

MINUTES

**FIVE CITIES FIRE AUTHORITY
BOARD MEETING
FRIDAY, FEBRUARY 18, 2022**

Given the public health conditions and consistent with Assembly Bill No. 361, which allows for a deviation of teleconference rules required by the Ralph M. Brown Act, Board meetings will be held by teleconference only until further notice.

CALL TO ORDER:

Chair Lee called the Five Cities Fire Authority (FCFA) Board meeting to order at 09:00 a.m.

FLAG SALUTE:

Board Member Storton led the Flag Salute.

ROLL CALL:

FCFA Board: Chair Jeff Lee, Vice Chair Karen White and Board Member Keith Storton.

FCFA Staff Present: Fire Chief Stephen Lieberman, General Counsel Dave Hale and Clerk to the Board Tricia Meyers.

MOMENT OF SILENCE FOR FORMER OCEANO VOLUNTEER FIREFIGHTER ALBERT DEPEW, JR.

AGENDA REVIEW:

Action: Board Member Storton moved, Vice Chair White seconded, and the motion passed unanimously to approve the Five Cities Fire Authority's Agenda by a voice vote.

AYES: Storton, White, Lee
NOES: None
ABSENT: None
ABSTAIN: None

COMMUNITY COMMENTS AND SUGGESTIONS:

None.

CONSENT AGENDA:

Chair Lee requested a correction to the order of Board Member names who took action for the minutes.

Action: Board Member Storton moved, and Vice Chair White seconded the motion to approve the Consent Agenda, with amended minutes. No public comment was received. The motion passed on the following roll call vote:

AYES: Storton, White, Lee
NOES: None
ABSENT: None
ABSTAIN: None

1. Consideration of Approval of Minutes.

Action: Approved amended minutes of the Board Meeting on January 21, 2022.

2. Consideration of Cash Disbursement Activity.

Action: Received and filed the listing of cash disbursements for the period of January 1, 2022 through January 31, 2022.

PUBLIC HEARINGS:

None.

CONTINUED BUSINESS:

None.

NEW BUSINESS:

- a. **Consideration of a Mid-Year Budget Review for Fiscal Year 2021-2022.** Treasurer Valentine presented a detailed staff report for the mid-year budget, which reflected additional revenues received from strike team reimbursements, CAL OES for COVID 19 supplies, and donations for training equipment. It is requested that a portion of this revenue be assigned to future vehicle replacement. Chief Lieberman reported that vehicle maintenance is still a vulnerability for the Authority. No public comment was received.

Action: Board Member Storton moved, and Vice Chair White seconded the motion to approve the Mid-Year Budget for Fiscal Year 2021-2022.

AYES: Storton, White, Lee
NOES: None
ABSENT: None
ABSTAIN: None

- b. **Consideration of Memorandum of Understanding with California Highway Patrol for use of Five Cities Fire Authority Personnel with Helicopter Rescue Technician Qualifications.** Chief Lieberman presented a staff report proposing Five Cities Fire Authority(FCFA) sign a Memorandum of Agreement to allow FCFA staff to participate on the county's technical rescue team, including receiving specialized training as a Helicopter Rescue Technician. Operationally, the average duration of an incident typically lasts no more than a few hours. No public comment was received.

Action: Vice Chair White moved, and Board Member Storton seconded the motion to direct the Fire Chief to execute a Memorandum of Understanding(MOU) with the California Highway Patrol.

AYES: White, Storton, Lee
NOES: None
ABSENT: None
ABSTAIN: None

- c. **Consideration of Adoption of the Resolution for Acceptance of Grant Award from the State of California Off Highway Vehicle Fund.** Chief Lieberman presented a staff report that detailed a request made to the County of San Luis Obispo for grant funding in the amount of \$700.00. The funding will be used for needed equipment on existing Utility Task Vehicles. No public comment was received.

Action: Board Member Storton moved, and Vice Chair White seconded the motion to adopt a resolution accepting a grant award in the amount of \$700.00 for needed UTV equipment.

AYES: Storton, White, Lee
NOES: None
ABSENT: None
ABSTAIN: None

BOARD MEMBER ITEMS:

None.

FIRE CHIEF ITEMS:

- a. FCFA staff will participate in a working group in March to update the strategic plan document. The focus will be to establish obtainable goals within the next five years.
- b. Chief will be attending the Arroyo Grande city council meeting next week to participate in a discussion on fireworks, which has been placed on their agenda.
- c. Local 4403 has requested to open MOU negotiations.
- d. Chief Lieberman met with the managers working group. An actuarial was also in attendance to provide data on the analysis of PERS liability for FCFA.
- e. Next year's budget preparation has started and dispatch costs have increased for the next fiscal year.
- f. Chief Lieberman informed the Board that the FCFA ladder truck is reaching the end of its useful life. It is currently out of service and waiting for parts. The build time for a new ladder truck is 24 months.
- g. Three FCFA employees have been selected to attend the Emergency Management Institute(EMI) training in Maryland. Most of the travel costs are covered by a FEMA grant.

GENERAL COUNSEL ITEMS:

None.

BOARD COMMUNICATIONS:

Board Member Storton reported that the City of Arroyo Grande placed fireworks on the agenda to get feedback from the community.

CLOSED SESSION:

The Board adjourned to Closed Session at 9:42 a.m. concerning the following item:

- a. Public Employee Performance Evaluation,
Pursuant to Gov. Code Section 54957, subsection (b)
Position: Fire Chief/Executive Officer

- b. Public Employee Performance Evaluation,
Pursuant to Gov. Code Section 54957, subsection (b)
Position: General Counsel

RECONVENED TO OPEN SESSION:

General Counsel Hale called the meeting back to order at 10:18 a.m. with no reportable action.

ADJOURNMENT:

Chair Lee adjourned the meeting at 10:18 a.m.

/s/ Jeff Lee, Chair

ATTEST:

/s/ Tricia Meyers, Clerk to the Board

(Approved at Board Meeting on 03/18/2022)