

MINUTES

FIVE CITIES FIRE AUTHORITY BOARD MEETING FRIDAY, OCTOBER 15, 2021

Due to the County of San Luis Obispo's Executive Order to shelter at home and Pursuant to the Governor's Executive Order N-29-20, members of the Board and staff participated in this meeting via teleconference. Members of the public were invited to participate in the meeting by listening in and could comment electronically by submitting public comments to the Clerk to the Board at tmeyers@fivecitiesfire.org.

CALL TO ORDER:

Chair Storton called the Five Cities Fire Authority (FCFA) Board meeting to order at 09:00 a.m.

FLAG SALUTE:

Chair Storton led the Flag Salute.

ROLL CALL:

FCFA Board: Chair Keith Storton, Vice Chair Jeff Lee and Board Member Karen White.

FCFA Staff Present: Fire Chief Stephen Lieberman, General Counsel Dave Hale and Clerk to the Board Tricia Meyers.

AGENDA REVIEW:

Action: Board Member White moved, Vice Chair Lee seconded, and the motion passed unanimously to approve the Five Cities Fire Authority's Agenda by a voice vote.

AYES: White, Lee, Storton

NOES: None

ABSENT: None

ABSTAIN: None

COMMUNITY COMMENTS AND SUGGESTIONS:

None.

CONSENT AGENDA:

Action: Board Member White moved, and Vice Chair Lee seconded the motion to approve the Consent Agenda. No public comment was received. The motion passed on the following roll call vote:

AYES: White, Lee, Storton

NOES: None

ABSENT: None

ABSTAIN: None

1. Consideration of Approval of Minutes.

Action: Approved the minutes of the Board Meeting on September 17, 2021

2. Consideration of Cash Disbursement Activity.

Action: Received and filed the listing of cash disbursements for the period of July 1, 2021 through August 31, 2021. No public comment received.

3. Consideration of a Resolution Approving a Revised Job Description for the Office Assistant II Position.

Action: Adopted a Resolution approving revised job description for the Office Assistant II position.

PUBLIC HEARINGS:

None.

CONTINUED BUSINESS:

None.

NEW BUSINESS:

None.

BOARD MEMBER ITEMS:

None.

GENERAL COUNSEL ITEMS:

None.

FIRE CHIEF ITEMS:

- a. Chief Lieberman reported that Five Cities Fire Authority(FCFA) sent an Engine Company and a Strike Team Leader for an immediate need request to the Alisal Fire.
- b. Chief Lieberman presented the Cost and Data Analysis report to the Grover Beach City Council.
- c. FCFA secured a 2008 Ford Escape Hybrid through the Federal Excess Property Program at no cost. Chief Lieberman thanked Engineer Joe Silva and Engineer Joe Rawson for their diligence in securing this vehicle.
- d. Delivery time for the new utility truck has been delayed.
- e. The FCFA Firefighter candidate is going through the background process, with a start date after the holidays.
- f. Annual evaluations are coming up for Chief Lieberman and General Counsel.

BOARD COMMUNICATIONS:

Board Member White asked if staff is challenged with multiple calls to the same locations. Chief Lieberman discussed the steps that staff takes if requests for service are increasing at a particular location.

CLOSED SESSION:

None.

ADJOURNMENT:

Chair Storton adjourned the meeting at 10:12 a.m.

/s/ Jeff Lee, Chair

ATTEST:

/s/ Tricia Meyers, Clerk to the Board

(Approved at Board Meeting on 01/21/2022)