

MINUTES

FIVE CITIES FIRE AUTHORITY BOARD MEETING FRIDAY, MARCH 18, 2022

CALL TO ORDER:

Chair Lee called the in-person Five Cities Fire Authority (FCFA) Board meeting to order at 09:12 a.m.

FLAG SALUTE:

Chair Lee led the Flag Salute.

ROLL CALL:

FCFA Board: Chair Jeff Lee, Vice Chair Karen White and Board Member Keith Storton.

FCFA Staff Present: Fire Chief Stephen Lieberman, General Counsel Molly Thurmond and Clerk to the Board Tricia Meyers.

AGENDA REVIEW:

Action: Vice Chair White moved, Board Member Storton seconded, and the motion passed unanimously to approve the Five Cities Fire Authority's Agenda by a voice vote.

AYES: White, Storton, Lee
NOES: None
ABSENT: None
ABSTAIN: None

COMMUNITY COMMENTS AND SUGGESTIONS:

Sean McMahon, President of Local 4403, welcomed the Board to the in-person meeting. Sean commented that he recognizes the Board has important decisions to make for Five Cities Fire Authority in the next few months. He stated that the union members want Five Cities Fire Authority to have a successful future. He emphasized that the union members have worked very hard during the recent pandemic.

CONSENT AGENDA:

Action: Board Member Storton moved, and Vice Chair White seconded the motion to approve the Consent Agenda. No public comment was received. The motion passed on the following roll call vote:

AYES: Storton, White, Lee
NOES: None
ABSENT: None
ABSTAIN: None

1. Consideration of Approval of Minutes.

Action: Approved minutes of the Board Meeting of February 19, 2022.

2. Consideration of Cash Disbursement Activity.

Action: Received and filed the listing of cash disbursements for the period of February 1, 2022 through February 28, 2022.

PUBLIC HEARINGS:

None.

CONTINUED BUSINESS:

None.

NEW BUSINESS:

- a. **Consideration of Audited Financial Reports for the Fiscal Year Ended June 30, 2021.** Treasurer Valentine reported that an independent accounting firm has completed their audit of the Five Cities Fire Authority's financial records for Fiscal Year ending 2020-21 and the documents received an unqualified opinion. No public comment was received. The Board received and filed the report.

- b. **Consideration to Declare a 2006 Sports Utility Vehicle as Surplus.** Chief Lieberman presented the staff report to surplus a 2006 former Command Vehicle. The vehicle has over 190,000 miles and the repair costs are exceeding the value of the vehicle. The code 3 lighting will be reused on another vehicle prior to the sale. No public comment was received.

Action: Vice Chair White moved, and Board Member Storton seconded the motion to approve a resolution declaring a 2006 Ford Expedition as surplus and directed the Fire Chief to facilitate the sale. The motion passed on the following roll call vote:

AYES: White, Storton, Lee
NOES: None
ABSENT: None
ABSTAIN: None

BOARD MEMBER ITEMS:

None.

FIRE CHIEF ITEMS:

- a. Chief Lieberman reported that the FCFA budget process has begun and needs of the department are being evaluated. Cost increases include dispatch, salary and benefit negotiations, fuel and the initial lease payment for the Type 3 Engine.
- b. Strategic planning is in process to identify the goals for the next five years.
- c. Truck 6645 broke down on its way back to Station 1 from South Coast after the radiator repair. It is now back at South Coast to evaluate the current issue.
- d. There was an increase in structure fires recently located in all three jurisdictions.
- e. The US Forest Service will be providing chainsaw training to FCFA staff, while FCFA staff will be providing their staff with low angle rope rescue training in return.
- f. There is currently an open recruitment for an Office Assistant II position and there is also an open Firefighter position. The Firefighter recruitment date is to be determined.
- g. SLO County received a grant to fund 75 people to attend training at the Emergency Management Institute (EMI). Three FCFA employees will be attending.

GENERAL COUNSEL ITEMS:

None.

BOARD COMMUNICATIONS:

Vice Chair White reported that the Oceano Community Services District is preparing for their ballot measure. Board Member Storton reported that the Arroyo Grande Council reviewed the fireworks ordinance and made updates.

CLOSED SESSION:

None.

ADJOURNMENT:

Chair Lee adjourned the meeting at 9:44 a.m.

/s/ Jeff Lee, Chair

ATTEST:

/s/ Tricia Meyers, Clerk to the Board

(Approved at Board Meeting on 04/15/2022)