	BANK OF AMERICA

FIVE CITIES FIRE AUTHORITY  
CHECK LISTING  
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ATTACHMENT 1

Line	Check Date	Check #	Amount	Description	Acct #	Vendor Name
77	04/07/2021	7634	15.04	fuel	290.4211.5608	BANK OF AMERICA
78	04/07/2021	7634	41.49	fuel	290.4211.5608	BANK OF AMERICA
79	04/07/2021	7634	30.62	fuel	290.4211.5608	BANK OF AMERICA
80	04/07/2021	7634	84.41	fuel	290.4211.5608	BANK OF AMERICA
81	04/07/2021	7634	32.71	fuel	290.4211.5608	BANK OF AMERICA
82	04/07/2021	7634	79.58	fuel	290.4211.5608	BANK OF AMERICA
83	04/07/2021	7634	27.30	fuel	290.4211.5608	BANK OF AMERICA
84	04/07/2021	7634	30.22	fuel	290.4211.5608	BANK OF AMERICA
85	04/07/2021	7634	587.29	router equipment	290.4211.5702	BANK OF AMERICA
86	04/07/2021	7634	8.61	usb cables	290.4211.5702	BANK OF AMERICA
87	04/07/2021	7634	38.78	usb charging port	290.4211.5702	BANK OF AMERICA
88	04/07/2021	7634	25.80	usb cables	290.4211.5702	BANK OF AMERICA
89	04/07/2021	7634	0.99	iphone storage	290.4211.6103	BANK OF AMERICA
90	04/07/2021	7635	2,357.33	lumber - trench rescue trainin	290.4211.5501	BURKE AND PACE OF AG, INC
91	04/07/2021	7636	118.58	acct#8245101000202519 station 2	290.4211.5401	CHARTER COMMUNICATIONS
92	04/07/2021	7636	93.72	acct#8245101010116287 station 3	290.4211.5401	CHARTER COMMUNICATIONS
93	04/07/2021	7637	3,361.80	radio package	290.4211.5606	COAST ELECTRONICS
94	04/07/2021	7638	90.00	nipa fire sprinkler system rev	290.4211.5303	COLLINGS & ASSOCIATES LLC

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95	04/07/2021	7639	108.92	monthly users fee	290.4211.5607	CREWSENSE LLC
96	04/07/2021	7640	100.00	uniform hats - silva	290.4211.5276	FIVE CITIES PROF. FIREFIGHTERS
97	04/07/2021	7640	100.00	uniform hats - hinden	290.4211.5276	FIVE CITIES PROF. FIREFIGHTERS
98	04/07/2021	7641	1,046.85	pg&e costs - station 2	290.4211.5401	CITY OF GROVER BEACH
99	04/07/2021	7642	1,247.00	professional services	290.4211.5303	DAVID P. HALE
100	04/07/2021	7643	74.65	flash plate dash mount	290.4211.6201	LEHR AUTO ELECTRIC
101	04/07/2021	7643	24.24	face plate cutouts	290.4211.6201	LEHR AUTO ELECTRIC
102	04/07/2021	7644	18.29	handle / air plug	290.4211.5273	MINER'S ACE HARDWARE, INC
103	04/07/2021	7644	17.21	coupling / air plug	290.4211.5273	MINER'S ACE HARDWARE, INC
104	04/07/2021	7644	41.99	misc vehicle mt 6637	290.4211.5601	MINER'S ACE HARDWARE, INC
105	04/07/2021	7644	13.55	misc vehicle mt 6637	290.4211.5601	MINER'S ACE HARDWARE, INC
106	04/07/2021	7644	27.99	flexseal	290.4211.5601	MINER'S ACE HARDWARE, INC
107	04/07/2021	7644	40.93	remote control - gate	290.4211.5605	MINER'S ACE HARDWARE, INC
108	04/07/2021	7645	105.25	paper	290.4211.5201	PAPER CONNECTION
109	04/07/2021	7646	96.94	pearson - tshirts	290.4211.5276	RANGE MASTER
110	04/07/2021	7646	183.16	angelo - pants	290.4211.5276	RANGE MASTER
111	04/07/2021	7646	312.42	bova - pants & tshirts	290.4211.5276	RANGE MASTER
112	04/07/2021	7646	66.78	lane - tshirts	290.4211.5276	RANGE MASTER
113	04/07/2021	7646	81.87	angelo - proppert bodu trouser	290.4211.5276	RANGE MASTER
114	04/07/2021	7647	279.27	welding helmet	290.4211.5273	SNAP-ON INDUSTRIAL



FIVE CITIES FIRE AUTHORITY  
CHECK LISTING  
APRIL 1 - APRIL 30, 2021

Line	Check Date	Check #	Amount	Description	Acct #	Vendor Name
115	04/07/2021	7648	815.44	GAS SERVICES-STN 1 2/26-3/26	290.4211.5401	SOCALGAS
116	04/07/2021	7649	850.48	repairs to 6693	290.4211.5601	SOUTH COAST EMERGENCY
117	04/07/2021	7650	267.00	routine air sampling	290.4211.5303	TRACE ANALYTICS, LLC
118	04/07/2021	7651	578.66	14 phone lines	290.4211.5403	VERIZON WIRELESS
119	04/07/2021	7652	22.27	water stop filter	290.4211.5601	WINEMA INDUSTRIAL &
120	04/16/2021	7653	107.14	ARGON/OXYGEN RENTAL	290.4211.5303	AIRGAS USA, LLC
121	04/16/2021	7654	3,232.00	(4) MSA G1 Control Module w/it	290.4211.5603	BAUER COMPRESSORS, INC
122	04/16/2021	7654	0.50	MSA G1 ITIC	290.4211.5603	BAUER COMPRESSORS, INC
123	04/16/2021	7655	739.70	MEDICAL SUPPLIES	290.4211.5206	BOUND TREE MEDICAL, LLC
124	04/16/2021	7655	369.85	MEDICAL SUPPLIES	290.4211.5206	BOUND TREE MEDICAL, LLC
125	04/16/2021	7656	10.33	DRAIN VALVE	290.4211.5601	CARQUEST AUTO PARTS
126	04/16/2021	7657	204.98	ACCT#82451010138133 STN 3	290.4211.5401	CHARTER COMMUNICATIONS
127	04/16/2021	7657	204.98	ACCT#8245101000239800 STN 2	290.4211.5401	CHARTER COMMUNICATIONS
128	04/16/2021	7657	204.98	ACCT#8245100960252290 STN 1	290.4211.5401	CHARTER COMMUNICATIONS
129	04/16/2021	7658	275.00	NFPA FIRE SPRINKLER SYSTEM REV	290.4211.5303	COLLINGS & ASSOCIATES LLC
130	04/16/2021	7659	1,243.93	FUEL	290.4211.5608	J B DEWAR, INC
131	04/16/2021	7660	47.58	SHIPPING CHRGS	290.4211.5208	FEDEX
132	04/16/2021	7661	50.00	UNIFORM HATS-FERGUSON	290.4211.5276	FIVE CITIES PROF. FIREFIGHTERS
133	04/16/2021	7662	1,109.85	PG&E COSTS -STN 2 2/19-3/21	290.4211.5401	CITY OF GROVER BEACH
134	04/16/2021	7663	34.44	REIMBURSE FOR CODE BOOK-FIRE I	290.4211.5255	BARTON PEARSON
135	04/16/2021	7664	220.56	REPAIRS TO 6693	290.4211.5601	SOUTH COAST EMERGENCY
136	04/16/2021	7664	10,556.88	REPAIRS TO 6645	290.4211.5601	SOUTH COAST EMERGENCY
137	04/16/2021	7665	40.00	FF 2 CERT-HUNT	290.4211.5501	STATE FIRE TRAINING
138	04/16/2021	7666	50.00	STERI-SAF3E COMPLIANCE-HAZ DRUG	290.4211.5303	STERICYCLE INC.
139	04/16/2021	7667	155.94	COBRA SINGLE LAYER BELTS-QUINLAN	290.4211.5272	WOLFPACK GEAR INC
140	04/30/2021	7668	236.63	SHOP SUPPLIES-RENTAL-TOWELS, MATS	290.4211.5303	ARAMARK
141	04/30/2021	7669	33.34	CIRCUIT LINE TO AGPD	290.4211.5403	AT & T
142	04/30/2021	7670	754.63	BAN#9391033185, PHONE LINES 3	290.4211.5403	AT&T

FIVE CITIES FIRE AUTHORITY  
CHECK LISTING  
APRIL 1 - APRIL 30, 2021

ATTACHMENT 1

143	04/30/2021	7671	326.19	IPAD WIRELESS CHRGS 3/12-4/11	290.4211.5403	AT&T MOBILITY
144	04/30/2021	7672	295.24	MEDICAL SUPPLIES	290.4211.5206	BOUND TREE MEDICAL, LLC
145	04/30/2021	7672	123.18	MEDICAL SUPPLIES	290.4211.5206	BOUND TREE MEDICAL, LLC
146	04/30/2021	7672	30.79	MEDICAL SUPPLIES	290.4211.5206	BOUND TREE MEDICAL, LLC
147	04/30/2021	7673	211.41	ACCT#8245100960102339 STN 1 TV	290.4211.5401	CHARTER COMMUNICATIONS
148	04/30/2021	7674	237.18	FACTORY REPAIR-KENWOOD	290.4211.5606	COAST ELECTRONICS
149	04/30/2021	7674	295.24	ORANGE CASE FOR HAND HELD RADI	290.4211.5606	COAST ELECTRONICS
150	04/30/2021	7675	275.00	NFPA FIRE SPRINKLER REVIEW-127	290.4211.5303	COLLINGS & ASSOCIATES LLC
151	04/30/2021	7676	245.67	SMALL TOOLS-COUPINGS FOR AIR	290.4211.5273	L N CURTIS & SONS
152	04/30/2021	7677	1,857.83	FUEL	290.4211.5608	J B DEWAR, INC

Line	Check Date	Check #	Amount	Description	Acct #	Vendor Name
153	04/30/2021	7678	5,000.00	deductible - occurrence #202000	290.4211.5576	FAIRA
154	04/30/2021	7679	26.54	SHIPPING CHRGS	290.4211.5208	FEDEX
155	04/30/2021	7680	125.78	CORD REEL	290.4211.5273	LAWSON PRODUCTS, INC
156	04/30/2021	7681	810.00	HAZ MAT PHYSICAL-SILVA	290.4211.5315	MEDSTOP URGENT CARE CENTERS
157	04/30/2021	7682	5.99	MARKER PAINT	290.4211.5255	MINER'S ACE HARDWARE, INC
158	04/30/2021	7682	3.23	FASTENERS	290.4211.5255	MINER'S ACE HARDWARE, INC
159	04/30/2021	7682	14.00	STN 2 OIL ABSORBENT	290.4211.5325	MINER'S ACE HARDWARE, INC
160	04/30/2021	7682	6.45	HAZ MAT SUPPLIES-KEROSENE TUBE	290.4211.5325	MINER'S ACE HARDWARE, INC
161	04/30/2021	7682	8.60	ABSORBENT	290.4211.5325	MINER'S ACE HARDWARE, INC
162	04/30/2021	7682	9.61	MISC SUPPLIES FOR UTILITY	290.4211.5601	MINER'S ACE HARDWARE, INC
163	04/30/2021	7682	51.70	REPAIRS TO SHORING TRAILER	290.4211.5601	MINER'S ACE HARDWARE, INC
164	04/30/2021	7682	37.70	VELCRO	290.4211.5601	MINER'S ACE HARDWARE, INC
165	04/30/2021	7682	42.80	STN HEATER/AC AIR FILTERS	290.4211.5604	MINER'S ACE HARDWARE, INC
166	04/30/2021	7682	29.24	SUPPLIES-RADIO EQUIPMENT	290.4211.5606	MINER'S ACE HARDWARE, INC
167	04/30/2021	7683	1,245.67	ELECTRIC-STN 1 3/16-4/14	290.4211.5401	PACIFIC GAS & ELECTRIC CO
168	04/30/2021	7684	191.32	TIRE REPAIR-UTV 2	290.4211.5601	SANTA MARIA TIRE, INC
169	04/30/2021	7684	528.60	TIRES-DODGE AVENGER	290.4211.5601	SANTA MARIA TIRE, INC
170	04/30/2021	7684	327.04	BALANCED TIRES-E3	290.4211.5601	SANTA MARIA TIRE, INC

FIVE CITIES FIRE AUTHORITY  
CHECK LISTING

ATTACHMENT 1

APRIL 1 - APRIL 30, 2021

171	04/30/2021	7685	134.43	GAS SERVICES-STN 2 3/16-4/14	290.4211.5401	SOCALGAS
172	04/30/2021	7686	1,160.06	REPAIRS TO 6645	290.4211.5601	SOUTH COAST EMERGENCY
173	04/30/2021	7686	7,387.19	REPAIRS TO 6692	290.4211.5601	SOUTH COAST EMERGENCY
174	04/30/2021	7686	358.98	REPAIRS TO 6652	290.4211.5601	SOUTH COAST EMERGENCY
175	04/30/2021	7687	188.56	UNIFORM EXP-QUINLAN, SEARBY, H	290.4211.5276	THE TOP SHOP
176	04/30/2021	7688	177.79	ICE MACHINE RENTAL	290.4211.5303	TOGNAZZINI BEVERAGE SERVICE
177	04/30/2021	7689	221.00	TURNOUT CLEANING & REPAIRS	290.4211.5272	TURNOUT MAINTENANCE CO LLC
178	04/30/2021	7690	578.34	(14) PHONE LINES 3/19-4/18	290.4211.5403	VERIZON WIRELESS
			74,673.52			

**FIVE CITIES FIRE AUTHORITY**  
**DEPARTMENTAL LABOR DISTRIBUTION**  
**PAY PERIOD**  
**03/19/2021 - 04/01/2021**  
**4/9/2021**

**BY ACCOUNT**

5101	Salaries Full time	81,907.07
5102	Salaries Part-Time - PPT	-
5103	Salaries Part-Time - TPT	4,323.00
5105	Salaries OverTime	30,211.59
5106	Salaries Strike Team OT	-
5108	Holiday Pay	3,717.21
5109	Sick Pay	1,570.56
5110	Annual Leave Buyback	-
5111	Vacation Buyback	-
5112	Sick Leave Buyback	-
5113	Vacation Pay	3,264.00
5114	Comp Pay	2,823.04
5115	Annual Leave Pay	-
5121	PERS Retirement	21,469.63
5122	Social Security	9,507.77
5123	PARS Retirement	-
5126	State Disability Ins.	1,021.61
5127	Deferred Compensation	125.00
5131	Health Insurance	17,101.93
5132	Dental Insurance	968.16
5133	Vision Insurance	267.04
5134	Life Insurance	121.52
5135	Long Term Disability	154.34
		<u>178,553.47</u>

**FIVE CITIES FIRE AUTHORITY**  
**DEPARTMENTAL LABOR DISTRIBUTION**  
**PAY PERIOD**  
**04/02/2021 - 04/15/2021**

4/23/2021

**BY ACCOUNT**

5101	Salaries Full time	78,706.72
5102	Salaries Part-Time - PPT	-
5103	Salaries Part-Time - TPT	3,531.00
5105	Salaries OverTime	30,433.71
5106	Salaries Strike Team OT	-
5108	Holiday Pay	3,576.68
5109	Sick Pay	3,147.84
5110	Annual Leave Buyback	-
5111	Vacation Buyback	-
5112	Sick Leave Buyback	-
5113	Vacation Pay	3,141.12
5114	Comp Pay	3,274.00
5115	Annual Leave Pay	1,399.15
5121	PERS Retirement	21,642.11
5122	Social Security	9,624.50
5123	PARS Retirement	-
5126	State Disability Ins.	1,000.69
5127	Deferred Compensation	125.00
5131	Health Insurance	17,101.93
5132	Dental Insurance	968.16
5133	Vision Insurance	267.04
5134	Life Insurance	121.52
5135	Long Term Disability	154.34
		<u>178,215.51</u>



**ATTACHMENTS**

Exhibit A-List of Properties Needing Abatement  
Resolution

**RESOLUTION NO. 2021-03**

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE FIVE CITIES FIRE AUTHORITY DECLARING WEEDS AND VEGETATION ON CERTAIN PROPERTIES TO BE SEASONAL AND RECURRING PUBLIC NUISANCES AND PROVIDING FOR WEED ABATEMENT CONSISTENT WITH HEALTH AND SAFETY CODE SECTIONS 14875, ET SEQ**

**NOW, THEREFORE, BE IT RESOLVED, BY THE BOARD OF DIRECTORS (“Board”) OF THE FIVE CITIES FIRE AUTHORITY (“Authority”) AS FOLLOWS:**

1. That there exists on numerous lots and parcels of real property within the Authority jurisdictional service area weeds, dry grass, stubble, brush, litter and other flammable material which endangers the public safety by creating a fire hazard and which the Board hereby finds and declares to constitute a public nuisance which should be removed and cleared from each and all of said premises.
2. That the Board further finds that in accordance with Health and Safety Code section 14900.5, said nuisance as to the properties listed herein is a seasonal and recurrent problem and will be abated every year hereafter without the necessity of any further public hearings.
3. That the Authority Fire Chief has prepared a listing of each such lot or parcel describing it in accordance with the map used by the County in describing property for taxation purposes, that being the County Assessment Map which is hereby attached as Exhibit A and incorporated by reference as if set out in full.
4. That consistent with Health and Safety Code sections 14890, 14891, 14892 and any other applicable law related to notice and hearing, the Authority Fire Chief, together with appointed assistants and deputies, are hereby directed to notice the owners of the abatable lots in Exhibit A of this Resolution and within the Authority jurisdictional service area containing such dry weeds, grass, stubble, brush, litter and other flammable material and of the time and place of the hearing to afford property owners the opportunity to raise objections.
5. That consistent with Government Code Sections 39502 and 61100, the Member Agencies of the Authority have delegated to the Authority all weed abatement functions consistent with Health and Safety Code Sections 14875, et.seq, and therefore the Authority Fire Chief is hereby designated the person to give notice to destroy weeds consistent with Health and Safety Code section 14890.



**RESOLUTION NO. 2021-03**  
**PAGE 2**

6. That the Clerk to the Board is hereby directed to forthwith cause to be mailed the notice of public hearing consistent with Health and Safety Code section 14892.

**BE IT ALSO RESOLVED** that the Clerk to the Board shall certify the passage and adoption of this Resolution and enter it into the book of original Resolutions.

On motion by \_\_\_\_\_, seconded by \_\_\_\_\_, and on the following roll call vote, to wit:

AYES:  
NOES:  
ABSENT:  
ABSTAIN:

the foregoing Resolution was passed and adopted at the meeting of the Board of the Five Cities Fire Authority, this 21st day of May, 2021.

**RESOLUTION NO. 2021-03  
PAGE 3**

\_\_\_\_\_  
**KEITH STORTON, CHAIR**

**ATTEST:**

\_\_\_\_\_  
**TRICIA MEYERS, CLERK TO THE BOARD**

**APPROVED AS TO CONTENT:**

\_\_\_\_\_  
**STEPHEN C. LIEBERMAN, FIRE CHIEF**

**APPROVED AS TO FORM:**

\_\_\_\_\_  
**DAVID P. HALE, GENERAL COUNSEL**

**OFFICIAL CERTIFICATION**

I, **TRICIA MEYERS**, Clerk to the Board of the Five Cities Fire Authority, County of San Luis Obispo, State of California, do hereby certify under penalty of perjury, that Resolution No. 2021-03 is a true, full, and correct copy of said Resolution passed and adopted at the meeting of the Board of the Five Cities Fire Authority on the 21st day of May, 2021.

**WITNESS** my hand and the Seal of the Five Cities Fire Authority affixed this 21st day of May, 2021.

\_\_\_\_\_  
**TRICIA MEYERS, CLERK TO THE BOARD**

## 2021 ARROYO GRANDE WEED ABATEMENT PROGRAM - LIST OF PROPERTIES NEEDING ABATEMENT

APN#	OWNER	STREET	CITY	STATE	ZIP	PROPERTY ADDRESS
006-095-018	Vista Del Mar Homeowners Assoc	612 Castillo Del Mar	Arroyo Grande	CA	93420	Castillo Del Mar/Orchard
006-095-021	First Assembly of God of Arroyo Grande	207 Pilgram Way	Arroyo Grande	CA	93420	103 Pilgram
006-097-002	Heights at Vista Del Mar Group LLC	PO Box 2331	Pismo Beach	CA	93448	Castillo Del Mar
006-097-004	Heights at Vista Del Mar Group LLC	PO Box 2331	Pismo Beach	CA	93448	Castillo Del Mar
006-097-005	Vachhani 2005 Family Revocable Trust	620 Mulligan Ln	Arroyo Grande	CA	93420	795 Castillo Del Mar
006-097-006	Redmond James & Kathryn	360 Corralitos Rd	Arroyo Grande	CA	93420	Castillo Del Mar
006-097-007	Redmond James & Kathryn	360 Corralitos Rd	Arroyo Grande	CA	93420	Castillo Del Mar
006-097-009	Patel Kirit Family Trust	56 El Viento	Pismo Beach	CA	93449	Castillo Del Mar
006-097-010	Harkins Brandi	502 S Broadway	Redondo Beach	CA	90277	705 Castillo
006-097-012	Kaplan HOA	259 Irish Way	Pismo Beach	CA	93449	Castillo Del Mar
006-097-015	Heights at Vista Del Mar Group LLC	PO Box 2331	Pismo Beach	CA	93448	Castillo Del Mar
006-097-016	Heights at Vista Del Mar Group LLC	PO Box 2331	Pismo Beach	CA	93448	Castillo Del Mar
006-097-017	Heights at Vista Del Mar Group LLC	PO Box 2331	Pismo Beach	CA	93448	Castillo Del Mar
006-097-018	Heights at Vista Del Mar Group LLC	PO Box 2331	Pismo Beach	CA	93448	Del Sol
006-097-019	Heights at Vista Del Mar Group LLC	PO Box 2331	Pismo Beach	CA	93448	Del Sol
006-097-020	Heights at Vista Del Mar Group LLC	PO Box 2331	Pismo Beach	CA	93448	Del Sol
006-097-022	Heights at Vista Del Mar Group LLC	PO Box 2331	Pismo Beach	CA	93448	Del Sol
006-097-023	Heights at Vista Del Mar Group LLC	PO Box 2331	Pismo Beach	CA	93448	Del Sol
006-097-024	Heights at Vista Del Mar Group LLC	PO Box 2331	Pismo Beach	CA	93448	Del Sol
006-381-006	Diedrichsen Chris	582 Newman Dr	Arroyo Grande	CA	93420	582 Newman
006-381-013	Mendez Manuel	617 Newman	Arroyo Grande	CA	93420	617 Newman
006-571-013	Ream Callie	636 Cerro Vist Cir	Arroyo Grande	CA	93420	636 Cerro Vista
007-011-023	Central CA Assoc of Seventh Day	PO Box 770	Clovis	CA	93613	240 Vernon
007-011-041	Rodeo-Grace Investors LLC	760 Mattie Rd A-1	Pismo Beach	CA	93449	Rodeo
007-011-057	5Cities Community Svcs Foundation	PO Box 0	Grover Beach	CA	93483	250 Wesley St
007-015-018	Fiorentino Family Trust	98 Coral Ct	Pismo Beach	CA	93449	164 Rodeo
007-019-022	Grace Bible Church	100 Rodeo	Arroyo Grande	CA	93420	100 Rodeo
007-031-018	UC Ricardo	211 Corbett Canyon	Arroyo Grande	CA	93420	211 Corbett Canyon
007-031-038	Arroyo Group A CA Gen PTP	PO Box 519	Arroyo Grande	CA	93421	Corbett Canyon
007-070-015	Sedeeek Natacha	450 Canyon Way	Arroyo Grande	CA	93420	450 Canyon Way
007-070-017	Kieley Kristen	451 Hidden Oak Way	Arroyo Grande	CA	93420	451 Hidden Oak Way
007-185-020	Cramer Jon & Susan Trust	PO Box 455	Arroyo Grande	CA	93421	Larchmont Dr
007-185-026	Cramer Jon & Susan Trust	PO Box 455	Arroyo Grande	CA	93421	Wesley
007-185-027	Arnold Sharon	204 Larchmont	Arroyo Grande	CA	93420	204 Larchmont
007-192-039	Dotson Living Trust	801 Huasna Rd	Arroyo Grande	CA	93420	276 Cindy Way
007-221-023	Relyea Survivors Trust	1248 Paseo Ladera	Arroyo Grande	CA	93420	271 James Way
007-241-027	Wells G & S Family Trust	2445 Beach St #1	Oceano	CA	93445	Ridgeview
007-271-034	Wildwood Ranch Homeowners Assoc	3563 Empleo Ste B	San Luis Obispo	CA	93401	Wildwood Ranch
007-291-033	Miner Bethany	138 Summit Dr	Pismo Beach	CA	93449	215 Cindy Way

007-291-038	Dotson Living Trust	801 Huasna Rd	Arroyo Grande	CA	93420	265 Cindy Way
007-291-041	Dotson Living Trust	801 Huasna Rd	Arroyo Grande	CA	93420	801 Huasna
007-291-042	Rollins Janet L Trust	4605 Windsor Blvd	Cambria	CA	93428	221 Cindy Way
007-293-026	Sandra Beach	4800 Coyote Canyon Rd	Arroyo Grande	CA	93401	110 Oro Drive
007-382-003	Maaskant Adrian & Cornelia Trust	472 Peale Ct	Gahanna	OH	43230	1148 Flora
007-471-002	Zogata Joseph Living Trust	718 E Grand Ave	Arroyo Grande	CA	93420	Stagecoach
007-471-015	Bogle Family Trust	301 Zogata Way	Arroyo Grande	CA	93420	301 Zogata
007-471-016	Zogata Laurie	365 Zogata Way	Arroyo Grande	CA	93420	Zogata Way
007-471-017	Newell Tom & Betsy	317 Zogata Way	Arroyo Grande	CA	93420	317 Zogata
007-471-029	Zogata Joseph Living Trust	718 E Grand Ave	Arroyo Grande	CA	93420	Stagecoach
007-471-030	Zogata Robert Living Trust	718 E Grand Ave	Arroyo Grande	CA	93420	Stagecoach
007-471-031	Zogata Robert Living Trust	718 E Grand Ave	Arroyo Grande	CA	93420	Stagecoach
007-471-033	Zogata Robert Living Trust	718 E Grand Ave	Arroyo Grande	CA	93420	Gularte Rd
007-471-035	Zogata Laurie	365 Zogata Way	Arroyo Grande	CA	93420	Gularte Rd
007-471-036	Outland Jo A	358 Stagecoach Rd	Arroyo Grande	CA	93420	Gularte/ Zogata
007-471-037	Elliot Laurie	365 Zogata Way	Arroyo Grande	CA	93420	Zogata Way
007-471-038	Zogata Joseph Living Trust	718 E Grand Ave	Arroyo Grande	CA	93420	Zogata Way
007-471-039	Zogata Joseph Living Trust	718 E Grand Ave	Arroyo Grande	CA	93420	Zogata Way
007-471-040	Laurie Zogata	365 Zogata Way	Arroyo Grande	CA	93420	Zogata Way
007-511-002	Cephas Investments LLC	201 W Main st	Santa Maria	CA	93458	Garden St
007-522-049	Cecchetti Family Trust	120 Cecchetti Rd	Arroyo Grande	CA	93420	111 Clarence
007-522-050	Caldon Donald & Sedonia	6718 Rainbow Drive	San Jose	CA	95129	810 Huasna
007-621-001	AG Valley Japanese Welfare Assoc	160 Stagecoach Rd	Arroyo Grande	CA	93420	490 Cherry Ave
007-621-055	St Barnabas Parish in AG	301 Trinity Ave	Arroyo Grande	CA	93420	301 Trinity
007-631-003	Kleist Laraleigh	PO Box 1436	Pismo Beach	CA	93448	S Traffic Way
007-631-015	Johnson Marlene	71 White Cap	Pismo Beach	CA	93449	111 Orchid
007-631-022	Kleist Laraleigh	PO Box 1436	Pismo Beach	CA	93448	700 S Traffic Way
007-775-032	Catholic Church AG	PO Box 2048	Monterey	CA	93942	Camino Mercado
007-791-034	Arroyo Group A CA Gen PTP	PO Box 519	Arroyo Grande	CA	93421	Corbett Canyon
007-801-020	Zagzebski Briana	653 Corral Pl	Arroyo Grande	CA	93420	653 Corral Pl
007-801-033	Castro Richard & Cecelia	4100 NE 128th St	Vancouver	WA	98686	571 Gularte
007-851-013	Evans Family Trust	644 Equestrian	Arroyo Grande	CA	93420	644 Equestrian
007-851-034	Strauss Family Revocable Trust	PO Box 3108	Visalia	CA	93271	737 Arabian
007-851-039	Sacchetti Jon Family Trust	180 Vista Dr	Arroyo Grande	CA	93420	791 Arabian
007-851-049	Sandstone Holding Corp	445 Green Gate Rd	San Luis Obispo	CA	93401	Equestrian
007-851-050	Childress Bryan D	688 Equestrian	Arroyo Grande	CA	93421	688 Equestrian
077-041-010	Hudson Jr Robert	PO Box 2605	Pismo Beach	CA	93448	1505 El Camino Real
077-041-013	Hudson Jr Robert	PO Box 2605	Pismo Beach	CA	93448	1503 El Camino Real
077-041-047	Diftmann Steven Trust	3016 Sloat Rd	Pebble Beach	CA	93953	El Camino Real
077-051-016	Mankins Blair & Deanne	1005 El Camino Real	Arroyo Grande	CA	93420	1107 El Camino Real
077-051-017	Brisco's Hardware	1005 El Camino Real	Arroyo Grande	CA	93420	203 Brisco
077-051-044	Habitat for Humanity	PO Box 613	San Luis Obispo	CA	93406	184 Brisco



## 2021 GROVER BEACH WEED ABATEMENT PROGRAM - LIST OF PROPERTIES NEEDING ABATEMENT

APN#	OWNER	STREET	CITY	STATE	ZIP	PROPERTY ADDRESS
060-012-021	Dursteler Carl Living Trust	PO Box 11222	Salt Lake City	UT	84147	1032 Margarita
060-020-022	Howland Family Trust	910 N 12th St	Grover Beach	CA	93433	12th St
060-031-005	Tanner Sharon Family Trust	1 Tanner Rd	Grover Beach	CA	93433	Atlantic City
060-033-011	Edgewater Motel Inc	961 Wadsworth Ave	Pismo Beach	CA	93449	1513 Cabrillo
060-034-028	Oak Meadow Heights Assn	PO Box 475	Grover Beach	CA	93483	San Diego
060-088-005	Mussey Catherine	3701 Red Rock Rd	Garberville	CA	95542	595 N 5th Street
060-089-002	Bettencourt Alice Family Trust	229 Santa Susana	San Leandro	CA	94579	Saratoga
060-114-017	ABG Development Inc	1375 E Grand Ave Ste 103	Arroyo Grande	CA	93420	1296 Saratoga
060-123-034	Norris Arthur Family Trust	7155 Atascadero Ave	Atascadero	CA	93422	Saratoga
060-123-035	Doherty Family Trust	809 Walnut Dr	Paso Robles	CA	93446	Saratoga
060-131-020	Rykal/Forde LLC	PO Box 412	Grover Beach	CA	93433	391 Front St
060-133-028	Sunderland Family Trust	6465 Corral De Piedra	San Luis Obispo	CA	93401	282 Front St
060-142-005	Kirk Evelyn	245 N 4th St	Grover Beach	CA	93433	245 N 4th St
060-142-012	Pacific Home Developments	2207 Summertime Ln	Culver City	CA	90230	391 Ramona
060-142-028	Ortega Nicole	342 N 4th St	Grover Beach	Ca	93433	4th Street
060-142-030	Current Resident or Isaac Gimpel	360 Brighton Ave	Grover Beach	CA	93433	360 Brighton
060-144-023	Swack David	2702 Banway Wy	Santa Maria	CA	93455	294 N 4th St
060-176-045	c/o Jeff Landers	260 Ross n	Santa Maria	CA	93455	1435 Ramona
060-176-060	Barnes Michael	9704 Tujunga Canyon	Tujunga	CA	91042	1590 Brighton
060-206-008	Smith Nicholas Revocable Trust	8273 Olive Branch Dr	Valley Springs	CA	95252	Rockaway
060-237-007	Butala Kalpana	234229 Via Tehago	Valencia	CA	91355	11th Street
060-237-015	Recchia Family Trust	2531 Coburn Ln	Shell Beach	CA	93449	192 N 11th Street
060-242-008	Nishi Ichiro B Living Trust	PO Box 284	Grover Beach	CA	93483	11th Street
060-263-040	Redding Roofing Supply Inc	PO Box 456	Grover Beach	CA	93483	388 Manhattan
060-271-026	Miller Ira E	5420 Muirfield Dr	Bakersfield	CA	93306	359 S5ht/Manhattan
060-271-030	Bulawit Robert & Mary	2106 S California St	Stockton	CA	95206	566 Longbranch
060-284-026	Olivera Allan	940 Longbranch	Grover Beach	CA	93433	940 Longbranch
060-302-032	Burke Roy & Bonnie	PO Box 253	Arroyo Grande	CA	93421	364 S 16th St
060-309-002	Forde Family Trust	PO Box 412	Grover Beach	CA	93483	191 S Oak Park
060-323-007	Lundberg Family Trust	540 S 4th St	Grover Beach	CA	93433	540 S 4th St
060-325-015	Mentone 451 Trust	1239 Higuera St	San Luis Obispo	CA	93401	451 Mentone
060-337-007	Arenas Alberto	3714 Fairfax Way	S San Francisco	CA	94080	Nice Avenue
060-338-010	Soriano Encarnacion	1461 Hetrick Ave	Arroyo Grande	CA	93420	661 S 8th



2021 OCEANO WEED ABATEMENT PROGRAM - LIST OF PROPERTIES NEEDING ABATEMENT EXHIBIT A

APN#	OWNER	STREET	CITY	STATE	ZIP	PROPERTY ADDRESS
061-021-057	Thoene Jacob	2821 Brundage Ln	Bakersfield	CA	93304	365 Juanita
061-021-058	Lee Patricia Trust	PO Box 6340	Bakersfield	CA	93386	361 Juanita
061-044-034	Heron Crest Development	PO Box 3151	Shell Beach	Ca	93448	660 Air Park
061-044-035	Heron Crest Development	PO Box 3151	Shell Beach	CA	93448	666 Air Park
061-112-014	Maccarone Lawrence	16202 Superior St	North Hills	CA	91343	Norswing
061-131-001	Pismo Coast Village	165 S Dolliver	Pismo Beach	CA	93449	Lake
061-131-004	Later Trust Roger & Evelyn	259 25th St	Santa Monica	CA	90402	1730 Railroad
061-131-005	Pismo Coast Village	165 S Dolliver	Pismo Beach	CA	93449	Fountain
061-131-020	Pismo Coast Village	165 S Dolliver	Pismo Beach	CA	93449	955 Fountain
061-131-021	Later Trust Roger & Evelyn	259 25th St	Santa Monica	CA	90402	1660 Railroad
061-131-022	Later Trust Roger & Evelyn	259 25th St	Santa Monica	CA	90402	1075 Fountain
061-134-006	Oceano Packing Co	PO Box 458	Oceano	CA	93445	1820 Railroad
061-134-007	Oceano Packing Co	PO Box 458	Oceano	CA	93445	1820 Railroad
062-012-005	Miller Kelly	209 Mountain View Dr	Del Rio	TX	78840	Wilmar
062-031-024	Simpson Peggy	1425 S 4th St	Oceano	CA	93445	Wilmar
062-061-014	Mid State Properties LLC	1320 Archer St	San Luis Obispo	CA	93401	1435 20th St
062-072-028	Kreinberg Grant Trust	108 Brae Ct	Fairfield	CA	94534	1411 23rd
062-073-003	Romero Joseph	2462 Wilmar Ave	Oceano	CA	93445	2460 Wilmar
062-074-017	Nichols Jacob S	1660 S Elm St	Oceano	CA	93445	1660 S Elm
062-083-003	Quincon Inc	PO Box 1029	Grover Beach	CA	93483	Ocean St
062-085-004	Agalos Family Trust	8705 Maggiore Ln	Bakersfield	CA	93312	Paso Robles St
062-087-016	Kenny Paul	2345 See Canyon Rd	San Luis Obispo	CA	93401	20th St
062-093-005	Marquez Rodolfo	1180 Obispo St	Guadalupe	CA	93434	2191 Beach
062-098-017	Arnold Family Trust	422 Gularate Rd	Arroyo Grande	CA	93420	23rd/Ocean
062-104-022	Gonzalez John	2357 Beach St	Oceano	CA	93445	2510 Lara
062-111-024	Dewar Family Trust	1151 Corbett Canyon Rd	Arroyo Grande	CA	93420	19th St
062-111-027	Joseph Victoria Living Trust	9232 Glendon Way	Rosemead	CA	91770	1880 Beach
062-111-028	Dewar Family Trust	1151 Corbett Canyon Rd	Arroyo Grande	CA	93420	Front St
062-116-005	Fisher Albert & Patsy	1151 Pike Ln #6	Oceano	CA	93445	1991 21st St
062-118-012	Hawker Investments Corp	531 Vista Del Robles	Arroyo Grande	CA	93420	1900 Front St
062-118-016	Southern Pacific Transportation	1400 Douglas St Stop 1640	Omaha	NE	68179	So Pacific Transportation Co
062-282-081	Oceano Estates HOA	1380 Crest St	Oceano	CA	93445	1315 Wilmar
062-303-026	Laubmeier Holger Family Trust	1697 Tierra Nueva Ln	Oceano	CA	93445	1697 Tierra Nueva







## **STAFF REPORT**

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**TO:** Chair and Board Members                      **MEETING DATE:** May 21, 2021

**FROM:** Stephen C. Lieberman

**SUBJECT:** Consideration of Authorization to Lease Purchase a Replacement Type III Wildland Fire Engine

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### **RECOMMENDATION**

It is recommended that the Board of Directors:

- 1) Authorize the Fire Chief to execute a purchase order, not to exceed \$451,051.11 to Pierce Manufacturing, Inc. for the purchase of one Type III Wildland Engine, contingent upon approval of member community two-year budgets in June 2021;
  - 2) Adopt a cost sharing methodology for the purchase;
  - 3) Authorize the Fire Chief to solicit a Lease/Purchase Financing Agreement for this purchase with PNC Equipment Finance;
  - 4) Adopt a Resolution of Intent and Affirming Prior Board Approval of the Purchase and Financing for a Replacement Type III Wildland Fire Engine.
- 

### **BACKGROUND**

The Type III Wildland Engine (E6661) has surpassed the 15-year replacement cycle. Originally purchased by the Oceano Community Services District in 1999 (22 years old), title to the engine was transferred to the Five Cities Fire Authority (FCFA) in 2010. This type of fire engine is specifically designed for off-road use, and has a shorter wheelbase and height to accommodate four-wheel drive operations. Engine 6661 is 22 years old, and must be replaced.

The Fire Chief convened an in-house working group to develop the specifications for a replacement engine. The working group presented specifications to two vendors, Boise Mobile Equipment (BME), and Pierce Manufacturing. Concurrently, the Fire Chief contacted several fire equipment financing businesses and requested estimates of both interest rate and annual payment based on a 10-year lease period (consistent with financing on engines 6692 and 6693).

#### **Equipment Manufacturer**

The manufacturers submitted cost proposals, and both indicated that once an order was placed, the vehicle would take approximately 14 months to deliver. Staff reviewed the cost proposals, along with a lengthy analysis of "pro's and con's" based on the proposals. The vendor proposals included the following pricing, which includes sales tax:

• Boise Mobile Equipment (with Freightliner Cab)	\$454,516
• Pierce Manufacturing (with Freightliner Cab)	\$451,051
Variance	\$ 3,465

FCFA staff has reviewed the specifications from each manufacturer and recommends Pierce Manufacturing for the following reasons:

- **Warranty and Long Term Maintenance** – FCFA relies upon South Coast Fire Equipment (a Pierce dealer) for routine and emergency repairs and maintenance on the existing fleet. South Coast maintains a service facility and staff in Paso Robles (BME – Fresno). Both engines require a piece of equipment known as an auxiliary pump, with the BME configuration requiring a \$5,000 annual service (\$75,000 over vehicle service life). In terms of warranty needs, South Coast / Pierce is a “one-stop shop” for the entire vehicle. Located in Idaho, BME has no authorized service centers in San Luis Obispo County (Fresno is the nearest service center). Warranty services for a BME engine will be dependent on the manufacturer of the involved component (i.e. Cab, Motor, Pump).
- **Fleet Configuration Consistency** – The Pierce Type III design will utilize the same firefighting foam system, and the pump panel will be color-coded and configured identically to the remainder of the FCFA fleet. While perhaps a subtle differentiator, allowing the fire engineer a seamless transition from one type of equipment to another will maintain efficiencies and avoid potential time delays in field operations.
- **Equipment Storage** – The staff working group reviewed multiple designs from different fire departments, often contacting agencies to learn more about the different vendors. A common comment from BME owners related to the limited amount of available storage space. Pierce has increased storage capacity and is able to accommodate requests for storage areas under the passenger cab. The 2020 fire season was extremely busy, and it became clear that with requirements to carry ballistic protection, and both wildland and structural firefighting Personal Protective Equipment (PPE), storage was a priority for the replacement engine.
- **Clean Cab Initiative** – Cancer has been identified as a leading cause of illness and death of firefighters. FCFA has taken several proactive actions to reduce the risk of cancer to employees by utilizing Plymovent exhaust removal/filtration systems at each station, and issuing duplicate sets of structural firefighting PPE (allowing for decontamination after a fire while maintaining operational readiness).

FCFA staff recently joined a cooperative purchasing entity (H-GAC) that will allow the use of a Pierce Manufacturing contract. Moving forward with the H-GAC process will cost \$2,000.00. Staff also believes that a “sole-source” vendor justification could be used for this purchase as the FCFA does not employ certified mechanics and relies exclusively on the South Coast Fire Equipment service center located in Paso Robles which is a Pierce Manufacturer certified service center. The Authority is not aware of any other manufacturers that operate a certified service center within San Luis Obispo County. Having emergency/after-hours access to mechanics and specialized parts is a vital need for an emergency response organization in order to minimize down time for specialized equipment.

### **Equipment Financing**

FCFA staff contacted four financial services providers and requested lease estimates, including annual payment and interest rate for a 10-year lease purchase agreement. Rates ranged from 3.22% to 2.45%. While not offering the lowest interest rate, staff would recommend PNC Equipment Finance for the following reasons:

- PNC has an exclusive relationship with Pierce Manufacturing
- PNC agreement contains a "3 Party Agreement" which creates pressure for an on-time delivery by the manufacturer
- PNC will "own" the loan for the entire term and not sell it to another organization
- PNC Rate – 2.72%
- FCFA has received "Pre-Approval"

### **FISCAL IMPACT**

The FCFA operating budget does not include long-term capital equipment replacement funding. The Fire Chief contacted the City and District Managers, and has requested that each member community plan for a ten-year debt obligation for the purchase of this needed apparatus. Final approval of the funding is dependent upon the two-year budget approvals in Arroyo Grande and Grover Beach. The first payment would be due July 1, 2022 (potentially rescheduled dependent on the delivery of the vehicle). The total cost of the engine is reflective of a "pre-payment discount" (\$7,589.00) and includes sales tax (7.75% - Arroyo Grande / \$32,368.26). FCFA would recommend potentially deferring the first annual payment until the vehicle has been delivered, which could result in a slightly higher first year payment (i.e. the engine takes 14 months to be delivered, and the annual payment is delayed an additional two months).

Pierce Type III Wildland Fire Engine			\$451,051.11
Annual Payment – 10 years (2.72%)			\$52,124.14
Community Allocation (Based on 3 <sup>rd</sup> Amendment to the JPA)			
	Arroyo Grande	45.01%	\$23,461.08
	Grover Beach	35.14%	\$18,316.42
	Oceano	19.85%	\$10,346.64

### **ALTERNATIVES**

The following alternatives are provided for the Board's consideration:

1. Approve the recommendation as submitted;
2. Direct Staff to structure the purchase to modify terms or pay all costs up front;
3. Direct Staff to solicit additional proposals;
4. Defer the replacement of the current 22-year-old Wildland Engine; or
5. Provide other direction to staff.

## **ATTACHMENTS**

1. Boise Mobile Equipment Quotation
2. South Coast (Pierce Manufacturing) Quotation
3. PNC Equipment Finance Proposal
4. Resolution

## **PREPARED BY**

Stephen C. Lieberman, Fire Chief  
David Hale, General Counsel  
Nicole Valentine, Acting Treasurer



April 19th, 2021

Re: (Five Cities Fire Authority Model 34)

On behalf of Boise Mobile Equipment, Inc., I am pleased to present this price for the new construction of one (1) Model 34 Fire Apparatus built on an International HV507 chassis.

Boise Mobile Equipment hereby quotes a price of **\$454,516.81 (four hundred fifty-four thousand five hundred and sixteen dollars and eighty-one cents)** for the apparatus in accordance with the BME specifications and option sheet breakdown. This price includes 7.75% sales tax and delivery to Five Cities Fire Authority.

Boise Mobile Equipment is noted for durable product features, proven construction techniques, and high-quality craftsmanship. Extensive flexibility in design is inherent in the tubular style body construction employed by our firm. As a truly custom builder, we look forward to meeting your requirements to the highest level possible.

We look forward to building a high-quality apparatus for your department, built to the specifications, and backed by our dependable service. I appreciate your consideration of our firm's products and look forward to meeting with you to answer any remaining questions or concerns that you may have.

Best regards,

Jonathan Holmes  
Fire Apparatus Sales  
[jholmes@bmeffire.com](mailto:jholmes@bmeffire.com)  
W: 208-921-3711



**Five Cities Fire Authority**  
 100% Pre-Payment Option  
 March 17, 2021

If a 100% pre-payment were made at contract signing, the following discount would be applied to the final invoice:

	Each	Extension
<b>One ( 1 ) Five Cities Fire Authority International Type-3</b>		
	\$ 425,244.00	\$ 425,244.00
100% Prepayment Discount	\$ (7,589.00)	\$ (7,589.00)
<b>APPARATUS COST</b>	\$ 417,655.00	\$ 417,655.00
Sales Tax @ 7.750%	\$ 32,368.26	\$ 32,368.26
Performance Bond	\$ 1,017.35	\$ 1,017.35
Consortium Fee Not Applicable	\$ -	\$ -
California Tire Fee	\$ 10.50	\$ 10.50
<b>TOTAL PREPAY PURCHASE PRICE</b>	\$ 451,051.11	\$ 451,051.11
Less 100% pre-payment at Contract Signing	\$ 451,051.11	\$ 451,051.11
<b>BALANCE DUE AT DELIVERY</b>	<b>\$0.00</b>	<b>\$0.00</b>

**100% PRE-PAYMENT DISCOUNT SHOWN ABOVE IS AVAILABLE IN TWO WAYS:**

- a) If your department makes a 100% cash pre-payment at contract signing.
  - b) If your department signs up for a lease-purchase with Pierce Financial Solutions. This would require no money down and no payments for one (1) year if desired.
- \* Discount for the 100% pre-payment option includes discounts for the chassis, interest, aerial (if applicable), and flooring charges.
- \* Any item added after this option is elected will come at additional cost and will be added to the final invoice.



FINANCIAL SOLUTIONS



# Tax Exempt Lease Purchase

**SALES ORGANIZATION:** South Coast - Bryden  
**LESSEE:** Five Cities Fire Authority  
**TYPE OF EQUIPMENT:** One (1) Pierce Type 3  
**EQUIPMENT COST:** \$451,051.11  
**CUSTOMER DOWNPAYMENT:** \$0.00  
**TRADE-IN:** \$0.00  
**DELIVERY TIME:** Standard delivery  
**PAYMENT MODE:** Annual In Arrears  
**FIRST PAYMENT DUE DATE:** 1 year after lease commencement  
**LEASE COMMENCEMENT DATE:** Upon contract signing with Pierce

4/21/2021  
**Contact information:**  
 Kim Simon  
 Locator: B4-B230-06-07  
 155 East Broad St  
 Columbus, OH 43215  
 Ph: (800) 820-9041 ext. 1  
 Fax: (866) 852-3101  
 Kim.simon@pnc.com

<b>Term</b>	<b>10 years</b>
<b>Number of Payments</b>	<b>10 Annual</b>
<b>Payment Amount</b>	<b>\$52,124.14</b>
<b>Interest rate:</b>	<b>2.72%</b>

**NOTE: All lease documents must be fully executed within 7 days of the date of this proposal. Failure to receive completed documents may alter the final payment schedule due to changes in rates and/or discounts.**

**PERFORMANCE BOND:** To utilize the prepay program, a performance bond is required. Said performance bond shall be paid directly to Pierce Manufacturing or financed by PNC Equipment Finance as part of the transaction

**ESCROW FUNDING OPTION:** At lease closing, if all of the equipment has not yet been delivered, Lessor will fund an escrow account from which disbursements will be made to the equipment provider(s) upon receipt of a Requisition Request and Certificate of Acceptance from Lessee. Escrow agent will either be Lessor or third-party provider selected by Lessor and approved by Lessee. All escrow earnings will be for the benefit of Lessee. The escrow agent will assess a \$250.00 account set up fee payable at closing.

**TYPE OF FINANCING:** Tax-exempt Lease Purchase Agreement with a \$1.00 buy out option at end of lease term. Said agreement shall be a net lease arrangement whereby lessee is responsible for all costs of operation, maintenance, insurance, and taxes.

**BANK QUALIFICATION:** This proposal assumes that the lessee will not be issuing more than \$10 million in tax-exempt debt this calendar year. Furthermore, it is assumed that the lessee will designate this issue as a qualified tax-exempt obligation per the tax act of 1986.

**LEGAL TITLE:** Legal title to the equipment during the lease term shall vest in the lessee, with PNC Equipment Finance perfecting a first security interest  
**AUTHORIZED SIGNORS:** The lessee's governing board shall provide PNC Equipment Finance with its resolution or ordinance authorizing this agreement and shall designate the individual(s) to execute all necessary documents used therein.

**LEGAL OPINION:** The lessee's counsel shall furnish PNC Equipment Finance with an opinion covering this transaction and the documents used herein. This opinion shall be in a form and substance satisfactory to PNC Equipment Finance.

**VOLUNTEER FIRE DEPARTMENTS:** If Lessee is a Volunteer Fire Department, a public hearing under the requirements of Section 147(f) of the Internal Revenue Code of 1986 shall be conducted to authorize this transaction. It is recommended that a notice of the public hearing be published 10 to 14 days in advance of the public hearing.

**This proposal will be valid for Seven Days (7) from the above date and is subject to final credit approval by PNC Equipment Finance and approval of the lease documents in PNC Equipment Finance's sole discretion. To render a credit decision, lessee shall provide PNC Equipment Finance with their most recent two years' audited financial statements, copy of their most recent interim financial statement, and current budget.**

Accepted by: \_\_\_\_\_ Proposal submitted by: Kim Simon



**RESOLUTION NO. 2021-04**

**A RESOLUTION OF THE BOARD OF THE FIVE CITIES FIRE  
AUTHORITY TO CONSIDER ENTERING INTO A MASTER LEASE-  
PURCHASE AGREEMENT FOR THE ACQUISITION OF  
EQUIPMENT**

Authority/Lessee: Five Cities Fire Authority

Principal Amount Expected To Be Financed: **\$451,051.11**

**WHEREAS**, Five Cities Fire Authority is a California Joint Powers Authority of the State of California ("State") and is duly organized and existing pursuant to the laws of the State.

**WHEREAS**, pursuant to applicable law, the governing body of the Authority ("Governing Body") is authorized to acquire, dispose of and encumber real and personal property, including, without limitation, rights and interest in property, leases and easements necessary to the functions or operations of the Authority.

**WHEREAS**, the Governing Body hereby finds and determines that the execution of one or more Master Lease-Purchase Agreements ("Leases") in the principal amount not exceeding the amount stated above for the purpose of acquiring the property ("Equipment") to be described in the Leases is appropriate and necessary to the functions and operations of the Authority.

**WHEREAS**, PNC Equipment Finance, LLC ("Lessor") shall act as Lessor under said Leases.

**NOW, THEREFORE, BE IT RESOLVED NOW**, by the Governing Body of the Authority:

Section 1. The Fires Chief acting as the "Authorized Representative" acting on behalf of the Authority, is hereby authorized to negotiate, enter into, execute, and deliver one or more Leases in substantially the form set forth in the document presently before the Governing Body, which document is available for public inspection at the office of the Authority. The Authorized Representative acting on behalf of the Authority is hereby authorized to negotiate, enter into, execute, and deliver such other documents relating to the Lease as the Authorized Representative deems necessary and appropriate. All other related contracts and agreements necessary and incidental to the Leases are hereby authorized.

Section 2. By a written instrument signed by the Authorized Representative, said Authorized Representative may designate specifically identified officers or employees of the Authority to execute and deliver agreements and documents relating to the Leases on behalf of the Authority.

**RESOLUTION NO. 2021-04**

**PAGE 2**

Section 3. The aggregate original principal amount of the Leases shall not exceed the amount stated above and shall bear interest as set forth in the Leases and the Leases shall contain such options to purchase by the Authority as set forth therein.

Section 4. The Authority's obligations under the Leases shall be subject to a Non-Appropriation Event by the Authority as set forth in each lease, an annual appropriation or renewal by the Governing Body as set forth in each Lease and the Authority's obligations under the Leases shall not constitute general obligations of the Authority or indebtedness under the Constitution or laws of the State.

Section 5. As to each Lease, the Authority reasonably anticipates to issue not more than \$10,000,000 of tax-exempt obligations (other than "private activity bonds" which are not "qualified 501(c)(3) bonds") during the current calendar year in which each such Lease is issued and hereby designates each Lease as a qualified tax-exempt obligation for purposes of Section 265(b) of the Internal Revenue Code of 1986, as amended.

Section 6. This resolution shall take effect immediately upon its adoption and approval.  
ADOPTED AND APPROVED on this May 21, 2021.

**BE IT ALSO RESOLVED** that the Clerk to the Board shall certify the passage and adoption of this Resolution and enter it into the book of original Resolutions.

On motion by Board Member \_\_\_\_\_, seconded by \_\_\_\_\_, and by the following roll call vote, to wit:

AYES:

NOES:

ABSENT:

ABSTAIN:

\_\_\_\_\_  
**KEITH STORTON, CHAIR**

**ATTEST:**

\_\_\_\_\_  
**TRICIA MEYERS, CLERK TO THE BOARD**

**APPROVED AS TO CONTENT:**

\_\_\_\_\_  
**STEPHEN C. LIEBERMAN, FIRE CHIEF**

**APPROVED AS TO FORM:**

\_\_\_\_\_  
**DAVID HALE, GENERAL COUNSEL**

**OFFICIAL CERTIFICATION**

I, **TRICIA MEYERS**, Clerk to the Board of the Five Cities Fire Authority, County of San Luis Obispo, State of California, do hereby certify under penalty of perjury, that Resolution No. 2021-04 is a true, full, and correct copy of said Resolution passed and adopted at the meeting of the Board of the Five Cities Fire Authority on the 21<sup>ST</sup> day of May, 2021.

**WITNESS** my hand and the Seal of the Five Cities Fire Authority affixed this 21<sup>st</sup> day of May 21, 2021.

\_\_\_\_\_  
**TRICIA MEYERS, CLERK TO THE BOARD**



## **STAFF REPORT**

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**TO:** Chair and Board Members **MEETING DATE:** May 21, 2021

**FROM:** Stephen Lieberman, Fire Chief / Executive Officer  
Nicole Valentine, Acting Treasurer

**SUBJECT:** Consideration of Adoption of Five Cities Fire Authority (FCFA) Fiscal Year 2021-2022 Budget and Appropriation of all Revenues

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### **RECOMMENDATION**

It is recommended that the Board of Directors adopt a Resolution approving the proposed Fiscal Year (FY) 2021-22 Budget and appropriation of all revenues, acknowledging that actual funding of the proposed budget is dependent upon unanimous approval by each member agency of the FCFA.

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### **BACKGROUND**

The proposed FY 2021-22 budget document is largely influenced by the 3<sup>rd</sup> Amendment to the FCFA Joint Exercise of Powers Agreement (JPA) approved by the member agencies in June 2020. The amendment defines member agency contributions as remaining fixed based on the FY 2019-20 budget, while acknowledging that the FCFA fund balance would be impacted by rising costs, and that additional contributions could be considered by the member agencies.

FCFA staff completed a comprehensive review of all services, supplies and equipment replacement needs, and prioritized needs based on operational necessity and funding constraints. Services, supplies and equipment funding remains unchanged from the FY 2020-21 budget. Salary and benefit costs are projected to grow due to increases in insurance, worker's compensation, estimated pension liability, and labor negotiations.

The major assumptions included in this operating budget include:

- Maintain professional fire safety, emergency medical and public assistance services
- Present a 12-month operating budget based on the 3<sup>rd</sup> Amendment to the JPA Agreement
- Assumption that all open positions will be filled
- Anticipation of labor negotiations
- Order replacement Type III Wildland Engine with first debt payment due FY 2022-23

Included in proposed budget:

- Increase in contract costs for dispatch (based on increased service calls)
- Replacement Utility Pick-Up (replacing a 26-year old vehicle)
- Grant funded purchase of UTV trailer
- Replacement of obsolete gas monitors, hose nozzles and other equipment
- Refurbishment of Automatic External Defibrillators acquired through Defense Logistics Agency surplus program

**OPERATIONAL IMPACT - STAFFING**

The 3<sup>rd</sup> amendment to the JPA served to “pause” the process of transitioning the Reserve Firefighter position at Oceano Fire Station 3 to a career/full time position. Three Reserve Firefighter positions remain in the budget, and the organization has two personnel attempting to cover the three shift-based positions. During gaps in which the current staff is unavailable, the Fire Chief has offered full time staff an opportunity for overtime by filling this open position in an effort to minimize station closures. FCFA plans to fill the long standing open Captain position which will create “downstream” opportunities for promotion to Engineer and Firefighter. This recruitment could result in a further staffing shortage in the Reserve Firefighter ranks. The options would be to recruit additional reserve firefighters, and invest in the on-boarding cost (over \$11,000/employee) to train them to a basic level until the outcome of the June 2022 Oceano ballot measure is determined, or to fill the open positions with overtime full time staff. The Fire Chief will make every effort to contain costs and to minimize the amount of time the Oceano station is browned-out during the 2021-22 fiscal year.

**FISCAL IMPACT**

FCFA revenues are heavily dependent on member agency contributions (98% of total revenue). The constraints associated with the 3<sup>rd</sup> Amendment to the JPA will result in a rapid decline of the FCFA fund balance, and will likely require either additional member agency investment for FY 2022-23 or a reduction in service levels. FCFA staff will closely monitor the budget, evaluate any unanticipated revenue increases associated with the upcoming fire season, and continue to explore options to increase fees/cost recovery.

**ALTERNATIVES**

The following alternatives are provided for the Board’s consideration:

1. Adopt a Resolution approving the FY 2021-22 Budget and appropriating all revenues.
2. Provide direction to staff to modify the proposed FY 2021-22 Budget.
3. Do not approve the Budget and provide further direction to staff.

**ATTACHMENTS**

Proposed FY 2021-22 Budget Packet  
Resolution

**PREPARED BY**

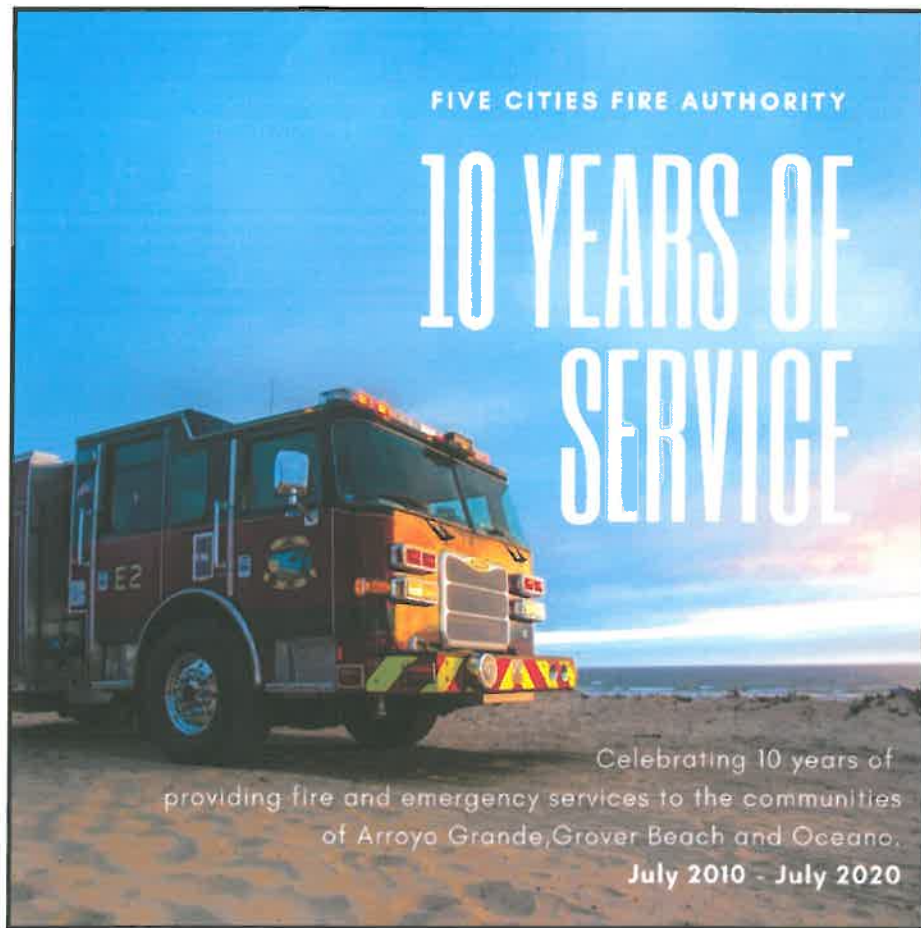
S. Lieberman, Fire Chief/Executive Officer

# Five Cities Fire Authority

Budget

Fiscal Year 2021-22

**DRAFT**



Five Cities Fire Authority  
140 Traffic Way  
Arroyo Grande, California 93420  
805.473.5490  
[fivocitiesfireauthority.org](http://fivocitiesfireauthority.org)

## **Our Vision**

The Five Cities Fire Authority is committed to serving our communities by providing emergency response, fire prevention and public education. We strive to accomplish this vision by ensuring that we will provide for all Fire Authority needs and professional development through a stable revenue source. We honor the respect we hold within our communities and are committed to maintaining that trust.

## **Our Mission**

The Mission of the Five Cities Fire Authority is to provide the highest level of service possible by mitigating threats to life, property and the environment while meeting the growing needs of our communities.

## **Our Core Values**

Serve with pride, professionalism and integrity;  
Treat all people with respect and honor;  
Maximize community service through efficient resource management; and  
Strive for constant improvement.





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## Five Cities Fire Authority at a Glance



In 2004, the cities of Arroyo Grande and Grover Beach collaboratively entered into an agreement to share one fire chief and training officer. This agreement was expanded over the next several years to include equipment sharing, a consolidation of the reserve firefighter program and the introduction of "boundary drops," meaning that the closest fire resource would be dispatched to a 9-1-1 call without consideration of community boundary. In 2009, the Oceano Community Services District joined the other communities and on July 9 2010, a complete fire department consolidation took place, resulting in the creation of the Five Cities Fire Authority (FCFA).

As was anticipated in 2010, the communities have increased their demand for service, commercial and residential development projects have continued with multiple projects being three stories in height. Needed investment required to keep pace with the increased demand for service have placed an increased financial challenge upon the member communities. A third amendment to the Joint Powers Agreement is in place, essentially "locking" community member funding allocations for the next years, and allowing the Oceano Community Services District time to place a revenue measure on the June 2022 ballot.

**Area Served:** 10 square miles, encompassing the communities of Arroyo Grande, Grover Beach and Oceano

**Population Served:** 37,000

**Number of Stations:** 3

**Call Volume (2020):** 3,978 (includes Automatic and Mutual Aid responses outside of service area)  
10.35% Increase over 2019 (adjusted for Automatic/Mutual Aid response)  
Average Response Time – 7 minutes

Fire:	128	3.2%
Emergency Medical Services:	2,091	52.6%
Hazardous Conditions:	85	2.1%
Service and Good Intent:	1,497	37.7%
False Alarm:	169	4.2%
Other:	8	0.2%

## Organizational Structure

On July 9, 2010 the Five Cities Fire Authority was created. The Authority is administered by the Board of Directors, comprised of one Councilmember or alternate from the City of Arroyo Grande, one Council member or alternate from the City of Grover Beach, and one Board member or alternate from the Oceano Community Services District. Individuals serving as alternates must be elected officials from the participating communities.

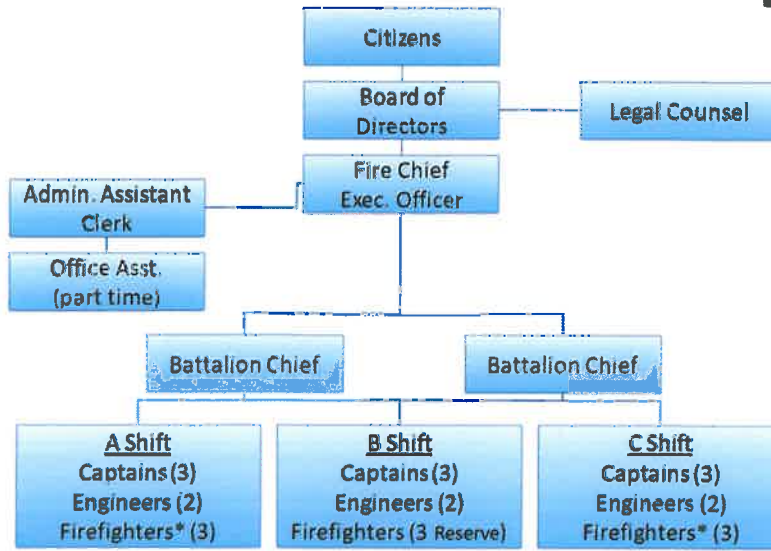


The Fire Chief reports to the Board of Directors and also serves as the Executive Officer for the Five Cities Fire Authority. The Administrative Services Director for the City of Arroyo Grande serves in the capacity of Treasurer to the Authority, and the Administrative Assistant for the Five Cities Fire Authority serves as Secretary/Clerk to the Board.

The Fire Chief may consult with the Executive Team, comprised of the managers from Arroyo Grande, Grover Beach and Oceano in order to discuss matters relevant to the communities or the Authority, and the managers may make recommendations to their Board members, based on matters discussed.



# Five Cities Fire Authority



\* Career/Full Time Firefighters

May 2021

## Total Budgeted Headcount

Full Time	25
Part Time	1
Reserve Firefighters	3
Total	29

## Fire Chief's Budget Message



Honorable members of the Board of Directors, the employees of the Five Cities Fire Authority are pleased to present the draft budget for fiscal years 2021-22. An operating budget is typically based upon a series of assumptions, driven by community expectation, policy direction, operational need, all balanced by available funding. This draft budget is based on a third amendment to the Five Cities Fire Authority Joint Powers Authority agreement. The most recent amendment limits member community funding levels to those identified in the Fiscal Year 2019-20 budget. The Fire Chief will make every effort to manage operating costs while acknowledging that some costs (i.e. insurance, worker's compensation, fuel and vehicle

maintenance) can be "uncontrollable." Funding for a replacement Type III Wildland fire engine is being submitted to the member communities with an initial debt service payment due in July 2022.

The past year has impacted the entire planet. The COVID-19 pandemic impacted the member communities along with FCFA employees and their families. FCFA staff took every available precaution to minimize the impact to all personnel in an effort to maintain response readiness. Unanticipated costs for overtime, supplies, and personal protective equipment were incurred. Staff took advantage of no-cost PPE by requesting needed equipment through the State of California Office of Emergency Services, the Defense Logistics Agency (military surplus), and will pursue FEMA reimbursement. FCFA staff supported the construction and launch of mass-vaccination sites throughout the County by serving on the San Luis Obispo County Type III Incident Management Team or by staffing the clinics as vaccinators and support staff.

2020 also produced the worst wildland fire season in California history. FCFA staff and equipment were deployed across California multiple times. The Fire Chief supported a National Area Command Team and deployed to both California and Colorado. Significant unanticipated revenue nearing \$500,000 will defer costs and remaining revenues have been allocated to a vehicle replacement fund.

Weather and fuel moisture level models are indicating that drought conditions will worsen, and fire conditions will increase. 2021 appears to present a similar threat to California as did 2020. This will require a state-wide response from all public safety agencies.

## Accomplishments

Listed below is a summary of accomplishments for the 2020-21 fiscal year:



- Successfully maintained response capacity with aggressive COVID-19 safety precautions and supported establishment of county-wide mass vaccination sites
- Responded to nearly 20 large scale wildland fire incidents across California and in Colorado
- Coordinated grant funded fuel mitigation project in Arroyo Grande open space with Fire Safe Council and City of Arroyo Grande Public Works Department
- Completed financial analysis of station costs and review of Pismo Beach / CAL FIRE contract as related to JPA work program
- Obtained State Off-Highway-Vehicle (OHV) Grant for UTV trailer
- Ordered Forcible Entry Door training prop funded by Friends of Five Cities Fire (\$7,500)
- Initiated work program on master fee schedule and consideration of new fee structure
- Administered Weed Abatement and Fourth of July Fireworks Program for all three jurisdictions

## Budget Assumptions

Listed below are key assumptions applied to the development of the proposed 2021-22 fiscal budget:

- Maintain professional fire safety, emergency medical, and public assistance services
- Present a 12-month operating budget based on the third amendment to the Joint Powers Authority (JPA) agreement
- Anticipate fiscal impact of labor negotiations
- Maintain “Flat” Services, Supplies, Equipment Replacement, and Debt Service expenditures
- Replace 1995 Utility Pick-Up - \$44,000
- Cost Increase for Dispatch Services (based on increased calls for service) - \$21,000
- Replace end-of-life Gas Detection Monitors - \$15,000
- Replace end-of-life station computers (Stations 2 & 3) - \$5,400
- Account for OHV Grant Funded UTV Trailer (Expenditure and Revenue) - \$3,800
- Refurbish Surplus Defibrillator/Monitors for front line use - \$2,600
- Replacement Rescue Shoring, SCBA OSHA Monitoring, SCBA Thermal Imaging Cameras, Nozzles, and other equipment - \$23,300
- Place order for replacement Type III Wildland Engine - \$52,124 Annual Payment (7/1/2022) 10-year term (\$451,051 Purchase Price)



## Goals & Objectives

Listed below is a summary of goals and objectives for fiscal year 2021-22:

- Keep our communities safe and prepared
- Maintain adequate staffing levels
- Support Board deliberation and member community goals related to Joint Powers Authority agreement revisions, revenue enhancement measures, and potential reorganization
- Update remaining components of Master Fee Schedule and utilize third party for enhanced cost recovery
- Pursue grant opportunities for needed equipment
- Partner with Fire Safe Council and allied agencies to develop Community Wildland Protection Plan and apply for fuel reduction grants as possible





# Budget Summary

**FIVE CITIES FIRE AUTHORITY**  
**BUDGET SUMMARY**  
 For the Fiscal Year Ending June 30, 2022

	Actual		Approved Budget	Estimated Actuals	Proposed Budget	Variance Approved vs Proposed Better/(Worse)
	FY 2018-19	FY 2019-20	FY 2020-21	FY 2020-21	FY 2021-22	
Beginning Fund Balance	\$ 677,438	\$ 604,987	\$ 1,005,273	\$ 1,005,273	\$ 868,307	
Revenues	5,751,762	5,945,434	5,886,438	6,415,958	5,849,718	\$ (36,720)
Expenditures:						
Salaries & Benefits	4,601,137	4,620,501	4,891,090	5,365,410	5,182,700	\$ (291,610)
Services & Supplies	670,707	657,644	822,358	900,817	959,672	\$ (137,314)
Equipment Replacement	451,172	165,807	185,150	185,500	47,800	\$ 137,350
Debt Service	101,197	101,197	101,197	101,197	101,197	\$ -
Total Expenditures	<u>5,824,213</u>	<u>5,545,149</u>	<u>5,999,795</u>	<u>6,552,924</u>	<u>6,291,369</u>	<u>(291,574)</u>
Change in Fund Balance	<u>(72,451)</u>	<u>400,285</u>	<u>(113,357)</u>	<u>(136,966)</u>	<u>(441,651)</u>	
Ending Fund Balance	<u>\$ 604,987</u>	<u>\$ 1,005,273</u>	<u>\$ 891,916</u>	<u>\$ 868,307</u>	<u>\$ 426,656</u>	6.78%
Designated Reserve	\$ -	\$ -	\$ -	\$ 70,000	\$ 26,000	
Undesignated Fund Balance	<u>604,987</u>	<u>1,005,273</u>	<u>891,916</u>	<u>798,307</u>	<u>400,656</u>	
Total Fund Balance	\$ 604,987	\$ 1,005,273	\$ 891,916	\$ 868,307	\$ 426,656	6.37%

# Revenue Detail

**FIVE CITIES FIRE AUTHORITY**  
**BUDGET**  
 For the Fiscal Year Ending June 30, 2022

ACT	ACCOUNT NAME	FY 2018-19	FY 2019-20	Approved	Adjusted	Proposed	Variance Approved vs Proposed Better/(Worse)
		Actual	Actual	Budget FY 2020-21	Budget FY 2020-21	Budget FY 2021-22	
	<b>REVENUES</b>						
4301	INTEREST	\$ 11,645	\$ 10,159	\$ 700	\$ 700	\$ 700	\$ -
4422	ARROYO GRANDE FIRE REIMBURSEMENT	2,523,661	2,580,955	2,580,955	2,580,955	2,580,955	-
4428	FEMA REVENUE	-	-	-	-	-	-
4443	GROVER BEACH FIRE REIMBURSEMENT	1,798,108	2,015,115	2,015,115	2,015,115	2,015,115	-
4444	OCEANO FIRE REIMBURSEMENT	987,362	1,138,148	1,138,148	1,138,148	1,138,148	-
4458	STATE GRANT	-	-	28,520	28,520	3,800	(24,720)
4491	SAFER GRANT	-	-	-	-	-	-
4462	LOCAL GRANT	44,553	15,485	-	-	-	-
4705	INSPECTIONS	-	80,746	87,000	87,000	87,000	-
4726	FIRE IMPACT FEES	9,351	3,784	3,000	3,000	-	(3,000)
4729	FIRE-FIRST RESPONDER SUPPORT	23,520	24,331	24,000	24,000	24,000	-
4730	STRIKE TEAM REIMBURSEMENT	247,392	58,617	-	487,000	-	-
4803	SALES-EQUIPMENT/MATERIALS	-	-	-	42,520	-	-
4807	EXPENSE RECOVERY	106,169	2,447	-	-	-	-
4809	DONATIONS	-	15,647	9,000	9,000	-	(9,000)
4816	PROCEEDS FROM DEBT ISSUANCE	-	-	-	-	-	-
	<b>GRAND TOTAL REVENUES</b>	<b>\$ 5,751,762</b>	<b>\$ 5,945,434</b>	<b>\$ 5,886,438</b>	<b>\$ 6,415,958</b>	<b>\$ 5,849,718</b>	<b>\$ (36,720)</b>

# Expenditure Detail

**FIVE CITIES FIRE AUTHORITY  
BUDGET  
For the Fiscal Year Ending June 30, 2022**

ACT	ACCOUNT NAME	FY 2018-19	FY 2019-20	Approved Budget	Adjusted Budget	Proposed Budget	Variance
		Actual	Actual	FY 2020-21	FY 2020-21	FY 2021-22	Approved vs Proposed Better/(Worse)
5101	SALARIES FULL-TIME	1,707,703	1,847,424	2,401,300	2,401,300	2,452,400	(51,100)
5102	SALARIES PERMANENT PART-TIME	19,476	16,857	37,100	10,100	31,400	5,700
5103	SALARIES TEMPORARY PART-TIME	313,654	150,367	131,400	131,400	147,500	(16,100)
5105	SALARIES OVERTIME	591,517	771,370	600,000	650,000	708,600	(108,600)
5106	SALARIES - STRIKE TEAM OVERTIME	213,078	63,237	-	487,000	-	-
5108	HOLIDAY PAY	107,571	108,086	105,500	105,500	116,600	(11,100)
5109	SICK LEAVE PAY	46,582	13,190	-	-	-	-
5110	ANNUAL LEAVE BUY BACK	45,206	8,307	10,000	10,000	9,000	1,000
5111	VACATION BUY BACK	29,073	30,451	31,000	31,000	40,000	(9,000)
5112	SICK LEAVE BUY BACK	2,012	1,247	2,000	2,000	2,000	-
5113	VACATION LEAVE PAY	43,265	50,806	-	-	-	-
5114	COMPENSATION PAY	43,841	48,621	-	-	-	-
5115	ANNUAL LEAVE	39,134	11,657	-	-	-	-
5121	PERS RETIREMENT	549,934	608,829	644,200	484,600	501,500	142,700
5122	SOCIAL SECURITY	223,377	222,111	202,700	202,700	208,500	(5,800)
5123	PARS RETIREMENT	1,955	309	600	600	500	100
5126	STATE DISABILITY INS. (SDI)	19,377	22,277	20,500	20,500	21,200	(700)
5127	DEFERRED COMPENSATION	3,183	3,019	3,000	3,000	3,000	-
5128	UAL (UNFUNDED ACCRUED LIABILITY)	-	-	-	123,920	188,900	(188,900)
5131	HEALTH INSURANCE	386,384	394,297	437,000	437,000	452,800	(15,800)
5132	DENTAL INSURANCE	22,502	23,285	25,200	25,200	25,200	-
5133	VISION INSURANCE	6,147	6,424	6,800	6,800	6,800	-
5134	LIFE INSURANCE	2,692	2,932	3,200	3,200	3,200	-
5135	LONG TERM DISABILITY INSURANCE	9,092	8,913	8,800	8,800	9,200	(400)
5136	RETIRES HEALTH INSURANCE	11,501	12,607	8,200	8,200	13,000	(4,800)
5141	WORKERS COMPENSATION	154,522	193,152	206,690	206,690	235,600	(28,910)
5142	UNEMPLOYMENT INSURANCE	7,632	-	5,000	5,000	5,000	-
5143	UNIFORM ALLOWANCE	-	-	-	-	-	-
5147	EMPLOYEE ASSISTANCE PROGRAM	727	727	900	900	800	100
<b>Subtotal Salaries &amp; Benefits</b>		<b>4,601,137</b>	<b>4,620,501</b>	<b>4,891,090</b>	<b>5,365,410</b>	<b>5,182,700</b>	<b>(291,610)</b>

# Expenditure Detail

**FIVE CITIES FIRE AUTHORITY  
BUDGET  
For the Fiscal Year Ending June 30, 2022**

ACT	ACCOUNT NAME	FY 2018-19	FY 2019-20	Approved Budget	Adjusted Budget	Proposed Budget	Variance
		Actual	Actual	FY 2020-21	FY 2020-21	FY 2021-22	Approved vs Proposed Better/(Worse)
5201	SUPPLIES - OFFICE	6,673	6,431	7,140	7,140	7,140	-
5206	SUPPLIES - EMS	14,237	17,987	15,300	20,000	18,800	(3,500)
5208	POSTAGE/MAILING	2,421	3,063	1,836	3,500	3,000	(1,164)
5255	SPECIAL DEPARTMENT SUPPLIES	23,509	40,943	18,480	18,480	18,480	-
5272	PROTECTIVE/SAFETY CLOTHING	39,107	50,529	52,100	55,000	38,100	14,000
5273	SMALL TOOLS	3,076	4,112	3,060	3,060	3,060	-
5276	UNIFORMS	24,058	25,026	30,500	30,500	30,500	-
5301	ADVERTISING	-	-	-	-	-	-
5303	CONTRACTUAL SERVICES	196,610	161,181	310,000	310,000	320,000	(10,000)
5306	PRINTING SERVICES	1,323	1,810	3,000	3,000	3,000	-
5315	PRE-EMPLOYMENT PHYSICALS	395	1,787	11,220	2,500	11,220	-
5316	JOB RECRUITMENT EXPENSE	-	1,902	-	-	-	-
5324	FORENSIC MANDATE SERVICES	224	46	1,000	-	1,000	-
5325	HAZMAT/SAFETY PROGRAM	13,557	14,055	15,800	15,800	15,800	-
5401	UTILITIES	50,655	55,467	50,000	50,000	50,000	-
5403	TELECOMMUNICATIONS	26,861	25,894	28,000	28,000	25,000	3,000
5501	CONFERENCE/TRAINING	8,137	4,173	12,240	12,240	14,240	(2,000)
5503	MEMBERSHIPS & SUBSCRIPTIONS	2,148	2,488	3,000	3,000	3,000	-
5504	PUBLIC RELATIONS	4,606	2,316	5,100	5,100	5,100	-
5508	MISC EXPENSE	2,467	1,193	2,000	2,000	2,000	-
5512	TRAVEL	3,648	2,620	2,100	2,100	2,100	-
5553	RENT-BUILDING AND LAND	15,000	15,000	15,000	15,000	15,000	-
5555	BANK CHARGES	-	4	306	1,800	1,006	(700)
5576	LIABILITY INSURANCE-JPA SHARE	14,199	13,947	19,300	23,051	19,300	-
5599	WEED ABATEMENT	29,085	5,103	12,240	12,240	12,240	-
5601	MAINTENANCE - VEHICLES	126,284	118,917	125,000	125,000	125,000	-
5602	MAINTENANCE - OFFICE EQUIPMENT	2,513	2,811	3,672	3,672	3,672	-
5603	MAINTENANCE - MACH & EQUIP	5,774	17,639	15,300	15,300	61,100	(45,800)
5604	MAINTENANCE - BUILDINGS	8,371	13,808	9,500	9,500	9,500	-
5605	MAINTENANCE - GROUNDS	351	320	1,000	1,000	1,000	-
5606	MAINTENANCE - RADIO COMMUNICATIONS	9,111	7,894	8,364	18,884	8,364	-
5607	MAINTENANCE - COMPUTER SOFTWARE	-	-	-	63,150	55,150	(55,150)
5608	GAS & OIL	36,307	39,179	40,800	40,800	40,800	-
5702	DATA PROCESSING EQUIPMENT	-	-	-	-	36,000	(36,000)
Subtotal Services & Supplies		670,707	657,644	822,358	900,817	959,672	(137,314)

# Expenditure Detail

**FIVE CITIES FIRE AUTHORITY**  
**BUDGET**  
 For the Fiscal Year Ending June 30, 2022

ACT	ACCOUNT NAME	FY 2018-19	FY 2019-20	Approved	Adjusted	Proposed	Variance Approved vs Proposed Better/(Worse)
		Actual	Actual	Budget FY 2020-21	Budget FY 2020-21	Budget FY 2021-22	
5803	LEASE PURCHASE PAYMENTS	101,197	101,197	101,197	101,197	101,197	-
	Subtotal Debt Service	101,197	101,197	101,197	101,197	101,197	-
6101	DATA PROCESSING EQUIPMENT	29,364	5,432	32,000	32,000	-	32,000
6103	COMPUTER LICENSING SOFTWARE	34,585	43,092	63,150	-	-	63,150
6201	MACHINERY & EQUIPMENT	387,223	61,823	50,000	50,000	-	50,000
6301	VEHICLES	-	55,461	40,000	103,500	47,800	(7,800)
	FUTURE VEHICLE REPLACEMENT						-
	Subtotal Equip Replacement	451,172	165,807	185,150	185,500	47,800	137,350
	GRAND TOTAL EXPENDITURES	\$ 5,824,213	\$ 5,545,149	\$ 5,999,795	\$ 6,552,924	\$ 6,291,369	\$ (291,574)

- Reclassification from Capital Equipment to Operating Expenditure
- Reclassification from Capital Equipment to Operating Expenditure
- Reclassification from Capital Equipment to Operating Expenditure

**Cost Allocation -  
Based on 3<sup>rd</sup> Amendment to the JPA Agreement**

2019-20 Expenditure Budget	\$5,855,468
less costs recovered through fees/charges	(\$121,250)
less HazMat costs (allocate directly)	(\$12,000)
less debt service 2nd engine (allocate directly)	<u>(\$34,830)</u>
Expenditure budget to allocate to jurisdictions	\$5,687,388

33.3% of budget to allocate \$1,895,796

**Funding Formula:**

**1) 33% based on proportion of population**

Arroyo Grande	17,839	46.17%
Grover Beach	13,517	34.98%
OCSD	<u>7,286</u>	18.86%
Total Population	38,642	

**Allocation:**

Arroyo Grande	\$875,198
Grover Beach	\$663,140
OCSD	\$357,458

**2) 33% based on current staffing levels**

Arroyo Grande	37.5%
Grover Beach	37.5%
OCSD	25.0%

**Allocation:**

Arroyo Grande	\$710,924
Grover Beach	\$710,924
OCSD	\$473,949

## Cost Allocation - Based on 3<sup>rd</sup> Amendment to the JPA Agreement

### 3) 33% based on proportion of service calls

Arroyo Grande	1,845	52%
Grover Beach	1,145	32%
OCSD	544	15%
<b>Total service calls</b>	<b>3,534</b>	

### Allocation:

Arroyo Grande	\$989,834
Grover Beach	\$614,108
OCSD	\$291,854

### Haz Mat direct allocation

Arroyo Grande	\$5,000
Grover Beach	\$5,000
OCSD	\$2,000

### Debt service - 2nd engine allocation

Arroyo Grande	-
Grover Beach	\$21,943
OCSD	\$12,887

### Total Allocation

<b>Arroyo Grande</b>	<b>2,580,955</b>	<b>Allocation</b>	<b>45.01%</b>
<b>Grover Beach</b>	<b>2,015,115</b>		<b>35.14%</b>
<b>OCSD</b>	<b>1,138,148</b>		<b>19.85%</b>
	<b>5,734,218</b>		

**RESOLUTION NO. 2021-05**

**A RESOLUTION OF THE BOARD OF THE FIVE CITIES FIRE AUTHORITY AUTHORIZING ADOPTION OF THE FIVE CITIES FIRE AUTHORITY ANNUAL 2021-22 FISCAL YEAR BUDGET AND APPROPRIATION OF REVENUE**

**WHEREAS**, the Five Cities Fire Authority Board desires to have a fiscal plan for the Five Cities Fire Authority in order for the Authority to operate during FY 2021-22; and

**WHEREAS**, the Board finds that the Five Cities Fire Authority budget is funded in accordance with the formula as identified in Amendment Three of the Joint Exercise of Powers Agreement, dated June 7, 2010.

**NOW, THEREFORE, BE IT RESOLVED** that the Five Cities Fire Authority Board does hereby adopt the Five Cities Fire Authority budget for the FY 2021-22 and makes all appropriations necessary to achieve the subject 2021-22 fiscal year budget, which is hereby incorporated by reference herein.

**BE IT ALSO RESOLVED** that the Clerk to the Board shall certify the passage and adoption of this Resolution and enter it into the book of original Resolutions.

On motion by Board Member \_\_\_\_\_, seconded by Board Member \_\_\_\_\_, and on the following roll call vote, to wit:

AYES:  
NOES:  
ABSENT:  
ABSTAIN:

the foregoing Resolution was passed and adopted at the regular meeting of the Board of the Five Cities Fire Authority, this 21st day of May, 2021.



**RESOLUTION NO. 2021-05  
PAGE 2**

\_\_\_\_\_  
**KEITH STORTON, CHAIR**

**ATTEST:**

\_\_\_\_\_  
**TRICIA MEYERS, CLERK TO THE BOARD**

**APPROVED AS TO CONTENT:**

\_\_\_\_\_  
**STEPHEN C. LIEBERMAN, FIRE CHIEF**

**APPROVED AS TO FORM:**

\_\_\_\_\_  
**DAVID P. HALE, GENERAL COUNSEL**

**OFFICIAL CERTIFICATION**

**I, TRICIA MEYERS**, Clerk to the Board of the Five Cities Fire Authority, County of San Luis Obispo, State of California, do hereby certify under penalty of perjury, that Resolution No. 2021-05 is a true, full, and correct copy of said Resolution passed and adopted at the regular meeting of the Board of the Five Cities Fire Authority on the 21<sup>st</sup> day of May, 2021.

**WITNESS** my hand and the Seal of the Five Cities Fire Authority affixed this 21st day of May, 2021.

\_\_\_\_\_  
**TRICIA MEYERS, CLERK TO THE BOARD**