

MINUTES

FIVE CITIES FIRE AUTHORITY BOARD MEETING FRIDAY, NOVEMBER 20, 2020

Due to the County of San Luis Obispo's Executive Order to shelter at home and Pursuant to the Governor's Executive Order N-25-20, members of the Board and staff participated in this meeting via a teleconference. Members of the public were invited to participate in the meeting by listening. They could comment electronically by submitting public comments to the Clerk to the Board at tmeyers@fivecitiesfire.org or provide public comment during the meeting by calling 1(833)611-0393.

CALL TO ORDER:

Chair White called the Five Cities Fire Authority (FCFA) Board meeting to order at 10:06 a.m.

FLAG SALUTE:

Vice Chair Storton led the Flag Salute.

ROLL CALL:

FCFA Board: Chair Karen White, Vice Chair Keith Storton and Board Member Jeff Lee.

FCFA Staff Present: Fire Chief Stephen Lieberman, General Counsel Dave Hale and Clerk to the Board Tricia Meyers.

AGENDA REVIEW:

Action: Board Member Lee moved, Vice Chair Storton seconded, and the motion passed unanimously to approve the Five Cities Fire Authority's Agenda by a voice vote.

AYES: Lee, Storton, White
NOES: None
ABSENT: None
ABSTAIN: None

APPROVAL OF MINUTES:

Consideration of Approval of Minutes

Action: Approved the minutes of the Board Meeting of September 18, 2020 with a voice vote.

AYES: Storton, Lee, White
NOES: None
ABSENT: None
ABSTAIN: None

COMMUNITY COMMENTS AND SUGGESTIONS:

None.

CONSENT AGENDA:

Vice Chair Storton asked for public comment. No public comment was received. He then asked the Board for their comments. Vice Chair Storton and Board Member Lee wanted clarification on the surplus radio equipment. Chief Lieberman explained that the portable radios are 12 to 17 years old. Therefore, they are no longer supported for programming while on strike team assignments and replacement parts can't be obtained. Chief Lieberman stated that there are interested parties in the private sector that want to purchase the surplus radios.

Board Member Lee moved and Chair White seconded the motion to approve the Consent Agenda items. The motion passed on the following roll call vote:

AYES: Lee, White, Storton
NOES: None
ABSENT: None
ABSTAIN: None

1. Consideration of Cash Disbursement Activity.

Action: Received and filed the listing of cash disbursements for the period of September 1, 2020 through September 30, 2020 and October 1, 2020 through October 31, 2020.

2. Consideration of a Resolution Declaring Obsolete Equipment as Surplus Property.

Action: Adopted a Resolution declaring obsolete equipment as surplus.

PUBLIC HEARINGS:

None.

CONTINUED BUSINESS:

None.

NEW BUSINESS:

None.

BOARD MEMBER ITEMS:

None.

GENERAL COUNSEL ITEMS:

None.

FIRE CHIEF ITEMS:

- a. Chief Lieberman updated the Board on the financial modeling project that was assigned to the finance group. The project was assigned in the third amendment to the Joint Powers Authority agreement. The analysis will include alternative service delivery models. Chief Lieberman will present his analysis of the Cal Fire/Pismo Beach contract as part of this project. He will continue to work with the finance group to complete the remaining financial forecasting.
- b. Five Cities Fire Authority(FCFA) staff returned from all strike team assignments. Administrative office has started receiving invoices for strike team reimbursements.
- c. The UTV driver training program will begin soon for all department employees. Fire Fighter Daniel Densmore completed the training and he will provide driver's training to staff.
- d. Chief Lieberman informed the Board that FCFA will need to replace the Type 3 Engine in the near future. He will bring additional information to the Board at a later date.
- e. Chief Lieberman is requesting his annual review by the Board at the December meeting.

BOARD COMMUNICATIONS:

Chair White announced that Oceano Community Services District will be reviewing their fireworks ordinance at their January 2021 meeting.

CLOSED SESSION:

None.

ADJOURNMENT:

Chair White adjourned the meeting at 10:28 a.m. The next Board meeting is scheduled for December 18, 2020, at 10:00 a.m. via teleconference.

/s/ Karen White, Chair

ATTEST:

/s/ Tricia Meyers, Clerk to the Board

(Approved at Board Meeting on 12/18/2020)