

MINUTES

**FIVE CITIES FIRE AUTHORITY
BOARD MEETING
FRIDAY, JULY 17, 2020**

Due to the County of San Luis Obispo's Executive Order to shelter at home and Pursuant to the Governor's Executive Order N-25-20, members of the Board and staff participated in this meeting via a teleconference. Members of the public were invited to participate in the meeting by listening. They could comment electronically by submitting public comments to the Clerk to the Board at tmeyers@fivecitiesfire.org. or provide public comment during the meeting by calling 1(833)611-0393.

CALL TO ORDER:

Chair White called the Five Cities Fire Authority (FCFA) Board meeting to order at 10:00 a.m.

FLAG SALUTE:

Vice Chair Storton led the Flag Salute.

ROLL CALL:

FCFA Board: Chair Karen White, Vice Chair Keith Storton and Board Member Jeff Lee.

FCFA Staff Present: Fire Chief Stephen Lieberman, General Counsel Dave Hale and Clerk to the Board Tricia Meyers.

AGENDA REVIEW:

Action: General Counsel Hale asked for the closed session to be removed from the agenda by a motion. Vice Chair Storton moved, Board Member Lee seconded, to remove the close session. The motion passed unanimously to approve the revised Five Cities Fire Authority's Agenda by a voice vote.

AYES: Storton, Lee, White
NOES: None
ABSENT: None
ABSTAIN: None

APPROVAL OF MINUTES:

Consideration of Approval of Minutes (MEYERS)

Action: Approved the minutes of the Special Board Meeting of May 29, 2020, with a voice vote.

AYES: Storton, Lee, White
NOES: None
ABSENT: None
ABSTAIN: None

COMMUNITY COMMENTS AND SUGGESTIONS:

None.

CONSENT AGENDA:

Chair White asked for public comment. No public comment was received. She then asked if the Board had any comments. Vice Chair Storton thanked the Frank family for the donation made to Five Cities Fire Authority. Board Member Lee suggested to place a memorial for Matthew Frank on the off road vehicle. Chief Lieberman confirmed that there was a plan in place to memorialize the vehicle.

1. Consideration of Cash Disbursement Activity.

Action: Received and filed the listing of cash disbursements for the period of June 1, 2020 through June 30, 2020.

2. Consideration of Acceptance of Grant Award from the State of California Off Highway Vehicle Fund, as Managed by the County of San Luis Obispo

Action: Accepted a grant award in the amount of \$28,520.00 from the County of San Luis Obispo, and directed the Fire Chief to approve the Grant Disbursement Agreement, with the County and execute a purchase order with South Coast Fire Apparatus.

3. Consideration of Acceptance of Donation for UTV Project

Action: Approved a resolution accepting a donation in the amount of \$9,000.00 to assist with the purchase of a grant funded Utility Task Vehicle.

PUBLIC HEARINGS:

- a. Public Hearing and Consideration of Resolution Confirming Weed Abatement Cost Accounting Report Consistent with Health and Safety Code Section 14905 and 14906 ET SEQ.** Chief Lieberman presented the staff report to the Board regarding the final process for the yearly weed abatement program. A list of properties abated, including the cost, was presented to the Board with the report. The Resolution was approved. Therefore, the information will be submitted to the County to be assessed on the property owner's tax bill. Six properties were abated. Chair White asked if anyone would like to protest their property being on the list. No public comment or protest was received on this item.

Action: Vice Chair Storton moved and Board Member Lee seconded the motion to approve the Resolution confirming weed abatement costs.

AYES: Storton, Lee, White
NOES: None
ABSENT: None
ABSTAIN: None

CONTINUED BUSINESS:

None.

NEW BUSINESS:

None.

BOARD MEMBER ITEMS:

None.

GENERAL COUNSEL ITEMS:

General Counsel Hale will be sending an attorney-client memorandum to the Board regarding the Boyer matter.

FIRE CHIEF ITEMS:

- a. Chief Lieberman reported 1800 calls for service year to date in response activity. Down slightly from last year at this time, possibly due to the COVID-19 stay at home order. It is predicted to be a busy wildland fire year.
- b. All three communities have approved the third amendment to the JPA. Chief Lieberman will set up a meeting with the managers, along with the finance team to define the work program going forward. Vice Chair Storton expressed his appreciation for the work being done regarding this matter.
- c. San Luis Obispo County is now on the state monitoring list for COVID-19. That triggered additional business closures.
- d. Five Cities Fire Authority is not authorized to give citations, however Chief Lieberman did confiscate illegal fireworks on July 4th.

BOARD COMMUNICATIONS:

None.

CLOSED SESSION:

None.

ADJOURNMENT:

Chair White adjourned the meeting at 10:22 a.m. The next Board meeting is scheduled for August 21, 2020, at 10:00 a.m. via teleconference.

/s/ Karen White, Chair

ATTEST:

/s/ Tricia Meyers, Clerk to the Board

(Approved at Board Meeting on 09/18/2020)