

MINUTES

FIVE CITIES FIRE AUTHORITY BOARD MEETING FRIDAY, JANUARY 15, 2021

Due to the County of San Luis Obispo's Executive Order to shelter at home and Pursuant to the Governor's Executive Order N-25-20, members of the Board and staff participated in this meeting via teleconference. Members of the public were invited to participate in the meeting by listening in and could comment electronically by submitting public comments to the Clerk to the Board at tmeyers@fivecitiesfire.org.

CALL TO ORDER:

Board Member White called the Five Cities Fire Authority (FCFA) Board meeting to order at 10:00 a.m.

FLAG SALUTE:

Chair Storton led the Flag Salute.

ROLL CALL:

FCFA Board: Board Member Karen White, Board Member Keith Storton and Board Member Jeff Lee.

FCFA Staff Present: Fire Chief Stephen Lieberman, General Counsel Dave Hale and Clerk to the Board Tricia Meyers.

ROTATION OF OFFICERS

The yearly rotation of officers took place. Keith Storton is the Board Chair, Board Member Jeff Lee moved to Vice Chair, and Karen White is in the position of Board Member.

AGENDA REVIEW:

Action: Vice Chair Lee moved, Board Member White seconded, and the motion passed unanimously to approve the Five Cities Fire Authority's Agenda by a voice vote.

AYES: Lee, White, Storton

NOES: None

ABSENT: None

ABSTAIN: None

APPROVAL OF MINUTES:

Consideration of Approval of Minutes

Action: Approved the minutes of the Board Meeting on December 18, 2020 with a voice vote.

AYES: White, Lee, Storton

NOES: None

ABSENT: None

ABSTAIN: None

COMMUNITY COMMENTS AND SUGGESTIONS:

None.

CONSENT AGENDA:

1. Consideration of Cash Disbursement Activity.

Action: Received and filed the listing of cash disbursements for the period of December 1, 2020 through December 31, 2020.

AYES: Lee, White, Storton
NOES: None
ABSENT: None
ABSTAIN: None

PUBLIC HEARINGS:

None.

CONTINUED BUSINESS:

None.

NEW BUSINESS:

- a. Consideration of a Resolution Declaring a 2015 Ford Explorer as Surplus.** Chief Lieberman presented the staff report to the Board requesting approval of a resolution to declare a 2015 Ford Explorer command vehicle as surplus. This vehicle was purchased using grant funding from Fireman's Insurance Fund. Chief Lieberman explained that the limited size of this vehicle is becoming a challenge. It is not four-wheel drive and it can't accommodate the increasing amount of equipment required in the vehicle. If approved to be sold, the proceeds will be used to purchase a more suitable command vehicle next fiscal year. No public comment received.

Action: Vice Chair Lee moved, and Board Member White seconded the motion to adopt a resolution declaring a Ford Explorer command vehicle as surplus property and delegate the Fire Chief to have the authority to facilitate the sale of the vehicle.

AYES: Lee, White, Storton
NOES: None
ABSENT: None
ABSTAIN: None

BOARD MEMBER ITEMS:

None.

GENERAL COUNSEL ITEMS:

None.

FIRE CHIEF ITEMS:

- a. Chief Lieberman shared that the incident management team for SLO County has been activated to focus on points of distribution sites for the COVID-19 vaccine. The team has concluded that they are prepared to vaccinate 15,000 people per week in the county. However, this number will depend on the availability of the vaccine itself. There are three vaccination sites at this time. Chief Lieberman is tracking the costs of Five Cities Fire Authority staff that works at the distribution sites for reimbursement. Board members thanked the Chief for his work on the incident management team.
- b. Staff will begin preparing for Fiscal Year 21/22 budget. Chief Lieberman explained that budget item requests will need to be prioritized within the terms of the Memorandum of Agreement. Replacing gas monitors is one of the needs next fiscal year.

BOARD COMMUNICATIONS:

All Board members reported that they will continue to be the representative on the Five Cities Fire Authority Board this year for their jurisdiction. Board Member White stated that Oceano Community Services District is working on approving a resolution to restrict fireworks use in Oceano to July 4th only.

CLOSED SESSION:

The Board adjourned to a Closed Session at 10:28 a.m. concerning the following items:

- a. Public Employee Performance Evaluation, Gov. Code Section 54957
Position: Fire Chief/Executive Officer
- b. Public Employee Performance Evaluation, Gov. Code Section 54957
Position: General Counsel

RECONVENE TO OPEN SESSION:

Chair Storton called the meeting back to order at 11:02 a.m. General Counsel Hale reported that there was a performance evaluation of the Fire Chief and General Counsel. The Board unanimously voted to approve a 3% raise for the Fire Chief, moving his base salary from \$155,652 to \$160,322. General Counsel Hale also reported that the Board unanimously approved an hourly increase for the General Counsel to a rate of \$185.00/hour for transactional work and \$200/hour for litigation.

ADJOURNMENT:

Chair Storton adjourned the meeting at 11:02 a.m. The next Board meeting is scheduled for February 19, 2021, at 10:00 a.m. via teleconference.

/s/ Keith Storton, Chair

ATTEST:

/s/ Tricia Meyers, Clerk to the Board

(Approved at Board Meeting on 02/19/2021)